

Queries - Replacement of two Passenger Elevators at UN House, Maseru, Lesotho - Ref:
RFQ/UNCS/2021/003

1. **Query:** *It was a struggle, but we came right. If the folders are too big can we send it by We Transfer to the e mail address.*

Response: Please refer to the RFQ under **Contact person for correspondence, notification and clarification**, as well as **Electronic submission eTendering requirements**

- Quotations/submissions should not be sent to an email but through eTendering System
- Please Zip the folders and or files if they are too big.

Contact Person for correspondence, notifications and clarifications	<p>Mamello Raliapeng</p> <p>E-mail address: lesotho.common.services@one.un.org</p> <p>Attention: Quotations shall not be submitted to this address but through the eTendering System. Otherwise, offer shall be disqualified.</p> <p>Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.</p>
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Electronic submission eTendering requirements	<ul style="list-style-type: none">▪ Format: PDF files only▪ File names must be maximum 60 characters long and must not contain any letter or special character other than from Latin alphabet/keyboard. It should only contain letters from the English alphabet.▪ All files must be free of viruses and not corrupted.▪ Max. File Size per transmission: 10MB▪ If you are uploading a large number of files (ex. 15 or more), please zip the files into a ZIP folder and upload the folder instead of each file individually. You can upload several ZIP folders, but if you do this, please note that the total size of each ZIP folder uploaded cannot exceed 50MB.▪ Please read the solicitation documents of the event carefully to ensure that you are meeting the event requirements for document submission. There may be restrictions on the size and format of the
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2. **Query :** *I want to submit my Tender tomorrow. Monday 15 November but I need to know our price must it include vat or without.*

Can you please reply to this urgently.

Response: Please refer the RFQ under **Duties and taxes**

Duties and taxes	<p>Article II, Section 7, of the Convention on the Privileges and Immunities provides, inter alia, that the United Nations, including UNDP as a subsidiary organ of the General Assembly of the <i>United Nations, is exempt from all direct taxes, except charges for public utility services, and is exempt from customs restrictions, duties, and charges of a similar nature in respect of articles imported or exported for its official use. All quotations shall be submitted net of any direct taxes and any other taxes and duties, unless otherwise specified below:</i></p> <p>All prices must:</p> <p><input checked="" type="checkbox"/> be exclusive of VAT and other applicable indirect taxes</p>
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