



REQUEST FOR QUOTATION (RFQ)

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| RFQ Reference: 753RE-2021-UNDP-UKR-RFQ-EEPB | Date: 17 November 2021 |
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SECTION 1: REQUEST FOR QUOTATION (RFQ)

UNDP kindly requests your quotation to **procurement of server and equipment for demo-version of National energy Management Information System** as detailed in Annex 1 of this RFQ.

This Request for Quotation comprises the following documents:

Section 1: This request letter

Section 2: RFQ Instructions and Data

Annex 1: Specification


Annex 2: Quotation Submission Form

Annex 3: Technical and Financial Offer

When preparing your quotation, please be guided by the RFQ Instructions and Data. Please note that quotations must be submitted using Annex 2: Quotation Submission Form and Annex 3 Technical and Financial Offer, by the method and by the date and time indicated in Section 2. It is your responsibility to ensure that your quotation is submitted on or before the deadline. Quotations received after the submission deadline, for whatever reason, will not be considered for evaluation.

Thank you and we look forward to receiving your quotations.

Issued by:

Signature:  _____

Name: **Ms. Agnes Kochan**

Title: **Operations Manager UNDP**

Date: **November 17, 2021**



SECTION 2: RFQ INSTRUCTIONS AND DATA

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| Introduction | <p>Bidders shall adhere to all the requirements of this RFQ, including any amendments made in writing by UNDP. This RFQ is conducted in accordance with the UNDP Programme and Operations Policies and Procedures (POPP) on Contracts and Procurement</p> <p>Any Bid submitted will be regarded as an offer by the Bidder and does not constitute or imply the acceptance of the Bid by UNDP. UNDP is under no obligation to award a contract to any Bidder as a result of this RFQ.</p> <p>UNDP reserves the right to cancel the procurement process at any stage without any liability of any kind for UNDP, upon notice to the bidders or publication of cancellation notice on UNDP website.</p> |
| Deadline for the Submission of Quotation | <p>23:59 (Kyiv time), December 01, 2021</p> <p>If any doubt exists as to the time zone in which the quotation should be submitted, refer to http://www.timeanddate.com/worldclock/.</p> |
| Method of Submission | <p>Quotations must be submitted as follows:</p> <p><input type="checkbox"/> E-tendering</p> <p><input checked="" type="checkbox"/> Dedicated Email Address</p> <p><input type="checkbox"/> Courier / Hand delivery</p> <p><input type="checkbox"/> Other Click or tap here to enter text.</p> <p>Bid submission address: tenders.ua@undp.org</p> <ul style="list-style-type: none"> ▪ File Format: .ZIP, .PDF ▪ File names must be maximum 60 characters long and must not contain any letter or special character other than from Latin alphabet/keyboard. ▪ All files must be free of viruses and not corrupted. ▪ Max. File Size per transmission: 20 MB ▪ Mandatory subject of email: 753RE-2021-UNDP-UKR-RFQ-EEPB ▪ Multiple emails must be clearly identified by indicating in the subject line “email no. X of Y”, and the final “email no. Y of Y”. ▪ It is recommended that the entire Quotation be consolidated into as few attachments as possible. ▪ The bidder should receive an email acknowledging email receipt. |
| Cost of preparation of quotation | <p>UNDP shall not be responsible for any costs associated with a Supplier’s preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.</p> |
| Supplier Code of Conduct, Fraud, Corruption, | <p>All prospective suppliers must read the United Nations Supplier Code of Conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN. The Code of Conduct, which includes principles on labour, human rights, environment and ethical conduct may be found at: https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct</p> <p>Moreover, UNDP strictly enforces a policy of zero tolerance on proscribed practices, including fraud, corruption, collusion, unethical or unprofessional practices, and obstruction of UNDP vendors and requires all bidders/vendors to observe the highest standard of ethics during the procurement process and contract implementation. UNDP’s Anti-Fraud Policy can be found at http://www.undp.org/content/undp/en/home/operations/accountability/audit/office_of_audit_an_dinvestigation.html#anti</p> |
| Gifts and Hospitality | <p>Bidders/vendors shall not offer gifts or hospitality of any kind to UNDP staff members including recreational trips to sporting or cultural events, theme parks or offers of holidays, transportation, or invitations to extravagant lunches, dinners or similar. In pursuance of this policy, UNDP: (a) Shall reject a bid if it determines that the selected bidder has engaged in any corrupt or fraudulent practices in competing for the contract in question; (b) Shall declare a vendor ineligible, either</p> |

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| | indefinitely or for a stated period, to be awarded a contract if at any time it determines that the vendor has engaged in any corrupt or fraudulent practices in competing for, or in executing a UNDP contract. |
| Conflict of Interest | <p>UNDP requires every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ. Bidders shall strictly avoid conflicts with other assignments or their own interests, and act without consideration for future work. Bidders found to have a conflict of interest shall be disqualified.</p> <p>Bidders must disclose in their Bid their knowledge of the following: a) If the owners, part-owners, officers, directors, controlling shareholders, of the bidding entity or key personnel who are family members of UNDP staff involved in the procurement functions and/or the Government of the country or any Implementing Partner receiving goods and/or services under this RFQ.</p> <p>The eligibility of Bidders that are wholly or partly owned by the Government shall be subject to UNDP's further evaluation and review of various factors such as being registered, operated and managed as an independent business entity, the extent of Government ownership/share, receipt of subsidies, mandate and access to information in relation to this RFQ, among others. Conditions that may lead to undue advantage against other Bidders may result in the eventual rejection of the Bid.</p> |
| General Conditions of Contract | <p>Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to the General Conditions of Contract</p> <p>Select the applicable GTC:</p> <p><input checked="" type="checkbox"/> General Terms and Conditions / Special Conditions for Contract.</p> <p><input type="checkbox"/> General Terms and Conditions for de minimis contracts (services only, less than \$50,000)</p> <p><input type="checkbox"/> General Terms and Conditions for Works</p> <p>Applicable Terms and Conditions and other provisions are available at UNDP/How-we-buy</p> |
| Special Conditions of Contract | <p><input checked="" type="checkbox"/> Cancellation of PO/Contract if the delivery/completion is delayed by 30 days.</p> <p><input checked="" type="checkbox"/> Others: Liquidated damages: up to 0.1% of total contract amount per each day of delay may be applied on discretion of UNDP.</p> |
| Eligibility | <p>A vendor who will be engaged by UNDP may not be suspended, debarred, or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization. Vendors are therefore required to disclose to UNDP whether they are subject to any sanction or temporary suspension imposed by these organizations. Failure to do so may result in termination of any contract or PO subsequently issued to the vendor by UNDP.</p> <p>It is the Bidder's responsibility to ensure that its employees, joint venture members, sub-contractors, service providers, suppliers and/or their employees meet the eligibility requirements as established by UNDP.</p> <p>Bidders must have the legal capacity to enter a binding contract with UNDP and to deliver in the country, or through an authorized representative.</p> |
| Currency of Quotation | <p>Quotations shall be quoted in:</p> <p><input checked="" type="checkbox"/> United States Dollars. Due to fluctuations in the national currency, it is recommended to indicate the price in dollars as risk mitigation measure.</p> <p>Payments will be provided in local currency according to the UNORE currency rate for the date of payment, following the link: https://treasury.un.org/operationalrates/OperationalRates.php</p> <p><input checked="" type="checkbox"/> or Local Currency: UAH</p> |
| Joint Venture, Consortium or Association | <p>If the Bidder is a group of legal entities that will form or have formed a Joint Venture (JV), Consortium or Association for the Bid, they shall confirm in their Bid that : (i) they have designated one party to act as a lead entity, duly vested with authority to legally bind the members of the JV, Consortium or Association jointly and severally, which shall be evidenced by a duly notarized Agreement among the legal entities, and submitted with the Bid; and (ii) if they are awarded the contract, the contract shall be entered into, by and between UNDP and the designated lead entity, who shall be acting for and on behalf of all the member entities comprising the joint venture, Consortium or Association.</p> |

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| | Refer to Clauses 19 – 24 under Solicitation policy for details on the applicable provisions on Joint Ventures, Consortium or Association. |
| Only one Bid | <p>The Bidder (including the Lead Entity on behalf of the individual members of any Joint Venture, Consortium or Association) shall submit only one Bid, either in its own name or, if a joint venture, Consortium or Association, as the lead entity of such Joint Venture, Consortium or Association. Bids submitted by two (2) or more Bidders shall all be rejected if they are found to have any of the following:</p> <p>a) they have at least one controlling partner, director or shareholder in common; or b) any one of them receive or have received any direct or indirect subsidy from the other/s; or</p> <p>b) they have the same legal representative for purposes of this RFQ; or</p> <p>c) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about, or influence on the Bid of, another Bidder regarding this RFQ process;</p> <p>d) they are subcontractors to each other's Bid, or a subcontractor to one Bid also submits another Bid under its name as lead Bidder; or</p> <p>e) some key personnel proposed to be in the team of one Bidder participates in more than one Bid received for this RFQ process. This condition relating to the personnel, does not apply to subcontractors being included in more than one Bid.</p> |
| Duties and taxes | <p>Article II, Section 7, of the Convention on the Privileges and Immunities provides, inter alia, that the United Nations, including UNDP as a subsidiary organ of the General Assembly of the United Nations, is exempt from all direct taxes, except charges for public utility services, and is exempt from customs restrictions, duties, and charges of a similar nature in respect of articles imported or exported for its official use. All quotations shall be submitted net of any direct taxes and any other taxes and duties, unless otherwise specified below:</p> <p>All prices must:</p> <p><input checked="" type="checkbox"/> be inclusive of VAT and other applicable indirect taxes</p> <p><input type="checkbox"/> be exclusive of VAT and other applicable indirect taxes</p> |
| Language of quotation | <p>Technical and Financial Offer shall be submitted in English or Ukrainian</p> <p>Other documentation including registration documents, instructions and policy can be in Ukrainian (additionally in English if present)</p> |
| Documents to be submitted | <p>Bidders shall include the following documents in their quotation:</p> <p><input checked="" type="checkbox"/> Annex 2: Quotation Submission Form duly completed and signed</p> <p><input checked="" type="checkbox"/> Annex 3: Technical and Financial Offer duly completed and signed and in accordance with the Schedule of Requirements in Annex 1.</p> <p><input checked="" type="checkbox"/> Copy of Latest Business Registration Certificate.</p> <p><input checked="" type="checkbox"/> Extract from the Register of VAT payers or single tax payers (not mandatory on submission stage but will be required if Offeror is selected for contract award).</p> <p><input checked="" type="checkbox"/> Company Profile, indicating at least 3 (three) years of experience in the field of supply of similar products.</p> <p><input checked="" type="checkbox"/> Certificates for equipment (copies) or specification that reflects all requirements.</p> <p><input checked="" type="checkbox"/> At least 2 (two) positive references from previous clients in the past 2 years.</p> <p><input checked="" type="checkbox"/> Official dealership authorization of the manufacturer will be an advantage</p> |
| Quotation validity period | Quotations shall remain valid for 60 days from the deadline for the Submission of Quotation. |
| Price variation | No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted at any time during the validity of the quotation after the quotation has been received. |
| Partial Quotes | <p><input checked="" type="checkbox"/> Not permitted</p> <p><input type="checkbox"/> Permitted: The offers may be submitted to different Lots.</p> |
| Alternative Quotes | <p><input checked="" type="checkbox"/> Not permitted</p> <p><input type="checkbox"/> Permitted</p> <p>If permitted, an alternative quote may be submitted only if a conforming quote to the RFQ requirements is submitted. Where the conditions for its acceptance are met, or justifications are</p> |

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| | clearly established, Click or tap here to enter text. reserves the right to award a contract based on an alternative quote. If multiple/alternative quotes are being submitted, they must be clearly marked as “Main Quote” and “Alternative Quote” |
| Payment Terms | <input checked="" type="checkbox"/> 100% within 30 days after receipt of goods, works and/or services and submission of payment documentation. <input type="checkbox"/> UNDP will pay the negotiated amount based on provided financial offer and actual number of executed activities in a month. |
| Conditions for Release of Payment | <input checked="" type="checkbox"/> Passing Inspection [Acceptance acts to be signed by both UNDP and Supplier upon quality assurance team confirmation.] <input type="checkbox"/> Complete Installation <input type="checkbox"/> Passing all Testing [specify standard, if possible] <input type="checkbox"/> Completion of Training on Operation and Maintenance [specify no. of trainees, and location of training, if possible] <input checked="" type="checkbox"/> Signed act of acceptance of goods, based on full compliance with RFQ requirements <input type="checkbox"/> Others [pls. specify] |
| Contact Person for correspondence, notifications and clarifications | E-mail address: Procurement Unit, UNDP Ukraine, procurement.ua@undp.org Attention: Quotations shall not be submitted to this address but to the address for quotation submission above. Otherwise, offer shall be disqualified. Any delay in UNDP’s response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers. |
| Clarifications | Requests for clarification from bidders will not be accepted any later than 2 (two) days before the submission deadline. Responses to request for clarification will be communicated via email procurement.ua@undp.org by Procurement Unit, UNDP Ukraine. |
| Evaluation method | <input checked="" type="checkbox"/> The Contract will be awarded to the lowest price substantially compliant offer <input type="checkbox"/> Other Click or tap here to enter text. |
| Evaluation criteria | <u>Administrative Requirements:</u> <input checked="" type="checkbox"/> Offers must be submitted within the stipulated deadline. <input checked="" type="checkbox"/> Offers have been signed by the proper authority. <input checked="" type="checkbox"/> Offers must be submitted in English/Ukrainian. <input checked="" type="checkbox"/> Offers include requested company/organization documentation as mentioned above in “Documents to be submitted” section. <input checked="" type="checkbox"/> Officially registered company (for Ukrainian companies – company should be registered in the territory controlled by the government of Ukraine). <input checked="" type="checkbox"/> Full acceptance of the Contract General Terms and Conditions. <input checked="" type="checkbox"/> Equipment must have official warranty service centers in Ukraine; Proposals with warranty or services provided by vendor (not manufacturer) will not be considered. <input checked="" type="checkbox"/> Supplier/s must provide after-sale services <input checked="" type="checkbox"/> Manufacturer’s Authorization of the Company as a Sales Agent (if Supplier is not the manufacturer) – will be an advantage in equality of other factors <u>Technical Requirements:</u> <input checked="" type="checkbox"/> Experience (At least 3 years of experience in the supply of similar products). <input checked="" type="checkbox"/> Technical responsiveness to stipulated requirements in TOR. <input checked="" type="checkbox"/> At least 2 (two) positive references from previous clients. |
| Right not to accept any quotation | UNDP is not bound to accept any quotation, nor award a contract |
| Right to vary requirement at time of award | At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions. |

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| Type of Contract to be awarded | <input checked="" type="checkbox"/> Purchase Order <input type="checkbox"/> Contract Face Sheet <input type="checkbox"/> Contract for Works <input type="checkbox"/> Other Type/s of Contract [pls. specify] |
| Expected date for contract award. | 06 December 2021 |
| Publication of Contract Award | UNDP will publish the contract awards valued at USD 100,000 and more on the websites of the CO and the corporate UNDP Web site. |
| Policies and procedures | This RFQ is conducted in accordance with UNDP Programme and Operations Policies and Procedures |
| UNGM registration | Any Contract resulting from this RFQ exercise will be subject to the supplier being registered at the appropriate level on the United Nations Global Marketplace (UNGM) website at www.ungm.org . The Bidder may still submit a quotation even if not registered with the UNGM, however, if the Bidder is selected for Contract award, the Bidder must register on the UNGM prior to contract signature. |

ANNEX 1: Specification

On the procurement of server and equipment for demo-version of National energy Management Information System

Background Information

The "Removing Barriers to increase investment in Energy Efficiency in Public Buildings in Ukraine through the ESCO modality in Small and Medium Sized Cities" project has a GEF budget of \$5.48 million dollars and is aimed to run for a period of 5 years from 2016 – 2021. The project focuses on energy efficiency in public buildings and is focusing on the two main tools to help improve and increase investments in energy efficiency in public buildings in Ukraine; (i) ESCO market development and (ii) improved energy management.

The objective of this project is to accelerate implementation of energy efficiency measures in public buildings in Ukraine through the Energy Service Company (ESCO) modality, utilizing Energy Performance Contracts (EPC), by leveraging over significant private sector investment over its five-year implementation period as well as by introducing a single nationwide energy management information systems (EMIS) for Ukraine.

The project has four main outcomes as follows which are as follows:

Component 1: To formulate and introduce a streamlined and comprehensive legal and regulatory framework to promote energy efficiency in public buildings through strengthening of monitoring and enforcement mechanisms.

Component 2: To promote private investment in energy efficiency in public buildings through appropriate catalytic financial incentives, including the establishment of a Financial Support Mechanism (FSM).

Component 3: To implement at least 10 pilot projects in selected public buildings to demonstrate the energy and cost-saving potential of energy efficiency measures.

Component 4: To establish an institutional basis and comprehensive nation-wide Energy Management and Information System (one single energy management system adopted for public buildings in Ukraine) to support energy efficiency in public buildings

UNDP Croatia has designed the National Energy Management and Information System which should be translated and adapted to Ukraine's requirements. Therefore, a Ukrainian demo-version should be created and tested by relevant stakeholders.

To ensure proper installation and maintenance of the demo-version, UNDP is seeking to procure a server and IT equipment.

Delivery Terms:

DAP, Kyiv, Ukraine.

Address of delivery: Barbyusa 6b Str., Kyiv, Ukraine

Delivery procedure details will be provided to contract awarded bidder.

Latest expected delivery date:

Items should be delivered and installed no later than 15 December 2021. Shorter delivery terms are highly desirable.

Additional requirements:

- The price of the goods must include the cost of installation and delivery of all goods to the above-mentioned address;
- Warranty period for the equipment should be not less than 12 months after installation;
- Equipment must have official warranty service centers in Ukraine;
- Supplier/s must provide after-sale services

Quality assurance and acceptance:

Acceptance acts to be signed by both UNDP and Supplier upon acceptance of all goods and software.

Requirements to the organization/company

- Duly registered company/organization
- At least 3 years of experience in supply of similar products
- Full acceptance of UNDP General Terms and Conditions
- At least 2 positive references from previous clients in past 2 years.

Payment terms

- Upon delivery, installation and acceptance of items by UNDP;
- Delivery in several stages may be considered in terms of established deadline upon confirmation by UNDP, payments linked to delivered goods cost.

Technical Specification**Server requirements (1 server) , f.e. HP/DELL (ILO, iDrak)**

| № | Name | Requirements |
|----------|-------------|--|
| 1. | Server case | <ul style="list-style-type: none"> • Form factor – Tower" |
| 2. | CPUs | <ul style="list-style-type: none"> • Not less than 2x Intel 14 Core E5-2683 V3 2.00 GH. The ability to work with 64-bit applications at the hardware level should be implemented. |
| 3. | RAM | <ul style="list-style-type: none"> • Installed at least 192GB DDR4 (12x16GB) 2400MT/s registered modules; |

| No | Name | Requirements |
|----|--------------------|--|
| | | <ul style="list-style-type: none"> All installed memory modules must be from the server manufacturer (recommended by the manufacturer) and have the appropriate marking, if any, from the manufacturer |
| 4. | Raid controller | <ul style="list-style-type: none"> Not less than HP Smart Array P440i with support for RAID levels 0, 1, 10, 5, 50, 6, 60. |
| 5. | Disk subsystem | <ul style="list-style-type: none"> At least 10 slots to install hard drives with hot-swappable support; Possibility to install SAS / SATA; Installed at least 8TB (4x2TB) HDD; Installed at least 4 x 1TB SSD (solid state disk) in RAID 10; Installed disks must be recommended by the server manufacturer (from the manufacturer) and have the appropriate marking, if any, at the manufacturer |
| 6. | Network interfaces | <ul style="list-style-type: none"> At least 1 (one) network adapter with two (2) ports no worse than Gigabit Ethernet and two (2) ports no worse than 10 Gigabit Ethernet Base-T (The network adapter must not take up slots designed to install additional PCIe adapters) |
| 7. | Power supply | <ul style="list-style-type: none"> Installed at least 2 (two) PS 460W power supplies 220 V 1F 50 Hz with a power of at least 750 W Titanium category each with support for hot swap function, support for power redundancy; Have a set of cables to connect to the power supply; |
| 8. | OS | <p>Operating systems and hypervisors supported:</p> <ul style="list-style-type: none"> The server must have official support for Microsoft Windows Server at least version 2016; |
| 9. | Warranty | <ul style="list-style-type: none"> Must come with the manufacturer's warranty for a three-year warranty from the date of sale to the end user. The manufacturer's warranty must include: Replacement of defective hardware components at the place of operation by authorized service engineers of the manufacturer / authorized by the manufacturer at the customer's site |

Requirements for software licenses

The existing virtualization and VM management ecosystem and skills of the server engineers of the MDT and its counterparts, usage of VMware virtualization solutions and Windows server operational systems is the only way to ensure setting up the necessary infrastructure for interoperability links its proper maintenance.

| No | Name | Quantity |
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| 1. | MS Windows Server 2016 Standard for 2 CPUs and 5 CALs | 1 |

Requirements for power source equipment (1 UPS)

| № | Name | Requirements |
|----------|------------------|--|
| 1. | General Features | <ul style="list-style-type: none"> Nominal power (VA) – 3000 Active power (W) – 3000 Frequency (Hz) – 50/60 Voltage stabilization (AVR) functions Technology - On-Line Double Conversion VFI-SS-111 Waveform – Sinusoidal UPS architecture – tower Voltage stabilization (AVR) functions Active cooling (fan) Built-in battery capacity, at least 9 Ah |
| 2. | Input and output | <ul style="list-style-type: none"> Input voltage – 110-300 V Output voltage – 230 V \pm 1% |
| 3. | Efficiency | <ul style="list-style-type: none"> 94% or higher |
| 4. | Protection | <ul style="list-style-type: none"> Protection against: short circuit, overload, overvoltage, discharge and overcharge of batteries, high / low voltage |

Requirements for server case (1 case)

| № | Name | Requirements |
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| 1. | Height, mm | <ul style="list-style-type: none"> 1300 |
| 2. | Width, mm | <ul style="list-style-type: none"> 600 |
| 3. | Depth, mm | <ul style="list-style-type: none"> 600 |
| 4. | Type of front door | <ul style="list-style-type: none"> •Glass shockproof door |
| 5. | Door opening angle | <ul style="list-style-type: none"> 180 ° |
| 6. | Walls | <ul style="list-style-type: none"> Removable side walls Removable back wall (perforated or steel door) |
| 7. | Cable glands | <ul style="list-style-type: none"> of two at the base and roof |
| 8. | Degree of protection | <ul style="list-style-type: none"> IP 20 or better |
| 9. | Additional items | <ul style="list-style-type: none"> Ventilation holes at the top and bottom of the cabinet; Roof and base with plugs for installing the fan unit Height-adjustable legs; Grounding kit; A set of elements for fastening the equipment Block of fans for installation in a case (4 fans, material - metal; W404xL364) |

ANNEX 2: QUOTATION SUBMISSION FORM

Bidders are requested to complete this form, including the Company Profile and Bidder's Declaration, sign it and return it as part of their quotation along with Annex 3: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

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| Name of Bidder: | Click or tap here to enter text. | |
| RFQ reference: | 753RE-2021-UNDP-UKR-RFQ-EEPB | Date: Click or tap to enter a date. |

Company Profile

| Item Description | Detail |
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| Legal name of bidder or Lead entity for JVs | Click or tap here to enter text. |
| Legal Address, City, Country | Click or tap here to enter text. |
| Website | Click or tap here to enter text. |
| Year of Registration | Click or tap here to enter text. |
| Legal structure | Choose an item. |
| VAT payer status | Click or tap here to enter text. |
| Contract person name | Click or tap here to enter text. |
| Contact person email | Click or tap here to enter text. |
| Contact person phone | Click or tap here to enter text. |
| Company's core activities | Click or tap here to enter text. |
| Profile – describing the nature of business, field of expertise. | Click or tap here to enter text. |
| Are you a UNGM registered vendor? | <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, insert UNGM Vendor Number |
| Quality Assurance Certification (e.g. ISO 9000 or Equivalent) (If yes, provide a Copy of the valid Certificate): | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Does your Company hold any accreditation such as ISO 14001 or ISO 14064 or equivalent related to the environment? (If yes, provide a Copy of the valid Certificate): | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Does your Company have a written Statement of its | <input type="checkbox"/> Yes <input type="checkbox"/> No |

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| Environmental Policy? <i>(If yes, provide a Copy)</i> | |
| Does your organization demonstrate significant commitment to sustainability through some other means, for example internal company policy documents on women empowerment, renewable energies or membership of trade institutions promoting such issues <i>(If yes, provide a Copy)</i> | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Is your company a member of the UN Global Compact | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Bank Information | Bank Name: Click or tap here to enter text. Bank Address: Click or tap here to enter text. IBAN: Click or tap here to enter text. SWIFT/BIC: Click or tap here to enter text. Account Currency: Click or tap here to enter text. Bank Account Number: Click or tap here to enter text. |
| References | Please provide contact details of at least 2 (two) previous clients for reference and attach the signed reference letters. |

Bidder's Declaration

| Yes | No | |
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| <input type="checkbox"/> | <input type="checkbox"/> | Requirements and Terms and Conditions: I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, the General Conditions of Contract, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them. |
| <input type="checkbox"/> | <input type="checkbox"/> | I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period. |
| <input type="checkbox"/> | <input type="checkbox"/> | Ethics: In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ; has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer. |
| <input type="checkbox"/> | <input type="checkbox"/> | I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we have read the United Nations Supplier Code of Conduct: https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN. |
| <input type="checkbox"/> | <input type="checkbox"/> | Conflict of interest: I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organisation's Point of Contact. |

| Yes | No | |
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| <input type="checkbox"/> | <input type="checkbox"/> | Prohibitions, Sanctions: I/We hereby declare that our firm, its affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization. |
| <input type="checkbox"/> | <input type="checkbox"/> | Bankruptcy: I/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future. |
| <input type="checkbox"/> | <input type="checkbox"/> | Offer Validity Period: I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity. |
| <input type="checkbox"/> | <input type="checkbox"/> | I/We understand and recognize that you are not bound to accept any Quotation you receive, and we certify that the goods offered in our Quotation are new and unused. |
| <input type="checkbox"/> | <input type="checkbox"/> | By signing this declaration, the signatory below represents, warrants and agrees that he/she has been authorised by the Organization/s to make this declaration on its/their behalf. |

Signature: _____

Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Date: Click or tap to enter a date.

ANNEX 3: TECHNICAL AND FINANCIAL OFFER

Bidders are requested to complete this form, sign it and return it as part of their bid along with Annex 2: Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

| | | |
|-----------------|-------------------------------------|-------------------------------------|
| Name of Bidder: | Click or tap here to enter text. | |
| RFQ reference: | 753RE-2021-UNDP-UKR-RFQ-EEPB | Date: Click or tap to enter a date. |

Table 1. Conformity to the requirements of Specification

Server requirements (1 server) , f.e. HP/DELL (ILO, iDrak)

| No | Name | Requirements | Proposed equipment (Please specify model here) |
|----|--------------------|--|---|
| 1 | Server case | <ul style="list-style-type: none"> Form factor – Tower" | |
| 2 | CPUs | <ul style="list-style-type: none"> Not less than 2x Intel 14 Core E5-2683 V3 2.00 GH. The ability to work with 64-bit applications at the hardware level should be implemented. | |
| 3 | RAM | <ul style="list-style-type: none"> Installed at least 192GB DDR4 (12x16GB) 2400MT/s registered modules; All installed memory modules must be from the server manufacturer (recommended by the manufacturer) and have the appropriate marking, if any, from the manufacturer | |
| 4 | Raid controller | <ul style="list-style-type: none"> Not less than HP Smart Array P440i with support for RAID levels 0, 1, 10, 5, 50, 6, 60. | |
| 5 | Disk subsystem | <ul style="list-style-type: none"> At least 10 slots to install hard drives with hot-swappable support; Possibility to install SAS / SATA; Installed at least 8TB (4x2TB) HDD; Installed at least 4 x 1TB SSD (solid state disk) in RAID 10; Installed disks must be recommended by the server manufacturer (from the manufacturer) and have the appropriate marking, if any, at the manufacturer | |
| 6 | Network interfaces | <ul style="list-style-type: none"> At least 1 (one) network adapter with two (2) ports no worse than Gigabit Ethernet and two (2) ports no worse than 10 Gigabit Ethernet Base-T (The network adapter must not take up slots designed to install additional PCIe adapters) | |

| № | Name | Requirements | Proposed equipment (Please specify model here) |
|----------|--------------|---|---|
| 7 | Power supply | <ul style="list-style-type: none"> Installed at least 2 (two) PS 460W power supplies 220 V 1F 50 Hz with a power of at least 750 W Titanium category each with support for hot swap function, support for power redundancy; Have a set of cables to connect to the power supply; | |
| 8 | OS | <p>Operating systems and hypervisors supported:</p> <ul style="list-style-type: none"> The server must have official support for Microsoft Windows Server at least version 2016; | |
| 9 | Warranty | <ul style="list-style-type: none"> Must come with the manufacturer's warranty for a three-year warranty from the date of sale to the end user. The manufacturer's warranty must include: Replacement of defective hardware components at the place of operation by authorized service engineers of the manufacturer / authorized by the manufacturer at the customer's site | |

Requirements for software licenses

| № | Name | Quantity | Proposed software |
|----------|--|-----------------|--------------------------|
| 1 | MS Windows Server 2016 Enterprise for 2 CPUs | 1 | |

Requirements for power source equipment (1 UPS)

| № | Name | Requirements | Proposed equipment (Please specify model here) |
|----------|------------------|--|---|
| 1 | General Features | <ul style="list-style-type: none"> Nominal power (VA) – 3000 Active power (W) – 3000 Frequency (Hz) – 50/60 Voltage stabilization (AVR) functions Technology - On-Line Double Conversion VFI-SS-111 Waveform – Sinusoidal UPS architecture – tower Voltage stabilization (AVR) functions Active cooling (fan) Built-in battery capacity, at least 9 Ah | |

| № | Name | Requirements | Proposed equipment (Please specify model here) |
|----------|------------------|---|---|
| 2 | Input and output | <ul style="list-style-type: none"> Input voltage – 110-300 V Output voltage – 230 V -+ 1% | |
| 3 | Efficiency | <ul style="list-style-type: none"> 94% or higher | |
| 4 | Protection | <ul style="list-style-type: none"> Protection against: short circuit, overload, overvoltage, discharge and overcharge of batteries, high / low voltage | |

Requirements for server case (1 case)

| № | Name | Requirements | Proposed equipment (Please specify model here) |
|----------|----------------------|---|---|
| 1 | Height, mm | <ul style="list-style-type: none"> 1300 | |
| 2 | Width, mm | <ul style="list-style-type: none"> 600 | |
| 3 | Depth, mm | <ul style="list-style-type: none"> 600 | |
| 4 | Type of front door | <ul style="list-style-type: none"> Glass shockproof door | |
| 5 | Door opening angle | <ul style="list-style-type: none"> 180 ° | |
| 6 | Walls | <ul style="list-style-type: none"> Removable side walls Removable back wall (perforated or steel door) | |
| 7 | Cable glands | <ul style="list-style-type: none"> of two at the base and roof | |
| 8 | Degree of protection | <ul style="list-style-type: none"> IP 20 or better | |
| 9 | Additional items | <ul style="list-style-type: none"> Ventilation holes at the top and bottom of the cabinet; Roof and base with plugs for installing the fan unit Height-adjustable legs; Grounding kit; A set of elements for fastening the equipment Block of fans for installation in a case (4 fans, material - metal; W404xL364) | |

Table 2. Financial offer for the supply of goods in accordance with the technical specification and requirements

| Description of goods, services | Amount (currency), with VAT |
|--|--------------------------------|
| (Please include all price components in accordance with the requirements of Specification) | |
| | |
| Warranty | |
| Transportation | |
| Please add other expenses required, with detailed description | |
| | |
| Total amount | |

Table 3. Relevant projects implemented during the last 3 years:

| # | Client' name and address | Project period | | Project cost (USD) | Describe briefly the nature of supply |
|---|--------------------------|----------------|-------------|--------------------|---------------------------------------|
| | | Start date | Finish date | | |
| | | | | | |
| | | | | | |
| | | | | | |

Table 4. Compliance with Requirements

| | Your Responses | | |
|---|--------------------------|--------------------------|---|
| | Yes, we will comply | No, we cannot comply | If you cannot comply, pls. indicate counter - offer |
| Minimum Technical Specifications | <input type="checkbox"/> | <input type="checkbox"/> | Click or tap here to enter text. |
| Delivery terms (INCOTERMS-2020 DAP EEPB Project office, Ground floor, Barbyusa 5b Str., Kyiv, Ukraine) | <input type="checkbox"/> | <input type="checkbox"/> | Click or tap here to enter text. |
| Delivery Time (should be delivered and installed no later than 15 December 2021) | <input type="checkbox"/> | <input type="checkbox"/> | Click or tap here to enter text. |
| Warranty and after sell services (warranty period for the equipment not less than 12 months after installation) and official service centres in Ukraine | <input type="checkbox"/> | <input type="checkbox"/> | Click or tap here to enter text. |
| Validity of Quotation (min. 60 days) | | | Click or tap here to enter text. |
| Payment terms | <input type="checkbox"/> | <input type="checkbox"/> | Click or tap here to enter text. |

| | |
|--|---|
| I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted. | |
| <i>Exact name and address of company</i> Company Name: Click or tap here to enter text. Address: Click or tap here to enter text. Click or tap here to enter text. Phone No.: Click or tap here to enter text. | Authorized Signature: Date: Click or tap here to enter text. Name: Click or tap here to enter text. Functional Title of Authorised Signatory: Click or tap here to enter text. |

| | |
|---|---|
| Email Address: Click or tap here to enter text. | Email Address: Click or tap here to enter text. |
|---|---|