

QUESTIONS & ANSWERS

Title: RFP for Consultancy Services to prepare the Drainage Master Plan for UN Compound

REFERENCE: RFP/TLS/2021/ 0000010851

SN	Questions	UNDP Response
1	Is it permissible if the consultant propose more or additional experts to support the consultant as listed out in Annex-3 Term of Reference Part "F. Qualification of Key Personnel"?	Yes, the firm can propose additional experts they considered necessary for delivering the tasks. However, the CVs of the 3 key experts/team members listed in the RFP will be reviewed/assessed for the technical evaluation.
2	As clearly mentioned in Annex-3 Term of Reference Part "D. duration of Contract" for this project only 35 days. what is the implication to our proposal score if we propose more then 35 days?	This is an estimate of the team/expert inputs for completing the required tasks which will influence the cost/financial proposal.
3	Is it permissible if the Lead Engineer would not mark his/her presence physically in Project site. as an alternative he or she could assign his/her tasks through online/virtual meeting?	It is expected that the lead Engineer will be physically present. Should the bidder propose a virtual lead Engineer for this assignment, then this need to be clearly outlined in the technical proposal how exactly the site reconnaissance will be done, how the existing conditions, structures and physical encumbrances will be assessed, how the technical engineering assessment will be conducted and a general awareness and appreciation for the issue of the client on the ground will be established without the Engineer physically visiting the site.
4	We are request an extension of the time for the proposal submission at least i - 1.5 Weeks from the current due date.	The deadline is extended for ten (10) more day until <u>02-Dec-2021 16:00hr</u> Dili time.