

Pre-Bid Minutes for Construction of Drip Irrigation & Water Schemes in Chongwe, Chirundu, Gwembe, Namwala, Rufunsa and Luangwa Districts

Zoom Virtue Meeting Held on Friday 19-November-2021 from 10.30 AM to 12.30 PM

Reference	ZMB/ITB/2021/005										
Zoom Link	https://undp.zoom.us/j/86264201160?pwd=ZEU0amVuUjQyelREVnFRbDByaWo2QT09#success										
Online advertisement references	<p>E-tendering: https://etendering.partneragencies.org</p> <p>Business Unit Code: ZMB10 Event ID number: 0000010926</p> <p>Link below for UNGM advertisement of ITB fishponds. https://www.ungm.org/Public/Notice/Index/155035</p> <p>Procurement notices : https://procurement-notices-admin.undp.org/view_notice.cfm?notice_id=85637</p> <p>Bidder Clarifications: E-mail: procurement.zm@undp.org</p> <p>Deadline for bid submission: 02 December 2021 (time as indicated on e-tendering system)</p>										
Date:	19/Nov/2021 10.30am to 12:30 pm, Zambia time.										
Venue	VIRTUE – Via Zoom Link										
Attendees	<p><u>Bidders Represent: -</u></p> <table border="1"> <thead> <tr> <th>Item No.</th><th>Bidder's Company</th><th>Name</th><th>Email Address</th></tr> </thead> <tbody> <tr> <td>1.</td><td>Office Green 2000</td><td>-</td><td>office green-2000.com <office@green-2000.com</td></tr> </tbody> </table>			Item No.	Bidder's Company	Name	Email Address	1.	Office Green 2000	-	office green-2000.com <office@green-2000.com
Item No.	Bidder's Company	Name	Email Address								
1.	Office Green 2000	-	office green-2000.com <office@green-2000.com								

	2.	Kamusime Engineering	Tanelly Musonda Kamungu	Tanelly Musonda Kamungu <tmkamungu@gmail.com
	3.	Mtondo Contractors	Henry Dane Zulu	Mtondo Contractors <mtondocontractors@gmail.com
	4.	Simplex Drilling	-	Simplex Drilling <info@simplexdc.com
	5.	Thema General Dealers	Mary Tembo	dalisom2309@yahoo.com themagenerals@gmail.com
	6.	Filtrate Group	Dasius Nelumbu	dnelumbu@filtrategroup.com
	7.	Aquaagrienter	Lishims Aquaagrienter	lishims.aquaagrienter2011@gmail.com
	8.	Inkoa	Gorka Garai	g.garai@inkoa.com
	UNDP Representation:			
	9.	UNDP	Chinama Silupumbwe	ICT Officer/Video Recorder Chinama.silupumbwe@undp.org
	10.	UNDP	Rhoida Chimfwembe	Procurement Associate/Presenter Rhoida.chimfwembe@undp.org

Agenda Items

1. Introductions
2. Presentation on e-Tendering Registration
3. Presentation on the ITB for Construction of Drip Irrigation and Water Schemes

The meeting commenced at 10.30 am with introductions.

There were 8 Bidder companies represented in the meeting as stated above.

INTRODUCTIONS

Upon concluding introductions, Procurement Officer made presentations in following sequence

- (1) Presentation on e-Tendering
- (2) Presentation on the Requirements of the ITB for the Construction of Drip Irrigation and Water Schemes

The Two Presentations are attached.

Upon concluding the presentations, there were questions by 3 Bidders as follows: -

Bidder 1: The company had experienced challenges during the earlier ITB for Fishponds, to login onto e-Tendering platform. However, upon assistance by procurement and through the e-Tendering videos, the company explained that they had managed to create a new profile because initial profile appeared locked out and were able to proceed to navigate and submit the Bids on the newly created profile.

Response: Procurement clarified that for as long as Only One Profile was active, creating a new profile because earlier one was deactivated due to non-activity for 3 months by the company, should be fine.

Bidder 2: Was clarifying whether the system had limitations concerning the size of the Offer when submitting it on e-Tendering.

Response: Procurement advised that there was no limitation to the size of the Offer. However, Bidder had to take care of the size of each folder created before submitting it as an attachment on eTendering. Hence, the limitation related to a single zip-folder which should be less than 10MB at a time of uploading the folder. An oversized folder will not Upload. Procurement advised creating manageable folders of around 10MB or less each, and marked clearly with an appropriate sub-heading for easy identification of documents during evaluation.

There being no other issues to be discussed, the meeting was closed @ 12.30pm, Zambian Time.