



Pre-Bid Minutes of the Meeting
Among: UNDP and Bidders

| United Nations Development Programme (UNDP) | | |
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| Subject: RFI Ref. No - UNDP/AFG/ITB/2021/ 00000010982 – | | |
| Title: Electrifications of health Facilities | | |
| Venue: | Via Zoom Call | |
| Date of Conference: 22 November 2021 | From: 10:00 AM | To: 11:00 PM |
| Closing Time & Date of RFP | 01 December 2021 at 4:PM kabul time | |
| Number of NGOs attended the pre bid meeting | 10 plus | |
| Pre-Bid conference was opened with following agenda: | <ol style="list-style-type: none"> 1. Information, instructions and explanation on RFI document by procurement unit – administrative requirements (closing date, submission form & method), required documents such as (a) Invitation to Bid (ITB) 2. Clarifications provided the bidders' Questions and Administrative Questions. | |

The following queries were raised by the participating representatives from the prospective bidders, and the following respective responses are provided:

| | Queries | Responses |
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| 1 | According to your evaluation strategy, you will use pass/fail strategy; so, if a company, for example, fails in similar experience and pass all other criteria, will it disqualify by the evaluation committee? | Yes. But please note that if a company has implemented other projects using similar technology (Solar electrical system, solar hot water system), those project will be considered as the project of similar nature provided that the complexity of the projects matches the complexity of the activities required under this ITB. |
| 2 | There is no drawing for this project, could you please provide it? | The components and technologies required under the terms of reference are off-the-shelf technologies. The successful bidder needs to procure them from the market and install them at the site. No construction, fabrication/manufacturing are required and therefore no drawings have been provided. Bidders are, however, required to visit at list one site to be familiar with the facilities in the clinics. |

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| 3 | What do you mean by "Similar Experience"? Shall it be exactly a solar project? | Please see Answer 1. |
| 4 | Our experiences meet your criteria regarding the value, but the nature is electrical medium distribution system, substation and transmission line. Will they meet the required scope | Yes, your experience partially meet the similar experience required for the project. The company shall have experiences in solar electrical system and hot water system to fully meet the required experience. As long as the proposal is substantially response, the evaluation panel will evaluate the proposal and decide based on all the evaluation criteria listed in the ITB. |
| 5 | Do you accept subcontract as similar experience? | Please see the ITB clauses. Subcontractor's experiences will not be evaluated. However, if there is a Joint-Venture between two companies, their experiences will be jointly evaluated. |
| 7 | Where we can find the location/coordinates of the health facilities? | Name of health facilities, villages, districts and province are provided in the ITB. There is no GPS coordinate available for the locations. |
| 8 | Please confirm that the equipment list for the subject project is correct. The numbering begins at 11, indicating that the first ten are missing. Attached is the equipment list extracted page for your reference. | It is correct |
| 9 | Some Bidders are not familiar with e-tendering system and do not know how to submit their proposal | <p>UNDP Procurement unit has sent the links and guidance manual through procurement.af@undp.org</p> <ul style="list-style-type: none"> • User guide for bidder • New atlas log in page • FAQ <p>Furthermore, please use below links which will guide you how to use e-tendering modality:</p> <p>How to register and submit the bid https://www.youtube.com/watch?v=Trv1FX6reu8</p> <p>Resources for bidders https://www.undp.org/procurement/business/resources-for-bidders</p> |

End of Q and As.

Thank you.