



Amendment no. 1 to Invitation to Bid ITB_18_2021

Ref. no. **ITB 18 2021**

Date: **25 November 2021**

**Subject: ITB for Construction of a CICOV-Hospitalization Center for Covid-19 Patients
in the Mavalane Hospital, Maputo City**

Dear Sir/Madam,

1. Pursuant to Clause 19 of the Section 2: Instruction to Bidders, UNDP Mozambique is hereby amending the solicitation document.
2. Due to the need to correct some ITB provisions aimed at clearing any controversy:
 - I. the **Section 3 Bid Data Sheet** entries no. 9 and 16 are now amended to read as follows (corrections are marked in red, below):

9	40	Performance Security	<p>Required in the amount of 10% of the contract amount in Form of:</p> <ol style="list-style-type: none"> a. Bank guarantee issued by a reputable bank. b. Should be submitted within 15 days upon issuance of letter of intent/contract. c. The proceeds of the Performance Security shall be payable to UNDP as a compensation for any loss resulting from the Contractor's failure to complete its obligations under the contract. d. The Performance Security shall be denominated in the currency of the contract valid for a period of 18 17 months. The period of 18 17 months includes 6 5 months necessary for works' completion and 12 months of Defects Liability Period.
16	22	Electronic submission (eTendering) requirement	<ul style="list-style-type: none"> ▪ Only electronic submission in the e-tendering module. ▪ Format: PDF files only ▪ File names must be maximum 60 characters long and must not contain any letter or special character other than from Latin alphabet/keyboard. ▪ All files must be free of viruses and not corrupted.

		<ul style="list-style-type: none"> Max. File Size per transmission: 50 MB <p>Bidders are encouraged to check the attachment formats prior to submission as UNDP will not be responsible if attachments are in other formats that cannot be opened without additional software.</p> <p>For eTendering guidance please, consult Resources for Bidders: https://www.undp.org/content/undp/en/home/procurement/business/resources-for-bidders.html https://www.youtube.com/watch?v=lhtEkSXqMBs video instruction "How to register" https://www.youtube.com/watch?v=TAoir7afaAo video instruction "How to bid"</p>
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- II. the **Section 4 Evaluation Criteria** entry regarding Financial Standing is now amended to read as follows (correction marked in red, below):

Financial Standing (Mandatory)	<p>Minimum average annual turnover of USD 600,000 for the last four (4) years, 2017, 2018, 2019 and 2020.</p> <p>Provide Audited Financial Statement (Income Statement and Balance Sheet) by a certified public accountant for the financial years 2018, 2019 and 2020.</p> <p><i>(For JV/Consortium/Association, all Parties cumulatively should meet requirement).</i></p>	Form D: Qualification Form
	<p>Bidder must demonstrate the current soundness of its financial standing and indicate its prospective long-term profitability by submitting audited financial reports covering the past four (4) years 2017-2018-2019-2020.</p> <p><i>(For JV/Consortium/Association, all Parties cumulatively should meet requirement).</i></p>	Form D: Qualification Form

- III. the **Section 5a: Schedule of Requirements** entries 1.1 and 3 are now amended to read as follows (corrections are marked in red, below):

1.1 PROJECT DESCRIPTION

The project of the CICOV-Mavalane Covid Hospitalization Center includes the construction of supporting services for medical staff, chirurgical block and a morgue. The CICOV-Mavalane is located inside the General Hospital of Mavalane compound. The project is conceived to guarantee the functionality of the health activities and to promote healthy and ventilated environments. The distribution of the buildings considers security and infectiousness related aspects, including the flow of patients and staff.

UNDP aims to hire a **Contractor** qualified to develop the Executive Design of the project and to carry out the construction works of CICOV-Mavalane Covid Center, in the city of Maputo in the Republic of Mozambique.

3. INSTITUTIONAL ARRANGEMENT

The hired company shall report to UNDP Engineer who is responsible to approve its outputs or any focal point designated by UNDP Mozambique. The daily construction works will be directly supervised by a Engineering company who will take care of the supervision of the works.

During the execution of the activities, it is expected the **Contractor** to interact and collaborate with the responsible of surrounding buildings, technicians from the Provincial Health Directorate, Provincial Health Services and National Institute of Health in the respective provinces.

4. **Form E: Format of Technical Bid of Section 6 Bidding Forms** was completed with a table for presenting subcontractors' information, if applicable. The amended Form E is presented below. Amended **Section 6 Bidding Forms** will be uploaded in eTendering, undp.org and ungm.org.
5. All other terms and conditions of the solicitation document, except as amended herein, shall remain unchanged and shall continue in full force and effect.

Issued by



Name: Liliana Caterov

Title: Procurement Specialist

Date: November 25, 2021

Approved by:



Name: Martin Boben

Title: Head of Procurement

Date: November 25, 2021

Form E: Format of Technical Bid

Name of Bidder:	[Insert Name of Bidder]	Date:	Select date
ITB reference:	[Insert ITB Reference Number]		

The Bidder's Bid should be organized to follow this format of the Technical Bid. Where the bidder is presented with a requirement or asked to use a specific approach, the bidder must not only state its acceptance, but also describe how it intends to comply with the requirements. Where a descriptive response is requested, failure to provide the same will be viewed as non-responsive.

SECTION 1: Bidder's qualification, capacity and expertise

- 1.1 General organizational capability which is likely to affect implementation: management structure, financial stability and project financing capacity, project management controls, extent to which any work would be subcontracted (if so, provide details).
- 1.2 Relevance of specialized knowledge and experience on similar engagements done in the region/country.
- 1.3 Quality assurance procedures and risk mitigation measures.
- 1.4 Organization's commitment to sustainability.

SECTION 2: Scope of Supply, Technical Specifications, and Related Services

This section should demonstrate the Bidder's responsiveness to the specification by identifying the specific components proposed, addressing the requirements, as specified, point by point; providing a detailed description of the essential performance characteristics proposed; and demonstrating how the proposed bid meets or exceeds the requirements/specifications. All important aspects should be addressed in sufficient detail.

- 2.1 A detailed description of how the Bidder will deliver the required goods and services, keeping in mind the appropriateness to local conditions and project environment. Details how the different service elements shall be organized, controlled and delivered.
- 2.2 **Explain whether any work would be subcontracted, to whom, how much percentage of the requirements, the rationale for such, and the roles of the proposed sub-contractors and how everyone will function as a team.**

In case of subcontracting, please, ensure that Subcontractors are legally registered entities with successful experience in the execution of at least 3 (three) contracts with the specified type of works/services implemented within the last 5 (five) years.

In case of subcontracting, provide the following information:

Subcontractors' name	List type of works that will be subcontracted	Percentage of total Contract Value

- ☐ Attached are the Certificates of Incorporation/ Business Registration, including Annex 1 for Subcontractors
- ☐ Attached are the Company Profiles including past experience in delivering works/services for which they are subcontracted
- 2.3 The bid shall also include details of the Bidder's internal technical and quality assurance review mechanisms.

- 2.4 Implementation plan including a Gantt Chart or Project Schedule indicating the detailed sequence of activities that will be undertaken and their corresponding timing.
- 2.5 Demonstrate how you plan to integrate sustainability measures in the execution of the contract.

SECTION 3: Management Structure and Key Personnel

- 3.1 Describe the overall management approach toward planning and implementing the project. Include an organization chart for the management of the project describing the relationship of key positions and designations. Provide a spreadsheet to show the activities of each personnel and the time allocated for his/her involvement.
- 3.2 Provide CVs for key personnel that will be provided to support the implementation of this project using the format below. CVs should demonstrate qualifications in areas relevant to the scope of goods and/or services.

Format for CV of Proposed Key Personnel

Name of Personnel	[Insert]
Position for this assignment	[Insert]
Nationality	[Insert]
Language proficiency	[Insert]
Education/Qualifications	<i>[Summarize college/university and other specialized education of personnel member, giving names of schools, dates attended, and degrees/qualifications obtained.]</i> [Insert]
Professional certifications	<i>[Provide details of professional certifications relevant to the scope of goods and/or services]</i> ▪ Name of institution: [Insert] ▪ Date of certification: [Insert]
Employment Record/Experience	<i>[List all positions held by personnel (starting with present position, list in reverse order), giving dates, names of employing organization, title of position held and location of employment. For experience in last five years, detail the type of activities performed, degree of responsibilities, location of assignments and any other information or professional experience considered pertinent for this assignment.]</i> [Insert]
References	<i>[Provide names, addresses, phone and email contact information for two (2) references]</i> Reference 1: [Insert] Reference 2: [Insert]

I, the undersigned, certify that to the best of my knowledge and belief, the data provided above correctly describes my qualifications, my experiences, and other relevant information about myself.

Signature of Personnel

Date (Day/Month/Year)

(in no circumstances here must be applied the signature of Director or other administrative person, only the signature of person whose experience and qualifications are described in CV)