



REQUEST FOR QUOTATION (RFQ)

RFQ Reference: RFQ-2021-103 “Purchase and delivery of 3 small forest fire patrol (forest fire fighting) units for forest protection institutions and protected areas of Almaty oblast to strengthen the capacity against forest fire fighting”	Date: 26 November 2021
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SECTION 1: REQUEST FOR QUOTATION (RFQ)

UNDP kindly requests your quotation for purchase and delivery of 3 small forest fire patrol (forest fire fighting) units for forest protection institutions and protected areas of Almaty oblast to strengthen the capacity against forest fire fighting as detailed in Annex 1 of this RFQ.

This Request for Quotation comprises the following documents:

Section 1: This request letter

Section 2: RFQ Instructions and Data

Annex 1: Schedule of Requirements

Annex 2: Quotation Submission Form

Annex 3: Technical and Financial Offer

When preparing your quotation, please be guided by the RFQ Instructions and Data. Please note that quotations must be submitted using Annex 2: Quotation Submission Form and Annex 3 Technical and Financial Offer, by the method and by the date and time indicated in Section 2. It is your responsibility to ensure that your quotation is submitted on or before the deadline. Quotations received after the submission deadline, for whatever reason, will not be considered for evaluation.

Thank you and we look forward to receiving your quotations.

Best regards,

Dana Amanova

Dana Amanova,
UNDP Operations Manager
26-Nov-2021

Date:

Zhanat Tileumuratova

Zhanat Tileumuratova,
UNDP Procurement Associate

Date: 26-Nov-2021

SECTION 2: RFQ INSTRUCTIONS AND DATA

Introduction	<p>Bidders shall adhere to all the requirements of this RFQ, including any amendments made in writing by UNDP. This RFQ is conducted in accordance with the UNDP Programme and Operations Policies and Procedures (POPP) on Contracts and Procurement</p> <p>Any Bid submitted will be regarded as an offer by the Bidder and does not constitute or imply the acceptance of the Bid by UNDP. UNDP is under no obligation to award a contract to any Bidder as a result of this RFQ.</p> <p>UNDP reserves the right to cancel the procurement process at any stage without any liability of any kind for UNDP, upon notice to the bidders or publication of cancellation notice on UNDP website.</p>
Deadline for the Submission of Quotation	<p>13 December 2021 at 18:00 by Nur-Sultan time (GMT+6)</p> <p>If any doubt exists as to the time zone in which the quotation should be submitted, refer to http://www.timeanddate.com/worldclock/.</p>
Method of Submission	<p>Quotations must be submitted as follows:</p> <p><input checked="" type="checkbox"/> Dedicated Email Address</p> <p>Bid submission address: procurement.kz@undp.org</p> <ul style="list-style-type: none"> ▪ File Format: PDF ▪ File names must be maximum 60 characters long and must not contain any letter or special character other than from Latin alphabet/keyboard. ▪ All files must be free of viruses and not corrupted. ▪ Max. File Size per transmission: 19 MB ▪ Mandatory to indicate subject and reference number ▪ Multiple emails must be clearly identified by indicating in the subject line “email no. 1 of 5”, and the final “email no. 5 of 5.” ▪ It is recommended that the entire Quotation be consolidated into as few attachments as possible.
Cost of preparation of quotation	<p>UNDP shall not be responsible for any costs associated with a Supplier’s preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.</p>
Supplier Code of Conduct, Fraud, Corruption,	<p>All prospective suppliers must read the United Nations Supplier Code of Conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN. The Code of Conduct, which includes principles on labour, human rights, environment and ethical conduct may be found at: https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct</p> <p>Moreover, UNDP strictly enforces a policy of zero tolerance on proscribed practices, including fraud, corruption, collusion, unethical or unprofessional practices, and obstruction of UNDP vendors and requires all bidders/vendors to observe the highest standard of ethics during the procurement process and contract implementation. UNDP’s Anti-Fraud Policy can be found at http://www.undp.org/content/undp/en/home/operations/accountability/audit/office_of_audit_an_dinvestigation.html#anti</p>
Gifts and Hospitality	<p>Bidders/vendors shall not offer gifts or hospitality of any kind to UNDP staff members including recreational trips to sporting or cultural events, theme parks or offers of holidays, transportation, or invitations to extravagant lunches, dinners or similar. In pursuance of this policy, UNDP: (a) Shall reject a bid if it determines that the selected bidder has engaged in any corrupt or fraudulent practices in competing for the contract in question; (b) Shall declare a vendor ineligible, either indefinitely or for a stated period, to be awarded a contract if at any time it determines that the vendor has engaged in any corrupt or fraudulent practices in competing for, or in executing a UNDP contract.</p>

Conflict of Interest	<p>UNDP requires every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ. Bidders shall strictly avoid conflicts with other assignments or their own interests, and act without consideration for future work. Bidders found to have a conflict of interest shall be disqualified.</p> <p>Bidders must disclose in their Bid their knowledge of the following: a) If the owners, part-owners, officers, directors, controlling shareholders, of the bidding entity or key personnel who are family members of UNDP staff involved in the procurement functions and/or the Government of the country or any Implementing Partner receiving goods and/or services under this RFQ.</p> <p>The eligibility of Bidders that are wholly or partly owned by the Government shall be subject to UNDP's further evaluation and review of various factors such as being registered, operated and managed as an independent business entity, the extent of Government ownership/share, receipt of subsidies, mandate and access to information in relation to this RFQ, among others. Conditions that may lead to undue advantage against other Bidders may result in the eventual rejection of the Bid.</p>
General Conditions of Contract	<p>Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to the General Conditions of Contract</p> <p>Select the applicable GTC:</p> <p><input checked="" type="checkbox"/> General Terms and Conditions for de minimis contracts</p> <p>Applicable Terms and Conditions and other provisions are available at UNDP/How-we-buy</p>
Special Conditions of Contract	<p><input checked="" type="checkbox"/> Cancellation of PO/Contract if the delivery/completion is delayed by 30 days</p>
Eligibility	<p>A vendor who will be engaged by UNDP may not be suspended, debarred, or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization. Vendors are therefore required to disclose to UNDP whether they are subject to any sanction or temporary suspension imposed by these organizations. Failure to do so may result in termination of any contract or PO subsequently issued to the vendor by UNDP.</p> <p>It is the Bidder's responsibility to ensure that its employees, joint venture members, sub-contractors, service providers, suppliers and/or their employees meet the eligibility requirements as established by UNDP.</p> <p>Bidders must have the legal capacity to enter a binding contract with UNDP and to deliver in the country, or through an authorized representative.</p>
Currency of Quotation	<p>Quotations shall be quoted in Kazakhstani Tenge (For Local Bidders) or USD (For International Bidders)</p>
Joint Venture, Consortium or Association	<p>If the Bidder is a group of legal entities that will form or have formed a Joint Venture (JV), Consortium or Association for the Bid, they shall confirm in their Bid that : (i) they have designated one party to act as a lead entity, duly vested with authority to legally bind the members of the JV, Consortium or Association jointly and severally, which shall be evidenced by a duly notarized Agreement among the legal entities, and submitted with the Bid; and (ii) if they are awarded the contract, the contract shall be entered into, by and between UNDP and the designated lead entity, who shall be acting for and on behalf of all the member entities comprising the joint venture, Consortium or Association.</p> <p>Refer to Clauses 19 – 24 under Solicitation policy for details on the applicable provisions on Joint Ventures, Consortium or Association.</p>
Only one Bid	<p>The Bidder (including the Lead Entity on behalf of the individual members of any Joint Venture, Consortium or Association) shall submit only one Bid, either in its own name or, if a joint venture, Consortium or Association, as the lead entity of such Joint Venture, Consortium or Association.</p> <p>Bids submitted by two (2) or more Bidders shall all be rejected if they are found to have any of the following:</p> <p>a) they have at least one controlling partner, director or shareholder in common; or b) any one of them receive or have received any direct or indirect subsidy from the other/s; or</p> <p>b) they have the same legal representative for purposes of this RFQ; or</p>

	<p>c) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about, or influence on the Bid of, another Bidder regarding this RFQ process;</p> <p>d) they are subcontractors to each other's Bid, or a subcontractor to one Bid also submits another Bid under its name as lead Bidder; or</p> <p>e) some key personnel proposed to be in the team of one Bidder participates in more than one Bid received for this RFQ process. This condition relating to the personnel, does not apply to subcontractors being included in more than one Bid.</p>
Duties and taxes	<p>Article II, Section 7, of the Convention on the Privileges and Immunities provides, inter alia, that the United Nations, including UNDP as a subsidiary organ of the General Assembly of the United Nations, is exempt from all direct taxes, except charges for public utility services, and is exempt from customs restrictions, duties, and charges of a similar nature in respect of articles imported or exported for its official use. All quotations shall be submitted net of any direct taxes and any other taxes and duties, unless otherwise specified below:</p> <p>All prices must:</p> <p><input checked="" type="checkbox"/> be inclusive of VAT and other applicable indirect taxes</p>
Language of quotation	<p>Russian or English</p> <p>Including documentation including catalogues, instructions and operating manuals.</p>
Documents to be submitted Minimum Eligibility Criteria	<p>Bidders shall include the following documents in their quotation:</p> <p><input checked="" type="checkbox"/> Annex 2: Quotation Submission Form (Annex 2) duly completed and signed</p> <p><input checked="" type="checkbox"/> Annex 3: Technical and Financial Offer (Annex 3) duly completed and signed and in accordance with the Schedule of Requirements in Annex 1</p> <p><input checked="" type="checkbox"/> A valid certificate of state registration / re-registration of the Company, the charter of the organization;</p> <p><input checked="" type="checkbox"/> Certificate of VAT registration (if applicable);</p> <p><input checked="" type="checkbox"/> Certificate of absence of debt in tax authorities served by banks, balance sheets for 2019–2020;</p> <p><input checked="" type="checkbox"/> Quality certificates of the Manufacturer of products and supplied products, certificates / declarations of conformity, etc. (ISO, etc., if available);</p> <p><input checked="" type="checkbox"/> A copy of the certificate of origin of the goods (upon delivery);</p> <p><input checked="" type="checkbox"/> A copy of the warranty certificate issued to the recipient institution of the goods, for a period of at least 12 months for the base car and PTV (upon delivery, the original must be provided to the final recipient of the services);</p> <p><input checked="" type="checkbox"/> Confirmation that the Supplier is an official dealer and / or distributor (importer) of similar goods (if the supplier is not a Manufacturer (if applicable);</p> <p><input checked="" type="checkbox"/> A brief description of the Supplier's activities and experience in organizing similar supplies for at least 2 years, indicating the contacts of previous buyers (providing letters of recommendation, if any);</p> <p><input checked="" type="checkbox"/> Provision of a detailed schedule for the delivery of goods to the destination in accordance with the terms of reference and this RFQ;</p> <p><input checked="" type="checkbox"/> Written acceptance of the UNDP General Terms and Conditions;</p> <p><input checked="" type="checkbox"/> Confirmation of offer validity for minimum of 120 days</p> <p><input checked="" type="checkbox"/> Confirmation of delivery terms: DDP - delivered duty paid: the goods are delivered to the Customer, to the specified destination (delivery address), cleared of all customs duties and risks</p>
Quotation validity period	<p>Quotations shall remain valid for 120 days from the deadline for the Submission of Quotation.</p>
Price variation	<p>No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted at any time during the validity of the quotation after the quotation has been received.</p>
Partial Quotes	<p><input checked="" type="checkbox"/> Not permitted</p>
Alternative Quotes	<p><input checked="" type="checkbox"/> Not permitted</p>

Payment Terms	100 % upon full delivery within 30 (thirty) calendar days from the date of receipt of SFFPUs and signing of financial documents (invoice and waybills)
Conditions for Release of Payment	<input checked="" type="checkbox"/> The act of delivery of the goods signed by the receiving party. Invoices for the goods delivered based on full compliance with the requirements of this Request and the terms of reference.
Contact Person for correspondence, notifications and clarifications	E-mail address: irena.jurczynska@undp.org Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.
Clarifications	Requests for clarification from bidders will not be accepted any later than 2 days before the submission deadline.
Evaluation method	<input checked="" type="checkbox"/> The Contract or Purchase Order will be awarded to the lowest price Technically compliant offer
Evaluation criteria	<input checked="" type="checkbox"/> Full compliance with all requirements as specified in Annex 1 <input checked="" type="checkbox"/> Full acceptance of the General Conditions of Contract
Right not to accept any quotation	UNDP is not bound to accept any quotation, nor award a contract or Purchase Order
Right to vary requirement at time of award	At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.
Type of Contract to be awarded	<input checked="" type="checkbox"/> Purchase Order <input checked="" type="checkbox"/> Contract Face Sheet (Goods and-or Services)
Expected date for contract award.	23 December 2021
Publication of Contract Award	UNDP will publish the contract awards valued at USD 100,000 and more on the websites of the CO and the corporate UNDP Web site.
Policies and procedures	This RFQ is conducted in accordance with UNDP Programme and Operations Policies and Procedures

ANNEX 1: SCHEDULE OF REQUIREMENTS

Purchase of 3 small forest fire patrol (forest fire fighting) units for forest protection institutions and protected areas of Almaty oblast

Title:	Purchase and delivery of 3 small forest fire patrol (forest fire fighting) units for forest protection institutions and protected areas of Almaty oblast to strengthen the capacity against forest fire fighting
Project number and title:	00111147, Creation of conditions for the reintroduction of the Turan tiger and assistance in the preservation of natural, historical, and cultural objects of the Ulytau mountain range
Delivery destination:	57A Ryskulov str., Bakanas village, Balkhashkiy rayon, Almaty oblast, Ile-Balkhashkiy State Nature Reservat RSE 37 Baltagul str., Zheltorangy village, Balkhashkiy rayon, Almaty oblast, Kurty Forestry SE
Delivery term:	As maximum 90 calendar days from the date of Contract/Purchase Order signing
Type of Contract:	Contract/Purchase Order by UNDP format

PROJECT DESCRIPTION:

The Project "Creation of conditions for the reintroduction of the Turan tiger and assistance in the preservation of natural, historical, and cultural objects of the Ulytau mountain range" is aimed at creation of sustainable framework for reintroduction of Turan tiger historical habitats (spanning Ile-Balkhash SNR), conservation of natural and cultural heritage of Ulytau mountain group and its adjacent areas, promotion of touristic spots of this unique region. To achieve this aim, the Project will carry out a comprehensive improvement of ecosystems along the Ile River delta and the Southern Balkhash region. The regions in which the Project to be implemented have been territorially separated (Balkhash region of Almaty oblast and Ulytau region of Karagandy oblast), but united by a common strategic approach - development of protected areas and improvement of ecosystems with involvement of the local communities, a wide audience of national and international partners including the best available national and international expertise.

JUSTIFICATION/BACKGROUND:

In compliance with project document, it is necessary to create the conditions to conserve the natural habitats and improve the food base for the proposed reintroduction of the Turan tiger. The existing equipping does not comply with approved forest protection norms and standards, and it requires the adoption and use of new modern techniques and equipment for more effective protection. In this regard, it is planned to purchase the small forest fire patrol (forest fire fighting) units (SFFPU) which can contribute to enhancing the effective control over forest fires and to strengthening the capacity of forest protection institutions of Almaty oblast.

SFFPU is an operative high cross-country vehicle, designed to patrol the forests and other natural landscapes, carry the people and firefighting equipment to the sites/spots to undertake the preventive firefighting measures and to extinguish the forest fires.

SFFPUs are more mobile and responsive than the fire trucks in the forest, which are designed at extinguishing the facility-based fires. Additionally, SFFPU does not require the equipped fire piers for water refueling. All firefighting equipment of SFFPU is removable what makes it versatile. High running characteristics, comfortable roomy cabin, availability of water stock and solid wetting agent, firefighting equipment, and easy maintenance provide high efficiency of its exploitation.

The further maintenance of above special-purpose equipment, provision with fuel and lubricants, technical inspection, purchase of spare parts and routine repairs, etc. will be provided from beneficiaries' own funds.

OBJECTIVE: Purchase and delivery of 3 (three) small forest fire patrol (forest fire fighting) units for forest protection institutions and protected areas of Almaty oblast to strengthen the capacity against forest fire fighting.

QUANTITY AND SPECIFICATION OF EQUIPMENT TO BE PURCHASED:

Table A. Quantity and distribution of small forest fire patrol (forest fire fighting) units

№	Name of the institution	Quantity
	Distribution of small forest fire patrol (forest fire fighting) units between the forest protection institutions of Almaty oblast	
1	Kurty Forestry SE	1
2	Ile-Balkhash State Nature Reservat	2
	Total:	3

Table B. Technical specifications of small forest patrol (forest fire fighting) units

№	Name	Description
1. Main specifications		
1.1.	Year of manufacture	Not earlier than 2019
1.2.	Number of doors	3 (side)
1.3.	Number of seats	As minimum 5
1.4.	Vehicle flat body	Located behind the cab and designed to stage equipment
1.5.	Clearance, mm	As minimum 205
1.6.	Engine	Gasoline
1.7.	Liter capacity, l	As minimum 2.7
1.8.	Drive configuration	Four-wheeled drive
1.9.	Transmission system	Manual, 5-stage
1.10.	Transfer gear case	2-stage, with decoupling of the front axle drive

1.11.	Type of fuel	Gasoline, with octane grade of at least 92
1.12.	Fuel tank volume, l	As minimum 50
1.13.	Steering control system	Powered hydraulic steering
2. Additional specifications		
2.1.	Manual hoist, with draw pull bar as min. 4 tons	1 pcs
2.2.	Anti-lock braking system (ABS)	
2.3.	Safety seat belts	
3. Firefighting equipment unit		
3.1.	Portable water tank, as min. 500 l	1 pcs
3.2.	High pressure power pump, with a set of hoses and barrels	1 pcs
3.3.	Mixing tube	1 pcs
3.4.	Solid wetting agent (cartridge)	5 pcs
3.5.	Fire gun	1 pcs
3.6.	High-pressure fire-fighting installation	1 pcs
3.7.	Petrol-driven power saw (chainsaw)	1 pcs
3.8.	Firefighting knapsack	5 pcs
3.9.	Forest firefighting unit, knapsack	1 pcs
3.10.	Multi-purpose filtering small-sized escape hood	5 pcs
3.11.	Car medical aid kit	2 pcs
3.12.	Shovel	5 pcs
3.13.	Fire axe-hoe	2 pcs
3.14.	Metal fire flapper	5 pcs
3.15.	Rubber fire flapper	5 pcs
3.16.	Sectional boxes for fire-fighting equipment	2 pcs
3.17.	Polyvinylchloride cover	1 pcs

EXPECTED DELIVERABLES:

No	Deliverable	Due date	Payment
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1	3 SFFPUs delivered to as specified above Form of result delivery: 1) Act (certificate) of equipment delivery, signed by the receiving party 2) Invoice and waybill for equipment	Within 90 (ninety) calendar days from the date of approval of the Purchase Order/ signing of contract by UNDP format	100 % upon full delivery within 30 (thirty) calendar days from the date of receipt of SFFPUs and signing of financial documents (invoice and waybills)
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Qualification requirements to the Supplier:

- Copy of certificate of goods origin (upon delivery);
- Copy of warranty certificate for base car and firefighting equipment, issued for organization - recipient of the equipment - with duration as min. 12 months (upon delivery, the original must be provided to the final recipient);
- Document describing the warranties and aftersales service
- Confirmation of price quotation validity within 120 days
- A valid certificate of state registration / re-registration of the Company, the charter of the organization; - Certificate of VAT registration (if applicable);
- Certificate of absence of debt in tax authorities served by banks, balance sheets for 2019–2020;
- Quality certificates of the Manufacturer of products and supplied products, certificates / declarations of conformity, etc. (ISO, etc., if available);
- Confirmation that the Supplier is an official dealer and / or distributor (importer) of similar goods (if the supplier is not a Manufacturer (if applicable);
- A brief description of the Supplier's activities and experience in organizing similar supplies for at least 2 years, indicating the contacts of previous buyers (providing letters of recommendation, if any);
- Provision of a detailed schedule for the delivery of goods to the destination in accordance with the terms of reference and this request for proposal;
- Written acceptance of the UNDP General Terms and Conditions;
- Confirmation of delivery terms: DDP - delivered duty paid: the goods are delivered to the Customer, to the specified destination (delivery address), cleared of all customs duties and risks

ANNEX 2: QUOTATION SUBMISSION FORM

Bidders are requested to complete this form, including the Company Profile and Bidder's Declaration, sign it and return it as part of their quotation along with Annex 3: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	RFQ-2021-103 "Purchase and delivery of 3 small forest fire patrol (forest fire fighting) units for forest protection institutions and protected areas of Almaty oblast to strengthen the capacity against forest fire fighting"	Date: Click or tap to enter a date.

Company Profile

Item Description	Detail
Legal name of bidder or Lead entity for JVs	Click or tap here to enter text.
Legal Address, City, Country	Click or tap here to enter text.
Website	Click or tap here to enter text.
Year of Registration	Click or tap here to enter text.
Legal structure	Choose an item.
Are you a UNGM registered vendor?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, insert UNGM Vendor Number
Quality Assurance Certification (e.g. ISO 9000 or Equivalent) (If yes, provide a Copy of the valid Certificate):	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your Company hold any accreditation such as ISO 14001 or ISO 14064 or equivalent related to the environment? (If yes, provide a Copy of the valid Certificate):	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your Company have a written Statement of its Environmental Policy? (If yes, provide a Copy)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your organization demonstrate significant commitment to sustainability through some other means, for	<input type="checkbox"/> Yes <input type="checkbox"/> No

example internal company policy documents on women empowerment, renewable energies or membership of trade institutions promoting such issues (If yes, provide a Copy)	
Is your company a member of the UN Global Compact	<input type="checkbox"/> Yes <input type="checkbox"/> No
Bank Information	Bank Name: Click or tap here to enter text. Bank Address: Click or tap here to enter text. IBAN: Click or tap here to enter text. SWIFT/BIC: Click or tap here to enter text. Account Currency: Click or tap here to enter text. Bank Account Number: Click or tap here to enter text.
Previous relevant experience:	
Name of previous contracts	Client & Reference Contact Details including e-mail Contract Value Period of activity Types of activities undertaken

Bidder's Declaration

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Requirements and Terms and Conditions: I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, the General Conditions of Contract, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period.
<input type="checkbox"/>	<input type="checkbox"/>	Ethics: In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ ;has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we have read the United Nations Supplier Code of Conduct : https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN.
<input type="checkbox"/>	<input type="checkbox"/>	Conflict of interest: I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organisation's Point of Contact.

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Prohibitions, Sanctions: I/We hereby declare that our firm, its affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization.
<input type="checkbox"/>	<input type="checkbox"/>	Bankruptcy: I/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future.
<input type="checkbox"/>	<input type="checkbox"/>	Offer Validity Period: I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity.
<input type="checkbox"/>	<input type="checkbox"/>	I/We understand and recognize that you are not bound to accept any Quotation you receive, and we certify that the goods offered in our Quotation are new and unused.
<input type="checkbox"/>	<input type="checkbox"/>	By signing this declaration, the signatory below represents, warrants and agrees that he/she has been authorised by the Organization/s to make this declaration on its/their behalf.

Signature: _____

Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Date: Click or tap to enter a date.

ANNEX 3: TECHNICAL AND FINANCIAL OFFER – GOODS

Bidders are requested to complete this form, sign it and return it as part of their bid along with Annex 2: Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	RFQ-2021-103 “Purchase and delivery of 3 small forest fire patrol (forest fire fighting) units for forest protection institutions and protected areas of Almaty oblast to strengthen the capacity against forest fire fighting”	Date: Click or tap to enter a date.

Currency of the Quotation: Click or tap here to enter text.					
INCOTERMS: DDP					
Item No	Description	UOM	Qty	Unit price	Total price
1.					
2.					
VAT Price					
Total Final and All-inclusive Price					

Table – A: Technical Compliance with Requirements

	You Responses		
	Yes, we will comply	No, we cannot comply	If you cannot comply, pls. indicate counter - offer
Annex 2: Quotation Submission Form (Annex 2) duly completed and signed	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Annex 3: Technical and Financial Offer (Annex 3) duly completed and signed and in accordance with the Schedule of Requirements in Annex 1	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
A valid certificate of state registration / re-registration of the Company, the charter of the organization	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Certificate of VAT registration (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Written acceptance of General terms and conditions of UNDP	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.

Confirmation of delivery terms: DDP - delivered duty paid: the goods are delivered to the Customer, to the specified destination (delivery address), cleared of all customs duties and risks	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Offer validity for a minimum of 120 days	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Payment terms: 100 % upon full delivery within 30 (thirty) calendar days from the date of receipt of SFFPUs and signing of financial documents (invoice and waybills)	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
The total cost includes VAT, if the Supplier is a VAT payer, as well as other applicable indirect taxes	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Provision of a detailed schedule for the delivery of goods to the destination according to the terms of the terms of reference and this request for proposal	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
A brief description of the Supplier's activities and experience in organizing similar supplies for at least 2 years, indicating the contacts of previous buyers (providing letters of recommendation, if any);	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Certificate of absence of debt in tax authorities served by banks, balance sheets for 2019–2020;	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Confirmation that the Supplier is an official dealer and / or distributor (importer) of similar goods (if the supplier is not a Manufacturer (if applicable);	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Quality certificates of the Manufacturer of products and supplied products, certificates / declarations of conformity, etc. (ISO, etc., if available);	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Copy of certificate of goods origin (upon delivery);	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Copy of warranty certificate for base car and firefighting equipment, issued for organization - recipient of the equipment - with duration as min. 12 months (upon delivery, the original must be provided to the final recipient);	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.

Table B - Form of compliance to the technical requirements (please complete column “Your Proposal):

No	Title	Description	Your proposal
TECHNICAL CHARACTERISTICS OF THE EQUIPMENT:			
1.1	Year of manufacture	Not earlier than 2019	
1.2	Number of doors	3 (side)	
1.3	Number of seats	As minimum 5	
1.4	Vehicle flat body	Located behind the cab and designed to stage equipment	

1.5	Clearance, mm	As minimum 205	
1.6	Engine	Gasoline	
1.7	Liter capacity, l	As minimum 2.7	
1.8	Drive configuration	Four-wheeled drive	
1.9	Transmission system	Manual, 5-stage	
1.10	Transfer gear case	2-stage, with decoupling of the front axle drive	
1.11	Type of fuel	Gasoline, with octane grade of at least 92	
1.12	Fuel tank volume, l	As minimum 50	
1.13	Steering control system	Powered hydraulic steering	
1.14	Manual hoist, with draw pull bar as min. 4 tons	1 pcs	
1.15	Anti-lock braking system (ABS)	Yes	
1.16	Safety seat belts	Yes	
Firefighting equipment unit			
2.1	Portable water tank, as min. 500 l	1 pcs	
2.2	High pressure power pump, with a set of hoses and barrels	1 pcs	
2.3	Mixing tube	1 pcs	
2.4	Solid wetting agent (cartridge)	5 pcs	
2.5	Fire gun	1 pcs	
2.6	High-pressure fire-fighting installation	1 pcs	
2.7	Petrol-driven power saw (chainsaw)	1 pcs	
2.8	Firefighting knapsack	5 pcs	
2.9	Forest firefighting unit, knapsack	1 pcs	
2.10	Multi-purpose filtering small-sized escape hood	5 pcs	
2.11	Car medical aid kit	2 pcs	
2.12	Shovel	5 pcs	
2.13	Fire axe-hoe	2 pcs	
2.14	Metal fire flapper	5 pcs	

2.15	Rubber fire flapper	5 pcs	
2.16	Sectional boxes for fire-fighting equipment	2 pcs	
2.17	Polyvinylchloride cover	1 pcs	

I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted.

<p><i>Exact name and address of company</i></p> <p>Company Name: Click or tap here to enter text.</p> <p>Address: Click or tap here to enter text.</p> <p>Click or tap here to enter text.</p> <p>Phone No.: Click or tap here to enter text.</p> <p>Email Address: Click or tap here to enter text.</p>	<p>Authorized Signature:</p> <p>Date: Click or tap here to enter text.</p> <p>Name: Click or tap here to enter text.</p> <p>Functional Title of Authorised Signatory: Click or tap here to enter text.</p> <p>Email Address: Click or tap here to enter text.</p>
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