Partnership & Development Finance Consultant  
Terms of Reference

I). Background

The United Nations General Assembly resolution 72/279 elevated the United Nations Development Assistance Framework (now renamed the United Nations Sustainable Development Cooperation Framework) as “the most important instrument for planning and implementation of the UN development activities at country level in support of the implementation of the 2030 Agenda for Sustainable Development (2030 Agenda)”. The Cooperation Framework guides the entire programme cycle, driving planning, implementation, monitoring, reporting and evaluation of collective UN support for achieving the 2030 Agenda. The Cooperation Framework determines and reflects the United Nations development system’s contributions in the country and shapes the configuration of the UN assets required in and outside the country. The Cooperation Framework represents a commitment to the people and country particularly the most marginalized and vulnerable.

The present Cooperation Framework for Belize is the Multi-country Sustainable Development Framework (MSDF) 2017-2021, the business plan for UN agencies, funds and programmes in the English and Dutch speaking Caribbean, jointly prepared through inclusive consultations and implemented in 22 Caribbean countries and territories with the respective governments, United Nations agencies, funds and programmes along with civil society partners.

To inform the new Cooperation Framework for Belize, the United Nations completed a UN Common Country Analysis (CCA) in 2021 as the UN system’s independent, impartial and collective assessment and analysis of Belize’s socio-economic and developmental situation, progress gaps, opportunities and bottlenecks vis-à-vis Belize’s commitment to achieving the 2030 Agenda. The CCA is the critical analytical foundation upon which the Cooperation Framework is developed and is an integrated, forward-looking and evidence-based joint UN analysis, prepared in such a way to be an up-to-date source of information on country context for the whole UN system to adjust UN programmatic actions and anticipate emerging issues.

The United Nations in Belize will commence implementation of its new programme cycle through the United Nations Multi-country Sustainable Development Cooperation Framework 2022 – 2026 (UNMSDCF), in partnership with the government and civil society entities.

Furthermore, the COVID-19 pandemic has precipitated the need for the United Nations to have in place a Socio-Economic Response Plan drawn from the United Nations framework for the immediate socio-economic response to COVID-19, consisting of five streams of work, representing an integrated support package offered by the UN development system to protect the needs and rights of people with particular focus on the most vulnerable. The United Nations in Belize has a Country Implementation Plan 2021 and will prepare a 2022-2023 Country Implementation Plan aligned to the new Cooperation Framework including joint programme solutions.

A critical part of the UN reform process is the new configuration of the Resident Coordinator Office. Belize is part of a multi-country office together with El Salvador; therefore, the office in Belize is not fully staffing and is missing a Partnership and Development Finance officer who normally would support the processes
of establishing the financing framework and the partnership strategy in the UNSDCF. The present consultant post will cover part of these tasks. The consultant therefore would function as part of the core team in the Resident Coordinator Office (RCO) and liaise with UN agencies, government and development partners as required.

II). SDG Financing and Funding the Cooperation Framework

The 2030 Agenda for Sustainable Development and the Sustainable Development Goals (SDGs) emphasizes transformative shifts, integrated approaches, and solutions to structural barriers for sustainable development. This goal requires financial flows (public, private, domestic and international), as well as finding the adequate resource mix and overcoming market barriers to ensure investments reach those left furthest behind.

The Cooperation Framework covers two concepts that are distinct yet mutually reinforcing:

➢ **Financing the SDGs** is based on the Addis Ababa Action Agenda’s call for nationally owned sustainable development strategies, supported by an Integrated National Financing Framework to achieve the 2030 Agenda; mobilizing and aligning all sources of finance to implement national plans to achieve the SDGs; strengthening partnership with IFIs, private sector and other stakeholders towards the achievement of the Agenda 2030.

➢ **Funding the Cooperation Framework** refers to the traditional concept of mobilizing resources through United Nations accounts in order to close budgetary gaps in the Cooperation Framework as the primary planning and implementation instrument for the United Nations to contribute to achieving the 2030 Agenda at the country level.

The UN Resident Coordinator’s Office is recruiting a consultant, with the overall objectives to, provide substantive support on financing for accelerating the achievement of the SDGs.

III). Objective and Scope of work

The Partnership and Development Finance (PDF) Consultant under the supervision of the UN Resident Coordinator Office in Belize, Development Coordination Officer, Strategic Planner and Team Leader, will be guided by the following objectives:

i. Make technical advice available to the UN and government on national financing needs and sources of finance for national SDG plans.

ii. Better align existing sources of financing with SDG plans.

The scope of work of the consultant will include inter alia the following areas:

1). Provide substantive support on financing for accelerating the achievement of the SDGs:

- Analyze trends and provides advice on new and innovative financing mechanisms for development and SDG acceleration.
- Plan and facilitate engagements with external stakeholders – including the national government, international financial institutions, and development partners on financing for SDG acceleration.
- Undertake the design and execution of innovative proposals to generate financial resources in support of the SDGs;
2) Development of the financial landscape analysis which involves:

- An in-depth look at the volume and mix of resources required to deliver Cooperation outcomes and the bigger picture of SDG financing requirements. This analysis is undertaken after the Cooperation framework priorities, outcomes, outputs and the UNCT configuration have been determined. The assessment of priority development needs drives conversation about available resources and resource mobilization needs, not the other way around.

IV). Expected Outputs and Deliverables

The consultant is expected to carry out key activities during the assignment to ensure timely completion of the following outputs and detailed deliverables:

a). A National Financial Landscape Analysis is completed, that includes the following elements:

- Mapping the different volumes, mixes, and sources of finance, namely international, domestic, private, and public, building on work already done by the Financial Landscape Analysis in the 2021 CCA;
- Develop a sound understanding of financing flows, within and out of the country above and beyond the resources channeled through the UN;
- Analyze trends in development finance flows and their allocation to national priorities;
- An understanding of the roles and responsibilities of national institutions to manage and/or influence the development of individual financial flows;
- Recommendations for how institutions and systems might be adjusted to ensure that different sources of development finance are managed within a coherent framework which better supports the achievement of national priorities and the SDGs;
- Prepare a financing need assessment estimate of the cost of implementing National Development Priorities in support of achieving the 2030 agenda.

b). Support the preparation of the Funding Framework for the Cooperation Framework that includes the following elements:

- It is a consolidation of the agreed, costed results of the Cooperation Framework, including operations and communications.
- It provides an overall picture of the amount, type, source, duration, and sequence of financial resources, including the required amounts, available resources, and resource mobilization needs.
- It includes a multi-year funding framework (overall budget) that puts a price tag on the agreed Cooperation Framework and its outcomes, covering the full duration of the programme cycle, and an annualized funding framework as part of the Country Implementation Plans.
- Supports the RCO with analysis of funding streams from internal and external sources, enabling their timely and coordinated engagement around preparation of proposals as part of the Cooperation Framework Country Implementation Plan.

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<tr>
<th>No</th>
<th>Deliverables</th>
<th>Work Programme Period</th>
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<tr>
<td>1</td>
<td>Inception Report Work Plan and desk report</td>
<td>5 days</td>
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V). Duration of Assignment and form of payment

The consultant will be engaged over a period of 3 months January 2022 to March 2022 (approximately 50 working days).

The consultant will prepare a monthly report and approved work plan outlining intermediate milestones towards the successful achievement of the deliverables outlined in these terms of references.

Payment will be completed in monthly equal payments upon satisfactory completion of deliverables and by agreed target deadlines as per approved work plan.

VI). Duty Station

The work assignment is expected to take place from the RCO with remote working as needed. The duty station is Belmopan, Belize, with possibility of travel internally for meetings.

VII). Institutional Arrangement

The consultant will be directly supervised by the Economist, in the RCO with matrix management by the Strategic Planner and RCO Team Leader and report to the UN Resident Coordinator for approval/acceptance of deliverables.

VIII). Qualifications of the Successful Individual Contractor

a) Advance degree in Finance, development statistics, economics, policy development or related field.
b) 5 years of professional working experience in conducting multi-disciplinary country/national level situational analysis in relevant fields and similar activities as the ones of the terms of reference;
c) Previous and existing research on topics related to the TORs;
d) Experience in the production of Financial Needs and Landscape Analysis, in the last five years is desirable.
e) Experience working with international organizations, particularly on UN Common Country Analysis, country programming related to the 2030 Agenda for Sustainable Development and the SDGs, SDG nationalization and reporting processes is an asset;
f) Ability to design and implement participatory, inclusive, and innovative methods and tools;
g) Fluency in spoken and written English is essential;
h) Excellent writing skills and proven ability to produce quality documents/reports.
i) Excellent communication skills demonstrated ability to facilitate/conduct meetings, ability to communicate with wide range of stakeholders, including government, civil society, senior level UN staff and international development partners.
j) Knowledgeable in the usage of online platforms to facilitate consultations and engagements
k) Available immediately

IX). Evaluation criteria for selection of best offer

All offers shall be evaluated by a combined scoring method – whereas qualification and methodology will be weighted a maximum of 70% and combined with the price offer which will be weighted a maximum of 30%.

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<tr>
<th>No.</th>
<th>Description</th>
<th>Weighting</th>
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<tbody>
<tr>
<td>1</td>
<td>Technical proposal</td>
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<tr>
<td>2</td>
<td>Qualification and profile</td>
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<tr>
<td>3</td>
<td>Financial offer</td>
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An interview may be requested as part of the selection process.

Submission of Application Package:

Proposals are required to submit by email or in 1 sealed envelope clearly labeled RFP: Partnership & Development Finance Consultant

United Nations Development Programme
Attn: Procurement Associate
3rd Floor, Lawrence Nicholas Building. Belmopan Cayo District, Belize, C.A.
Tel: (501) 822-2688, 0467, 4228
Email: procurement.bz@undp.org

Deadline for Application: Monday, January 10, 2022 at 5:00 p.m.