



AMENDMENT NO. 1

Date: 11 January 2022

Subject: Amendment No. 1 to “Request for Proposal (RFP)” for provision of “Micro Assessments”, Spot Checks”, “Internal Control Audits”, “Financial Audits” within the context of Harmonized Approach to Cash Transfer (HACT) Turkey”.

Ref: UNDP-TUR-RFP(HACT)-2021/12 (E-tendering Event ID: TUR10-RFP-21-12)

Dear Madam/Sir,

Please find “ATTACHMENT-1 for the Answers to Questions received from Prospective Proposers”, within the context of subject RFP issued on 09 December 2021 for provision of “Micro Assessments”, Spot Checks”, “Internal Control Audits”, “Financial Audits” within the context of Harmonized Approach to Cash Transfer (HACT) Turkey”.

You are kindly requested to prepare and submit your Proposals in response to our subject RFP with consideration of these answers, whereas all other clauses of the RFP, except as amended herein, remaining valid.

Please make sure that your proposals are submitted through e-tendering on or before 19 January 2022, 07:00 am (EST/EDT New York Time), as indicated in the e-tendering system.

Attachments:

ATTACHMENT-1 for the Answers to Questions received from Prospective Proposers

Yours sincerely,

UNDP TURKEY Country Office

ATTACHMENT-1 Answers to Questions received from Prospective Proposers

Question 1: As per Section 3 Bid Data Sheet, BDS No. 6 at page number 20 of the RFP, Joint Venture / Consortium / Association is not allowed; however, subcontracting is allowed as per the evaluation criteria section 1.1.5 at page number 28 of the RFP. Could you please clarify if submission as consortium will be accepted, or proposers are only allowed to use subcontractor(s)?

Answer 1: As per Section 3 Bid Data Sheet, BDS No. 6 at page number 20 of the RFP, Joint Venture / Consortium / Association is not allowed, so submission as a Joint Venture / Consortium / Association shall not be accepted. However, as per the evaluation criteria section 1.1.5 at page number 28 of the RFP, proposers can use subcontractors; in such case, proposers shall elaborate within their technical proposal on the “extent to which any work would be subcontracted, to whom, how much percentage of the work, the rationale for such, and the roles of the proposed sub-contractors and how everyone will function as a team”.

Question 2: In FORM G Financial Proposal Form of the RFP, proposers are expected to quote for out-of-pocket expenses within Ankara Province only. In case of any travel requirement outside Ankara within the Country, who will bear the cost for travel, accommodation, etc.?

Answer 2: Proposers shall quote for out-of-pocket expenses for the assignments to be performed within Ankara Province only. In case, travel out of the Ankara is needed, the travel and accommodation costs of these missions will be borne by UNDP/UNICEF or other participating UN Agencies. It is required that the terms of such travels are approved by UNDP/UNICEF or other participating UN Agencies prior to each travel. The costs of these missions may either be covered through corporate travel agencies of UN Agencies or other corporate daily subsistence allowance practices. In this regard, proposers shall not reflect any cost regarding travel outside Ankara Province, in Financial Proposal Forms.

Question 3: In case of any travel restriction due to COVID 19, is there any possibility that various assignments may be undertaken through virtual mode for verification of documents remotely?

Answer 3: In case of any COVID 19 restrictions on travels, LTA Holder may be requested to undertake assignments remotely through online resources. Prior to initiation of such assignments, terms of arrangements shall be approved by UNDP/UNICEF or other participating UN Agencies.