18 January 2022

INVITATION TO BID – SALE OF USED UNITED NATIONS DEVELOPMENT PROGRAMME (UNDP) CO VEHICLE AND GENERATOR

Reference no.- Assets/ITB/001/2022

The UNDP-Iraq Office located in Erbil; Iraq intending to sell (1) vehicle and (1) Generator through a competitive bidding process. The vehicle and Generator are currently located in UNDP-Iraq Basra office and will be sold on “as is/where is’ basis and without recourse or warranties of any kind.

If you are interested in submitting a Bid in response to this ITB, please prepare your Bid in accordance with the requirements and procedure as set out in this ITB and submit it by the Deadline for Submission of Bids no later than 16 February 2022, 7:00 am (EST Time).

In case your company is not registered in the E-Tendering Module, please use the following temporary username and password to register your company/firm:

Username: event.guest
Password: why2change

Bidders, who registered on the e-tendering, will be able to download the complete bidding documents from the e-tendering website at: https://etendering.partneragencies.org

“Bidders can download the complete tender documentation from the e-tendering upon registration”

The Procurement notice includes the details of the UNDP focal person as per following details:

Name: Dler Mohamad
Tel. no. +964 750 445 4660
E-mail: dler.mohamad@undp.org

Late bids will be rejected. Only the official OFFER on the provided template document (please see below) is acceptable; the OFFER must be signed with the Offeror’s original hand-signature if the Offeror is individual or signed with Offeror’s authorized representative original hand-signature and stamped if the Offeror is legal entity.

The OFFER shall identify the item (indicated above), price and currency offered. The item will go to the highest bidder.

The items will be available for physical inspection and the Interested bidders can view the items, on Wednesday 02 February 2022, from 10:00 – 12:00 hrs (Iraq time), at the UNDP Basra office, Basra, Iraq.
United Nations Development Programme

For inspection please contact:

Name: Wisam Alkhacha
Tel. no. +964 780 913 9124
E-mail: wisam.alkhacha@undp.org

Terms of Sale:

Bids will be subject to the following procedures:

(i) bidders can bid for **one or more item**.
(ii) in case of a price tie between two or more highest bidders, the respective bidders will be notified and requested to re-bid for a tie-breaker.
(iii) This is e-Tendering submission: the bidders will receive an automatic notification once their Bids are opened.
(iv) Payment must be remitted in full and within five (5) business days from the date of receipt of the notification from UNDP, to the UNDP Iraq account. Failure to comply will result in the item being offered to the second highest bidder.
(v) Payment is required to be made in full before delivery or transfer of title is released.

(vi) UNDP Iraq reserves the right to reject/cancel any bid at any time.
(vii) The item purchased shall be removed from the UNDP’s premises within 24 hours on confirmation of receipt of funds in the UNDP bank account. UNDP Iraq will retain diplomatic plates and registration documents to de-register the vehicle. UNDP Iraq will arrange the necessary documents (official letter to authorities to arrange the de-registration and request for customs declaration) for the vehicle after receipt of payment. The buyer is responsible for all the expenses related to vehicle registration (Payment of Registration Fees, Sales Tax, Duties and insurance or any other such related cost shall be at the expense of the purchaser. Vehicle registration procedure upon sale is to be performed by purchaser).

Shadi Hussein
Head of Procurement
UNDP Iraq
United Nations Development Programme

ANNEX 1
Assets/ITB-001-2022

a) Bid Offer Price

<table>
<thead>
<tr>
<th>Sn.</th>
<th>Description</th>
<th>SERIAL NUMBER</th>
<th>Price (USD) *</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>NISSAN PATROL – 2003</td>
<td>N6BY11Y63X461868</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>BRUNO DIESEL GX51JD GENERATOR</td>
<td>CD3029CO44173</td>
<td></td>
</tr>
</tbody>
</table>

Total Amount USD

Note:
• Currency of bid – United States Dollars (USD)

b) Conditions

1. As is where is basis
2. UNDP is not liable or any repairs/costs
3. The Buyer is responsible to pay all the applicable taxes and duties imposed by the Government, licensing, maintenance and other unforeseen charges.
4. No refund or exchange is permitted upon sale of the items.
5. Payment Terms: full Price, Electronic Bank Transfer (EFT) within 5 business days of sale notification.
6. Collection: 24 hours on confirmation of receipt of funds in the UNDP bank account (to be provided to the winning bidder)
7. UNDP Iraq may, at any time and in its discretion, cancel the ITB and/or reject any bids during the bidding process.
8. The offer must be properly signed and dated before submission.
9. Any offer submitted without following the above-mentioned instructions could be rejected.

c) Disclaimer

I _________________________________________ (Bidder’s name) hereby accept the above conditions of sale and agree to abide by the same terms of sale.

Signature of Bidder: ______________________________ Date:

Name: ____________________________________________

Tel. No. ____________________________________________

Email: ____________________________________________