



QUESTIONS & ANSWERS

RFP/UNDP/RESTORE/161926/002/2022

Assignment Name:

Prototyping Waste Management Solution in Traditional Market

Closing Date:

*Please refer to the e-tendering system with event ID: **IDN10 - 0000011355***

TO ALL INTERESTED BIDDERS

No.		QUESTIONS & ANSWERS
1.	Q	Is the UNDP vendor number the same as the Bidder ID number?
	A	UNDP vendor number and bidder ID is different. A bidder may be registered already in UNDP system and received vendor number/ID if they had been engaged/received contract from UNDP, however, not all bidders have been engaged or contracted with UNDP and therefore may not have vendor number/id. Nonetheless, to participate in the e-tendering system, bidders can only use bidder's ID.
2.	Q	Does waste management in the market only focus on handling organic waste?
	A	The project aims at providing a solution to waste in traditional markets, that naturally will comprise organic and inorganic waste that will need sorting or treatment. Subsequently, the focus is on handling or finding solution for the organic waste for further treatment that can produce beneficial outputs.
3.	Q	There is a difference in how to pay the professional fee for the experts and the team leaders, could you please explain regarding this?
	A	Table 2 of the Financial Proposal Form contains indicative information on the proposed human resources/professionals' engagement. The team leader may not dedicate 100% of his/her time to the project. However, bidders may propose the project human resources' engagement that is consistent with the approach/methodology. The evaluation will consider the consistency and integrity of the proposals, both financial and technical as a whole, and selection will be made base on the highest combined score.
4.	Q	Would we be able to add office supply cost and management fee in the financial proposal?
	A	Yes, bidder may add additional cost i.e., office supply cost and management fee in other column of the Form G – Financial Proposal Form.

5.	Q	Could you please explain what the item trainers expert fee is for? Because we think the trainers are project's key experts who receive a professional fee per month.
	A	Bidders may propose a dedicated trainer, or as part of a function of other personnel. In either case, bidders should indicate the basis of the remuneration, be it daily, monthly or other time-unit basis. Again, please refer to response #1 with regards to the integrity and consistency of the proposal.
6.	Q	Some items indicate that there is a 5-days business trip for 2 people using domestic flights, could you please explain who these items are provided for?
	A	This is provided as a provision, in case the proposed lot/project area is outside the bidder(s)' home base.
7.	Q	If we would submit a proposal for 3 lots, do we have to attach the Written self-declaration letter, Form A, Form B, Form C (if applicable), and Form D along with the supporting documents in 3 copies in the Atlas? (Considering the contents of all documents above will be the same)
	A	Bidders who interested in submitting more than one LOT, they should submit complete proposal for each LOT as required in the tender document.
8.	Q	Could you please inform us, where we have to write down the identity of the lot we bid on?
	A	Bidders may indicate the name for each LOT when uploading the document in the e-tendering system.