



## INDIVIDUAL CONSULTANT PROCUREMENT NOTICE

Date: February 4, 2022

Ref: IC-UNDP-22-004

<b>Office:</b>	<b>UNDP Libya</b>
<b>Description of the assignment:</b>	<b>Peer Review of PVE and Local Governance in Libya Study</b>
<b>Project name:</b>	<b>Prevention of Violent Extremism project (PVE)</b>
<b>Reports to:</b>	<b>Development Programme Specialist</b>
<b>Type of Appointment:</b>	<b>Individual Consultant (International)</b>
<b>Duty Station:</b>	<b>Homebased</b>
<b>Duration of the contract:</b>	<b>1 month (20 working days)</b>
<b>Payment arrangements:</b>	<b>Lump Sum (payments linked to deliverables)</b>
<b>Expected start date</b>	<b>March 01, 2022</b>

Proposal should be submitted by email to [tenders.ly@undp.org](mailto:tenders.ly@undp.org) no later than **February 16, 2022, at 15:00 hours** Tripoli, Libyan time ref. [www.greenwichmeantime.com](http://www.greenwichmeantime.com).

Any request for clarification must be sent in writing, or by standard electronic communication to the address or e-mail address: [procurement.ly@undp.org](mailto:procurement.ly@undp.org). UNDP Libya Procurement Unit will respond in writing or by standard electronic mail and will send written copies of the response, including an explanation of the query without identifying the source of inquiry, to all consultants who express their interest.

### I. Background

Since the fall of the former regime in 2011, Libya has been embroiled in a series of crises that have created political, social, and economic challenges, especially for some of the most vulnerable populations.

Seizing the opportunity to fill critical socio-economic gaps, most especially in the southern border municipalities several non-state actors have positioned themselves to present as a potential solution for many young men (and sometimes women) attempting to carve a living and/ or identity for themselves.

Invariably, this has led to the recruitment of vulnerable youths by violent extremist (VE) groups. However, violent extremism in Libya is a little understood phenomena that has required extensive research, data gathering and analysis. The complex political, governance, and socio-economic dynamics of the country has often created a unique evolution of VE in Libya.

From November 2020 to November 2021, the European Union funded an extensive assessment on drivers of VE recruitment in seven municipalities (i.e., **Murzuq, Al Kufra, Sabha, Ghat, Bani Walid, Misrata, and Zuwara**) in Libya. The study, which comprised of a standalone assessment of VE in the targeted municipalities, included a separate analysis of the stability and capacity of each of the targeted municipalities. These reports will serve as the basis for an evolving multi-donor PVE initiative (the first of its kind) in Libya.

For this purpose, UNDP Libya is seeking a Peer Review of PVE.

## II. Scope of work

The expected outputs include the following:

1. Peer review of the standalone PVE study conducted in seven municipalities
2. Peer review of the local governance stability and capacity reports for each of seven targeted municipalities (i.e., Murzuq, Al Kufra, Sabha, Ghat, Bani Walid, Misrata, and Zuwara)

## III. Deliverables and timeline

The deliverables are summarized in the table below:

Tasks	Deliverables	Expected period	Completion deadline
Conduct a peer review of the report on PVE in Libya	Peer reviewed report on PVE in Libya	10 days after the start of the contract	10 March 22
Conduct a peer review of each of the seven local governance stability and capacity reports	Peer reviewed reports on the stability and capacity of Al Kufra, Murzuq, Sabha, Ghat, Bani Walid, Misrata, and Zuwara	30 days after the start of the contract	30 March 22

## Disbursement of payments

Lumpsum payment linked to deliverables, and Payment for aforementioned deliverables are subject to certification of deliverable/s report approved by Supervisor, Development Programme Specialist UNDP Libya.

## Institutional Arrangement

The consultant will work in close collaboration with the Development Programme Specialist and will report and submit deliverables to the the Development Programme Specialist of UNDP Libya for review and approval.

## Duty Station

## Homebased

## IV. Contract duration

The duration of the contract will be 20 working days as per the above deliverables.



## **V. Qualifications and Experience**

### **Education:**

- At least a PHD in a scientific field, research and statistics or other closely related field.

### **Experience:**

- A minimum of 20 years' experience in academia, preferably in the scientific field
- Minimum of 5 years of experience in project management, including: At least one year experience in political consultancy.
- At least 3 years' experience in with municipal councils in Libya
- At least 2 years' experience in Peer reviewing socio-economic reports on Libya
- Proven experience with Libyan governance processes (elections, environment, foreign relations, General National Congress)

### **Language:**

- Proficiency in at least three UN languages (i.e., Arabic, English, and French).

## **VI. Competencies:**

### **Corporate Competencies:**

Integrity, professionalism, and respect for diversity.

### **Functional Competencies:**

- Ability to think conceptually and flexibly, capacity to adapt, innovate, and propose multiple options.
- Ability to plan own work, manage conflicting priorities and work under pressure of tight and conflicting deadlines
- Fully proficient computer skills and use of relevant statistical software and other applications
- Sound interpersonal skills and ability to establish and maintain effective partnerships and working relations with Government of Libya
- Proven strong leadership, strategic planning, and system implementation skills .
- Ability to work under extreme pressure in a highly stressful environment
- Proven ability to deliver quality output including reports writing and making presentation under tight deadlines.
- Familiarity and working experience on the development issues and context in the Crisis country would be the asset.
- Familiarity with UNDP or UN operations will be advantageous.
- Fair and transparent decision making; calculated risk-taking



## **VII. Documents to be included When Submitting the Proposals**

Consultant shall submit the following documents:

- Personal CV or P11, indicating all past experience from similar projects, as well as the contact details (email and telephone number) of the Candidate and at least three (3) professional references.
- Financial proposal in the UNDP format – Annex 3 and 3A.
- Applicants must submit a duly completed and signed Annex II Offeror's letter to UNDP confirming interest and availability for the Individual Contractor (IC) assignment.

## **VIII. Financial proposal**

### **Lump sum contract**

The financial proposal shall specify a total lump sum amount, and payment terms around specific and measurable (qualitative and quantitative) deliverables (i.e. whether payments fall in instalments or upon completion of the entire contract). Payments are based upon delivery of the services specified in the TOR. In order to assist the requesting unit in the comparison of financial proposals, the financial proposal will include a breakdown of this lump sum amount.

The Consultant will be responsible for all personal administrative expenses associated with undertaking this assignment.

### **Evaluation of applicants**

The award of the contract shall be made to the individual consultant whose offer has been evaluated and determined as:

- Only those applications which are responsive and compliant will be evaluated.
- Offers will be evaluated according to the Combined Scoring method –where the technical criteria will be weighted at 70% and the financial offer will be weighted at 30%.
- Only candidates obtaining a minimum of 49 points (70% of the total technical points) would be considered for the Financial Evaluation.
- The financial proposal shall specify an all-inclusive lumpsum payment linked to deliverables.
- The top applicant with the Highest Combined Scores and accepted UNDP's General Terms and Conditions will be awarded the IC contract.



EVALUATION CRITERIA		
Technical evaluation (70 points).		70 POINTS
<b>Academic Requirement</b>	At least a PHD in a scientific field, research and statistics or other closely related field	<u>10 Points</u>
<b>Experience</b>	A minimum of 20 years' experience in academia, preferably in the scientific field.	<u>20 Points</u>
	Minimum of 5 years of experience in project management, including: At least one year experience in political consultancy; At least 3 years' experience in with municipal councils in Libya.	<u>10 Points</u>
	Minimum of (02) two years of experience working in Peer reviewing socio-economic reports on Libya.	<u>10 Points</u>
	Proven experience with Libyan governance processes (elections, environment, foreign relations, General National Congress).	10 Points
	Proficiency in at least three UN languages (i.e., Arabic, English, and French).	10 Points
Financial Evaluation		MAX 30 POINTS
<p>Candidates obtaining a minimum of 49 points over 70 points would be considered for the Financial Evaluation - 30 points</p> <p>Lowest Price will be qualified with the maximum of 30 points. Higher prices will be qualified according to the following calculation:</p> <div style="border: 1px solid black; padding: 10px; margin: 10px auto; width: fit-content;"> <math display="block">FE = \frac{LFP}{FPI} \times 30</math> </div> <p>FE= Financial Evaluation LFP = Lowest Financial Proposal FPI= Financial Proposal of bidder i</p>		
FINAL EVALUATION: TECHNICAL + FINANCIAL		MAX 100 POINTS

**Note:**

Applications without i) financial offer, ii) P11 form and iii) Documents mentioned under Technical Proposal will NOT be considered for evaluation.

Financial proposal should be on provided format (i.e Annex 3- OFFEROR'S LETTER TO UNDP);

Firms are not eligible for this consultancy assignment (open only for International individual consultants).

Incomplete application will not be considered, it will be disqualified automatically.

Please complete the Statement of Health form and submit along with proposal

ANNEX

ANNEX 1- TERMS OF REFERENCES (TOR)

ANNEX 2 - INDIVIDUAL CONSULTANT GENERAL TERMS AND CONDITIONS

ANNEX 3- FINANCIAL PROPOSAL TEMPLATE

ANNEX 4- STATEMENT OF HEALTH- INDIVIDUAL CONTRACTOR