

#### **REQUEST FOR QUOTATION (RFQ)**

RFQ Reference: UNDP/SOM/RFQ/154696-RE Date: 08 February 2022

UNDP kindly requests your quotation for **Supply of Medical and Laboratory Equipment/Supplies** -Re-advertisement as detailed in Annex 1 of this RFQ.

This Request for Quotation comprises the following documents:

Section 1: This request letter Section

**Section 2:** RFQ Instructions and Data Annex 1 **Annex 1:** Schedule of Requirements Annex 2:

Annex 2: Quotation Submission Form Annex 3: Technical and Financial Offer

When preparing your quotation, please be guided by the RFQ Instructions and Data. Please note that quotations must be submitted using Annex 2: Quotation Submission Form and Annex 3 Technical and Financial Offer, by the method and by the date and time indicated in Section 2. It is your responsibility to ensure that your quotation is submitted on or before the deadline. Quotations received after the submission deadline, for whatever reason, will not be considered for evaluation.

Please acknowledge receipt of this RFQ by utilizing the "Accept Invitation" function in the eTendering system. This will enable you to receive amendments or updates to the RFQ.

Thank you and we look forward to receiving your quotations. Issued by:

Docusigned by:

Sodwill Ebat

Title: Head of Procurement

Date: 08-Feb-2022

#### **SECTION 2: RFQ INSTRUCTIONS AND DATA**

#### Introduction

Bidders shall adhere to all the requirements of this RFQ, including any amendments made in writing by UNDP. This RFQ is conducted in accordance with the <u>UNDP Programme and Operations Policies</u> and <u>Procedures</u> (POPP) on Contracts and <u>Procurement</u>

Any Bid submitted will be regarded as an offer by the Bidder and does not constitute or imply the acceptance of the Bid by UNDP. UNDP is under no obligation to award a contract to any Bidder as a result of this RFQ.

UNDP reserves the right to cancel the procurement process at any stage without any liability of any kind for UNDP, upon notice to the bidders or publication of cancellation notice on UNDP website.

### Deadline for the Submission of Quotation

**Quotation's submission deadline:** Please submit your quotation by or before the submission deadline (date and time) displayed on the main screen of this Event at <a href="https://etendering.partneragencies.org">https://etendering.partneragencies.org</a> The system will automatically block bid submission after the deadline.

### Method of Submission

Quotations must be submitted as follows:

☑ E-tendering: Applications must be submitted electronically in the UNDP eTendering system at: <a href="https://etendering.partneragencies.org">https://etendering.partneragencies.org</a> then, search for this Event using the following information: Business Unit: SOM10, EVENT ID: RFQ-154696-RE. Hard copy and email submissions will be rejected.

If you are already registered in the UNDP eTendering system, login using your username and password.

If you have never registered in the UNDP eTendering system, you can do so by accessing the eTendering system at <a href="https://etendering.partneragencies.org">https://etendering.partneragencies.org</a> and sign in using the following guest account username and password then, follow instructions in the user guide to change your password.

Username: event.guestPassword: why2change

Your new password should meet the criteria specified in the attached New Atlas Login Page.

You can view and download tender documents using the guest account username and password. However, if you wish to participate, you must register in the system to submit your proposal.

Detailed instructions on how to register, submit, modify, or cancel a bid in the UNDP eTendering system are provided in the UNDP eTendering User Guide for Bidders and instructional videos available at the following link: <a href="https://www.undp.org/content/undp/en/home/procurement/business/resources-for-bidders.html">https://www.undp.org/content/undp/en/home/procurement/business/resources-for-bidders.html</a>. We have also attached the UNDP eTendering User Guide for Bidders, and New Atlas login page for easy reference.

#### Other Information regarding Electronic submission (eTendering) requirements

- Format: PDF files only: Bidders are encouraged to check the attachment formats prior to submission as UNDP will not be responsible if attachments are in other formats that cannot be opened without additional software.
- All files must be free of viruses and not corrupted. Bidders are solely responsible for ensuring that
  any uploaded file is readable, that it is uncorrupted and free from viruses and malware. Failure to
  submit readable files will result in rejection of the proposal.
- Digital certification/signature: Signed and stamped copy.
- Time zone to be recognized: **EST/EDT (New York) time zone**.

# When uploading files in the eTendering System, the following restrictions and specifications must be followed:

- Ensure all bid factors are answered, bid price is entered and all documents are uploaded before submitting the bid. Ensure your bid is submitted once it is complete.
- Ensure use of appropriate and self-explanatory file names, organized structure and clear content which should correspond to the structure of the RFQ requirements and the required content of the bid.
- Bidders are encouraged to use zip files up to maximum size of 50 MB. In such case, they should not
  include multiple lower sub-folders or directories. If you are uploading many files (Ex. 15 or more),
  please zip the files into a ZIP folder and upload the folder instead of each file individually.
- The name of each file must not be longer than 60 characters. Also, the file name should not contain any special characters or letters from different alphabets/keyboards other than English, as per system restrictions.

- You can use the .xml upload function only once to upload your initial bid. If you need to make changes, you must make them online. You cannot attach documents through the .xml file, they must be uploaded directly into the eTendering system. You can start creating a bid response in the system at any time. You can use the "Save for later" function to save it as a draft. You can update your draft at any time before deadline by opening it from "View, Edit, or Copy from Saved bids" link and start editing the bid response. Make sure to click on "Submit bid" once you have completed your bid. Be careful when using the "Save for Later" function. It does not submit your bid, and in addition, it will remove the bid that you have submitted previously. If you want to edit a bid that has already been posted, you first must cancel your bid. You can do so by opening it from "View, Edit, or Copy from Saved bids" link and then click on "Cancel" link. Once this is done, you can create a new bid response. You can copy from the cancelled bid and then make needed Bidders are advised to submit quotations well in advance of the submission deadline. Do not wait until the last minute because in the event you encounter a problem in submitting your proposal just before the deadline, UNDP cannot guarantee last minute Help-Desk support. It is the Bidder's responsibility to ensure bids are posted in the system before the submission deadline. Cost of UNDP shall not be responsible for any costs associated with a Supplier's preparation and submission preparation of a quotation, regardless of the outcome or the manner of conducting the selection process. of quotation Supplier All prospective suppliers must read the United Nations Supplier Code of Conduct and acknowledge Code of that it provides the minimum standards expected of suppliers to the UN. The Code of Conduct, Conduct, which includes principles on labour, human rights, environment and ethical conduct may be found Fraud, at: https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct Corruption, Moreover, UNDP strictly enforces a policy of zero tolerance on proscribed practices, including fraud, corruption, collusion, unethical or unprofessional practices, and obstruction of UNDP vendors and requires all bidders/vendors to observe the highest standard of ethics during the procurement process and contract implementation. UNDP's Anti-Fraud Policy can be found at http://www.undp.org/content/undp/en/home/operations/accountability/audit/office of audit an dinvestigation.html#anti Gifts and Bidders/vendors shall not offer gifts or hospitality of any kind to UNDP staff members including Hospitality recreational trips to sporting or cultural events, theme parks or offers of holidays, transportation, or invitations to extravagant lunches, dinners or similar. In pursuance of this policy, UNDP: (a) Shall reject a bid if it determines that the selected bidder has engaged in any corrupt or fraudulent practices in competing for the contract in question; (b) Shall declare a vendor ineligible, either indefinitely or for a stated period, to be awarded a contract if at any time it determines that the vendor has engaged in any corrupt or fraudulent practices in competing for, or in executing a UNDP contract. Conflict of UNDP requires every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to Interest UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ. Bidders shall strictly avoid conflicts with other assignments or their own interests, and act without consideration for future work. Bidders found to have a conflict of interest shall be disqualified. Bidders must disclose in their Bid their knowledge of the following: a) If the owners, part-owners, officers, directors, controlling shareholders, of the bidding entity or key personnel who are family members of UNDP staff involved in the procurement functions and/or the Government of the country or any Implementing Partner receiving goods and/or services under this RFQ. The eligibility of Bidders that are wholly or partly owned by the Government shall be subject to UNDP's further evaluation and review of various factors such as being registered, operated and managed as an independent business entity, the extent of Government ownership/share, receipt of subsidies, mandate and access to information in relation to this RFQ, among others. Conditions that may lead to undue advantage against other Bidders may result in the eventual rejection of the Bid. General Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to the
- : UNDP/SOM/RFQ/154696-RE- Medical and Laboratory Equipment/Supplies- Re-advertisement

☑ General Terms and Conditions / Special Conditions for Contract.

**General Conditions of Contract** 

Select the applicable GTC:

Conditions of Contract

	☐ General Terms and Conditions for de minimis contracts (services only, less than \$50,000)
	☐ General Terms and Conditions for Works
	Applicable Terms and Conditions and other provisions are available at <u>UNDP/How-we-buy</u>
Special	☐ Cancellation of PO/Contract if the delivery/completion is delayed by 10 days
Conditions of	☐ Others [pls. specify]
Contract	and the specific
Eligibility	A vendor who will be engaged by UNDP may not be suspended, debarred, or otherwise identified as
	ineligible by any UN Organization or the World Bank Group or any other international Organization.
	Vendors are therefore required to disclose to UNDP whether they are subject to any sanction or
	temporary suspension imposed by these organizations. Failure to do so may result in termination of
	any contract or PO subsequently issued to the vendor by UNDP.
	It is the Bidder's responsibility to ensure that its employees, joint venture members, sub-contractors,
	service providers, suppliers and/or their employees meet the eligibility requirements as established
	by UNDP.
	Bidders must have the legal capacity to enter a binding contract with UNDP and to deliver in the
	country, or through an authorized representative.
Currency of	Overtextions shall be asseted in United States Polley (USD)
Quotation	Quotations shall be quoted in <b>United States Dollar (USD)</b>
Joint	If the Bidder is a group of legal entities that will form or have formed a Joint Venture (JV), Consortium
Venture,	or Association for the Bid, they shall confirm in their Bid that : (i) they have designated one party to
Consortium	act as a lead entity, duly vested with authority to legally bind the members of the JV, Consortium or
or	Association jointly and severally, which shall be evidenced by a duly notarized Agreement among the
Association	legal entities, and submitted with the Bid; and (ii) if they are awarded the contract, the contract shall
	be entered into, by and between UNDP and the designated lead entity, who shall be acting for and on
	behalf of all the member entities comprising the joint venture, Consortium or Association.
	Refer to Clauses 19 – 24 under Solicitation policy for details on the applicable provisions on Joint
	Ventures, Consortium or Association.
Only one Bid	The Bidder (including the Lead Entity on behalf of the individual members of any Joint Venture,
	Consortium or Association) shall submit only one Bid, either in its own name or, if a joint venture,
	Consortium or Association, as the lead entity of such Joint Venture, Consortium or Association.
	Bids submitted by two (2) or more Bidders shall all be rejected if they are found to have any of the
	following:
	a) they have at least one controlling partner, director or shareholder in common; or b) any one of
	them receive or have received any direct or indirect subsidy from the other/s; or
	b) they have the same legal representative for purposes of this RFQ; or
	b) they have the same legal representative for purposes of this RFQ; or c) they have a relationship with each other, directly or through common third parties, that puts them
	b) they have the same legal representative for purposes of this RFQ; or c) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about, or influence on the Bid of, another Bidder regarding
	b) they have the same legal representative for purposes of this RFQ; or c) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about, or influence on the Bid of, another Bidder regarding this RFQ process;
	<ul> <li>b) they have the same legal representative for purposes of this RFQ; or</li> <li>c) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about, or influence on the Bid of, another Bidder regarding this RFQ process;</li> <li>d) they are subcontractors to each other's Bid, or a subcontractor to one Bid also submits another Bid</li> </ul>
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Documents	Ridders shall include the following documents in their quotation:
Documents to be	Bidders shall include the following documents in their quotation:  ☑ Annex 2: Quotation Submission Form duly completed and signed
submitted	
JUNITIELEU	oxtimes Annex 3: Technical and Financial Offer duly completed and signed and in accordance with the Schedule of Requirements in Annex 1
	✓ Company profile, brief description/background of the company.
	<ul> <li>☑ Company profile, the description/background of the company.</li> <li>☑ Latest/valid Certificate of business Registration.</li> </ul>
	-
	☐ Latest/valid internal Revenue Certificate/Tax Clearance Or Certificate of Tax exemption, if any such privilege is enjoyed by the Bidder
	☐ Trade name registration papers (if applicable).
	⊠Audited financial statements including income statement and balance sheet for the last two Financial Years (2019 & 2020).
	☑ List and value of contracts for past supply of similar goods pertaining to this RFQ in the last three years plus client's contact details (name and email address) who may be contacted for further information on those contracts.
	☑ Quality Certificates ISO (if any).
	☑ Statement of satisfactory Performance (Certificates) from the top three clients in terms of Contract value in similar field.
	☑Manufacturer's Authorization of the Company as a Sales Agent (if supplier is not the manufacturer).
	☑Detailed technical description of the offered goods or product catalogue/leaflet with detailed technical specifications and instruction for use.
	☑Written Self-Declaration that the Company is not in the UN Security Council 12671989 List, UN Procurement Division List or other UN Ineligibility List.
Quotation	Quotations shall remain valid for a minimum of 90 days from the deadline for the Submission of
validity	Quotations shall remain valid for a minimum of 90 days from the deadline for the submission of
period	
Price	No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market
variation	factors shall be accepted at any time during the validity of the quotation after the quotation has been
	received.
Partial	□ Not permitted
Quotes	□ Permitted     □
Alternative	
Quotes	□ Permitted
	If permitted, an alternative quote may be submitted only if a conforming quote to the RFQ requirements is submitted. Where the conditions for its acceptance are met, or justifications are clearly established, Click or tap here to enter text. reserves the right to award a contract based on an alternative quote. If multiple/alternative quotes are being submitted, they must be clearly marked as "Main Quote" and "Alternative Quote"
Payment	
Terms	documentation.
Conditions	☐ Passing Inspection [specify method, if possible] Complete Installation
for Release	☐ Passing all Testing [specify standard, if possible]
of	☐ Completion of Training on Operation and Maintenance [specify no. of trainees, and location of
Payment	training, if possible
	oxtimes Written Acceptance of Goods, Services and Works, based on full compliance with RFQ
	requirements
	☐ Others [pls. specify]
Contact	E-mail address: procurement.so@undp.org.& Copy to hamza.abbas@undp.org
Person for	Any request for clarification must be sent in writing. Telephone enquiries will not be accepted.
corresponde	Nate: This amail address is officially decignated by UNDD. If inquiries are cent to other narrow/s are
nce, notifications	<b>Note:</b> This email address is officially designated by UNDP. If inquiries are sent to other person/s or address/es, even if they are UNDP staff, UNDP shall have no obligation to respond nor can UNDP
and	confirm that the query was officially received
clarifications	confirm that the query was officially received
	<b>Note:</b> Only requests for clarifications should be sent to this email address. Proposals must be submitted through the UNDP eTendering system. Proposals submitted to this email address will not be accepted.

	Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Bidders.
Clarifications	Responses to request for clarification will be communicated through the eTendering system at <a href="https://etendering.partneragencies.org">https://etendering.partneragencies.org</a> under Business Unit: SOM10, Event ID: RFQ-154696-RE  Note: Once supplemental information to the RFQ and responses/clarifications are uploaded the e-Tendering system by UNDP, prospective bidders (i.e., bidders who have utilized the "Accept Invitation" function in the E-tendering system) will be notified via email that changes have occurred. It is the responsibility of the Bidders to view the respective changes and clarifications in the eTendering system.
valuation method	☑The Contract or Purchase Order will be awarded to the lowest price substantially compliant offer ☐ Other
Evaluation	☑ Full compliance with all requirements as specified in Annex 1
criteria	□ Full acceptance of the General Conditions of Contract
	□Comprehensiveness of after-sales services
	⊠ Earliest Delivery /shortest lead time
	□Others
Right not to accept any quotation	UNDP is not bound to accept any quotation, nor award a contract or Purchase Order
Right to vary requirement at time of award	At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.
Type of	□ Purchase Order
Contract to be awarded	□ Contract Face Sheet (Goods and-or Services) (this template is also utilised for Long-Term Agreement) and if an LTA will be signed, specify the document that will trigger the call-off. E.g., PO, etc.) □ Contract for Works
	☐ Other Type/s of Contract [pls. specify]
Expected	AL A TO THE THE THE TAX TO THE TAX AT THE TA
date for contract award.	10 March 2022
Policies and	This RFQ is conducted in accordance with <u>UNDP Programme and Operations Policies and Procedures</u>
procedures	
UNGM registration	Any Contract resulting from this RFQ exercise will be subject to the supplier being registered at the appropriate level on the United Nations Global Marketplace (UNGM) website at <a href="www.ungm.org">www.ungm.org</a> . The Bidder may still submit a quotation even if not registered with the UNGM, however, if the Bidder is selected for Contract award, the Bidder must register on the UNGM prior to contract signature.

### **Somalia Telemedicine Initiative**

### **Technical Specifications**

**TeleMed Units "ETU"** 

Remote TeleMed Units "RTU"

# Item No.1 Qty (7) medical mobile computer workstation



Operation system An all-in-one computer system

Intel Core Intel Core I5-7200U 2.5Ghz(Dual Core)

Memory: 8GB DDR4 Storage: 128G SSD

Operating System

support:

Microsoft® Windows®

Display screen: 21.5-inch TFT LCD

Screen resolution: 1920×1080

Touch screen: Capacitive touch screen

Network Ethernet 10/100/1000 MB Base-T LAN; Wi-fi 802.11AC, 2.4ghz / 5GHz

**Dual Band** 

Bluetooth Bluetooth 4.0 LE

Professional medical mobile PC, no fan zero noise heat dissipation, anti-

System environment: bacterial plastic shell, anti-convection cross infection,

seismic, stable, durable, dust proof.

PC Input/Output

interface:

USB 3.0×4

COM port: 1 HDMI Output: 1 Network port: 2

Power source plug

hole:

1

Trolley M2D3 (including battery module):

Material: Aluminum alloy, steel material, ABS plastic

Use the super silent medical electronic push rod, suitable for different

Lift and down formula: application with ultra-low noise. suitable for different

weight configuration of the lift down platform.

Lifting range: Adjustable range of lifting height: 800mm-1150mm, stroke: 350mm

Table size: length 518mm, width 545mm

Base seat size: wheel center length 532mm width 440mm

Use 4inch ultra silent medical trundle, four wheels on eight sides are more

Trundle: stable, the two front wheels for brakes, surface

material with high quality rubber

Trolley weight:  $\leq 35$ Kg

Trolley Material: The raw materials of the trolley pass the test of harmful substances

Power input: AC 100V-242V 60Hz/50Hz

Power output: •DC-12V 3A-10A •DC-19V 3A-10A •DC-24V 3A-10A •DC-5V 3A-10A

Output power: 300W

Battery: Built-in Lithium Ion battery (282WH)
Standard install: 100mm × 100mm VESA standard

Operating temperature: 0°C — 40°C; Storage temperature: -20°C — 60°C

Humidity: 0% - 90% (no condensation)

Safe rules certificates: CCC/CE/FCC/ROHS/MSDS/UN38.3

Video audio system omnidirectional microphone

υUsing the most advanced ISP, 1/2.8 inch 5 million image sensor, and high

quality 12 x optical lens, producing high definition images with smooth conversation.

1920x1080P30 full HD resolution

12x optical + 12x electron, 72.5degree horizontal visual angle

Support WDR wide dynamic, 3D noise reduction adjusting in OSD menu.

HD conferencing camera performance

 $\upsilon Compact$  and stable mechanical design. insure the camera PTZ rotation

smooth, accurate, quiet. quick and accurate focus.

υUSB3.0 output, any simple USB line connect with any system computer,

run immediately in any video conferencing software.

Standard agreement of SONY VISCA or compatible and UVC1.5, support

RS232 / USB remote control and upgrade.

support 128 presets

Support image flip, obverse installed, flip

## External Peripherals for Telemedicine Advanced Examination

# Item Number 2. Qty (7) Patient Examination Camera

Technical Details Patient Examination Camera

**Sensor Resolution** 2592 x 1944

**Magnification** Native Optical: 15x - 50x

Digital: 15x - 150x

Lens Assembly

3-Layer Glass, 650nm cutoff

Integrated Polarizer with variable settings

Video Format: MJPG

Color: Hue, Saturation

**Video/Image Properties** Exposure: Brightness, Contrast

Image: Sharpness, Gamma

Video, Image Files JPG / BMP / AVI

Lighting

16 Ultra-Bright LEDs
4 Brightness Settings

Interface USB2.0

17.7cm length

**Dimensions** 5cm diameter (nose cone)

3.5cm diameter (body)

180cm cable

Software Scalable Window, Zoom, Freeze,

Selectable Resolution, Image Recording, Video Recording

Operating Systems Windows 10, 8, 7

Mac OS-X 10.8, higher or Equivalent

**Warranty** 1 Year Warranty



# Item No. 3 Qty(7) Electronic Stethoscopes

### **Electronic Stethoscopes**

# **Technical Details**

- Wireless Connects to Eko software or Equivalent to visualize and share heart sound waveforms
- Up to 40x amplification (at peak frequency, vs. analog mode)
- Active noise cancellation reduces unwanted background sounds
- Toggle between analog and amplified listening modes
- Soft-sealing ear tips provide an excellent acoustic seal and comfortable fit
- Tunable, dual-sided stainless steel chestpiece with open or closed bell
- Designed for use with adult and pediatric patients
- FDA-cleared and HIPAA compliant



# Itme No. 4 Qty (7) Video Otoscopes

Video Otoscopes **Technical Details Sensor Resolution** 1280 x 1024

Native Optical: 15x - 50xMagnification

Digital: 15x - 150x

**Dual Lenses Lens Assembly** 

3-Layer Glass, 650nm cutoff

Format: YUY2 Video Frame rate: 30 FPS

Color: 260 Level Hue, Saturation, White Balance

Exposure: Brightness, Contrast **Video/Image Properties** 

Image: Sharpness, Gamma

BMP, JPG, AVI Video, Image Files

Ultra-Bright LEDs Lighting Fully adjustable brightness

USB2.0 **Interface** 

**Dimensions** 12.5cm x 3.8cm x 3.2cm

Scalable Window, Zoom, Freeze,

Resolution, Rotate, Flip **Software** Region of Interest (ROI)

Automatic/Manual white balance

Windows 10, 8, 7, and Mac OS 10.8, higher or Equivalent **Operating Systems** 

Warranty 1 Year Warranty



### Item No. 5 Patient monitoring system Qty 7

Minimum technical requirements

### 1- Hardware in clinic side:

- •Patient monitoring system measure and podcast: noninvasive blood pressure, Heart rate, SPo2, ECG
- •Ethernet network connectivity
- •Local workstation for data logging. intel core i3 9th gen, 4 GB Ram, 512 GB SSD.
- •Remote connectivity for remote monitoring
- •All the system needs to be connected with 1 GB/s router
- •Off the shelf mouse and keyboard

#### 2- Software on local workstation:

- •Remote screen sharing software (For backup and remote maintenance).
- •Patient monitoring system software. This should present on local monitor the patient data. Also log it on and off premise.

### 3- Software on doctor's side:

•Patient monitoring system remote access software.



### **Delivery Requirements**

Delivery Requirements			
Expected Delivery Date	15 <sup>th</sup> March, 2022		
INCOTERMS (2020) Delivery at Place (DAP)			
Exact Delivery Location	UNDP Somalia Office, Aden Adde International Airport, Mogadishu Somalia		
Customs clearance	<ul> <li>☑ Not applicable</li> <li>Shall be done by:</li> <li>☐ Name of organisation (where applicable)</li> <li>☑ Supplier/bidder</li> <li>☑ Freight Forwarder</li> </ul>		
Packing Requirements	The Equipment must be supplied in manufacturer's undamaged packaging and the terms of storage, packaging and transportation should meet the manufacturer's requirements, must be properly sealed to protect the items from damage/breaking until delivery to the stipulated location.		
Warranty Period	Warranty on Parts and Labour for minimum period of one year		
Mode of Transport	<ul><li>☑ Land</li><li>☑ Sea</li><li>☑ Air</li></ul>		
Literature	All documentations, including catalogues, instructions, and operating manuals, shall be in the English language		

### **ANNEX 2: QUOTATION SUBMISSION FORM**

Bidders are requested to complete this form, including the Company Profile and Bidder's Declaration, sign it and return it as part of their quotation along with Annex 3: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:		
RFQ reference:	UNDP/SOM/RFQ/154696 -RE	

### **Company Profile**

Item Description	Detail
Legal name of bidder or Lead entity for JVs	
Legal Address, City, Country	
Website	
Year of Registration	
Legal structure	Choose an item.
Are you a UNGM registered vendor?	☐ Yes ☐ No If yes, insert UNGM Vendor Number
Quality Assurance Certification (e.g., ISO 9000 or Equivalent) (If yes, provide a Copy of the valid Certificate):	☐ Yes ☐ No
Does your Company hold any accreditation such as ISO 14001 or ISO 14064 or equivalent related to the environment? (If yes, provide a Copy of the valid Certificate):	☐ Yes ☐ No
Does your Company have a written Statement of its Environmental Policy? (If yes, provide a Copy)	☐ Yes ☐ No
Does your organization demonstrate significant commitment to sustainability through some other means, for example internal company policy documents on women empowerment, renewable energies or membership of trade institutions promoting such issues (If yes, provide a Copy)	☐ Yes ☐ No
Is your company a member of the UN Global Compact	⊠ Yes □ No
Bank Information	Bank Name: Bank Address: IBAN: SWIFT/BIC: Account Currency: Bank Account Number:

	Previous relevant experience: 3 contracts					
Name of previous contracts	Client & Reference Contact Details including e-mail	Contract Value	Period of activity	Types of activities undertaken		

### **Bidder's Declaration**

Yes	No	
		<b>Requirements and Terms and Conditions:</b> I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, the General Conditions of Contract, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them.
		I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period.
		<b>Ethics</b> : In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive, or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ; has not attempted to influence, or provide any form of personal inducement, reward, or benefit to any representative of the Buyer.
		I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we have read the United Nations Supplier Code of Conduct : <a href="https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct">https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct</a> and acknowledge that it provides the minimum standards expected of suppliers to the UN.
		<b>Conflict of interest:</b> I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organisation's Point of Contact.
		<b>Prohibitions, Sanctions:</b> I/We hereby declare that our firm, its affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization.
		<b>Bankruptcy</b> : I/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future.
		<b>Offer Validity Period:</b> I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity.
		I/We understand and recognize that you are not bound to accept any Quotation you receive, and we certify that the goods offered in our Quotation are new and unused.
		By signing this declaration, the signatory below represents, warrants, and agrees that he/she has been authorised by the Organization/s to make this declaration on its/their behalf.

Signature:	Signed by
Name:	authorized
Title:	signatory and stamp
	with official stamp

Date:  $: {\tt UNDP/SOM/RFQ/154696-RE-\textbf{Medical and Laboratory Equipment/Supplies-\textbf{Re-advertisement}} \\$ 

#### **ANNEX 3: TECHNICAL AND FINANCIAL OFFER - GOODS**

Bidders are requested to complete this form, sign it, and return it as part of their bid along with Annex 2: Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:		
RFQ reference:	UNDP/SOM/RFQ/154696-RE	Date:

Currency of the Quotation: INCOTERMS:						
Item No	Description	иом	Qty	Unit Price (USD)	Total Price (USD)	
1.	Medical mobile computer workstation	Each	7			
2.	Patient Examination Camera	Each	7			
3.	Electronic Stethoscopes	Each	7			
4	Video Otoscopes	Each	7			
5	Patient monitoring system	Each	7			
	Total Price					
	Transportation Price					
	Insurance Price					
	Other Charges (specify)					
	Total Final and All-inclusive Price					

### **Compliance with Requirements**

		You Responses		
	Yes, we will comply	No, we cannot comply	If you cannot comply, pls. indicate counter - offer	
Minimum Technical Specifications				
Delivery Term (INCOTERMS)				
Delivery Lead Time				
Warranty and After-Sales Requirements				
Validity of Quotation				
Payment terms				
Other requirements [pls. specify]				

### Other Information:

Estimated weight/volume/dimension of the Consignment:	
Country/ies of Origin:	
(if export licence required this must be submitted if	
awarded the contract)	

I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted.	
Exact name and address of company	Authorized Signature:
Company Name	Date:
Address:	Name:
	Functional Title of Authorised
Phone No.:	Signatory:
Email Address:	Email Address:

