



INDIVIDUAL CONSULTANT PROCUREMENT NOTICE
ADVERTISEMENT
INDIVIDUAL NATIONAL CONSULTANT- NDC Gender Expert

Date: 09 Feb 2022

Procurement Notice No.: IC/TZA/2022/UNDP- 003

Duty Station: Dar es Salaam

Eligibility: **National Consultant** (Female Candidates are highly encouraged to apply)

Description of the assignment

1. Review NDC actions for each priority sector to identify gaps and opportunities for enhancing gender mainstreaming,
2. Analyze and establish the role of women and youth in the NDC implementation process,
3. Develop "Participatory Gender Action Plan (PGAP)" to facilitate integration, monitoring, audit and reporting of gender consideration in the NDC implementation across sectors,

Support and facilitate stakeholder's validation process and orientation on the NDC Participatory Gender Action Plan

Project name: "NDC Gender Expert"

Period of Assignment/Services: 30 working days spread in 2 months

Separate technical and financial proposals detailing understanding of the TOR, Assignment methodology and work plan should be submitted through; icprocurement.tz@undp.org not later than **Wednesday 23 Feb 2022 at 10:00 hrs. (Local time)**;

IMPORTANT NOTE: The reference of the IC Procurement Notice No. **IC/TZA/2022/UNDP-003** ("NDC GENDER EXPERT").

Any request for clarification must be sent in writing, or by standard electronic communication to the e-mail address: tenders.tz@undp.org. UNDP Tanzania will respond in writing or by standard electronic mail to the requestor and share the answer with all invited offerors without identifying the source of inquiry. Please Quote/Ref/: **IC/TZA/2022/UNDP-003** ("NDC GENDER EXPERT") in all inquiries;

1. BACKGROUND

Climate change is the world's largest challenge, which poses significant threats to global peace and security and threaten to backtrack progress to achieve Sustainable Development Goals (SDGs). The Paris Agreement on Climate Change marks a turning point to an emerging climate regime that brings all the states and the actors together to a new global platform to address the growing risks to peace and development. Actions under current Nationally Determined Contributions (NDCs) are inadequate to achieve Paris Agreement long-term goals of limiting global temperature rise well below 2 degrees °C above pre-industrial levels; and to pursue efforts to limit the increase to 1.5 °C. The Paris Agreement calls upon countries to review their NDCs periodically and raise mitigation and adaptation ambitions to help put the world on track to achieve neutrality by 2025.

In response to the UN Secretary General's call for raising level of ambition in 2020, UNDP launched a global initiative known as Climate Promise to support countries scale up climate action under the Paris Agreement. The Climate Promise is UNDP's response to this challenge. Tackling the climate crisis requires that all countries make bold pledges under the Paris Agreement and the Climate Promise is our commitment to ensure that any country wishing to increase the ambition of their national climate pledge can do so. In collaboration with partners, the work draws upon UNDP's extensive portfolio of expertise across priorities such as energy, forests, water, resilience, agriculture, health, youth, finance, governance, gender equality and green jobs. It also builds upon UNDP's established track record in supporting governments to discuss, design and deliver climate action under Paris Agreement. The Climate Promise is on the ground in 119 countries – making it the world's largest offer of support for the enhancement of countries' climate pledges.....etc....etc.

2. DUTIES AND RESPONSIBILITIES

For detailed information on the tasks to be performed and expected deliverables, please refer to the Terms of Reference (TOR) attached.

3. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS:

Academic Qualifications:

Profile of the National Consultant

Education:

- Master's degree in climate change, environmental science, gender studies, international development, or a relevant discipline

Experience:

- At least 10 years of relevant professional experience in climate change related gender issues
- Related experience in the Africa region and Tanzania will be an added asset.

4. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS:

NOTE: Technical and Financial Proposals must be submitted separately. The two must NOT be combined.

i. TECHNICAL PROPOSAL

Interested Individual Consultants must submit the following documents/information to demonstrate their qualifications:

- (i) Explanation on why they are the most suitable for the work.
 - (ii) Provide a brief methodology on how they will approach and conduct the work.
1. **Personal CV** including past experience in similar projects and at least 3 references with valid contact details (Please clearly indicate names, valid telephone numbers and e-mail addresses of referees).

ii. FINANCIAL PROPOSAL

The financial proposal shall specify a **total lump sum amount**, and payment terms around specific and measurable (qualitative and quantitative) deliverables (i.e. whether payments fall in installments or upon completion of the entire contract). Payments are based upon output (For detailed payment schedule, please refer to the TOR attached). In order to assist the Requesting Unit in the comparison of financial proposals, **the financial proposal will include a breakdown of this lump sum amount.**

Travel:

In the case of unforeseeable travel, payment of travel costs including tickets, lodging and terminal expense should be agreed upon, between the respective Business Unit and individual Consultant, prior to travel and will be reimbursed.

Proposed format for submission of Financial Proposal:

S/N°	Item/Description	Amount (TZS)
1.	Professional Fee (number of working day x Daily Rate)	
2.	Other expenses (please specify if any)	

5. EVALUATION METHOD

Individual Consultants will be evaluated based on the following methodology:

Cumulative Analysis:

The contract will therefore be awarded to the Individual Consultant whose offer has been evaluated and determined as both:

- Responsive/compliant/acceptable, and
- Having received the highest score out of the pre-determined set of weighted technical and financial criteria specific to the solicitation:

* Technical Criteria weight: 70%

* Financial Criteria weight: 30%

Only candidates obtaining a minimum of 49% points in the technical evaluation will be considered for the Financial Evaluation.

Criteria	Weight	Max. Point
<u>Technical :</u>	<u>70%</u>	<u>70</u>
• Master's degree in climate change, environmental science, gender studies, international development, or a relevant discipline	15.00	
• At least 10 years of relevant professional experience in climate change related gender issues	15.00	
• Proven experience in developing gender equality tools, indicators, and data systems to track and report on gender-responsive mitigation measures	10.00	
• Knowledge of the Paris Agreement with focus on gender role in NDC implementation	10.00	
• Related experience in the Africa region and Tanzania	10.00	
• Fluency in English languages both written and oral.	10.00	
<u>Financial:</u>	<u>30%</u>	<u>30</u>

ANNEX 1 - TERMS OF REFERENCE (TOR)

ANNEX 2 - INDIVIDUAL CONSULTANTS GENERAL TERMS AND CONDITIONS

DocuSigned by:

Jeremiah Mallongo

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Jeremiah Mallongo

Operations Manager