

REQUEST FOR QUOTATION (RFQ)

RFQ Reference: RfQ22/02431: EU4MD/ SMART Education kits for Cahul and Ungheni Municipalities

Date: 25 February 2022

SECTION 1: REQUEST FOR QUOTATION (RFQ)

UNDP kindly requests your quotation for the provision of goods, works and/or services as detailed in Annex 1 of this RFQ.

This Request for Quotation comprises the following documents:

Section 1: This request letter

Section 2: RFQ Instructions and Data

Annex 1: Schedule of Requirements

Annex 2: Quotation Submission Form

Annex 3: Technical and Financial Offer

When preparing your quotation, please be guided by the RFQ Instructions and Data. Please note that quotations must be submitted using Annex 2: Quotation Submission Form and Annex 3 Technical and Financial Offer, by the method and by the date and time indicated in Section 2. It is your responsibility to ensure that your quotation is submitted on or before the deadline. Quotations received after the submission deadline, for whatever reason, will not be considered for evaluation.

Thank you and we look forward to receiving your quotations.

Issued by:

Signature: Denis Suschevici

Name: Denis Suschevici

Title: Head of Procurement Unit

Date: 25-Feb-2022

SECTION 2: RFQ INSTRUCTIONS AND DATA

Introduction	Bidders shall adhere to all the requirements of this RFQ, including any amendments made in writing by UNDP. This RFQ is conducted in accordance with the <a etendering.partneragencies.org"="" href="https://www.understand.com/understand-c</th></tr><tr><th></th><th>and Procedures (POPP) on Contracts and Procurement</th></tr><tr><th></th><th>and Procedures (FOTT) of Contracts and Procurement</th></tr><tr><th></th><th>Any Bid submitted will be regarded as an offer by the Bidder and does not constitute or imply the acceptance of the Bid by UNDP. UNDP is under no obligation to award a contract to any Bidder as a result of this RFQ.</th></tr><tr><th></th><th>UNDP reserves the right to cancel the procurement process at any stage without any liability of any</th></tr><tr><th></th><th>kind for UNDP, upon notice to the bidders or publication of cancellation notice on UNDP website.</th></tr><tr><th>Deadline for</th><th>11 March 2022, 15:00, EET (Eastern European Time, GMT+3)</th></tr><tr><th>the
Submission</th><th>If any doubt exists as to the time zone in which the quotation should be submitted, refer to</th></tr><tr><th>of Quotation</th><th>http://www.timeanddate.com/worldclock/.</th></tr><tr><th>or Quotatio</th><th>For eTendering submission - as indicated in eTendering system. Note that system time zone is in EST/EDT (New York) time zone.</th></tr><tr><th>Method of</th><th>Quotations must be submitted as follows:</th></tr><tr><th>Submission</th><th>□ E-tendering</th></tr><tr><th></th><th>■ File Format: PDF, JPG, PNG, ZIP, DOC, DOCX, XLS, XLSX</th></tr><tr><th></th><th> File names must be maximum 60 characters long and must not contain any letter or special
character other than from Latin alphabet/keyboard. </th></tr><tr><th></th><th> All files must be free of viruses and not corrupted. </th></tr><tr><th></th><th>It is recommended that the entire Quotation be consolidated into as few attachments as possible.</th></tr><tr><th></th><th>The bidder should receive an email acknowledging email receipt.</th></tr><tr><th></th><th>For eTendering method, click the link https://etendering.partneragencies.org and insert Event ID information
	Insert BU Code: MDA10 and Event ID number: 0000011709
	If you have never registered in the system before, you can register by visiting the above link, sign in with username below, and follow the instructions in the user guide:
	· Username: event.guest
	· Password: why2change
	Detailed instructions on how to submit, modify or cancel a bid in the eTendering system are provided in the eTendering system Bidder User Guide and Instructional videos available on this link: http://www.undp.org/content/undp/en/home/operations/procurement/business/procurement-notices/resources/
Cost of	UNDP shall not be responsible for any costs associated with a Supplier's preparation and submission
preparation	of a quotation, regardless of the outcome or the manner of conducting the selection process.
of quotation	All assessmenting and all and assessment are delta that the delta's Co. 12. Co. 1. Co.
Supplier Code of	All prospective suppliers must read the United Nations Supplier Code of Conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN. The Code of Conduct,
Conduct,	which includes principles on labour, human rights, environment and ethical conduct may be found
Fraud,	at: https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct
Corruption,	Moreover, UNDP strictly enforces a policy of zero tolerance on proscribed practices, including fraud,
	corruption, collusion, unethical or unprofessional practices, and obstruction of UNDP vendors and
	requires all bidders/vendors to observe the highest standard of ethics during the procurement process and contract implementation. UNDP's Anti-Fraud Policy can be found at
	http://www.undp.org/content/undp/en/home/operations/accountability/audit/office_of_audit_an_dinvestigation.html#anti

Gifts and Hospitality	Bidders/vendors shall not offer gifts or hospitality of any kind to UNDP staff members including recreational trips to sporting or cultural events, theme parks or offers of holidays, transportation, or invitations to extravagant lunches, dinners or similar. In pursuance of this policy, UNDP: (a) Shall reject a bid if it determines that the selected bidder has engaged in any corrupt or fraudulent practices in competing for the contract in question; (b) Shall declare a vendor ineligible, either indefinitely or for a stated period, to be awarded a contract if at any time it determines that the vendor has engaged in any corrupt or fraudulent practices in competing for, or in executing a UNDP contract.
Conflict of Interest	UNDP requires every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ. Bidders shall strictly avoid conflicts with other assignments or their own interests, and act without consideration for future work. Bidders found to have a conflict of interest shall be disqualified. Bidders must disclose in their Bid their knowledge of the following: a) If the owners, part-owners,
	officers, directors, controlling shareholders, of the bidding entity or key personnel who are family members of UNDP staff involved in the procurement functions and/or the Government of the country or any Implementing Partner receiving goods and/or services under this RFQ.
	The eligibility of Bidders that are wholly or partly owned by the Government shall be subject to UNDP's further evaluation and review of various factors such as being registered, operated and managed as an independent business entity, the extent of Government ownership/share, receipt of subsidies, mandate and access to information in relation to this RFQ, among others. Conditions that may lead to undue advantage against other Bidders may result in the eventual rejection of the Bid.
General	Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to the
Conditions of	General Conditions of Contract
Contract	☐ General Terms and Conditions / Special Conditions for Contract.
	Applicable Terms and Conditions and other provisions are available at <u>UNDP/How-we-buy</u>
Special	☐ Cancellation of PO/Contract if the delivery/completion is delayed by 1 calendar month.
Conditions of	☐ If the Contractor is breaching maximum delivery period not to exceed 60 calendar days after
Contract	Contract signature, 0.2% of contract for every day of delay is applied, up to a maximum duration of
	30 calendar days.
Eligibility	A vendor who will be engaged by UNDP may not be suspended, debarred, or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization. Vendors are therefore required to disclose to UNDP whether they are subject to any sanction or temporary suspension imposed by these organizations. Failure to do so may result in termination of any contract or PO subsequently issued to the vendor by UNDP. It is the Bidder's responsibility to ensure that its employees, joint venture members, sub-contractors, service providers, suppliers and/or their employees meet the eligibility requirements as established by UNDP. Bidders must have the legal capacity to enter a binding contract with UNDP and to deliver in the country, or through an authorized representative.
Currency of	Quotations shall be quoted in USD
Quotation Joint	If the Bidder is a group of legal entities that will form or have formed a Joint Venture (JV), Consortium
Venture,	or Association for the Bid, they shall confirm in their Bid that : (i) they have designated one party to
Consortium	act as a lead entity, duly vested with authority to legally bind the members of the JV, Consortium or
or	Association jointly and severally, which shall be evidenced by a duly notarized Agreement among the
Association	legal entities, and submitted with the Bid; and (ii) if they are awarded the contract, the contract shall
	be entered into, by and between UNDP and the designated lead entity, who shall be acting for and on behalf of all the member entities comprising the joint venture, Consortium or Association. Refer to Clauses 19 – 24 under <u>Solicitation policy</u> for details on the applicable provisions on Joint Ventures, Consortium or Association.
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Only one Bid	The Bidder (including the Lead Entity on behalf of the individual members of any Joint Venture,
	Consortium or Association) shall submit only one Bid , either in its own name or, if a joint venture,
	Consortium or Association, as the lead entity of such Joint Venture, Consortium or Association.
	Bids submitted by two (2) or more Bidders shall all be rejected if they are found to have any of the
	following:
	a) they have at least one controlling partner, director or shareholder in common; or b) any one of
	them receive or have received any direct or indirect subsidy from the other/s; or
	b) they have the same legal representative for purposes of this RFQ; or
	c) they have a relationship with each other, directly or through common third parties, that puts them
	in a position to have access to information about, or influence on the Bid of, another Bidder regarding
	this RFQ process;
	d) they are subcontractors to each other's Bid, or a subcontractor to one Bid also submits another Bid
	under its name as lead Bidder; or
	e) some key personnel proposed to be in the team of one Bidder participates in more than one Bid
	received for this RFQ process. This condition relating to the personnel, does not apply to
	subcontractors being included in more than one Bid.
Duties and	Article II, Section 7, of the Convention on the Privileges and Immunities provides, inter alia, that the
taxes	United Nations, including UNDP as a subsidiary organ of the General Assembly of the United
taxes	Nations, is exempt from all direct taxes, except charges for public utility services, and is exempt from
	customs restrictions, duties, and charges of a similar nature in respect of articles imported or
	exported for its official use. All quotations shall be submitted net of any direct taxes and any other
	taxes and duties, unless otherwise specified below:
	All prices must:
	☑ be exclusive of VAT and other applicable indirect taxes
Language of	
Language of	Romanian or English
quotation Documents	Including documentation including catalogues, instructions and operating manuals. Bidders shall include the following documents in their quotation:
to be	· · · · · · · · · · · · · · · · · · ·
submitted	☑ Annex 2: Quotation Submission Form duly completed and signed;
Jubillitteu	☑ Annex 3: Technical and Financial Offer duly completed and signed and in accordance with the
	Schedule of Requirements in Annex 1;
	☑ Detailed description of the offered goods (including catalogues);
	☑ Company Profile (short info up to 2 pages);
	☑ Copy of Company's Registration certificate;
	☑ Certificates of Conformity, Quality Certificate (e.g., ISO, etc.) from the Manufacturer; and / or
	other similar certificates, accreditations, awards and citations received by the Bidder, if any;
	☑ Evidence/Certification of Environmental Sustainability ("Green" Standards) of the Company or the
	Product being supplied (if any);
	☑ Export/Import Licenses, if applicable;
	☑ Official appointment as local representative, if Bidder is submitting a Bid on behalf of an entity
	located outside the country;
	☑ Written Self-Declaration of not being included in the UN Security Council 1267/1989 list, UN
	Procurement Division List or other UN Ineligibility List.
Quotation	Quotations shall remain valid for 90 days from the deadline for the Submission of Quotation.
validity	
period	
Price	Any discrepancy between the unit price and the total price (obtained by multiplying the unit price and
variation	quantity) shall be re-computed by UNDP. The unit price shall prevail, and the total price shall be
	corrected. If the supplier does not accept the final price based on UNDP's re-computation and
	correction of errors, its quotation will be rejected.
	No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market
	factors shall be accepted at any time during the validity of the quotation after the quotation has been
	received.
Partial	⋈ Not permitted
Quotes	

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Alternative Quotes	
Payment	☐ The Contractor shall submit a final invoice within 30 days from the signature of the Receipt Act.
Terms	The contractor shall submit a final invoice within 30 days from the signature of the necespt Act.
Conditions	☑ Written Acceptance of Goods, Services and Works, based on full compliance with RFQ
for Release	requirements
of	
Payment	
Contact	E-mail address: victoria.josan@undp.org
Person for	Attention: Quotations shall not be submitted to this address but to the address for quotation
corresponde	submission above. Otherwise, offer shall be disqualified.
nce,	Any delay in UNDP's response shall be not used as a reason for extending the deadline for
notifications	submission, unless UNDP determines that such an extension is necessary and communicates a new
and	deadline to the Proposers.
clarifications	
Clarifications	Requests for clarification from bidders will not be accepted any later than 3 days before the
	submission deadline. Responses to request for clarification will be communicated by publishing
	directly on eTendering.
Evaluation	☐ The Contract or Purchase Order will be awarded to the lowest price substantially compliant offer
method	
Evaluation	☑ Full compliance with all requirements as specified in Annex 1
criteria	☐ Full acceptance of the Contract General Terms and Conditions
	Minimum 3 (three) year experience in supply and delivery of similar goods and/or technologies;
	Minimum 2 similar (in terms of type and volume of services) contracts undertaken in the past 5
	(five) years
	☐ Maximum delivery period not to exceed 60 calendar days upon signature of contract.
Right not to	UNDP is not bound to accept any quotation, nor award a contract or Purchase Order
accept any	
quotation	
Right to vary	At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or
requirement	decrease) the quantity of services and/or goods, by up to a maximum twenty-five per cent (25%) of
at time of	the total offer, without any change in the unit price or other terms and conditions.
award	
Type of	☑ Purchase Order or Contract for services/goods
Contract to	
be awarded	
Expected	31 March 2022
date for	
contract	
award.	LINDD will will list the contract covered with a district CO 400 000.
Publication	UNDP will publish the contract awards valued at USD 100,000 and more on the websites of the CO
of Contract Award	and the corporate UNDP Web site.
	This DEO is conducted in accordance with LINDR Programme and Operations Policies and Procedures
Policies and	This RFQ is conducted in accordance with <u>UNDP Programme and Operations Policies and Procedures</u>
procedures	Any Contract regulting from this REO guaraisa will be subject to the guardian being registered at the
UNGM	Any Contract resulting from this RFQ exercise will be subject to the supplier being registered at the
registration	appropriate level on the United Nations Global Marketplace (UNGM) website at www.ungm.org . The Ridder may still submit a questation even if not registered with the UNGM, however, if the
	The Bidder may still submit a quotation even if not registered with the UNGM, however, if the
	Bidder is selected for Contract award, the Bidder must register on the UNGM prior to contract
	signature.

ANNEX 1: SCHEDULE OF REQUIREMENTS

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RfQ22/02431: EU4MD/ SMART Education kits for Cahul and Ungheni Municipalities requires the delivery of the following goods as per <u>attached detailed specifications.</u>

Technical Specifications for Goods:

Item No	Minimum technical requirements	Unit	Quantity
1	 Hands-on STEAM learning Education kits LEGO® Education SPIKE™ Essential - a 449-piece set with 4 minifigures with their own personalities, diverse identities and characteristics who act as storytellers to make problem-solving relatable to all students and ensure social-emotional learning. Icon- and word-based block coding with simple hardware – including an intelligent 2-port Hub, 2 Small Motors, a 3x3 Color Light Matrix, and a Color Sensor – also bring students' creations to life. The set should include a colorful selection of familiar and age-appropriate LEGO® bricks, replacement elements. Bluetooth connectivity, 6-axis gyro and a rechargeable Li-ion battery with micro USB charging and connection port. Sturdy storage box with color-coded sorting trays for easy classroom management. The SPIKE™ App, featuring age-appropriate icon- and word-based coding based on Scratch to help develop student coding skills. 5 units of 8 x 45-minute as part of the LEGO Learning System, standards-aligned lessons to encourage independent STEAM thinking through playful, narrative-based problem-solving. Each lesson including comprehensive online lesson plans with math and language arts extensions, assessment rubrics and videos to support teachers and further build pre-school teachers' confidence and prepare them for successful STEAM teaching using the LEGO Learning System, SPIKE Essential to be supported by a comprehensive professional development program. 	item	150
	Quality and warranty conditions:		
2	 Warranty period: 24 months from the date of purchase; The provider undertakes to remove, on its own account, all defects caused by it and / or in the case of the use of non-quality materials, detected during the warranty period; The provider will ensure, free of charge, during the warranty period, the repair of defects and spare parts within a reasonable timeframe from the notification. Warranty conditions and timeframes for repairs during this period shall be specified in the quotation. 	item	150

NOTE - The requirements will be considered as minimum. In this respect, any tender submitted which will deviate from the provisions of the Specifications will be taken into account only to the extent that the technical proposal involves ensuring a higher quality level than the minimum requirements in the specifications.

Delivery Requirements

	Delivery Requirements	
Delivery date and time	Bidder shall deliver the goods in 60 calendar days after Contract signature.	

Delivery Terms (INCOTERMS 2020)	DDP
Customs clearance, if needed, shall be done	⊠ Supplier/ Offeror
by:	UNDP shall provide a Tax Exemption Letter for Customs procedures.
Exact Address(es) of Delivery Location(s)	no. 2, Nationala str., Ungheni, MD-3606, Moldova no. 6 Piața Independenței str., Cahul, MD3907, Moldova
Warranty Period	☑ Minimum 24 months of warranty

ANNEX 2: QUOTATION SUBMISSION FORM

Bidders are requested to complete this form, including the Company Profile and Bidder's Declaration, sign it and return it as part of their quotation along with Annex 3: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	idder: Click or tap here to enter text.	
RFQ reference:	RfQ22/02431: EU4MD/ SMART Education kits for Cahul and Ungheni Municipalities	Date: Click or tap to enter a date.

Company Profile

Item Description	Detail
Legal name of bidder or Lead entity for JVs	Click or tap here to enter text.
Legal Address, Phone, e-mail City, Country	Click or tap here to enter text.
Website	Click or tap here to enter text.
Year of Registration	Click or tap here to enter text.
Legal structure	Choose an item.
Are you a UNGM registered vendor?	☐ Yes ☐ No If yes, insert UNGM Vendor Number
Quality Assurance Certification (e.g. ISO 9000 or Equivalent) (If yes, provide a Copy of the valid Certificate):	□ Yes □ No

Does your Company hold accreditation such as ISO or ISO 14064 or equivalent to the environment? (If ye provide a Copy of the valid Certificate):	□ Yes □ No				
Does your Company have written Statement of its Environmental Policy? (If y provide a Copy)		☐ Yes ☐ No			
Does your organization demonstrate significant commitment to sustainability through some other means, for example internal company policy documents on women empowerment, renewable energies or membership of trade institutions promoting such issues (If yes, provide a Copy)		□ Yes □ No			
Is your company a member of the UN Global Compact		☐ Yes ☐ No			
Bank Information		Bank Name: Click or tap here to enter text.			
		Bank Address: Click or tap here to enter text.			
		IBAN: Click or tap here to enter text.			
		SWIFT/BIC: Click or tap here to enter text.			
		Account Currency: Click or tap here to enter text.			
		Bank Account Number: Click or tap here to enter text.			
2 similar santra	ata (in tau		ıs relevant expe		nact [(five) veges
3 similar contracts (in ter Name of previous Client		& Reference	Contract	Period of activity	Types of activities
contracts		act Details	Value	Teriod of delivity	undertaken
		ding e-mail			

Bidder's Declaration

Yes	No	
		Requirements and Terms and Conditions: I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, the General Conditions of Contract, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them.
		I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period.

Yes	No	
		Ethics : In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ; has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer.
		I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we have read the United Nations Supplier Code of Conduct: https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN.
		Conflict of interest: I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organisation's Point of Contact.
		Prohibitions, Sanctions: I/We hereby declare that our firm, its affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization.
		Bankruptcy : I/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future.
		Offer Validity Period: I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity.
		I/We understand and recognize that you are not bound to accept any Quotation you receive, and we certify that the goods offered in our Quotation are new and unused.
		By signing this declaration, the signatory below represents, warrants and agrees that he/she has been authorised by the Organization/s to make this declaration on its/their behalf.

Signature:	
Name:	Click or tap here to enter text.
Title:	Click or tap here to enter text.
Date:	Click or tap to enter a date.

ANNEX 3: TECHNICAL AND FINANCIAL OFFER - GOODS

Bidders are requested to complete this form, sign it and return it as part of their bid along with Annex 2: Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.		
RFQ reference:	RfQ22/02431: EU4MD/ SMART Education kits for Cahul and Ungheni Municipalities	Date: Click or tap to enter a date.	

Currency of the Quotation USD US Dollars INCOTERMS: DDP					
Item No	Description	иом	Qty	Unit price	Total price
1	LEGO® Education SPIKE™ Essential - a 449-piece set with 4 minifigures with their own personalities, diverse identities and characteristics who act as storytellers to make problem-solving relatable to all students and ensure social-emotional learning. - Icon- and word-based block coding with simple hardware − including an intelligent 2-port Hub, 2 Small Motors, a 3x3 Color Light Matrix, and a Color Sensor − also bring students' creations to life. - The set should include a colorful selection of familiar and age-appropriate LEGO® bricks, replacement elements. - Bluetooth connectivity, 6-axis gyro and a rechargeable Li-ion battery with micro USB charging and connection port. - Sturdy storage box with color-coded sorting trays for easy classroom management. - The SPIKE™ App, featuring age-appropriate icon- and word-based coding based on Scratch to help develop student coding skills. - 5 units of 8 x 45-minute as part of the LEGO Learning System, standards-aligned lessons to encourage independent STEAM thinking through playful, narrative-based problemsolving. Each lesson including comprehensive online lesson plans with math and language arts extensions, assessment rubrics and videos to support teachers and further build pre-school teachers' confidence and prepare them for successful STEAM teaching using the LEGO Learning System, SPIKE Essential to be supported by a comprehensive professional development program.	item	150		

Item No	Description	иом	Qty	Unit price	Total price
	Quality and warranty conditions:				
2	 Warranty period: 24 months from the date of purchase; The provider undertakes to remove, on its own account, all defects caused by it and / or in the case of the use of non-quality materials, detected during the warranty period; The provider will ensure, free of charge, during the warranty period, the repair of defects and spare parts within a reasonable timeframe from the notification. Warranty conditions and timeframes for repairs during this period shall be specified in the quotation. 	item	150		

Compliance with Requirements

	You Responses			
	Yes, we will comply	No, we cannot comply	If you cannot comply, pls. indicate counter - offer	
Maximum delivery period not to exceed 60 calendar days upon signature of contract.			Click or tap here to enter text.	
Minimum Technical Specifications			Click or tap here to enter text.	
Delivery Term (INCOTERMS)			Click or tap here to enter text.	
Warranty period (Minimum 24 months)			Click or tap here to enter text.	
Validity of Quotation 90 calendar days			Click or tap here to enter text.	
Payment terms			Click or tap here to enter text.	
All Provisions of the UNDP General Terms and Conditions			Click or tap here to enter text.	

I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted.			
Exact name and address of company	Authorized Signature:		
Company NameClick or tap here to enter text.	Date: Click or tap here to enter text.		
Address: Click or tap here to enter text.	Name:Click or tap here to enter text.		
Click or tap here to enter text.	Functional Title of Authorised		
Phone No.:Click or tap here to enter text.	Signatory:Click or tap here to enter text.		
Email Address:Click or tap here to enter text.	Email Address: Click or tap here to enter text.		