11603 RSC 2022 Call for Proposal - Small Grants
Being LGBTI in the Caribbean

I. Background

Being LGBTI in the Caribbean (BLIC) is a regional programme that aims to enhance knowledge, partnerships, and capacities of LGBTI people, civil society, and States to reduce human rights violations and negative attitudes towards LGBTI people in the Caribbean. The regional programme has a country level focus in Barbados, Dominican Republic, Haiti, and Jamaica, as well as regional activities. To achieve its goals, the project responds to the experiences and needs of the LGBTI people in the Caribbean.

The programme is a collaboration between governments, civil society, regional institutions, and other stakeholders to advance the social inclusion of lesbian, gay, bisexual, transgender, and intersex people. The programme is supported by the U.S. Agency for International Development (USAID).

II. Focus of the Grants

This call for proposal wishes to support and strengthen the capacity and programming of CSOs/NGOs to actively engage in and deliver results responding to the seven priority areas:

- Access to health, including mental health services
- Employment, livelihoods, and socio-economic empowerment
- Citizen Security and access to Justice
- Inclusive Legislation and public policies
- Youth and family

CSOs/NGOs are not required to but strongly encouraged to work with private sector and/or government institutions. It will be possible for a coalition of LGBTI CSOs/NGOs/CBOs to present proposals, following guidance detailed below.

III. Expected Results

The potential grantees are expected utilize grant funds to deliver products aligned to the objectives of the BLIC project:

1. To strengthen data/evidence base on the rights of LGBTI people and enhance the capacity of governments, civil society and LGBTI groups to address and reduce inequality, exclusion, violence, and discrimination experienced by LGBTI persons in four countries – Barbados, Dominican Republic, Haiti, and Jamaica.
2. To increase awareness of homophobic and transphobic violence and discrimination and strengthen the capacity of civil society organizations to challenge negative attitudes towards LGBTI people including through engaging government officials, parliamentarians, political parties, trade unions, religious leaders, civil society, media, and the general population in four countries – Barbados, Dominican Republic, Haiti, Jamaica, and regionally.

3. To advance policy advocacy focusing on key sectors such as labour, gender, health, education or justice and support and promote LGBTI sensitive public policies

The proposals received must aim to adhere to this project objectives, while implementing activities addressing the seven priority areas.

Example of results that would be considered for this call for proposal include, but are not limited to:

- Improving government support to initiatives related to the human rights of the LGBTI people, through advocacy interventions.
- Increasing understanding of legal issues and local policies related to the socio-economic inclusion of LGBTI persons
- Improving knowledge of the situations of violence, stigma and discrimination faced by the LGBTI people in the country

IV. Activities

The capacity building activities for CSOs for which funds may be requested include, but are not limited to:

- Participation by CSOs in meetings with government/other civil society representatives to discuss and develop policy and processes, including, for example, discussing new legislative frameworks such as anti-discrimination bills, gender identity laws, etc.
- Development of communication strategies for CSOs that contribute to efforts to address structural barriers that difficult access to human rights for LGBTI populations and/or stigma and discrimination.
- Establishing a repository of human rights violations against LGBTI persons.
- Training on LGBTI affirmative therapies for mental health professionals.
- Developing a curriculum on Sexual Orientation and Gender Identity for universities.
- Other capacity building activities where there is proven evidence of the positive contribution of these types of activities to the reduction of stigma and discrimination against the LGBTI people.

Activities should be in line with internationally accepted efforts to promote human rights and/or reduce stigma and discrimination and/or to build the capacity of CSOs to address key challenges and influence policymaking. Due to the long-time quality assurance process of UNDP and USAID for the publication of research products and the ongoing process of LGBTI National Surveys and Being LGBTI reports in different countries, UNDP don’t encourage the submission of research based projects for this call for proposals.

V. Eligibility and Qualification Criteria

LGBTI CSOs/NGOs/CBOs from Barbados, Dominican Republic, Haiti, and Jamaica are eligible to apply for the grants.

Interested LGBTI CSOs/NGOs/CBOs must meet the following criteria to be eligible for selection.
a. Mandate and founding document should be in line with the activities for which the fund is being sought.
b. Have an established experience in similar/related activities.
c. Proven experience in working on LGBTI issues.
d. LGBTI CSO/NGO/CBO must be registered.
e. The LGBTI CSO/NGO/CBO doesn’t have an ongoing project with the UNDP.
f. The LGBTI CSO/NGO/CBO has no pending product or report to be delivered to UNDP from previous awards or projects.
g. CSOs/NGOs/CBOs that are not legally registered can submit proposals together with other legally registered LGBTI organizations in a coalition or umbrella. CSOs / NGOs / CBOs that apply with an umbrella CSO / NGO / CBO must indicate this on the application form and at the same time attach a letter from the umbrella CSO / NGO / CBO stating their willingness to serve for this purpose.
h. It will be possible for a coalition of LGBTI CSOs/NGOs/CBOs to present proposals. In such case, a letter signed by each organization part of the joint proposal stating willingness to participate in such venture must be attached to the proposal. In the case of joint ventures, the leading administrative and financially responsible for the project of the CSO/NGO/CBOs must be an LGBTI organization.
i. Copies of the articles of registration must be shown in the application.

VI. Proposal Proposed Methodology, Approach, and Implementation Plan

Proposed Methodology, Approach, Quality Assurance Plan, and Implementation Plan – This section should demonstrate the CSO/NGO/CBO’s response to this call for proposals by identifying the specific components proposed, how the outputs/delivery shall be addressed, providing a detailed description of the essential performance milestones proposed.

Moreover, the proposal should demonstrate how the proposed methodology meets or exceeds the call for proposals, while ensuring appropriateness of the approach to the local conditions and the rest of the project operating environment. The methodology must include an implementation timetable and a quality assurance framework.

VII. Duration and Budget

A total of US $110,000 is available for funding proposals between US $10,000 and US $20,000. The time-period for implementation of the small grant is approximately eight (8) months, running from 18 April to 31 December 2022.

VIII. Management Structure and Resource (Key Personnel)

This section should include a comprehensive description of the management structure and information regarding required resources including curriculum vitae (CVs) of key personnel that will be assigned to support the implementation of the proposed methodology, clearly defining the roles and responsibilities vis-à-vis the proposed methodology. CVs should establish competence and demonstrate qualifications in areas relevant to the Call for Proposals.

IX. Evaluation Criteria and Methodology

Proposals will be evaluated based on the following criteria: Applications will be evaluated by the Grant Appraisal Committee against the following main criteria:

1. Consistency with grant objectives: The proposal should demonstrate understanding of the tasks to be accomplished, knowledge of LGBTI populations and experience in addressing issues relating to key populations.
2. Likelihood of success and impact on population targeted.
3. Capacity of the organization to implement the project: The CSO should demonstrate the ability to effectively manage grant funds as well as the institutional capacity (equipment, facilities, competence and experience of personnel, and past record of managing such projects) necessary for project implementation.
4. Comprehensiveness of the project description – product, plan, and budget: The proposal should clearly define its strategy for implementation detailing a step-by-step project plan and itemized budget, target groups, and clear timelines for activity duration.
5. Competence of the organization’s staff. Previous experience in related fields, availability of skills and training.

X. Submission of Application Package
Proposals are required to be submitted clearly labeled with reference:

11603 RSC 2022 SMALL GRANTS - PROPOSAL APPLICATION PROJECT: Being LGBTI in the Caribbean, BLIC
All proposals should be submitted to e-mail address: blic@undp.org

Deadline for Application: No later than Wednesday, 6th April 2022 at 16:00 (UTC/ GMT -5), time of the Republic of Panama.

Please note, only successful proposals will be contacted.
# Annex 1

## Evaluation of Expression of Interest

<table>
<thead>
<tr>
<th></th>
<th>Expertise and experience</th>
<th>Obtainable Score</th>
<th>Supplier/Contractor</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td>30</td>
<td>A</td>
</tr>
<tr>
<td></td>
<td>Does the organization have relevant experience?</td>
<td></td>
<td>B</td>
</tr>
<tr>
<td>1.1</td>
<td></td>
<td>15</td>
<td>C</td>
</tr>
<tr>
<td></td>
<td>Is the organization experience and size relevant to the project?</td>
<td></td>
<td>D</td>
</tr>
<tr>
<td>1.2</td>
<td></td>
<td>15</td>
<td>E</td>
</tr>
</tbody>
</table>

|   | Proposed Methodology, Approach, and Implementation Plan        | 45               | A                  |
| 2 |                                                               |                  | B                  |
|   | Sound technical proposal that includes innovative and replicable inclusion mechanisms to maximize the value of the proposal to the beneficiaries. | 20               | C                  |
| 2.1|                                                               |                  | D                  |
|   | High impact interventions directly targeting and responding to the needs established in the Call for Proposals. | 15               | E                  |
| 2.2|                                                               |                  |                    |
|   | Is the monitoring and evaluation plan in line with the proposed activities? | 10               |                    |
| 2.3|                                                               |                  |                    |

|   | Financial capability and Resources                            | 25               | A                  |
| 3 |                                                               |                  | B                  |
|   | Functional Board of Directors with specific roles and responsibilities. | 10               | C                  |
| 3.1|                                                               |                  | D                  |
|   | Availability of the staff for the project:                    |                  | E                  |
| 3.2|                                                               |                  |                    |
|   | a. Relevant experience                                        | 5                |                    |
|   | b. Duration of the experience                                 | 5                |                    |
|   | c. Knowledge of the national context                          | 5                |                    |
|   | **TOTAL**                                                     | **100**          |                    |