

Minutes of the Pre-bid meeting held on March 10, 2022
RFQ-BD-CXB-2022-001

REQUEST FOR QUOTATION (RFQ) for Construction Works: Materials Recovery Facility(MRF) at Teknaf Municipality, Cox's Bazar.

Date: March 10, 2022

Ref: RFQ-BD-CXB-2022-001

Members attended the meeting:

| Name | Designation |
|--------------------------|--|
| Navila Mushtaque | Procurement Associate, UNDP Cox's Bazar |
| Md Mahmudul Amin | Infrastructure and Environmental Associate |
| Bidders: In Zoom Meeting | |

With reference to the subject RFP issued on March 06, 2022, please find below the queries raised by Invitees and answers thereto from UNDP Bangladesh:

| SL | Queries | Answers |
|----|--|--|
| 1 | Has the BOQ and the technical requirements clarified to the bidders? | Yes, detailed discussion and clarification done by the project |
| 2 | Are the bidders required to submit financial proposal separately? | Yes, as explained in the RFQ document |
| 3 | Will there be any approval required for bill submission? | Yes, acceptance certificate will be required by UNDP Contract administrator / Engineer prior to submission of bill |
| 4 | Can the bidders submit any query after the Pre-Bid meeting? | Yes, they can as per given timeline and email in the RFQ document (Page # 05). |
| 5 | Will you upload meeting minutes and the layout/drawings? | Yes, will be uploaded in UNDP portal by 10 th March 2022. |

PLEASE DO NOT PUT THE PRICE OF YOUR PROPOSAL IN THE 'LINE ITEMS' IN THE SYSTEM. INSTEAD PUT 1 AND UPLOAD THE PASSWORD PROTECTED FINANCIAL PROPOSAL.

It is requested to submit your bid a day prior or well before the closing time. Please avoid last minute submission.

***Any bidder seeking E-tendering access/submission related support should specify Request for Proposal number' on the Email subject line and send it to e-bidboxcxb.bd@undp.org.**

Note: Above Clarifications in response to queries raised during the Pre-bid meeting

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Attendance list-Name of the Organization**

| SL# | Name of the organization as per zoom meeting chat box record |
|-----|---|
| 1 | Name: Nahid Akter, Organization: Mantech Engineering LSS |
| 2 | Name: Organization: Optive Corporation |