Minutes of pre-bid conference
proposal for
CALL FOR PROPOSALS FOR GRANT COMPETITION
FOR Rural Renewable Energy Projects
in Akhalkalaki, Kazbegi, Borjomi, Dedoplistskaro, Lagodekhi and Tetritskaro Municipalities

Date: 01-March-2022, 12:00 p.m. Via Zoom Platform

UNDP Project: Improving Rural Development in Georgia
Ms. Natia Gobejishvili (Coordinator for Environment)
Ms. Liliana Gureshidze (Liaising and Administrative Assistant)

Attendees:
Akhalkalaki LAG
Mr. Sergey Khachatryan

Tetritskaro LAG
Ms. Nino Tikurishvili

Georgian association of women winemakers
Ms. Maia Natroshvili

Inventors club of Georgia
Mr. Omar Bilonashvili

Georgian Civil Development Association
Mr. Giorgi Bokeria

LEPL Eco life
Ms. Khatuna Akhalaia

CENN
Ms. Nino Gaprindashvili

The Greens Movement of Georgia
Ms. Rusudan Simonidze

Rural Communities Development Agency (RCDA)
Mr. Rostom Gamisonia

Dedoplistskaro LAG
Ms. Ana Benashvili

Charity Humanitarian Center "Abkhazia"
Ms. Ia Melkadze

Key Information
The representative of the project, Ms. Natia Gobejishvili, gave a brief presentation of:
• Project background
• Purpose of the Grant Competition

Q and A session:

Q1: Who can apply for this Grant Competition?
Answer: Lag or other non-governmental organizations operating in the target municipalities should be the main applicant who can apply in cooperation with larger more qualified non-governmental organization with the proven experience in the field of the Energy efficiency and renewable energy projects.
Q.2. Should one grant proposal cover all six municipalities?
Answer: One grant proposal should be intended for one particular Municipality

Q.3. What criteria will be used to evaluate households where solar panels will be installed and who is conducting or conducting this survey?
Answer: Criteria must be provided by the grant applicant organization. There may be different criteria applied: socially vulnerable families, one particular village, etc.

Q.4. Should the budget (from $ 80,000 to $ 120,000) include both equipment installation and campaigning?
Answer: Yes

Q.5: An organization that has a branch in the region but is registered in another territorial unit will be considered as an eligible applicant?
Answer: the applicant organization should be registered within the target Municipalities.

Q.6: How many households should be provided with the given budget?
Answer: As per IRDG project estimation minimum twenty households should be equipped with Solar power system.

Q.7: What capacity of a solar power plant should be installed to cover 20 families?
Answer: As per our estimation, it should be 3 KW For a power Solar plant. Our goal is to meet basic household needs.

Q.8: Are there any criteria defined for the panel manufacturer, supplier organization?
Answer: We don’t have any specific criteria in this regard, though, it is essential to use European materials with EN certificate.

Q.9: We are building an enterprise in Dedopistskar. Can we participate in the program and in what form?
Answer: Current grant competition is open only for households and does not involve the equipment of enterprises.

Q.10: The grant manual states that staff salaries should not exceed 30%, please clarify.
Answer: Yes, the salary of the staff in the presented budget should not exceed 30%, and this restriction does not apply to the salary of the staff of the company, since in the budget you must indicate the total cost of the company’s services.

Q.11: What is the duration of the project?
Answer: The duration of the Rural Renewable Energy Grant activity under the grant application shall not exceed 8 months from the date of signing the contract until the date when all relevant activities were successfully completed, reported and accepted by the UNDP / IRDG project.
Q12: Thank you for presenting today's project. Please email me if the project is exempt from VAT.

**Answer:** Yes, the project will be exempt from VAT. After signing the contract with the winner organization, respective letter will be sent to the Revenue Service in this regard.

*Please note that under the Call for Proposals for Grant Competition for Rural Renewable Energy Projects in Akhalkalaki, Kazbegi, Borjomi, Dedoplistskar, Lagodekhi and Tetritskaro Municipalities, footnote #4, under paras 3/FINANCING SCHEME AND INELIGIBLE COSTS is a TYPO and shouldn’t be considered as a requirement of this Call for Proposals.*

Ms. Natia Gobejishvili  
(Coordinator for Environment)

Ms. Liliana Gureshidze  
(Liaising and Administrative Assistant)