

**Minutes of pre-bid conference  
proposal for  
CALL FOR PROPOSALS FOR GRANT COMPETITION  
FOR DEVELOPMENT OF DIGITAL TRANSFORMATION SUPPORT PROJECTS FOR RURAL SMEs**

**Date: 9-March-2022, 12:00 p.m.**

**Via Zoom Conference**

**UNDP Project: Improving Rural  
Development  
in Georgia**

Mr. Giorgi Tsimintia (Coordinator for  
Economic Diversification)  
Ms. Liliana Gureshidze (Liaison and Administrative  
Assistant)

**Attendees:**

**GeoLab**

Ms. Lana Labadze  
Ms. Lika Moshiasvili

**HR Digital Corporation**

Ms. Tamuna Gvelesiani

**Key Information**

The representative of the project, Mr. Giorgi Tsimintia, gave a brief presentation of:

- Project background
- Purpose of the Call for proposal

**Q and A session**

Q1. What is the maximum amount of grant an organization can apply for under this Grant competition?

Answer. the maximum amount equals USD 25,000.00

Q2. To what extent does the inexperience of the organization hinder the consideration of the application?

Answer. Please refer to "Evaluation Criteria" section of the Call for Proposals document. Experience of the project team might also be considered when evaluating applicant organization's experience.

Q3. What is meant by the following entry in the application form: Critical Assumptions (Describe your best estimate of the conditions that will prevail during the grant activities and affect grant implementation)?

Answer. This statement includes assumptions that are important to consider when implementing a project.

Q4. Is project co-financing mandatory or optional?

Answer. It is optional

Q5. Who can be an applicant NGO partner?

Answer. The legal status of the partner organization is not defined; therefore, you are free to choose. It is important that when submitting any partner organization, a memorandum is signed between the applicant NGO and the partner in which the rights and responsibilities of both parties are clearly stated.

Q6. Is it possible to offer a hybrid model according to the grant proposal, where part of the activities will be carried out virtually/online and part in person?

Answer. Yes, it could be an acceptable approach.

Q7. Do you need the written consent of small and medium-sized businesses to demonstrate their commitment for getting involved in some further activities?

Answer. No such request has been made in the grant competition.

Q8. Is it possible to purchase any equipment through this grant competition?

Answer. It is possible, however, to note that it should not exceed 50% of the total grant application budget.

Mr. Giorgi Tsimintia

(Coordinator for Economic Diversification)

Ms. Liliana Gureshidze

(Liaison and Administrative Assistant)