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## **INVITATION TO BID**

### **Procurement of three USAR containers**

ITB No.: Procurement of three USAR containers

Project: STRENGTHNING CAPACITIES OF ALBANIA'S FIRE PROTECTION AND RESCUE SERVICE

Country: Albania

Issued on: 21 March 2022

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## Section 1. Letter of Invitation

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The United Nations Development Programme (UNDP) hereby invites you to submit a Bid to this Invitation to Bid (ITB) for the above-referenced subject.

This ITB includes the following documents and the General Terms and Conditions of Contract which is inserted in the Bid Data Sheet:

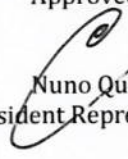
- Section 1: This Letter of Invitation
- Section 2: Instruction to Bidders
- Section 3: Bid Data Sheet (BDS)
- Section 4: Evaluation Criteria
- Section 5: Schedule of Requirements and Technical Specifications
- Section 6: Returnable Bidding Forms
  - Form A: Bid Submission Form
  - Form B: Bidder Information Form
  - Form C: Joint Venture/Consortium/Association Information Form
  - Form D: Qualification Form
  - Form E: Format of Technical Bid
  - Form F: Price Schedule
  - Form G: Form of Bid Security [delete this line and the form, if not required as per BDS]

If you are interested in submitting a Bid in response to this ITB, please prepare your Bid in accordance with the requirements and procedure as set out in this ITB and submit it by the Deadline for Submission of Bids set out in Bid Data Sheet.

Please acknowledge receipt of this ITB by sending an email to [procurement.al@undp.org](mailto:procurement.al@undp.org), indicating whether you intend to submit a Bid or otherwise. You may also utilize the "Accept Invitation" function in e-Tendering system, where applicable. This will enable you to receive amendments or updates to the ITB. Should you require further clarifications, kindly communicate with the contact person/s identified in the attached Data Sheet as the focal point for queries on this ITB.

UNDP looks forward to receiving your Bid and thank you in advance for your interest in UNDP procurement opportunities.

Approved by:

  
Nuno Queiros  
Resident Representative a.i.



## Section 2. Instruction to Bidders

### GENERAL PROVISIONS

<b>1. Introduction</b>	<p>1.1 Bidders shall adhere to all the requirements of this ITB, including any amendments made in writing by UNDP. This ITB is conducted in accordance with the UNDP Programme and Operations Policies and Procedures (POPP) on Contracts and Procurement which can be accessed at <a href="https://popp.undp.org/SitePages/POPPBSUnit.aspx?TermID=254a9f96-b883-476a-8ef8-e81f93a2b38d">https://popp.undp.org/SitePages/POPPBSUnit.aspx?TermID=254a9f96-b883-476a-8ef8-e81f93a2b38d</a></p> <p>1.2 Any Bid submitted will be regarded as an offer by the Bidder and does not constitute or imply the acceptance of the Bid by UNDP. UNDP is under no obligation to award a contract to any Bidder as a result of this ITB.</p> <p>1.3 UNDP reserves the right to cancel the procurement process at any stage without any liability of any kind for UNDP, upon notice to the bidders or publication of cancellation notice on UNDP website.</p> <p>1.4 As part of the bid, it is desired that the Bidder registers at the United Nations Global Marketplace (UNGM) website (<a href="http://www.ungm.org">www.ungm.org</a>). The Bidder may still submit a bid even if not registered with the UNGM. However, if the Bidder is selected for contract award, the Bidder must register on the UNGM prior to contract signature.</p>
<b>2. Fraud &amp; Corruption, Gifts and Hospitality</b>	<p>2.1 UNDP strictly enforces a policy of zero tolerance on proscribed practices, including fraud, corruption, collusion, unethical or unprofessional practices, and obstruction of UNDP vendors and requires all bidders/vendors observe the highest standard of ethics during the procurement process and contract implementation. UNDP's Anti-Fraud Policy can be found at <a href="http://www.undp.org/content/undp/en/home/operations/accountability/audit/office_of_audit_and_investigation.html#anti">http://www.undp.org/content/undp/en/home/operations/accountability/audit/office_of_audit_and_investigation.html#anti</a></p> <p>2.2 Bidders/vendors shall not offer gifts or hospitality of any kind to UNDP staff members including recreational trips to sporting or cultural events, theme parks or offers of holidays, transportation, or invitations to extravagant lunches or dinners.</p> <p>2.3 In pursuance of this policy, UNDP:</p> <p>(a) Shall reject a bid if it determines that the selected bidder has engaged in any corrupt or fraudulent practices in competing for the contract in question;</p> <p>(b) Shall declare a vendor ineligible, either indefinitely or for a stated period, to be awarded a contract if at any time it determines that the vendor has engaged in any corrupt or fraudulent practices in competing for, or in executing a UNDP contract.</p> <p>2.4 All Bidders must adhere to the UN Supplier Code of Conduct, which may</p>

	be found at <a href="http://www.un.org/depts/ptd/pdf/conduct_english.pdf">http://www.un.org/depts/ptd/pdf/conduct_english.pdf</a>
<b>3. Eligibility</b>	<p>3.1 A vendor should not be suspended, debarred, or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization. Vendors are therefore required to disclose to UNDP whether they are subject to any sanction or temporary suspension imposed by these organizations.</p> <p>3.2 It is the Bidder's responsibility to ensure that its employees, joint venture members, sub-contractors, service providers, suppliers and/or their employees meet the eligibility requirements as established by UNDP.</p>
<b>4. Conflict of Interests</b>	<p>4.1 Bidders must strictly avoid conflicts with other assignments or their own interests, and act without consideration for future work. Bidders found to have a conflict of interest shall be disqualified. Without limitation on the generality of the above, Bidders, and any of their affiliates, shall be considered to have a conflict of interest with one or more parties in this solicitation process, if they:</p> <ul style="list-style-type: none"> <li>a) Are or have been associated in the past, with a firm or any of its affiliates which have been engaged by UNDP to provide services for the preparation of the design, specifications, Terms of Reference, cost analysis/estimation, and other documents to be used for the procurement of the goods and services in this selection process;</li> <li>b) Were involved in the preparation and/or design of the programme/project related to the goods and/or services requested under this ITB; or</li> <li>c) Are found to be in conflict for any other reason, as may be established by, or at the discretion of UNDP.</li> </ul> <p>4.2 In the event of any uncertainty in the interpretation of a potential conflict of interest, Bidders must disclose to UNDP, and seek UNDP's confirmation on whether or not such conflict exists.</p> <p>4.3 Similarly, the Bidders must disclose in their Bid their knowledge of the following:</p> <ul style="list-style-type: none"> <li>a) If the owners, part-owners, officers, directors, controlling shareholders, of the bidding entity or key personnel who are family members of UNDP staff involved in the procurement functions and/or the Government of the country or any Implementing Partner receiving goods and/or services under this ITB; and</li> <li>b) All other circumstances that could potentially lead to actual or perceived conflict of interest, collusion or unfair competition practices.</li> </ul> <p>Failure to disclose such an information may result in the rejection of the Bid or Bids affected by the non-disclosure.</p> <p>4.4 The eligibility of Bidders that are wholly or partly owned by the Government shall be subject to UNDP's further evaluation and review of various factors such as being registered, operated and managed as an independent business entity, the extent of Government ownership/share, receipt of subsidies, mandate and access to</p>



	information in relation to this ITB, among others. Conditions that may lead to undue advantage against other Bidders may result in the eventual rejection of the Bid.
<b>B. PREPARATION OF BIDS</b>	
<b>5. General Considerations</b>	<p>5.1 In preparing the Bid, the Bidder is expected to examine the ITB in detail. Material deficiencies in providing the information requested in the ITB may result in rejection of the Bid.</p> <p>5.2 The Bidder will not be permitted to take advantage of any errors or omissions in the ITB. Should such errors or omissions be discovered, the Bidder must notify the UNDP accordingly.</p>
<b>6. Cost of Preparation of Bid</b>	6.1 The Bidder shall bear all costs related to the preparation and/or submission of the Bid, regardless of whether its Bid is selected or not. UNDP shall not be responsible or liable for those costs, regardless of the conduct or outcome of the procurement process.
<b>7. Language</b>	7.1 The Bid, as well as any and all related correspondence exchanged by the Bidder and UNDP, shall be written in the language (s) specified in the BDS.
<b>8. Documents Comprising the Bid</b>	<p>8.1 The Bid shall comprise of the following documents and related forms which details are provided in the BDS:</p> <ul style="list-style-type: none"> <li>a) Documents Establishing the Eligibility and Qualifications of the Bidder;</li> <li>b) Technical Bid;</li> <li>c) Price Schedule;</li> <li>d) Bid Security, if required by BDS;</li> <li>e) Any attachments and/or appendices to the Bid.</li> </ul>
<b>9. Documents Establishing the Eligibility and Qualifications of the Bidder</b>	9.1 The Bidder shall furnish documentary evidence of its status as an eligible and qualified vendor, using the Forms provided under Section 6 and providing documents required in those forms. In order to award a contract to a Bidder, its qualifications must be documented to UNDP's satisfaction.
<b>10. Technical Bid Format and Content</b>	<p>10.1 The Bidder is required to submit a Technical Bid using the Standard Forms and templates provided in Section 6 of the ITB.</p> <p>10.2 Samples of items, when required as per Section 5, shall be provided within the time specified and unless otherwise specified by the Purchaser, at no expense to the UNDP. If not destroyed by testing, samples will be returned at Bidder's request and expense, unless otherwise specified.</p> <p>10.3 When applicable and required as per Section 5, the Bidder shall describe the necessary training programme available for the maintenance and operation of the equipment offered as well as the cost to the UNDP. Unless otherwise specified, such training as well as training materials shall be provided in the language of the Bid as</p>



	<p>specified in the BDS.</p> <p>10.4 When applicable and required as per Section 5, the Bidder shall certify the availability of spare parts for a period of at least five (5) years from date of delivery, or as otherwise specified in this ITB.</p>
<b>11. Price Schedule</b>	<p>11.1 The Price Schedule shall be prepared using the Form provided in Section 6 of the ITB and taking into consideration the requirements in the ITB.</p> <p>11.2 Any requirement described in the Technical Bid but not priced in the Price Schedule, shall be assumed to be included in the prices of other activities or items, as well as in the final total price.</p>
<b>12. Bid Security</b>	<p>12.1 A Bid Security, if required by BDS, shall be provided in the amount and form indicated in the BDS. The Bid Security shall be valid for a minimum of thirty (30) days after the final date of validity of the Bid.</p> <p>12.2 The Bid Security shall be included along with the Bid. If Bid Security is required by the ITB but is not found in the Bid, the offer shall be rejected.</p> <p>12.3 If the Bid Security amount or its validity period is found to be less than what is required by UNDP, UNDP shall reject the Bid.</p> <p>12.4 In the event an electronic submission is allowed in the BDS, Bidders shall include a copy of the Bid Security in their bid and the original of the Bid Security must be sent via courier or hand delivery as per the instructions in BDS.</p> <p>12.5 The Bid Security may be forfeited by UNDP, and the Bid rejected, in the event of any, or combination, of the following conditions:</p> <ul style="list-style-type: none"> <li>a) If the Bidder withdraws its offer during the period of the Bid Validity specified in the BDS, or;</li> <li>b) In the event the successful Bidder fails: <ul style="list-style-type: none"> <li>i. to sign the Contract after UNDP has issued an award; or</li> <li>ii. to furnish the Performance Security, insurances, or other documents that UNDP may require as a condition precedent to the effectivity of the contract that may be awarded to the Bidder.</li> </ul> </li> </ul>
<b>13. Currencies</b>	<p>13.1 All prices shall be quoted in the currency or currencies indicated in the BDS. Where Bids are quoted in different currencies, for the purposes of comparison of all Bids:</p> <ul style="list-style-type: none"> <li>a) UNDP will convert the currency quoted in the Bid into the UNDP preferred currency, in accordance with the prevailing UN operational rate of exchange on the last day of submission of Bids; and</li> <li>b) In the event that UNDP selects a Bid for award that is quoted in a currency different from the preferred currency in the BDS, UNDP shall reserve the right to award the contract in the currency of UNDP's preference, using the conversion method specified above.</li> </ul>

<b>14. Joint Venture, Consortium or Association</b>	<p>14.1 If the Bidder is a group of legal entities that will form or have formed a Joint Venture (JV), Consortium or Association for the Bid, they shall confirm in their Bid that : (i) they have designated one party to act as a lead entity, duly vested with authority to legally bind the members of the JV, Consortium or Association jointly and severally, which shall be evidenced by a duly notarized Agreement among the legal entities, and submitted with the Bid; and (ii) if they are awarded the contract, the contract shall be entered into, by and between UNDP and the designated lead entity, who shall be acting for and on behalf of all the member entities comprising the joint venture.</p> <p>14.2 After the Deadline for Submission of Bid, the lead entity identified to represent the JV, Consortium or Association shall not be altered without the prior written consent of UNDP.</p> <p>14.3 The lead entity and the member entities of the JV, Consortium or Association shall abide by the provisions of Clause 9 herein in respect of submitting only one Bid.</p> <p>14.4 The description of the organization of the JV, Consortium or Association must clearly define the expected role of each of the entities in the joint venture in delivering the requirements of the ITB, both in the Bid and the JV, Consortium or Association Agreement. All entities that comprise the JV, Consortium or Association shall be subject to the eligibility and qualification assessment by UNDP.</p> <p>14.5 A JV, Consortium or Association in presenting its track record and experience should clearly differentiate between:</p> <ol style="list-style-type: none"> <li>Those that were undertaken together by the JV, Consortium or Association; and</li> <li>Those that were undertaken by the individual entities of the JV, Consortium or Association.</li> </ol> <p>14.6 Previous contracts completed by individual experts working privately but who are permanently or were temporarily associated with any of the member firms cannot be claimed as the experience of the JV, Consortium or Association or those of its members, but should only be claimed by the individual experts themselves in their presentation of their individual credentials</p> <p>14.7 JV, Consortium or Associations are encouraged for high value, multi-sectoral requirements when the spectrum of expertise and resources required may not be available within one firm.</p>
<b>15. Only One Bid</b>	<p>15.1 The Bidder (including the individual members of any Joint Venture) shall submit only one Bid, either in its own name or as part of a Joint Venture.</p> <p>15.2 Bids submitted by two (2) or more Bidders shall all be rejected if they are found to have any of the following:</p> <ol style="list-style-type: none"> <li>they have at least one controlling partner, director or shareholder in common; or</li> </ol>



	<ul style="list-style-type: none"> <li>b) any one of them receive or have received any direct or indirect subsidy from the other/s; or</li> <li>c) they have the same legal representative for purposes of this ITB; or</li> <li>d) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about, or influence on the Bid of another Bidder regarding this ITB process;</li> <li>e) they are subcontractors to each other's Bid, or a subcontractor to one Bid also submits another Bid under its name as lead Bidder; or some key personnel proposed to be in the team of one Bidder participates in more than one Bid received for this ITB process. This condition relating to the personnel, does not apply to subcontractors being included in more than one Bid.</li> </ul>
<b>16. Bid Validity Period</b>	<p>16.1 Bids shall remain valid for the period specified in the BDS, commencing on the Deadline for Submission of Bids. A Bid valid for a shorter period may be rejected by UNDP and rendered non-responsive.</p> <p>16.2 During the Bid validity period, the Bidder shall maintain its original Bid without any change, including the availability of the Key Personnel, the proposed rates and the total price.</p>
<b>17. Extension of Bid Validity Period</b>	<p>17.1 In exceptional circumstances, prior to the expiration of the Bid validity period, UNDP may request Bidders to extend the period of validity of their Bids. The request and the responses shall be made in writing, and shall be considered integral to the Bid.</p> <p>17.2 If the Bidder agrees to extend the validity of its Bid, it shall be done without any change to the original Bid.</p> <p>17.3 The Bidder has the right to refuse to extend the validity of its Bid, in which case, the Bid shall not be further evaluated.</p>
<b>18. Clarification of Bid (from the Bidders)</b>	<p>18.1 Bidders may request clarifications on any of the ITB documents no later than the date indicated in the BDS. Any request for clarification must be sent in writing in the manner indicated in the BDS. If inquiries are sent other than specified channel, even if they are sent to a UNDP staff member, UNDP shall have no obligation to respond or confirm that the query was officially received.</p> <p>18.2 UNDP will provide the responses to clarifications through the method specified in the BDS.</p> <p>18.3 UNDP shall endeavor to provide responses to clarifications in an expeditious manner, but any delay in such response shall not cause an obligation on the part of UNDP to extend the submission date of the Bids, unless UNDP deems that such an extension is justified and necessary.</p>
<b>19. Amendment of Bids</b>	<p>19.1 At any time prior to the deadline of Bid submission, UNDP may for any reason, such as in response to a clarification requested by a Bidder, modify the ITB in the form of an amendment to the ITB. Amendments will be made available to all prospective bidders.</p>



	19.2 If the amendment is substantial, UNDP may extend the Deadline for submission of Bid to give the Bidders reasonable time to incorporate the amendment into their Bids.
<b>20. Alternative Bids</b>	<p>20.1 Unless otherwise specified in the BDS, alternative Bids shall not be considered. If submission of alternative Bid is allowed by BDS, a Bidder may submit an alternative Bid, but only if it also submits a Bid conforming to the ITB requirements. Where the conditions for its acceptance are met, or justifications are clearly established, UNDP reserves the right to award a contract based on an alternative Bid.</p> <p>20.2 If multiple/alternative bids are being submitted, they must be clearly marked as "Main Bid" and "Alternative Bid"</p>
<b>21. Pre-Bid Conference</b>	21.1 When appropriate, a pre-bid conference will be conducted at the date, time and location specified in the BDS. All Bidders are encouraged to attend. Non-attendance, however, shall not result in disqualification of an interested Bidder. Minutes of the Bidder's conference will be disseminated on the procurement website and shared by email or on the e-Tendering platform as specified in the BDS. No verbal statement made during the conference shall modify the terms and conditions of the ITB, unless specifically incorporated in the Minutes of the Bidder's Conference or issued/posted as an amendment to ITB.

### C. SUBMISSION AND OPENING OF BIDS

<b>22. Submission</b>	<p>22.1 The Bidder shall submit a duly signed and complete Bid comprising the documents and forms in accordance with requirements in the BDS. The Price Schedule shall be submitted together with the Technical Bid. Bid can be delivered either personally, by courier, or by electronic method of transmission as specified in the BDS.</p> <p>22.2 The Bid shall be signed by the Bidder or person(s) duly authorized to commit the Bidder. The authorization shall be communicated through a document evidencing such authorization issued by the legal representative of the bidding entity, or a Power of Attorney, accompanying the Bid.</p> <p>22.3 Bidders must be aware that the mere act of submission of a Bid, in and of itself, implies that the Bidder fully accepts the UNDP General Contract Terms and Conditions.</p>
<b>Hard (manual) submission</b>	<p>22.4 Hard copy (manual) submission by courier or hand delivery allowed or specified in the BDS shall be governed as follows:</p> <p>a) The signed Bid shall be marked "Original", and its copies marked "Copy" as appropriate. The number of copies is indicated in the BDS. All copies shall be made from the signed original only. If there are discrepancies between the original and the copies, the original shall prevail.</p> <p>(b) The Technical Bid and Price Schedule must be sealed and submitted together in an envelope, which shall:</p> <p>i. Bear the name of the Bidder;</p>

	<ul style="list-style-type: none"> <li>ii. Be addressed to UNDP as specified in the BDS; and</li> <li>iii. Bear a warning not to open before the time and date for Bid opening as specified in the BDS.</li> </ul> <p>If the envelope with the Bid is not sealed and marked as required, UNDP shall assume no responsibility for the misplacement, loss, or premature opening of the Bid.</p>
<b>Email and Tendering submissions</b>	<p>e</p> <p>22.5 Electronic submission through email or e-Tendering, if allowed as specified in the BDS, shall be governed as follows:</p> <ul style="list-style-type: none"> <li>a) Electronic files that form part of the Bid must be in accordance with the format and requirements indicated in BDS;</li> <li>b) Documents which are required to be in original form (e.g. Bid Security, etc.) must be sent via courier or hand delivered as per the instructions in BDS.</li> </ul> <p>22.6 Detailed instructions on how to submit, modify or cancel a bid in the e-Tendering system are provided in the e-Tendering system Bidder User Guide and Instructional videos available on this link:  <a href="http://www.undp.org/content/undp/en/home/operations/procurement/business/procurement-notices/resources/">http://www.undp.org/content/undp/en/home/operations/procurement/business/procurement-notices/resources/</a></p>
<b>23. Deadline for Submission of Bids and Late Bids</b>	<p>23.1 Complete Bids must be received by UNDP in the manner, and no later than the date and time, specified in the BDS. UNDP shall only recognize the actual date and time that the bid was received by UNDP</p> <p>23.2 UNDP shall not consider any Bid that is received after the deadline for the submission of Bids.</p>
<b>24. Withdrawal, Substitution, and Modification of Bids</b>	<p>24.1 A Bidder may withdraw, substitute or modify its Bid after it has been submitted at any time prior to the deadline for submission.</p> <p>24.2 Manual and Email submissions: A bidder may withdraw, substitute or modify its Bid by sending a written notice to UNDP, duly signed by an authorized representative, and shall include a copy of the authorization (or a Power of Attorney). The corresponding substitution or modification of the Bid, if any, must accompany the respective written notice. All notices must be submitted in the same manner as specified for submission of Bids, by clearly marking them as "WITHDRAWAL" "SUBSTITUTION," or "MODIFICATION"</p> <p>24.3 e-Tendering: A Bidder may withdraw, substitute or modify its Bid by Cancelling, Editing, and re-submitting the Bid directly in the system. It is the responsibility of the Bidder to properly follow the system instructions, duly edit and submit a substitution or modification of the Bid as needed. Detailed instructions on how to cancel or modify a Bid directly in the system are provided in the Bidder User Guide and Instructional videos.</p> <p>24.4 Bids requested to be withdrawn shall be returned unopened to the Bidders (only for manual submissions), except if the bid is withdrawn after the bid has been opened.</p>



<b>25. Bid Opening</b>	<p>25.1 UNDP will open the Bid in the presence of an ad-hoc committee formed by UNDP of at least two (2) members.</p> <p>25.2 The Bidders' names, modifications, withdrawals, the condition of the envelope labels/seals, the number of folders/files and all other such other details as UNDP may consider appropriate, will be announced at the opening. No Bid shall be rejected at the opening stage, except for late submissions, in which case, the Bid shall be returned unopened to the Bidders.</p> <p>25.3 In the case of e-Tendering submission, bidders will receive an automatic notification once the Bid is opened.</p>
<b>D. EVALUATION OF BIDS</b>	
<b>26. Confidentiality</b>	<p>26.1 Information relating to the examination, evaluation, and comparison of Bids, and the recommendation of contract award, shall not be disclosed to Bidders or any other persons not officially concerned with such process, even after publication of the contract award.</p> <p>26.2 Any effort by a Bidder or anyone on behalf of the Bidder to influence UNDP in the examination, evaluation and comparison of the Bids or contract award decisions may, at UNDP's decision, result in the rejection of its Bid and may subsequently be subject to the application of prevailing UNDP's vendor sanctions procedures.</p>
<b>27. Evaluation of Bids</b>	<p>27.1 UNDP will conduct the evaluation solely on the basis of the Bids received.</p> <p>27.2 Evaluation of Bids shall be undertaken in the following steps:</p> <ul style="list-style-type: none"> <li>a) Preliminary Examination including Eligibility</li> <li>b) Arithmetical check and ranking of bidders who passed preliminary examination by price.</li> <li>c) Qualification assessment (if pre-qualification was not done)</li> <li>a) Evaluation of Technical Bids</li> <li>b) Evaluation of prices</li> </ul> <p>Detailed evaluation will be focused on the 3 - 5 lowest priced bids. Further higher priced bids shall be added for evaluation if necessary</p>
<b>28. Preliminary Examination</b>	<p>28.1 UNDP shall examine the Bids to determine whether they are complete with respect to minimum documentary requirements, whether the documents have been properly signed, and whether the Bids are generally in order, among other indicators that may be used at this stage. UNDP reserves the right to reject any Bid at this stage.</p>
<b>29. Evaluation of Eligibility and Qualification</b>	<p>29.1 Eligibility and Qualification of the Bidder will be evaluated against the Minimum Eligibility/Qualification requirements specified in the Section 4 (Evaluation Criteria).</p> <p>29.2 In general terms, vendors that meet the following criteria may be considered qualified:</p> <ul style="list-style-type: none"> <li>a) They are not included in the UN Security Council 1267/1989 Committee's list of terrorists and terrorist financiers, and in UNDP's ineligible vendors' list;</li> </ul>



	<ul style="list-style-type: none"> <li>b) They have a good financial standing and have access to adequate financial resources to perform the contract and all existing commercial commitments,</li> <li>c) They have the necessary similar experience, technical expertise, production capacity, quality certifications, quality assurance procedures and other resources applicable to the supply of goods and/or services required;</li> <li>d) They are able to comply fully with the UNDP General Terms and Conditions of Contract;</li> <li>e) They do not have a consistent history of court/arbitral award decisions against the Bidder; and</li> <li>f) They have a record of timely and satisfactory performance with their clients.</li> </ul>
<b>30. Evaluation of Technical Bid and prices</b>	<p>30.1 The evaluation team shall review and evaluate the Technical Bids on the basis of their responsiveness to the Schedule of Requirements and Technical Specifications and other documentation provided, applying the procedure indicated in the BDS and other ITB documents. When necessary, and if stated in the BDS, UNDP may invite technically responsive bidders for a presentation related to their technical Bids. The conditions for the presentation shall be provided in the bid document where required.</p>
<b>31. Due diligence</b>	<p>31.1 UNDP reserves the right to undertake a due diligence exercise, aimed at determining to its satisfaction, the validity of the information provided by the Bidder. Such exercise shall be fully documented and may include, but need not be limited to, all or any combination of the following:</p> <ul style="list-style-type: none"> <li>a) Verification of accuracy, correctness and authenticity of information provided by the Bidder;</li> <li>b) Validation of extent of compliance to the ITB requirements and evaluation criteria based on what has so far been found by the evaluation team;</li> <li>c) Inquiry and reference checking with Government entities with jurisdiction on the Bidder, or with previous clients, or any other entity that may have done business with the Bidder;</li> <li>d) Inquiry and reference checking with previous clients on the performance on on-going or completed contracts, including physical inspections of previous works, as deemed necessary;</li> <li>e) Physical inspection of the Bidder's offices, branches or other places where business transpires, with or without notice to the Bidder;</li> <li>f) Other means that UNDP may deem appropriate, at any stage within the selection process, prior to awarding the contract.</li> </ul>
<b>32. Clarification of Bids</b>	<p>32.1 To assist in the examination, evaluation and comparison of Bids, UNDP may, at its discretion, request any Bidder for a clarification of its Bid.</p> <p>32.2 UNDP's request for clarification and the response shall be in writing and no change in the prices or substance of the Bid shall be sought, offered, or permitted, except to provide clarification, and confirm the correction of any arithmetic errors discovered by UNDP in the evaluation of the Bids, in accordance with the ITB.</p>

	32.3 Any unsolicited clarification submitted by a Bidder in respect to its Bid, which is not a response to a request by UNDP, shall not be considered during the review and evaluation of the Bids.
<b>33. Responsiveness of Bid</b>	<p>33.1 UNDP's determination of a Bid's responsiveness will be based on the contents of the bid itself. A substantially responsive Bid is one that conforms to all the terms, conditions, specifications and other requirements of the ITB without material deviation, reservation, or omission.</p> <p>33.2 If a bid is not substantially responsive, it shall be rejected by UNDP and may not subsequently be made responsive by the Bidder by correction of the material deviation, reservation, or omission.</p>
<b>34. Nonconformities, Reparable Errors and Omissions</b>	<p>34.1 Provided that a Bid is substantially responsive, UNDP may waive any non-conformities or omissions in the Bid that, in the opinion of UNDP, do not constitute a material deviation.</p> <p>34.2 UNDP may request the Bidder to submit the necessary information or documentation, within a reasonable period, to rectify nonmaterial nonconformities or omissions in the Bid related to documentation requirements. Such omission shall not be related to any aspect of the price of the Bid. Failure of the Bidder to comply with the request may result in the rejection of its Bid.</p> <p>34.3 For the bids that have passed the preliminary examination, UNDP shall check and correct arithmetical errors as follows:</p> <ul style="list-style-type: none"> <li>a) if there is a discrepancy between the unit price and the line item total that is obtained by multiplying the unit price by the quantity, the unit price shall prevail and the line item total shall be corrected, unless in the opinion of UNDP there is an obvious misplacement of the decimal point in the unit price; in which case, the line item total as quoted shall govern and the unit price shall be corrected;</li> <li>b) if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and</li> <li>c) if there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail.</li> </ul> <p>34.4 If the Bidder does not accept the correction of errors made by UNDP, its Bid shall be rejected.</p>
<b>E. AWARD OF CONTRACT</b>	
<b>35. Right to Accept, Reject, Any or All Bids</b>	35.1 UNDP reserves the right to accept or reject any bid, to render any or all of the bids as non-responsive, and to reject all Bids at any time prior to award of contract, without incurring any liability, or obligation to inform the affected Bidder(s) of the grounds for UNDP's action. UNDP shall not be obliged to award the contract to the lowest priced offer.



<b>36. Award Criteria</b>	36.1 Prior to expiration of the period of Bid validity, UNDP shall award the contract to the qualified and eligible Bidder that is found to be responsive to the requirements of the Schedule of Requirements and Technical Specification and has offered the lowest price.
<b>37. Debriefing</b>	37.1 In the event that a Bidder is unsuccessful, the Bidder may request for a debriefing from UNDP. The purpose of the debriefing is to discuss the strengths and weaknesses of the Bidder's submission, in order to assist the Bidder in improving its future Bids for UNDP procurement opportunities. The content of other Bids and how they compare to the Bidder's submission shall not be discussed.
<b>38. Right to Vary Requirements at the Time of Award</b>	38.1 At the time of award of Contract, UNDP reserves the right to vary the quantity of goods and/or services, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.
<b>39. Contract Signature</b>	39.1 Within fifteen (15) days from the date of receipt of the Contract, the successful Bidder shall sign and date the Contract and return it to UNDP. Failure to do so may constitute sufficient grounds for the annulment of the award, and forfeiture of the Bid Security, if any, and on which event, UNDP may award the Contract to the Second highest rated or call for new Bids.
<b>40. Contract Type and General Terms and Conditions</b>	40.1 The types of Contract to be signed and the applicable UNDP Contract General Terms and Conditions, as specified in BDS, can be accessed at <a href="http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html">http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html</a>
<b>41. Performance Security</b>	41.1 A performance security, if required in the BDS, shall be provided in the amount specified in BDS and form available at <a href="https://popp.undp.org/layouts/15/WopiFrame.aspx?sourcedoc=/UNDP%20POPP%20DOCUMENT%20LIBRARY/Public/PSU%20Solicitation%20Performance%20Guarantee%20Form.docx&amp;action=default">https://popp.undp.org/layouts/15/WopiFrame.aspx?sourcedoc=/UNDP POPP DOCUMENT LIBRARY/Public/PSU Solicitation Performance%20Guarantee%20Form.docx&amp;action=default</a> within a maximum of fifteen (15) days of the contract signature by both parties. Where a performance security is required, the receipt of the performance security by UNDP shall be a condition for rendering the contract effective.
<b>42. Bank Guarantee for Advanced Payment</b>	42.1 Except when the interests of UNDP so require, it is UNDP's standard practice to not make advance payment(s) (i.e., payments without having received any outputs). If an advance payment is allowed as per the BDS, and exceeds 20% of the total contract price, or USD 30,000, whichever is less, the Bidder shall submit a Bank Guarantee in the full amount of the advance payment in the form available at <a href="https://popp.undp.org/layouts/15/WopiFrame.aspx?sourcedoc=/UNDP%20POPP%20DOCUMENT%20LIBRARY/Public/PSU%20Contract%20Management%20Payment%20and%20Taxes%20Advanced%20Payment%20Guarantee%20Form.docx&amp;action=default">https://popp.undp.org/layouts/15/WopiFrame.aspx?sourcedoc=/UNDP POPP DOCUMENT LIBRARY/Public/PSU Contract%20Management%20Payment%20and%20Taxes Advanced%20Payment%20Guarantee%20Form.docx&amp;action=default</a>



<b>43. Liquidated Damages</b>	43.1 If specified in the BDS, UNDP shall apply Liquidated Damages for the damages and/or risks caused to UNDP resulting from the Contractor's delays or breach of its obligations as per Contract.
<b>44. Payment Provisions</b>	44.1 Payment will be made only upon UNDP's acceptance of the goods and/or services performed. The terms of payment shall be within thirty (30) days, after receipt of invoice and certification of acceptance of goods and/or services issued by the proper authority in UNDP with direct supervision of the Contractor. Payment will be effected by bank transfer in the currency of the contract.
<b>45. Vendor Protest</b>	45.1 UNDP's vendor protest procedure provides an opportunity for appeal to those persons or firms did not award a contract through a competitive procurement process. In the event that a Bidder believes that it was not treated fairly, the following link provides further details regarding UNDP vendor protest procedures: <a href="http://www.undp.org/content/undp/en/home/procurement/business/protest-and-sanctions.html">http://www.undp.org/content/undp/en/home/procurement/business/protest-and-sanctions.html</a>
<b>46. Other Provisions</b>	<p>46.1 In the event that the Bidder offers a lower price to the host Government (e.g. General Services Administration (GSA) of the federal government of the United States of America) for similar goods and/or services, UNDP shall be entitled to the same lower price. The UNDP General Terms and Conditions shall have precedence.</p> <p>46.2 UNDP is entitled to receive the same pricing offered by the same Contractor in contracts with the United Nations and/or its Agencies. The UNDP General Terms and Conditions shall have precedence.</p> <p>46.3 The United Nations has established restrictions on employment of (former) UN staff who have been involved in the procurement process as per bulletin ST/SGB/2006/15 <a href="http://www.un.org/en/ga/search/view_doc.asp?symbol=ST/SGB/2006/15&amp;referer">http://www.un.org/en/ga/search/view_doc.asp?symbol=ST/SGB/2006/15&amp;referer</a></p>

### Section 3. Bid Data Sheet

The following data for the goods and/or services to be procured shall complement, supplement, or amend the provisions in the Invitation to Bid In the case of a conflict between the Instructions to Bidders, the Bid Data Sheet, and other annexes or references attached to the Bid Data Sheet, the provisions in the Bid Data Sheet shall prevail.

BDS No.	Ref. to Section.2	Data	Specific Instructions / Requirements
1	7	Language of the Bid	English
2		Submitting Bids for Parts or sub-parts of the Schedule of Requirements (partial bids)	Not Allowed
3	20	Alternative Bids	Shall not be considered
4	21	Pre-Bid conference	<p>Will be Conducted</p> <p>Time 12.00</p> <p>Date : March 30, 2022 12:00 AM</p> <p>The UNDP focal point for the arrangement is:</p> <p>Procurement Unit Albania</p> <p>Telephone: +355 4 2276 600</p> <p>E-mail: procurement.al@undp.org</p>
5	16	Bid Validity Period	90 days
6	13	Bid Security	Required in the amount of 12,000.00 USD
7	41	Advanced Payment upon signing of contract	Not Allowed
8	42	Liquidated Damages for delay	Liquidated damages for delivery of USAR contains will be imposed



			<p>under the following conditions. Liquidated damages would pose if the offeror failed to deliver goods subject to bid to UNDP in according to Point 20 of Section 3; Section 2 Scope of Supply, Technical Specifications, and Related Services, Form E of this ITB.</p> <p>In case of delay of the delivery, the offeror shall pay to UNDP as penalty starting from the first calendar day of delay, at the rate of 0.3 % per each calendar day of delay calculated on the contract price. The sum of liquidation damage will be deducted from the final payment. Next course of action: If the delivery of USAR containers delay by 30 days, UNDP may consider the termination of the contract.</p>
9	40	Performance Security	<p>Required in the total contract amount of USD 10 %</p> <p>Form: Bank Guarantee (see Form H)</p>
10	12	Currency of Bid	<p>US\$ or EURO for international suppliers and Local currency (ALL) for local suppliers</p>
11	31	Deadline for submitting requests for clarifications/ questions	<p>7 days before the submission deadline</p>
12	31	Contact Details for submitting clarifications/questions	<p>Procurement Unit Albania Telephone: +355 4 2276 600 E-mail: <a href="mailto:procurement.al@undp.org">procurement.al@undp.org</a></p>
13	18, 19 and 21	Manner of Disseminating Supplemental Information to the ITB and responses/clarifications to queries	<p>Posted directly to e-Tendering</p>
14	23	Deadline for Submission	<p>12 April 2022, 14:00 hrs</p> <p>As indicated in e-Tendering system. Note e-Tendering system is in New York time zone. In case of any</p>

			discrepancies in deadline, the one indicated in e-Tendering system prevails.
14	22	Allowable Manner of Submitting Bids	<input type="checkbox"/> Courier/Hand Delivery <input type="checkbox"/> Submission by email <input checked="" type="checkbox"/> e-Tendering  <b>Bids not sent in e-Tendering system will not be considered</b>
15	22	Bid Submission Address	<a href="https://etendering.partneragencies.org">https://etendering.partneragencies.org</a> <u>Search for event ALB10</u>
16	22	Electronic submission (email or e-Tendering) requirements.	<ul style="list-style-type: none"> <li>▪ Format: PDF files only</li> <li>▪ File names must be maximum 60 characters long and must not contain any letter or special character other than from Latin alphabet/keyboard.</li> <li>▪ All files must be free of viruses and not corrupted.</li> <li>▪ Max. File Size per transmission:35Mb</li> <li>▪ Mandatory subject of email: Please name the submitted files following the structure of the solicitation document and consolidate the files into as few files as possible, using compression tools (zip etc.).</li> </ul>
17	25	Date, time, and venue for the opening of bid	Bidders will receive an automatic notification from e-Tendering system after bidding is closed.
18	27, 36	Evaluation Method for the Award of Contract	Lowest priced technically responsive, eligible, and qualified bid.
19		Expected date for commencement of Contract	April 30, 2022
20		Maximum expected duration of contract	8 months



21	35	UNDP will award the contract to:	One Proposer Only
22	39	Type of Contract	Purchase Order/ Contract for Goods and Services <a href="http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html">http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html</a>
23	39	UNDP Contract Terms and Conditions that will apply	UNDP General Terms and Conditions for Contracts <a href="http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html">http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html</a>
24		Other Information Related to the ITB	<p>Medical equipment and items not to be quoted within the financial offer. They will be procured separately due to UNDP Quality Assurance procedures and requirements. The specifications and number of pieces are given in Annex 1 as part of information and data for the bidders to design the internal organization scheme and calculate the space inside the container for the placement of this items.</p> <p>The bidder must provide photos of the containers from previous experiences, interior/exterior, and designs, drawings, or schemes, to show clearly all the details of outside components and interior organization of the compartments, equipment's, tools, and devices accordingly to facilitate the identification and safety use of them during operations.</p>

## Section 4. Evaluation Criteria

### Preliminary Examination Criteria

Bids will be examined to determine whether they are complete and submitted in accordance with ITB requirements as per below criteria on a Yes/No basis:

- Appropriate signatures
- Power of Attorney
- Minimum Bid documents provided
- Bid Validity
- Bid Security (if required) submitted as per ITB requirements with compliant validity period

### Minimum Eligibility and Qualification Criteria

Eligibility and Qualification will be evaluated on a Pass/Fail basis.

If the Bid is submitted as a Joint Venture/Consortium/Association, each member should meet the minimum criteria, unless otherwise specified.

Subject	Criteria	Document Submission requirement
<b>ELIGIBILITY</b>		
<b>Legal Status</b>	Vendor is a legally registered entity.	Form B: Bidder Information Form
<b>Eligibility</b>	Vendor is not suspended, nor debarred, nor otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization in accordance with ITB clause 3.	Form A: Bid Submission Form
<b>Conflict of Interest</b>	No conflicts of interest in accordance with ITB clause 4.	Form A: Bid Submission Form
<b>Bankruptcy</b>	Has not declared bankruptcy, is not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against the vendor that could impair its operations in the foreseeable future.	Form A: Bid Submission Form
<b>Certificates and Licenses</b>	<ul style="list-style-type: none"> <li>▪ Duly authorized to act as Agent on behalf of the Manufacturer, or Power of Attorney, if bidder is not a manufacturer</li> <li>▪ Official appointment as local representative, if Bidder is submitting a Bid on behalf of an entity located outside the country</li> <li>▪ Patent Registration Certificates if any of technologies submitted in the Bid is patented by the Bidder</li> <li>▪ Export/Import Licenses, if applicable</li> </ul>	Form B: Bidder Information Form



<b>QUALIFICATION</b>		
<b>History of Non-Performing Contracts<sup>1</sup></b>	Non-performance of a contract did not occur as a result of contractor default for the last 3 years.	Form D: Qualification Form
<b>Litigation History</b>	No consistent history of court/arbitral award decisions against the Bidder for the last 3 years.	Form D: Qualification Form
<b>Previous Experience</b>	Minimum 5 years of relevant experience.	Form D: Qualification Form
	Minimum 2 contracts of similar value, nature and complexity implemented over the last 5 years. (For JV/Consortium/Association, all Parties cumulatively should meet requirement).	Form D: Qualification Form Photos of containers manufactured/supplied
<b>Financial Standing</b>	Minimum average annual turnover <sup>2</sup> of USD 1,000,000 for the last 3 years. (For JV/Consortium/Association, all Parties cumulatively should meet requirement).	Form D: Qualification Form
	Bidder must demonstrate the current soundness of its financial standing and indicate its prospective long-term profitability. (For JV/Consortium/Association, all Parties cumulatively should meet requirement).	Form D: Qualification Form
<b>Technical Evaluation</b>	The technical bids shall be evaluated on a pass/fail basis for compliance or non-compliance with the technical specifications identified in the bid document.	Form E: Technical Bid Form
<b>Financial Evaluation</b>	Detailed analysis of the price schedule based on requirements listed in Section 5 and quoted for by the bidders in Form F.  Price comparison shall be based on the landed price, including transportation, insurance, and the total cost of ownership (including spare parts, consumption, installation, commissioning, training, special packaging, etc., where applicable)  Comparison with budget/internal estimates.	Form F: Price Schedule Form

<sup>1</sup> Non-performance, as decided by UNDP, shall include all contracts where (a) non-performance was not challenged by the contractor, including through referral to the dispute resolution mechanism under the respective contract, and (b) contracts that were so challenged but fully settled against the contractor. Non-performance shall not include contracts where Employers decision was overruled by the dispute resolution mechanism. Non-performance must be based on all information on fully settled disputes or litigation, i.e. dispute or litigation that has been resolved in accordance with the dispute resolution mechanism under the respective contract and where all appeal instances available to the Bidder have been exhausted.

<sup>2</sup> Minimum annual turnover should be based on industry standards but modified to reflect market context (e.g. for construction works, it is around 2-3 times the expected value of works contracts).

## Section 5a: Schedule of Requirements and Technical Specifications

### Technical Specifications

The containers will be used by USAR firefighting teams in the event of an earthquake or other emergency requiring special intervention and equipment. All equipment, instruments and appliances listed below should be stored and placed in compartments or boxes inside the container. Partitions or boxes must be easy visible and clearly identified by users (signs, notes, etc.), equipped to store and ensure the safety storage of all materials inside and transportation of the container to the emergency site. The compartments materials (plastic, wood, steel, aluminum etc.) and spaces (volume, boxes, cover, lid etc.) must be adopted to the measures, characteristic, storage requirements, fragility, necessary maneuver space to pull out etc., of items that will be put inside. The access to the compartments can be from offsite or inside, rear, alongside of container.

<b>CONTAINERS WITH URBAN SEARCH &amp; RESCUE (USAR) EQUIPMENT</b>			<b>3 Pcs</b>
<b>LIST OF ITEMS BELOW IS THE MINIMUM ITEMS AND TECHNICAL REQUIREMENTS FOR 1 CONTAINER</b>			
<b>1.</b>	<b>1.1</b>	<b>Container for storage of Urban Search and Rescue (USAR) equipment</b>	<b>1</b>
		The container shall be made of corrosion resistant metal or Glass Reinforced Plastic. It shall be maintenance friendly, shock-absorbent, flame retardant, ventilated and self-supporting. The container shall be equipped and fitted out as follows:	
		One complete end of the container shall be a single flap type door. The door shall be hinged at the bottom and when open the door shall be used as a ramp for loading and unloading trolleys and other equipment	
		Frame racks shall be fitted inside the container on both side walls for storing plastic boxes with equipment	
		The container shall be painted RAL 3000 fire brigade red	
		2 x 220 Volt floodlights shall be installed on the roof of the container of a minimum of 500 Watt each, halogen type	
		The electrical installations shall be 220 Volt and a switchbox shall be installed in an appropriate position inside the container.	
		An electricity connection box 220 Volts shall be fitted to the outside of the container in an appropriate position	
		In order that the container can be easily loaded on to the "Hook arm Vehicle" Its dimensions shall be in accordance ISO 1 C Storage Containers and SSH ISO 1496-1:2013+A1:2016 Series 1 freight containers — Specification and testing — Part 1: General cargo containers for general purposes.	
		The container shall be fitted with skids and "grab-rings" to enabling loading and unloading of the container using the "Hook-Arm" System	
<b>2</b>		<b>Hand Tools:</b>	<b>Q-ty</b>
	<b>2.1</b>	Bar, pry, pinch point, single piece forced tool with cutting claw min. 900 mm	<b>1</b>
	<b>2.2</b>	Bar, wrecking, crowbar	<b>1</b>
	<b>2.3</b>	Bar, pry, pinch point, single piece forced tool with breaking claw min. 900 mm	<b>1</b>



<b>2.4</b>	Cable, come along 3 ton	1
<b>2.5</b>	Cable 25 meters with hook	1
<b>2.6</b>	Reel for Cable 25 meters	1
<b>2.7</b>	Hammer, sledge #16, fibre glass handle	1
<b>2.8</b>	Hammer, sledge #8, fibre glass handle	1
<b>2.9</b>	Hammer, sledge, min.1.5 Kg., single jack	1
<b>2.10</b>	Hammer, hand drilling	1
<b>2.11</b>	Hammer, framing straight claw	1
<b>2.12</b>	Hacksaw, high tension	1
<b>2.13</b>	Blades, min. 300 mm, 18 teeth per inch	5
<b>2.14</b>	Blades, min. 300 mm, 24 teeth per inch	5
<b>2.15</b>	Rescue kit, percussive rescue equipment with sliding ram complete	1
<b>2.16</b>	Tarpaulin, polyethylene, heavy duty grommets	1
<b>2.17</b>	Shovel, straight handle spade	1
<b>2.18</b>	Shovel, with folding pick, length min. 760 mm	1
<b>2.19</b>	Flagging tape, 100-meter roll (yellow)	1
<b>2.20</b>	Measuring tape, 25 mm width, length 10 meters, power return	1
<b>2.21</b>	Measuring tape, 25 mm blade, length 30 meters, non-power return	1
<b>2.22</b>	Steel wedge	1
<b>2.23</b>	Pick head axe with fiber glass handle	1
<b>2.24</b>	Flat head axe with fiber glass handle	1
<b>2.25</b>	Pick, standard size	2
<b>2.26</b>	Cutter, bolt, min. 450 mm	1
<b>2.27</b>	Cutter, bolt, min. 900 mm	1
<b>2.28</b>	Cutter, bolt, min. 750 mm	1
<b>2.29</b>	Cutter, bolt, min. 600 mm	1
<b>2.30</b>	Spare Tips for Cutter (sets 900 mm) complete front end	10
<b>2.31</b>	Spare Tips for Cutter (sets 450 mm) complete front end	10
<b>2.32</b>	Snips, tin, aviation type	1
<b>2.33</b>	Chisel, cold, diamond point, blade diameter min. 350 mm	2
<b>2.34</b>	Chisel, cold, floor, blade length min. 400 mm, width min. 23 mm	2
<b>2.35</b>	Tamper, top post hole digger, one-piece, high carbon steel	1

	2.36	Ladder, attic, folding, 2 x 10 steps, aluminum or equivalent	1
	2.37	Jack, high lift, deluxe model, jack screw, min. 6 tons	2
	2.38	Jack, high lift, deluxe model, jack screw, min. 12 tons	2
	2.39	Jack, hydraulic, min. 20 ton	2
	2.40	Carpenter pencils (box)	1
	2.41	Speed square	1
	2.42	Nails, common, 12 penny (Kgs)	12
	2.43	Utility knife	2
	2.44	Debris carrier steel woven basket	1
	2.45	Spray paint, fluorescent (red and green) (12 x orange + 12 x green)	12
	2.46	Cutter, wire and cable, min. 70 cm, fiber glass handles	1
	2.47	Hand truck, convertible into dolly, with pneumatic tires	1
	2.48	Mechanical telescoping supports of 2 different types with min extended lengths of 100 cm, 170 cm: 2 of each	2
	2.49	Toolbox including tools, standard set	1
3		<b>Power Tools:</b>	
	3.1	Saw, circular, electrical driven, cutting depth 61 mm, power input min. 1600 W, cutting depth at 90°/45°: min. 56/37 mm, weight approx 4.8 kg.	1
	3.2	Set of saw blades, dimensions 184/30 mm, 24 teeth	2
	3.3	Percussion drill, power input 1010 W, Voltage 220-230 V AC, Amps 4.9A, hammer-stop function for drilling in wood, ceramics or metal, including 1 (one) set of concrete /stone drills with drill diameter concrete/stone 35/40 mm, including 1 (one) set of steel/wood drills with drill diam. steel/wood 16/50 mm, tool reception: 3-16 mm, weight approx 4.2 kg.	1
	3.4	Electric driven Hammer Drill, power input 1300 W, drilling diam.in concrete 45 mm, with rotostop for chiseling. Delivered in transport case incl.: 1 pcs. pointed chisel 400 mm 1 pcs. pointed chisel 600 mm 3 pcs. Tunnel bit diam. 45 mm, lengths 310/550/990 mm, to be used to drill access holes for inspection camera.	1
	3.5	Electric driven Hammer Drill, power input 1.700 W, drilling diameter in concrete 50 mm., incl. 6-meter power cord, delivered in transport case incl.: 1 pcs. pointed chisel 400 mm 1 pcs. pointed chisel 600 mm 3 pcs. Tunnel bit diam. 45 mm, lengths 310/550/990 mm, to be used to drill access holes for inspection camera.	1
	3.6	Battery-driven compact impact wrench, 1/2-inch square drive, battery pack Voltage: 18 V / 3.0 Ah Lithium Ion; no-load speed: 0-1900 rpm, tool reception: 1/2-inch square drive, impact rate under load: 0-2200 bpm, max. torque 610 Nm, weight (incl. battery pack) 2,3 kg, incl. battery charger, transport case.	1



	<b>3.7</b>	Nail gun with:	1
		Hot dipped galvanized nails (2500 numbers) 82 mm x 0.131	
		4 spare batteries	
	<b>3.8</b>	Electric angle grinder, power input 2600 W, disc diameter 230 mm, max cutting depth 68 mm, spindle diameter and thread M14, no-load speed 6600 rpm, weight approx 5.8 kg, complete with 10 grinding wheels (125 mm, steel) and 10 cutting wheels (125 mm, steel)	1
	<b>3.9</b>	Extension Cable electric 25 meters with connectors compatible with item 1.2, 1.5, 1.6	4
<b>4.</b>		<b>Cutting Equipment:</b>	
	<b>4.1</b>	Petrol driven power cutter with diamond chain, power output min 4.5 kW, bar length 350 mm, max cutting depth 390 mm, including two (2) concrete saw chains, two (2) abrasive material chains, one (1) transport box	1
	<b>4.2</b>	Petrol driven rescue cutter, output min 4.8 kW, blade diam. 350 mm, max cutting depth 125 mm, incl. petrol can (6 liters) , water hose (9 meters), incl. two (2) rescue blades for iron (300-400mm) and two (2) abrasive blades for reinforced steel (300-400mm).	1
	<b>4.3</b>	Petrol driven chain saw, engine power: min. 3.6 kW, with bar length of 50 cm, including cutting depth limiter, three (3) hard metal chains with tungsten carbide / cobalt teeth, one spare bar.	1
<b>5</b>		<b>Technical Equipment:</b>	
	<b>5.1</b>	Concrete coring / drilling tool, petrol driven, capable of cutting 51 mm diameter hole up to 203 mm deep, including 4 numbers concrete and wood bits 51 mm diameter	1
	<b>5.2</b>	Megaphone, or equivalent approved, hailing device	1
<b>6</b>		<b>Electric Power:</b>	
	<b>6.1</b>	3000-Watt, petrol driven generator including all accessories for normal operation Generators can be connected to each other in order to maximize capacity, including connecting cables	2
		Fuel tank, capacity 10 liters	1
		Oil tank, capacity 5 liters	1
<b>7</b>		<b>Lighting equipment:</b>	
	<b>7.1</b>	500-Watt halogen quartz flood light	2
	<b>7.2</b>	500-Watt halogen quartz replacement element	10
	<b>7.3</b>	Tubular, 254 mm telescopic base with collapsible legs	2
	<b>7.4</b>	8-Watt fluorescent tube drop light, explosion proof	2
<b>8</b>		<b>Safety equipment:</b>	

	<b>8.1</b>	Half-mask made of silicon. The mask must have at least one adjustable neck-band. Half-mask must comply with standard EN 140:1996. Nominal protection factor: 50. Assigned protection factor: 20. Inhalation resistance at 30 L/min 10Pa.Exhalation resistance at 160 L/min: 70Pa.Temp. range -10°C - +50°C.Weight approx. 180 g	25
	<b>8.2</b>	Replaceable particle filter	75
	<b>8.3</b>	Small disposable earplug made of low-pressure foam that expands slowly for comfort during long periods of use. The plug has a T-shape for easier handling and use. Specifications. • Muting (dB) SNR 34 dB. 1 pack: 200 pcs.	3 packs
	<b>8.4</b>	Earmuffs with foldable headband, easily and quickly folded/unfolded. The ear cushions are filled with a combination of liquid and foam. Complies with PPE Directive 89/686/EEC, and applicable sections of European Standard EN 352.	25
	<b>8.5</b>	Goggles, ultrasonic, with upholstered sealing edge. Panoramic lenses with a 180° field of view. Efficient ventilation. Moisture-free, easily replaceable polycarbonate lenses. Permanent anti-fogging treatment on the inside of the lens, outside scratch resistant. Absorbs 100% of harmful UV rays. Complies with EN 166, Class 1B.	25
	<b>8.6</b>	Kneepads, pairs, made of flexible cellular plastic, washable, water-repellent. Continuous adjustability with Velcro's	25
	<b>8.7</b>	Working gloves made of durable cow leather grain with reinforced index finger and fingertips, reinforced knuckles, half-lined in palm with cotton, cotton material on back of the hand, Complies with CE Category EN388-2121.	
	8.7.1	size: Medium (1 package - 12 pairs)	24
	8.7.2	size: Large (1 package - 12 pairs)	72
	<b>8.8</b>	Helmet, fluorescent, with visor, hearing protection, sun peak and neck guard. Replaceable lining and push-out air vents. The visor provides good visibility, good water run-off and is resistant to UV-rays. The hearing protectors can be adjusted vertically and horizontally, providing good noise dampening, despite low pressure. The helmet complies with requirements for rigidity, molten metal and low temperatures (-40) according to EN 397. The hearing protection complies with EN 352-3. The visor complies with EN 1731.	10
	<b>8.9</b>	Chaps for chain saw protection, made of 100% strong, durable polyester on the front, and 100% stitched polyester on the back, for better ventilation. Full zipper on the back. Adjustable length. <u>Technical data</u> : Saw protection. Laundry temperature 60 ° C. Approved according to CE	10
	<b>8.10</b>	Filter mask to protect against solid particles, fine dust of containing substances that are hazardous to health, such as fiberglass and mineral wool. It should also protect against particles carried by water and aerosols. The mask must have an exhalation valve. The filter mask must comply with EN 149:2001	50
<b>9</b>		<b>Logistical equipment:</b>	
	<b>9.1</b>	Alarm, audible, personal	4
	<b>9.2</b>	Sleeping bags, adult size	8



	<b>9.3</b>	Sleeping pads	8
	<b>9.4</b>	6-person canvas or cotton ridge type tent for accommodation of rescuers	1
	<b>9.5</b>	Quick erect shelter, steel frame, dimensions 3 x 6 meters, denier roof, color red, with side panels, color white	1
	<b>9.6</b>	5 liters collapsible potable water canisters	4
	<b>9.7</b>	Handheld lamps, 3-4 D cell, explosive proof Zone (EX1)	4
	<b>9.8</b>	Toilets, portable latrine system, utilizing bio-bags, with privacy shelter	1
	<b>9.9</b>	Water purification Unit, including tablets, filters	1
	<b>9.10</b>	Binoculars, 10 x 50 power, waterproof	2
	<b>9.11</b>	Extinguisher, dry chemical, 9 Kg, ABC-type	4
	<b>9.12</b>	Blower, ventilation, heater (electric or LP with accessories)	1
	<b>9.13</b>	Lockout/Tag-out kit, confined space	1
	<b>9.14</b>	Sprayer, pressurized, 10 liters	2
<b>10</b>		<b>Identification Kit:</b>	
		Set of high visibility safety reflective identification vests, green color, with pockets, one size fits, Class 2, to be used by rescuers during incidents. Label location: chest, left side.	
	<b>10.1</b>	Vest, identification, Task Force Leader	1
	<b>10.2</b>	Vest, identification, Team Manager	1
	<b>10.3</b>	Vest, identification, Safety	1
	<b>10.4</b>	Vest, identification, Plans	1
	<b>10.5</b>	Vest, identification, Squad Officer	2
	<b>10.6</b>	Vest, identification, Communications	2
	<b>10.7</b>	Vest, identification, Structural	4
	<b>10.8</b>	Vest, identification, HazMat	4
	<b>10.9</b>	Vest, identification, Heavy Rigging	4
	<b>10.10</b>	Vest, identification, Logistics	4
	<b>10.11</b>	Vest, identification, Tech. Search	4
	<b>10.12</b>	Vest, identification, Tech. Info	4
<b>11</b>		<b>Medium/Heavy Hydraulic Power Equipment consisting of:</b>	
	<b>11.1</b>	<b>Hydraulic Power Unit:</b>	1
		The unit shall be powered by a petrol engine producing a minimum operating pressure to the hydraulic rescue tools of 700bar.	
		The power of the engine shall be a minimum of 2.0 HP.	
		The engine shall be capable of operating continuously for at least 4 hours.	

		The engine shall be started by means of a rope-pulley.	
		The engine shall be silent type and the noise level at 5 meters shall not be more than 70 dB.	
		The pump shall be a portable type and shall be easily carried by one person.	
		The pump and the engine shall be covered with plastic or similar material and shall not be visible.	
		Two sets of hydraulic hoses of a minimum length of 10 meters shall be supplied with each hydraulic power unit	
	<b>11.2</b>	<b>Hydraulic Hand Pump:</b>	<b>1</b>
		The hand pump shall be a two stage manually operated hydraulic pump.	
		One set of minimum 5-meter hydraulic hoses shall be supplied with the hand pump.	<b>1</b>
		The hydraulic hose shall be supplied complete with quick connecting coupling at their ends for connection to the rescue tools.	
		The hand pump shall produce a minimum hydraulic operating pressure for the rescue tools of 700bar.	
	<b>11.3</b>	<b>Hydraulic Rescue Tools:</b>	
		The tools shall operate at a minimum pressure of 700bar.	
		The tools shall be suitable for both right- and left-hand users.	
		The hoses of the tools shall have a safety ratio of at least 4 times the normal operating pressure.	
		Each set of hydraulic hoses shall be of two different colors.	
		The hydraulic hoses shall be supplied complete with quick connecting coupling at their ends for connection to the rescue tools and the power unit.	
		The hydraulic power unit and hand pump specified above shall be able to operate all rescue tools.	
	<b>11.4</b>	<b>Hydraulic Cutter:</b>	<b>1</b>
		The cutter shall operate with parrot-beak shaped cutting blades.	
		The cutter shall have short hydraulic hoses with quick connecting couplings at their ends.	
		<u>Technical characteristics:</u>	
		Maximum cutting power at central cutting position: minimum 365 KN	
		Maximum iron bar cutting capacity: minimum 28 mm	
	<b>11.5</b>	<b>Hydraulic Spreader:</b>	<b>1</b>
		The spreader shall have short hydraulic hoses with quick connecting couplings at their ends.	
		<u>Technical characteristics:</u>	
		Spreading force: minimum 140 KN	
		Pulling force: minimum 80 KN	
		A set of chains complete with hooks and tips enclosed in a carrying case shall be supplied with each spreader.	
	<b>11.6</b>	<b>Hydraulic Telescopic Ram:</b>	<b>1</b>
		The hydraulic ram shall have short hydraulic hoses with quick connection couplings at their ends.	
		The hydraulic ram shall be in the shape of a piston and the piston shall open telescopically.	
		The piston of the cylinders shall be composed of a two stage telescopically opening piston.	



		<b>Technical characteristics of the hydraulic telescopic ram:</b>	
		Minimum lifting power of the 1st cylinder: 180 KN	
		Minimum lifting power of the 2nd cylinder: 60 KN	
		Length of ram when fully extended: minimum 1200 mm	
<b>11.7</b>		<b>Ram Support:</b>	<b>1</b>
		The ram support shall support the ram in order to provide a stronger base from which to push against.	
		The ram support shall also provide a longer stroke for the ram.	
		The ram support shall provide support to the ram in a minimum of three different angular positions.	
		The ram support shall be usable with any type of hydraulic ram.	
<b>11.8</b>		<b>Hydraulic Combi-Tool:</b>	<b>1</b>
		The combi-tool shall be able to both cut and spread material.	
		The combi-tool shall have short hydraulic hoses with quick connecting couplings at their ends.	
		<b>Technical characteristics:</b>	
		<b>Cutting:</b>	
		Maximum cutting power at central cutting position: minimum 275 KN	
		Maximum iron bar cutting capacity: minimum 28 mm	
		<b>Spreading:</b>	
		Spreading force: minimum 190 KN	
<b>11.9</b>		<b>Wedge Support Set:</b>	<b>1</b>
		The wedge support set shall be used to stabilize vehicles that are to be subjected to cutting and spreading during a rescue operation.	
		The wedges shall be shaped to enable stabilization of the vehicle at any required height.	
		The surface of the wedges shall be anti-slip.	
		The wedges shall be made of a polystyrol/polyethylene material resistant to oils, chemicals and solvents.	
		The load carrying capacity of the wedges shall be minimum 100 kg/cm <sup>2</sup> .	
		Each set shall contain a minimum of 16 pieces consisting of wedges, blocks and step blocks.	
<b>12</b>		<b>Lifting Medium Bag Set:</b>	<b>1</b>
		The lifting bags shall be used for rescuing people that are trapped under loads; rescuing in earthquake disasters; opening window railings; opening elevator doors and similar operations.	
		The outer layer shall have interlocking non-slip surface on both sides.	
		Visible safety related icons shall be vulcanized on the lifting bags.	
		A centering cross shall be available in the middle of and on both sides of the lifting bags.	
		Type of Operation: The lifting bags, which are inserted in narrow spaces in deflated form, shall be inflated by pumping compressed air at 8 bars into the bag.	
		<b>Composition of the Set of Lifting Bags:</b>	
		To provide the greatest flexibility of use a minimum of 3 lifting bags of the following lifting capacity shall be supplied:	
		<b>Description</b>	
<b>12.1</b>		bag with minimum 5 tons lifting capacity	<b>1</b>

	12.2	bag with minimum 10 tons lifting capacity	1
	12.3	bag with minimum 24 tons lifting capacity	1
		<b><u>Accessories to be provided</u></b>	
	12.4	- one air pressure reducer 200/300 bar	1
	12.5	- one double control unit	1
	12.6	- two air hoses of minimum length 5 meters	1
	12.7	- two shut-off hoses	1
	12.8	- one 300 bar, 6-liter air cylinder	2
	12.9	One protective carrying case	1
13		<b>Shoring System Set:</b>	1
		One complete shoring system to be used for the stabilization of vehicles, buildings, and trenches. The set shall consist of the minimum following items:	
		<b>Struts:</b>	
	13.1	Air struts with a closed length of minimum 630 mm and a load capacity of minimum 4KN	2
	13.2	Hydraulic struts with a closed length of minimum 575 mm and a load capacity of minimum 90 KN	1
	13.3	Hydraulic hand pump suitable for this Shoring System	1
	13.4	Mechanical struts with a closed length of minimum 250 mm and a load capacity of minimum 90 KN	2
	13.5	Extension pipes with a minimum length of 125 mm	4
	13.6	Extension pipes with a minimum length of 250 mm	4
	13.7	Extension pipes with a minimum length of 500 mm	4
	13.8	Extension pipes with a minimum length of 1000 mm	4
	13.9	Connection pieces	2
		<b><u>Accessories to be provided:</u></b>	
	13.10	Air pressure reducer 200/300 bar	1
	13.11	Double control unit	1
	13.12	Air hoses of minimum length 5 meters each in a different color	1
	13.13	Air hoses of minimum length 10 meters each in a different color	1
	13.14	300 bar, 6 liter air cylinder	1
	13.15	Protective carrying case	1
		<b>Saddles</b>	
		The saddles shall be equipped with male snap-lock systems and shall be used in combination with the struts and extension pipes	
	13.16	Aluminum or equivalent saddle for support against a flat, soft surface	2
	13.17	Aluminum or equivalent saddle with holes to nail the saddle to soft surfaces like wood	1
	13.18	Tilting saddle for support on uneven or tilting surfaces	4



	<b>13.19</b>	Tilting saddle with holes to nail the saddle to uneven or tilting surfaces	4
	<b>13.20</b>	Beam support to be used for support on or against beams up to 150 mm wide	1
	<b>13.21</b>	L-supports to be used for providing support on or against very wide beams.	4
	<b>13.22</b>	Aluminum or equivalent swivel head which shall be mounted on a sphere to place the head in any position	2
	<b>13.23</b>	Cone-head to be used for providing support on or against hard concrete or steel surfaces	1
	<b>13.24</b>	Cross-head for extra support on various kinds of surfaces	2
		<b>Accessories:</b>	
	<b>13.25</b>	Support plates to support tensioning belts, cylinders, or extension pipes	2
	<b>13.26</b>	Support plates to support 2 swivel heads	1
	<b>13.27</b>	Tensioning belts with load capacity of minimum 10 KN	4
	<b>13.28</b>	Adjustable hook wrench	1
	<b>13.29</b>	Rope with Karabiner hook to lower struts	4
<b>14</b>		<b>Light Hydraulic Power Equipment consisting of:</b>	
	<b>14.1</b>	<b>Battery Operated Combi Tool:</b>	1
		The combi tool shall be a battery powered cordless type of rescue tool which can both cut and spread material.	
		The tools shall operate at a minimum pressure of 700 bars.	
		The tool shall allow cutting and spreading in confined areas.	
		The tool shall be delivered complete with its original battery and carrying strap.	
		One set of spares of blades shall be provided with each combi tool	1
		One additional 24-V, NiMH, 3.0 Ah long lasting spare battery and a charging device shall be provided with each combi tool	1
		<u>Technical characteristics:</u>	
		<u>Cutting:</u>	
		Maximum cutting power at central cutting position: minimum 240 KN	
		Maximum iron bar cutting capacity: minimum 20 mm	
		<u>Spreading:</u>	
		Spreading force: minimum 150 KN	
		Portable battery-operated hydraulic bar cutter min. 20 mm diameter.	1
<b>15</b>		<b>Search and Rescue Equipment</b>	
	<b>15.1</b>	<b>Search Camera:</b>	2
		Technical specification for a search camera device which will be used to detect survivors of earthquakes, collapsed buildings and other forms of disasters.	
		<b>Technical Specifications:</b>	
		The search camera is a cordless camera with photo/video/audio function	

		The camera will have a high-resolution color LCD display of approx. 88 mm.	
		The camera will have video and photo function	
		The image can be rotated 180° electronically	
		The cameras come with a 2 gigabyte SD memory card	2
		The camera features 4 x zoom and anti-glare function	
		A 9 mm diameter cable shall be included for very tight spaces.	2
		The camera shall have a battery pack voltage/capacity of 12 V / 1,5 Ah Li-Ion	2
		The camera shall come with a 17 mm digital cable allowing for cable extensions to be added	2
		The camera shall have a 4-x digital zoom	
		The camera cable length shall be approx 915 mm	2
		A spare battery (12 Volts/1.5 Ah) shall be provided to allow for continuous use of the unit.	2
		The camera comes with a 30 min. charger and transport case	2
<b>16</b>		<b>Soft protection sets:</b>	1
	<b>16.1</b>	Cover, minimum size 35 x 20 cm made from a polyaromatic amide material	2
	<b>16.2</b>	Cloth with magnets, minimum size 50 x 60 cm made from a polyaromatic amide material	2
	<b>16.3</b>	Cloth with magnets, minimum size 50 x 155 cm made from a polyaromatic amide material	1
	<b>16.4</b>	Hard protection board, PVC or equivalent	1
	<b>16.5</b>	Soft protection reinforced sheet, minimum size 200 x 200 cm	1
<b>17</b>		<b>Rope Rescue System:</b>	1
	<b>17.1</b>	Aluminum Tripod with adjustable legs, weight approx 17kg, max. height set-up 160–245-meter standard: EN 795 B, including bag for easy carrying.	1
	<b>17.2</b>	Rock eye sling 150, according to EN 354 standard for lanyards and acc. to EN 795B standard for anchor devices. Sling consists of 2 items, one inserted into second one with outer hollow webbing for protection, minor axis 30 kN.	2
	<b>17.3</b>	Tandem rope pulley, combining pulley with swivel, aluminum, max rope diameter: 13 mm working load: 8 kN, CE certification.	2
	<b>17.4</b>	Rope edge protector, for two ropes, light weight, to protect ropes from sharp or rough edges and redoing friction.	2
	<b>17.5</b>	Pulley, single. working load: 8kN, max rope diameter: 13 mm, CE Certification.	8
	<b>17.6</b>	Rope Lifeline, 11 mm x 100-meter, nylon static	2
	<b>17.7</b>	Rope lifeline, 11 mm x 50 meter; see previous item.	8
	<b>17.8</b>	Rope cord, 8 mm x 10-meter, weight (g/m): 39.8, min. strength (daN): 1640, acc. CE 0408.	1
	<b>17.9</b>	Rope winch complete, consisting of rescue hauler, double pulley, two large steel 'D' karabiners, 20-meter 1/2" PMI static kermantle rescue rope including rope bag plus pocket for storing the pre-rigged system.	1
<b>18</b>		<b>Personal rescue set for 4 rescuers, each consisting of:</b>	4



	<b>18.1</b>	a) Full body rope harness made for fall arrest, work positioning, descending, ascending and rescue, size: M/L, weight 1600 g, standards EN 358, 361, 813.B55.	1
	<b>18.2</b>	b) Karabiners, aluminum, oval-shaped, with triact lock. breaking strength: - major axis: 24 kN; - open gate: 7 kN; - minor axis: 10 kN. Certification acc. CE EN 362, EN 12275 type B.	6
	<b>18.3</b>	c) Descender, high strength forged aluminum, figure 8 descender for descending on single and double ropes between 8 and 13 mm in diameter, weight: approx 100 g.	1
	<b>18.4</b>	d) Auto stop, self-braking descender with anti-panic function for working on fixed ropes, for ropes between 10 and 11.5 mm in diameter, weight approx. 530 g, certification in acc. with CE EN 341 class A, CE EN 12841 type C and NFPA 1983 L.	1
	<b>18.5</b>	e) Ascender, for ascending and hauling, with lower holes for connecting a lanyard and installing a foot loop with a quick link, toothed cam with self-cleaning slot, upper hole through which a karabiner attached the device to the rope, for single ropes between 8 and 13 mm in diameter, right-handed, yellow, weight approx 195 g, certification in acc. with CE EN 567, NFPA 1983 L and CE EN 12841 type B.	1
	<b>18.6</b>	f) Loops, 2-meter diameter 8 mm, weight/meter: approx 40 g, breaking strength: min.1400 kg, in acc. with CE 0120.	2
	<b>18.7</b>	g) Round sewn webbing sling: +_ 150 cm, breaking strength: 22 kN, certification: CE EN 566, CE EN 795 B	1
	<b>18.8</b>	h) Cam-loaded rope clamp type rescue ender, for single ropes between 9 and 13 mm, weight 250 g.	1
<b>19</b>		<b>Extra Equipment needed for storage (USAR) equipment</b>	Pcs
	<b>19.1</b>	Trolley (designed to fit in 10' container, 2 turning wheels, 2 fixed wheels)	4
	<b>19.2</b>	Plastic Boxes in different sizes and covers/ inlays etc. approx. quantity:	24

**NOTE 1:**

The list of items above represent the minimum items and technical requirements for 1 container.

**NOTE 2**

To check and evaluate the fulfillment of requirements, in the column filled by the bidder, the accuracy of all technical data of the offered products must have a reference to the technical manuals, standards, or internet links of the producer.

**NOTE 3:**

The containers must reserve an empty space/compartment for standard medical items. The medical items listed in Annex 1 "Medical items in 1 container" will be provided separately by UNDP and arranged within the container compartment later. The proposed vendor should take into consideration the necessary space and position of these items within the container.

**NOTE 4**

The proposed vendor must provide, as accurately as possible, photos of the containers offered from previous experience (interior and exterior) as well as the scheme, position, and arrangement of compartments, including compartment of the medical item (for the specifications and space calculation refer to Annex 1 "Medical items in 1 container"). The internal organization must be well organized to facilitate the identification and use of equipment, devices, and tools.

## Section 5b: Other Related Requirements

Further to the Schedule of Requirements in the preceding Table, Bidders are requested to take note of the following additional requirements, conditions, and related services pertaining to the fulfillment of the requirements: *[check the condition that applies to this ITB, delete the entire row if condition is not applicable to the goods being procured]*

Delivery Term <a href="#">[INCOTERMS 2020]</a> (Pls. link this to price schedule)	DAP
Exact Address of Delivery/Installation Location	<p>Municipality of Lezha Lagjia "Skenderbeg", Sheshi "Gjergj Kastrioti" Lezhe</p> <p>Municipality of Durres Sheshi Liria 15, Durres.</p> <p>Municipality of Fier Lagjia "Kastriot", Rruga "Ramiz Aranitasi". Fier</p>
Mode of Transport Preferred	Land
UNDP Preferred Freight Forwarder, if any <sup>3</sup>	N/A
Distribution of shipping documents (if using freight forwarder)	N/A
Customs, if required, clearing shall be done by:	UNDP
Reports on progress or expected schedule of manufacturing	<p>The bidder shall provide a Gantt chart for manufacturing and delivery schedule as part of its bid.</p> <p>The vendor shall provide monthly manufacturing / production progress reports.</p>
Ex-factory / Pre-shipment inspection	<p>UNDP may conduct a pre-shipment inspection jointly with the beneficiary to verify compliance with the requirements established in the technical specifications.</p> <p>For this purpose, the vendor must provide a report/notification to UNDP about the readiness of the goods for shipment.</p> <p>Travel expenses of representatives of the UNDP and the beneficiary for the Pre-shipment inspection will be covered by the UNDP.</p>

<sup>3</sup>A factor of the [Incoterms](#) stipulated in the ITB. The use of a UNDP preferred freight forwarder may be considered for purposes of ensuring forwarder's familiarity with procedures and processing of documentary requirements applicable to UNDP when clearing with customs authority of the country of destination.



Inspection upon delivery	Inspection upon delivery will be conducted by UNDP with the participation of the beneficiary and the vendor's representative to verify compliance with the requirements established in the technical specifications.
Installation Requirements	The internal organization of container items, as per specifications, inside compartments and boxed must be well installed and organized according to the applicable international standards. Vendor shall include delivery, commissioning and testing activities that will result with fully equipped and functional USAR container equipment's on site.
Testing Requirements	<p>Once containers are delivered to the Municipalities of Lezha, Fier and Durres, acceptance of testing results to be obtained from UNDP responsible person with the support of the trained and authorized personnel of General Directorate of Albanian Fire Protection and Rescue Service</p> <ul style="list-style-type: none"> <li>• Testing shall include live simulated search and rescue operation in buildings</li> <li>• All components of the container will be tested independently.</li> </ul>
Scope of Training on Operation and Maintenance	<p>The selected bidder shall include in the financial offer an adequate operational training (2-5 days) on the use and maintenance of the equipment. Therefore, the bid should include cost of travel, accommodation, subsistence, and daily fee for at least 1 trainer, as well as the cost of delivering certificates produced in line with UNDP visibility policy to all trainees.</p> <p>The venue and the necessary equipment for the operational training will be secured by the beneficiary municipality Fire Protection and Rescue Service counterpart.</p> <p>Training handouts, in English, in electronic version (presentations and other relevant material) will be developed by the selected bidder and delivered to UNDP minimum 20 days before the training.</p> <p>Minimum operational training subject areas should include:</p> <ul style="list-style-type: none"> <li>• Quality control;</li> <li>• Health and Safety;</li> <li>• Instruction of methods;</li> <li>• The first level maintenance;</li> <li>• Error resolving.</li> </ul>
Commissioning	<a href="#">Click here to enter text.</a>

Warranty Period	A written on-site next day warranty covering performance, as well as defects in materials and workmanship are required. USAR container, will be covered by warranty against manufacturing defects for a period of at least 3 years. All other components will be covered by warranty against manufacturing defects for a period of at least 1 year. Any required repairs will be made at no additional expense to the end-user
Local Service Support	The bidder must provide maintenance services within the warranty period, for tools and equipment from a local service licensed according to Albanian legal requirements. The bidder shall provide a copy of the contract with a local service center.
Technical Support Requirements	<a href="#">Click here to enter text.</a>
After-sale services Requirements	<input checked="" type="checkbox"/> Bidder warrants availability of parts for sale at least for a period of 10 years for items described in the technical specifications, Section 5a, pointed from 3-9; 11-15. <input checked="" type="checkbox"/> Technical Support <input checked="" type="checkbox"/> Provision of Service Unit when pulled out for maintenance/repair for minimum period of 3 years <input type="checkbox"/> Others <i>[pls. specify]</i>
Payment Terms <i>(max. advanced payment is 20% as per UNDP policy)</i>	100% within 30 days upon UNDP's acceptance of the goods delivered as specified and receipt of invoice
Conditions for Release of Payment	<input checked="" type="checkbox"/> Pre-shipment inspection <input checked="" type="checkbox"/> Inspection upon arrival at destination <input type="checkbox"/> Installation <input checked="" type="checkbox"/> Testing <input checked="" type="checkbox"/> Training on Operation and Maintenance <input type="checkbox"/> Others <i>[pls. specify]</i> <input checked="" type="checkbox"/> Written Acceptance of Goods based on full compliance with ITB requirements
All documentations, including catalogues, instructions and operating manuals, shall be in this language	English



## Section 6: Returnable Bidding Forms / Checklist

This form serves as a checklist for preparation of your Bid. Please complete the Returnable Bidding Forms in accordance with the instructions in the forms and return them as part of your Bid submission. No alteration to format of forms shall be permitted and no substitution shall be accepted.

Before submitting your Bid, please ensure compliance with the Bid Submission instructions of the BDS 22.

### Technical Bid:

<b>Have you duly completed all the Returnable Bidding Forms?</b>	
▪ Form A: Bid Submission Form	<input type="checkbox"/>
▪ Form B: Bidder Information Form	<input type="checkbox"/>
▪ Form C: Joint Venture/Consortium/ Association Information Form	<input type="checkbox"/>
▪ Form D: Qualification Form	<input type="checkbox"/>
▪ Form E: Format of Technical Bid/Bill of Quantities	<input type="checkbox"/>
▪ Form G: Form of Bid Security	<input type="checkbox"/>
▪ FORM H: Performance Security	<input type="checkbox"/>
▪ [Add other forms as necessary]	<input type="checkbox"/>
<b>Have you provided the required documents to establish compliance with the evaluation criteria in Section 4?</b>	<input type="checkbox"/>

### Price Schedule:

▪ Form F: Price Schedule Form	<input type="checkbox"/>
▪ Annex 3	

Form A: Bid Submission Form

Name of Bidder:	[Insert Name of Bidder]	Date:	Select date
ITB reference:	[Insert ITB Reference Number]		

We, the undersigned, offer to supply the goods and related services required for [Insert Title of goods and services] in accordance with your Invitation to Bid No. [Insert ITB Reference Number] and our Bid. We hereby submit our Bid, which includes this Technical Bid and Price Schedule.

Our attached Price Schedule is for the sum of [Insert amount in words and figures and indicate currency].

We hereby declare that our firm, its affiliates or subsidiaries or employees, including any JV/Consortium/Association members or subcontractors or suppliers for any part of the contract:

- a) is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists;
- b) have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN organization or the World Bank Group or any other international Organization.
- c) have no conflict of interest in accordance with Instruction to Bidders Clause 4;
- d) do not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with our firm in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15);
- e) have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future;
- f) undertake not to engage in proscribed practices, including but not limited to corruption, fraud, coercion, collusion, obstruction, or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we embrace the principles of the United Nations Supplier Code of Conduct and adhere to the principles of the United Nations Global Compact.

We declare that all the information and statements made in this Bid are true and we accept that any misinterpretation or misrepresentation contained in this Bid may lead to our disqualification and/or sanctioning by the UNDP.

We offer to supply the goods and related services in conformity with the Bidding documents, including the UNDP General Conditions of Contract and in accordance with the Schedule of Requirements and Technical Specifications.

Our Bid shall be valid and remain binding upon us for the period specified in the Bid Data Sheet.

We understand and recognize that you are not bound to accept any Bid you receive.

I, the undersigned, certify that I am duly authorized by [Insert Name of Bidder] to sign this Bid and bind it should UNDP accept this Bid.

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

*[Stamp with official stamp of the Bidder]*



Form B: Bidder Information Form

<b>Legal name of Bidder</b>	[Complete]
<b>Legal address</b>	[Complete]
<b>Year of registration</b>	[Complete]
<b>Bidder's Authorized Representative Information</b>	Name and Title: [Complete] Telephone numbers: [Complete] Email: [Complete]
<b>Are you a UNGM registered vendor?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No      If yes, [insert UGNM vendor number]
<b>Are you a UNDP vendor?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No      If yes, [insert UNDP vendor number]
<b>Countries of operation</b>	[Complete]
<b>No. of full-time employees</b>	[Complete]
<b>Quality Assurance Certification (e.g. ISO 9000 or Equivalent) (If yes, provide a Copy of the valid Certificate):</b>	[Complete]
<b>Does your Company hold any accreditation such as ISO 14001 or ISO 14064 or equivalent related to the environment? (If yes, provide a Copy of the valid Certificate):</b>	[Complete]
<b>Does your Company have a written Statement of its Environmental Policy? (If yes, provide a Copy)</b>	[Complete]
<b>Does your organization demonstrates significant commitment to sustainability through some other means, for example internal company policy documents on women empowerment, renewable energies or membership of trade institutions promoting such issues</b>	[Complete]

Is your company a member of the UN Global Compact	[Complete]
Contact person that UNDP may contact for requests for clarifications during Bid evaluation	Name and Title: [Complete] Telephone numbers: [Complete] Email: [Complete]
Please attach the following documents:	<ul style="list-style-type: none"> <li>▪ Company Profile, which should <u>not</u> exceed fifteen (15) pages, including printed brochures and product catalogues relevant to the goods and/or services being procured</li> <li>▪ Certificate of Incorporation/ Business Registration</li> <li>▪ Tax Registration/Payment Certificate issued by the Internal Revenue Authority evidencing that the Bidder is updated with its tax payment obligations, or Certificate of Tax exemption, if any such privilege is enjoyed by the Bidder</li> <li>▪ Trade name registration papers, if applicable</li> <li>▪ Quality Certificate (e.g., ISO, etc.) and/or other similar certificates, accreditations, awards, and citations received by the Bidder, if any</li> <li>▪ Environmental Compliance Certificates, Accreditations, Markings/Labels, and other evidence of the Bidder's practices which contributes to the ecological sustainability and reduction of adverse environmental impact (e.g., use of non-toxic substances, recycled raw materials, energy-efficient equipment, reduced carbon emission, etc.), either in its business practices or in the goods it manufactures</li> <li>▪ Patent Registration Certificates if any of technologies submitted in the Bid is patented by the Bidder</li> <li>▪ Certification or authorization to act as Agent on behalf of the Manufacturer, or Power of Attorney.</li> <li>▪ Export Licenses, if applicable</li> <li>▪ Local Government permit to locate and operate in assignment location, if applicable</li> <li>▪ Official Letter of Appointment as local representative, if Bidder is submitting a Bid on behalf of an entity located outside the country</li> </ul>



Form C: Joint Venture/Consortium/Association Information Form

Name of Bidder:	[Insert Name of Bidder]	Date:	Select date
ITB reference:	[Insert ITB Reference Number]		

To be completed and returned with your Bid if the Bid is submitted as a Joint Venture/Consortium/Association.

No	Name of Partner and contact information (address, telephone numbers, fax numbers, e-mail address)	Proposed proportion of responsibilities (in %) and type of goods and/or services to be performed
1	[Complete]	[Complete]
2	[Complete]	[Complete]
3	[Complete]	[Complete]

<b>Name of leading partner</b> (with authority to bind the JV, Consortium, Association during the ITB process and, in the event a Contract is awarded, during contract execution)	[Complete]
--	------------

We have attached a copy of the below referenced document signed by every partner, which details the likely legal structure of and the confirmation of joint and severable liability of the members of the said joint venture:

☐ Letter of intent to form a joint venture      **OR**      ☐ JV/Consortium/Association agreement

We hereby confirm that if the contract is awarded, all parties of the Joint Venture/Consortium/Association shall be jointly and severally liable to UNDP for the fulfillment of the provisions of the Contract.

Name of partner: \_\_\_\_\_ Name of partner: \_\_\_\_\_

Signature: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Date: \_\_\_\_\_

Name of partner: \_\_\_\_\_ Name of partner: \_\_\_\_\_

Signature: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Date: \_\_\_\_\_

Form D: Eligibility and Qualification Form

Name of Bidder:	[Insert Name of Bidder]	Date:	Select date
ITB reference:	[Insert ITB Reference Number]		

If JV/Consortium/Association, to be completed by each partner.

### History of Non- Performing Contracts

<input type="checkbox"/> Non-performing contracts did not occur during the last 3 years			
<input type="checkbox"/> Contract(s) not performed in the last 3 years			
Year	Non-performed portion of contract	Contract Identification	Total Contract Amount (current value in US\$)
		Name of Client: Address of Client: Reason(s) for non-performance:	

### Litigation History (including pending litigation)

<input type="checkbox"/> No litigation history for the last 3 years			
<input type="checkbox"/> Litigation History as indicated below			
Year of dispute	Amount in dispute (in US\$)	Contract Identification	Total Contract Amount (current value in US\$)
		Name of Client: Address of Client: Matter in dispute: Party who initiated the dispute: Status of dispute: Party awarded if resolved:	

### Previous Relevant Experience

Please list only previous similar assignments successfully completed in the last 3 years.

List only those assignments for which the Bidder was legally contracted or sub-contracted by the Client as a company or was one of the Consortium/JV partners. Assignments completed by the Bidder's individual experts working privately or through other firms cannot be claimed as the relevant experience of the Bidder, or that of the Bidder's partners or sub-consultants, but can be claimed by the Experts themselves in their CVs. The Bidder should be prepared to substantiate the claimed experience by presenting copies of relevant documents and references if so requested by UNDP.

Project name &	Client & Reference	Contract	Period of	Types of activities
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Country of Assignment	Contact Details	Value	activity and status	undertaken

*Bidders may also attach their own Project Data Sheets with more details for assignments above.*

☐ Attached are the Statements of Satisfactory Performance from the Top 3 (three) Clients or more.

### Financial Standing

<b>Annual Turnover for the last 3 years</b>	Year	USD
	Year	USD
	Year	USD
<b>Latest Credit Rating (if any), indicate the source</b>		

Financial information (in US\$ equivalent)	Historic information for the last 3 years		
	Year 1	Year 2	Year 3
	<i>Information from Balance Sheet</i>		
Total Assets (TA)			
Total Liabilities (TL)			
Current Assets (CA)			
Current Liabilities (CL)			
	<i>Information from Income Statement</i>		
Total / Gross Revenue (TR)			
Profits Before Taxes (PBT)			
Net Profit			
Current Ratio			

☐ Attached are copies of the audited financial statements (balance sheets, including all related notes, and income statements) for the years required above complying with the following condition:

- Must reflect the financial situation of the Bidder or party to a JV, and not sister or parent companies.
- Historic financial statements must be audited by a certified public accountant;
- Historic financial statements must correspond to accounting periods already completed and audited. No statements for partial periods shall be accepted.

## Form E: Format of Technical Bid

Name of Bidder:	[Insert Name of Bidder]	Date:	Select date
ITB reference:	[Insert ITB Reference Number]		

The Bidder's Bid should be organized to follow this format of the Technical Bid. Where the bidder is presented with a requirement or asked to use a specific approach, the bidder must not only state its acceptance, but also describe how it intends to comply with the requirements. Where a descriptive response is requested, failure to provide the same will be viewed as non-responsive.

### SECTION 1: Bidder's qualification, capacity, and expertise

- 1.1 General organizational capability which is likely to affect implementation: management structure, financial stability and project financing capacity, project management controls, extent to which any work would be subcontracted (if so, provide details).
- 1.2 Relevance of specialized knowledge and experience on similar engagements done in the region/country.
- 1.3 Quality assurance procedures and risk mitigation measures.
- 1.4 Organization's commitment to sustainability.

### SECTION 2: Scope of Supply, Technical Specifications, and Related Services

This section should demonstrate the Bidder's responsiveness to the specification by identifying the specific components proposed, addressing the requirements, as specified, point by point; providing a detailed description of the essential performance characteristics proposed; and demonstrating how the proposed bid meets or exceeds the requirements/specifications. All important aspects should be addressed in sufficient detail.

- 2.1 A detailed description of how the Bidder will deliver the required goods and services, keeping in mind the appropriateness to local conditions and project environment. Details how the different service elements shall be organized, controlled and delivered.
- 2.2 Explain whether any work would be subcontracted, to whom, how much percentage of the requirements, the rationale for such, and the roles of the proposed sub-contractors and how everyone will function as a team.
- 2.3 The bid shall also include details of the Bidder's internal technical and quality assurance review mechanisms.
- 2.4 Implementation plan including a Gantt Chart or Project Schedule indicating the detailed sequence of activities that will be undertaken and their corresponding timing.
- 2.5 Demonstrate how you plan to integrate sustainability measures in the execution of the contract.



Goods and services to be Supplied and Technical Specifications	Your response				
	Compliance with technical specifications		Delivery Date <i>(Confirm that you comply or indicate your delivery date)</i>	Quality Certificate/E xport Licenses, etc. <i>(indicate all that apply and attach)</i>	Comments
	Yes, we comply	No, we cannot comply <i>(Indicate discrepancies)</i>			

Please complete the Technical Compliance Sheet in Annex 2.

Other Related services and requirements (Based on the information provided in Section 5b)	Compliance with requirements		Details or comments on the related requirements
	Yes, we comply	No, we cannot comply (Indicate discrepancies)	
e.g. Delivery Term			
Warranty			
Local Service Support			

### SECTION 3: Management Structure and Key Personnel

- 3.1 Describe the overall management approach toward planning and implementing the project. Include an organization chart for the management of the project describing the relationship of key positions and designations. Provide a spreadsheet to show the activities of each personnel and the time allocated for his/her involvement.
- 3.2 Provide CVs for key personnel that will be provided to support the implementation of this project using the format below. CVs should demonstrate qualifications in areas relevant to the scope of goods and/or services.

#### Format for CV of Proposed Key Personnel

<b>Name of Personnel</b>	[Insert]
<b>Position for this assignment</b>	[Insert]
<b>Nationality</b>	[Insert]
<b>Language proficiency</b>	[Insert]
<b>Education/Qualifications</b>	[Summarize college/university and other specialized education of personnel member, giving names of schools, dates attended, and degrees/qualifications obtained.]

	[Insert]
<b>Professional certifications</b>	<i>[Provide details of professional certifications relevant to the scope of goods and/or services]</i>
	<ul style="list-style-type: none"> <li>▪ Name of institution: [Insert]</li> <li>▪ Date of certification: [Insert]</li> </ul>
<b>Employment Record/ Experience</b>	<i>[List all positions held by personnel (starting with present position, list in reverse order), giving dates, names of employing organization, title of position held and location of employment. For experience in last five years, detail the type of activities performed, degree of responsibilities, location of assignments and any other information or professional experience considered pertinent for this assignment.]</i>
	[Insert]
<b>References</b>	<i>[Provide names, addresses, phone and email contact information for two (2) references]</i>
	Reference 1: [Insert]
	Reference 2: [Insert]

I, the undersigned, certify that to the best of my knowledge and belief, the data provided above correctly describes my qualifications, my experiences, and other relevant information about myself.

\_\_\_\_\_  
Signature of Personnel

\_\_\_\_\_  
Date (Day/Month/Year)



FORM F: Price Schedule Form

Name of Bidder:	[Insert Name of Bidder]	Date:	Select date
ITB reference:	[Insert ITB Reference Number]		

**Bidders are required to prepare the Price Schedule using the Annex 3.**

## FORM G: Form of Bid Security

**Bid Security must be issued using the official letterhead of the Issuing Bank.  
Except for indicated fields, no changes may be made on this template.**

---

To: UNDP  
*[Insert contact information as provided in Data Sheet]*

WHEREAS [Name and address of Bidder] (hereinafter called "the Bidder") has submitted a Bid to UNDP dated [Click here to enter a date](#), to execute goods and/or services [Insert Title of Goods and/or Services] (hereinafter called "the Bid"):

AND WHEREAS it has been stipulated by you that the Bidder shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security if the Bidder:

- a) Fails to sign the Contract after UNDP has awarded it;
- b) Withdraws its Bid after the date of the opening of the Bids;
- c) Fails to comply with UNDP's variation of requirement, as per ITB instructions; or
- d) Fails to furnish Performance Security, insurances, or other documents that UNDP may require as a condition to rendering the contract effective.

AND WHEREAS we have agreed to give the Bidder such Bank Guarantee:

NOW THEREFORE we hereby affirm that we are the Guarantor and responsible to you, on behalf of the Bidder, up to a total of *[amount of guarantee] [in words and numbers]*, such sum being payable in the types and proportions of currencies in which the Price Bid is payable, and we undertake to pay you, upon your first written demand and without cavil or argument, any sum or sums within the limits of *[amount of guarantee as aforesaid]* without your needing to prove or to show grounds or reasons for your demand for the sum specified therein.

This guarantee shall be valid up to 30 days after the final date of validity of bids.

### SIGNATURE AND SEAL OF THE GUARANTOR BANK

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Name of Bank \_\_\_\_\_

Address \_\_\_\_\_

*[Stamp with official stamp of the Bank]*



## FORM H: Performance Security

**(This must be finalized using the official letterhead of the Issuing Bank. Except for indicated fields, no changes may be made on this template)**

---

To: UNDP  
[Insert contact information as provided in Data Sheet]

WHEREAS [name and address of Contractor] (hereinafter called "the Contractor") has undertaken, in pursuance of Contract No. [Click here to enter text](#), dated [Click here to enter a date](#), to execute Services ..... (hereinafter called "the Contract"):

AND WHEREAS it has been stipulated by you in the said Contract that the Contractor shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security for compliance with his obligations in accordance with the Contract:

AND WHEREAS we have agreed to give the Contractor such a Bank Guarantee:

NOW THEREFORE we hereby affirm that we are the Guarantor and responsible to you, on behalf of the Contractor, up to a total of [amount of guarantee] [in words and numbers], such sum being payable in the types and proportions of currencies in which the Contract Price is payable, and we undertake to pay you, upon your first written demand and without cavil or argument, any sum or sums within the limits of [amount of guarantee as aforesaid] without your needing to prove or to show grounds or reasons for your demand for the sum specified therein.

This guarantee shall be valid until a date 30 days from the date of issue by UNDP of a certificate of satisfactory performance and full completion of services by the Contractor.

### SIGNATURE AND SEAL OF THE GUARANTOR BANK

Date .....

Name of Bank .....

Address .....

**ANNEX 1: "Medical items in 1 container".**

No		<b>Medical Equipment:</b> Medical equipment and items not to be quoted within the financial offer. They will be procured separately due to UNDP Quality Assurance procedures and requirements. The specifications and number of pieces are given as part of information and data for the bidders to calculate the space inside the container for the placement of this items. Based on the technical specification and standards of packaging of these items, the bidder must calculate the space needed for them inside the container, live it empty and mark it as "Compartment of medical items"	Pcs
<b>1</b>			
	1.1	Stretcher foldable, length (unfolded): approx. 2060 mm, length (folded) approx. 1030 mm, width (folded) approx 250 mm., load cap. min 155 kg.	1
	1.2	Cervical collars adjustable, neck length	4
	1.3	Drop bags, with 8 mm utility line, 60-meter strip	1
	1.4	Rolls duct tape, standard size	4
	1.5	Basket Stretcher, with vertical lift capability, including strap system and heli-sling	1
	1.6	Head Blocks to stabilize head and neck on back board incl. straps	2
	1.7	Long boards with straps	2
	1.8	Aprons, plastic, disposable, light weight, 100 per roll	1
	1.9	Latex Gloves, sterile, 50 numbers for each size, small, medium and large (3 x 50)	100
	1.10	Pair latex gloves, examination type, non-sterile, 100 numbers for each size, small, medium, large, and extra-large (4 x 100)	200
	1.11	Swabs, lemon, box	1
	1.12	Protectors, face and eye, surgical shield, combi-shield	1
	1.13	Victim protection kits, (dust masks, ear plugs, helmet with face shield)	4
	1.14	Wipes, pre-moistened, towelettes (wet wipes)	1
	1.15	Mechanical Advanced Tourniquet to stop arterial bleedings	10
	1.16	Trauma Pelvic Orthotic Device to stabilize broken pelvic	6
	1.17	Pneumatic Traction Splint	2
	1.18	Scoop stretcher	1
	1.19	Spine Splint (Oregon Spine Splint)	1
	1.20	Gel based burn treatment kit for treatment of multiple victims, incl. face and hand dressing	2
	1.21	Vacuum splint set consisting of an arm, short leg and leg splint and a pump.	1



2	Medical backpack Set Small:	2
	The Medical Backpack shall be equipped with see-through pouches, strong straps for carrying, a waist band and a front pocket for storing a woolen blanket and larger items.	
	Each backpack shall include the following items:	
	Sphygmomanometer with self-fastening strap	1
	Stethoscope	1
	Penlight diagnostic torch	1
	Rescue cutter with mounting bracket, escape tool for cutting textile, belts, etc.	1
	Lister scissors, 16 cm, stainless steel with clip	1
	Pen, black	1
	Pencil, black	1
	Infusion set	3
	Needles 18G	5
	Needles 16G	6
	Needles 20G	5
	Needles 22G	5
	Syringes, disposable, packs of 10 x 5 ml	2
	Syringes, disposable, packs of 10 x 10 ml	2
	Bottles, 1000 ml washing bottle with screw cap and teat	1
	Lactate IV fluid, 500 ml.	5
	Shell, 40 x 60 cm	10
	Shell, 60 x 80 cm	10
	Shell, 80 x 120 cm	8
	Bandages, el. 6 cm	6
	Bandages, el. 8 cm	12
	Bandages, el. 10 cm	12
	Bandages, el. 12 cm	6
	Swabs, gauze, set, 5 pieces	10
	Swabs, non-alcoholic, drum	15
	Tape, zinc oxide, adhesive, flesh colored, 5 cm x 5 m	1
	Tape, 5 cm x 5 m, white	1
	Tape, zinc oxide, adhesive, flesh colored, 2,5 cm x 5 m	1
	Tape, 2,5 cm x 5 m, white	1
	Skin disinfectant, 50 ml.	1
	Gloves, vinyl, size medium	3
	Gloves, vinyl, size large	3
	Dressings, gauze, 10 x 10 cm	5
	Insulation blanket, aluminum silver foil	2
	Woolen blanket, size at least 145 x 225 cm	1
3	<b>Refill Set for Small Medical backpack each consisting of:</b>	
	Infusion set	9
	Needles 18G	15
	Needles 16G	18
	Needles 20G	15

	Needles 22G	15
	Syringes, disposable, packs of 10 x 5 ml.	6
	Syringes, disposable, packs of 10 x 10 ml	6
	Bottles, 1000 ml washing bottle with screw cap and teat	3
	Lactate IV fluid, 500 ml.	15
	Shell, 40 x 60 cm	30
	Shell, 60 x 80 cm	30
	Shell, 80 x 120 cm	24
	Bandages, el. 6 cm	18
	Bandages, el. 8 cm	36
	Bandages, el. 10 cm	36
	Bandages, el. 12 cm	18
	Swabs, Gauze, set, 5 pct.	30
	Swabs, non-alcoholic, drum	45
	Tape, 5 cm x 5 m, leucoplast	3
	Tape, 5 cm x 5 m, white	3
	Tape, 2,5 cm x 5 m, leucoplast	3
	Tape, 2,5 cm x 5 m, white	3
	Skin disinfectant, 50 ml.	3
	Gloves, vinyl, size medium	9
	Gloves, vinyl, size large	9
	Dressings, gauze, 10 x 10 cm	15
	Insulation blanket, aluminum silver foil	6
	Woolen blanket, size at least 145 x 225 cm	1