

Terms of Reference

National or International consultant: National consultant

Description of the assignment (Title of consultancy): Provision of national individual consultancy services for “coaching youth on advocating Lebanon’s anti-corruption agenda”

Project Title: Anti-Corruption for Trust in Lebanon (ACT Lebanon) ID 00122350

Period of assignment/services: 4 months - 30 working days.

1. Background / Project Description

UNDP launched the Anti-Corruption for Trust in Lebanon Project in March 2019 to enable the adoption and measurable progress in the implementation of an integrated and targeted approach to preventing and combating corruption that is in line with Lebanon’s commitments under the UN Convention against Corruption (UNCAC) to which Lebanon is a State Party since 2009, the National Anti-Corruption Strategy (NACS) adopted by the Government in May 2020 and the SDG 2030 agenda. It is also aligned with the Reform, Recovery and Reconstruction Framework (3RF).

The Project focuses on the achievement of four outputs:

Output1: Capacity to oversee and monitor national anti-corruption strategy institutionalized and supported.

Output2: Specialized anti-corruption legislations enacted and supported for effective implementation.

Output 3: National Anti-Corruption Institution operationalized and strengthened.

Output 4: Corruption risk management mechanisms integrated in key vulnerable sectors.

Moreover, Lebanon is moving forward in the legislative anti-corruption agenda, as the country’s first-ever national anti-corruption strategy, which was developed within this framework and adopted by the Council of Ministers in May 2020, provides a solid and detailed vision for moving forward. Future reform efforts would also benefit from building on the achievements made and lessons learned in the context of related initiatives including in Parliament, the judiciary, civil society and the business community. This includes, among other things, the key anti-corruption legislative reforms that were adopted in recent years on access to information (2017) and its amendment (2021), whistle-blower protection (2018) and its amendment (2020), the establishment of national anti-corruption institution (2020), asset and interest declaration and anti-illicit enrichment (2020), and asset recovery (2021), and ongoing efforts to tackle gaps in laws and regulations and the implementation thereof.

A significant component of the project entails raising awareness on thematic and legal topics related to anti-corruption as well as the role of youth in the implementation of Lebanon's first National Anti-Corruption Strategy NACS. For that purpose, UNDP is building on its successful track record of engaging youth groups and students in advocating socio-economic reforms, by ramping up their knowledge in relation to:

- Lebanon's commitments towards the implementation of the United Nations Convention Against Corruption (UNCAC) and
- Lebanon's specialized anti-corruption legal framework
- The National Anti-Corruption Strategy (NACS) 2020-2025
- Lebanon's scores on global and regional anti-corruption indicators

A full-fledge training on advocacy has been conducted, where 17 Lebanese young men and women built their capacities on comprehending concepts of advocacy and linking them to the National Anti-Corruption Strategy. The youth have followed a methodology to identify a specific area in the NACS to target in their advocacy plan, that is, public procurement.

This effort is yet to be translated into actionable workplan, with clear objectives, indicators, budget and allocation of available human resources, followed by direct implementation by the youth group.

Based on the above, UNDP is seeking to contract a consultant to build on the process completed thus far, by coaching the youth on drafting the advocacy plan and implementing it.

2. Scope of work

Under the supervision of ACT Project Manager and in close coordination with the project coordination officer, the consultant will be responsible for:

Drafting of advocacy plan:

- Coaching the youth group on shaping their advocacy campaign by drafting the advocacy plan, from the anti-corruption perspective, including identifying specific objectives, outcomes, timeframe, required human and financial resources, indicators, risks and their mitigation.
- Coaching the youth on mapping the stakeholders and identifying the target audience for their advocacy campaign.
- Coaching the youth on setting up their monitoring framework, from an advocacy perspective, and eventually set up overall evaluation of the initiative.

Execution:

- Assuring that the advocacy plan is fully executed by coaching the youth throughout the entire execution phase, by regular and direct follow up,
- Supporting the youth in identifying bottlenecks and risks to implementation from an advocacy perspective.

- Coaching the youth on optimizing the use of limited human and financial resources while maximizing the results,
- Supporting the youth implementing the monitoring framework, and applying modifications to the plan when needed,
- Connecting the youth to key stakeholders that could support them in implementation,

Reporting and Recommendations:

Following the execution, the expert will support the youth in:

- evaluating their advocacy initiative, identifying the loopholes and develop a lesson learned and recommendations document.
- Producing a final report.

It should be noted that a public procurement specialist will be supporting in drafting and execution from a technical perspective.

3. Expected Outputs and deliverables

The consultant is expected to complete and submit the deliverables as follows:

Deliverables/ Outputs	Estimated Duration to Complete	Number of working days	Review and Approvals Required
Deliverable 1: Advocacy plan is drafted	1 months from the contract signature date	8	Project manager and coordination officer of ACT Lebanon Project
Deliverable 2: Advocacy plan is implemented	3 months from contract signature date	20	Project manager and coordination officer of ACT Lebanon Project
Deliverable 3: A final report detailing the build-up process, evaluation, and recommendations for the future is submitted.	4 months from contract signature date	2	Project manager and coordination officer of ACT Lebanon Project

4. Institutional arrangements

- The work is expected to start upon contract signature;

- The consultant will work in close coordination with ACT project coordination officer and under the overall guidance of ACT project Manager.
- ACT project will be responsible for providing the consultant with all necessary materials related to the project in a timely thorough manner. He/she will be also responsible to provide clarifications and facilitation of the work.
- The consultant will rely on his own means of communication and transportation. Transportation and communication fees of the consultant should be included in his financial offer.
- In the event of any delay, s/he will inform UNDP promptly so that decisions and remedial action may be taken accordingly. Delays that would affect the flow of the collaborative work and the delivery of outputs on schedule will lead to termination of contract; and
- Should ACT project deem it necessary, it reserves the right to commission additional inputs, reviews or revisions, as needed to ensure the quality and relevance of the work;

5. Duration of work

The duration of the consultancy is 4 months with 30 working days. The starting date is upon contract signature.

6. Duty station

The Duty station will be Beirut. s/he will be physically present in the trainings, unless advised otherwise by the project manager.

7. Requirements for experience and qualifications

I. Academic Qualifications:

Bachelor's degree in political science, international relations, public administration, business, or any related field.

II. Years of Experience:

- A minimum of 7 years of relevant work experience in capacity building, advocacy, developing advocacy/awareness raising programs, and youth engagement, in areas related to governance.
- Experience in developing advocacy plans,
- Experience in developing manuals/guides/courses, etc.
- Experience in capacity building workshops, involving CSOs, NGOs and youth.
- Extensive experience in building advocacy campaigns and ramping up the skills of advocates.
- Demonstrated knowledge of anti-corruption context in Lebanon, including the laws, initiatives, main stakeholders, etc.
- Experience in youth engagement through advocacy initiatives, trainings, capacity building, etc.
- Experience with UNDP and /or other UN agencies and INGOs is an asset.

III. Competencies:

- Excellent training and communications skills.
- Fluency in English and in Arabic.
- Good teamwork and interpersonal skills.

8. Scope of Price Proposal and Schedule of Payments

- 27% of the total contract value upon completion and acceptance of deliverable 1
- 73% upon completion and acceptance of deliverables 2&3.