



INDIVIDUAL CONSULTANT PROCUREMENT NOTICE

ADVERTISEMENT

INDIVIDUAL CONSULTANCY FOR THE REVIEW OF WMA IMPLEMENTATION STRATEGY (2013 – 2018) AND DEVELOP A NEW STRATEGY AND WMA CAPACITY DEVELOPMENT PLAN 2022 - 2027

Date: 29 March 2022

Procurement Notice No.: IC/TZA/2022/UNDP- 005

Duty Station: Dar es Salaam

Eligibility: **National Consultant** (Female Candidates are highly encouraged to apply)

Description of the assignment

- Review relevant supporting/background information and documents about the WMA implementation strategy (2013 – 2018);
- Review the actual implementation of the strategy; analyze and provide emerging trends in the community engagement initiatives and outcomes in natural resources management for their socio-economic wellbeing and challenges faced by the country in the processes to effectively engage communities. The Project's Baseline Survey Report will also be a relevant source of information about current trends in community livelihoods and engagement in anti-IWT activities. Within the Baseline Survey Report, special attention should be devoted to the information collected to build Mandatory Indicator 2 of the Project's Results Framework. The review should also take into consideration existing and potential collaborative efforts in community engagement in wildlife management for sustainable socio-economic development in Tanzania and beyond

Project name: "Combating poaching and the illegal wildlife trade in Tanzania through an integrated approach"

Period of Assignment/Services: 30 working days spread in April and July

Separate technical and financial proposals detailing understanding of the TOR, Assignment methodology and work plan should be submitted through; icprocurement.tz@undp.org not later than **Friday 08 April 2022 at 10:00 hrs. (Local time)**:

IMPORTANT NOTE: The reference of the IC Procurement Notice No. IC/TZA/2022/UNDP-005 ("Individual Consultancy for the Review of WMA Implementation Strategy (2013 – 2018) and develop a new Strategy and WMA Capacity Development Plan 2022 - 2027").

Any request for clarification must be sent in writing, or by standard electronic communication to the e-mail address: tenders.tz@undp.org. UNDP Tanzania will respond in writing or by standard electronic mail to the requestor and share the answer with all invited offerors without identifying the source of inquiry. Please Quote/Ref/: IC/TZA/2022/UNDP-005 ("Individual Consultancy for the Review of WMA Implementation Strategy (2013 – 2018) and develop a new Strategy and WMA Capacity Development Plan 2022 - 2027") in all inquiries;

1. BACKGROUND

Tanzania has been implementing the concept of community engagement in the management of wildlife for more than four decades. Engagement of the community was deemed appropriate in order to protect wildlife resources outside the protected areas. In 1998 the government enacted the Wildlife Policy which provided policy directive for the engagement of the community. The Policy was revised in 2007 to devolve more powers to community through the establishment of Wildlife Management Area (WMA) on village lands. The concept of WMA is underpinned by the Wildlife Conservation Act No. 5 of 2009 and Wildlife Conservation (Wildlife Management Area) Regulations, 2018 as revised in 2020. The implementation of WMA in Tanzania has recorded a number of successes including but not limited to increase in sense of ownership of wildlife by the community, increase in land set aside for conservation of wildlife outside the protected areas, support to community-initiated project etc....etc.

2. DUTIES AND RESPONSIBILITIES

For detailed information on the tasks to be performed and expected deliverables, please refer to the Terms of Reference (TOR) attached.

3. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS:

Academic Qualifications:

Profile of the National Consultant

Education:

Master's degree or higher or equivalent in a relevant field such as Wildlife/forestry & Natural Resources Management, Environmental law, biodiversity protection or other relevant related socio-sciences.

Experience:

- Minimum of ten (10) years of professional working experience in the field of wildlife environment and natural resource management, preferably at the community level.
- Experience in working on wildlife management and law enforcement preferably in developing policies, or strategies related but not restricted to the field of natural DocuSign Envelope ID: C8C5B502-0B55-452A-B054-EDA3F3995B9F TOR for IC for the Review of WMA Strategy and develop WMA Capacity Development Plan 6 resource management, law enforcement related to illegal wildlife trade and anti-poaching and/or trade in wildlife species products
- Demonstrated capacity to apply tools/approaches for Results Based Management and Monitoring and Evaluation.
- Knowledge of methodologies for local solutions to economic empowerment and income generation options
- Good knowledge on poaching, trafficking of wildlife specimens, source, transit, and drivers of community involvement in such crimes.
- Demonstrated experience in leading the development of strategic documents in the public sector, such as operational plans, business, and strategic plans
- Proven knowledge and experience in wildlife management policies and conservation programmes desirable
- Fluent in written and spoken English

4. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS:

NOTE: Technical and Financial Proposals must be submitted separately. The two must NOT be combined.

i. TECHNICAL PROPOSAL

Interested Individual Consultants must submit the following documents/information to demonstrate their qualifications:

- (i) Explanation on why they are the most suitable for the work.
- (ii) Provide a brief methodology on how they will approach and conduct the work.
1. **Personal CV** including past experience in similar projects and at least 3 references with valid contact details (Please clearly indicate names, valid telephone numbers and e-mail addresses of referees).

ii. FINANCIAL PROPOSAL

The financial proposal shall specify a **total lump sum amount**, and payment terms around specific and measurable (qualitative and quantitative) deliverables (i.e. whether payments fall in installments or upon completion of the entire contract). Payments are based upon output (For detailed payment schedule, please refer to the TOR attached). In order to assist the Requesting Unit in the comparison of financial proposals, **the financial proposal will include a breakdown of this lump sum amount.**

Travel:

In the case of unforeseeable travel, payment of travel costs including tickets, lodging and terminal expense should be agreed upon, between the respective Business Unit and individual Consultant, prior to travel and will be reimbursed.

Proposed format for submission of Financial Proposal:

S/N°	Item/Description	Amount (TZS)
1.	Professional Fee (number of working day x Daily Rate)	
2.	Other expenses (please specify if any)	

5. EVALUATION METHOD

Individual Consultants will be evaluated based on the following methodology:

Cumulative Analysis:

The contract will therefore be awarded to the Individual Consultant whose offer has been evaluated and determined as both:

- Responsive/compliant/acceptable, and
- Having received the highest score out of the pre-determined set of weighted technical and financial criteria specific to the solicitation:

* Technical Criteria weight: 70%

* Financial Criteria weight: 30%

Only candidates obtaining a minimum of 49% points in the technical evaluation will be considered for the Financial Evaluation.

Criteria	Weight	Max. Point
<u>Technical:</u>	<u>70%</u>	<u>70</u>
• Master's degree or higher in a relevant field such as Wildlife/forestry & Natural Resources Management, Environmental law, biodiversity protection or other relevant related sciences	10.00	
• Minimum of 10 years of professional experience in environment and natural resource management, specifically experience in working on wildlife enforcement	20.00	
• Evidence of undertaking similar assignments in previous engagements	10.00	
• Detailed methodology to undertake national strategy review including holding consultative meetings, target dates for delivering various milestones	30.00	
<u>Financial:</u>	<u>30%</u>	<u>30</u>

ANNEX 1 - TERMS OF REFERENCE (TOR)

ANNEX 2 - INDIVIDUAL CONSULTANTS GENERAL TERMS AND CONDITIONS

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Jeremiah Mallongo

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Jeremiah Mallongo

Operations Manager