

Terms of Reference
Africa Sustainable Finance Hub Programme/Portfolio Developer (IC)
UNDP Africa Sustainable Finance Hub

You are invited to bid on the following design programme:

Job Title	Africa Sustainable Finance Hub Programme Developer Consultant
Type of Contract	IC
Location	Home based with possibility of travel to Pretoria, South Africa
Languages Required	English
Closing Date	April 14, 2022
Expected Duration of Assignment	45 working days
Title	Africa Sustainable Finance Hub – Regional Facility Proposal

The Context: Financing for Development Picture in Africa

The COVID-19 pandemic has triggered the deepest recession in nearly a century. In Africa, at a macroeconomic level, the pandemic has led to a 2% contraction in GDP in 2020, with per capita incomes falling by almost 5%. The decline in trade affected especially primary commodity exporters, with an estimated loss of 17% in merchandise trade and a concomitant drop of 5% in public revenues. The combination of health and economic shocks together with lower prices for energy commodities have led to a 16% decrease in FDI. Remittance flows to the continent have also gone down by 12.5% in 2020. At the same time, debt vulnerabilities have increased on the continent as a result of stagnant ODA and a rise in debt levels, that is expected to rocket up to 56 % of the GDP in 2021.

At a microeconomic level, the pandemic has also had tremendous adverse impact on what constitutes the economic fabric of the continent. The informal economy is a dominant feature of the African, representing a significant share of the economy and employment in the respective countries. It accounts for between 50% to 80% GDP in Sub-Saharan Africa and has borne the brunt of Covid-19 impact. Despite providing employment and income opportunities for most, a crucial obstacle informal enterprises face is accessing capital and the inadequacy of the financial services offered by the established financial sector actors and systems in the marketplace. Such challenges are true for formal Small and Medium Enterprises as well, despite the recognized critical importance of supporting those for quick recovery post-Covid 19 and for the advancement of the SDG Agenda, as engines of growth and essential drivers of productivity in developing countries. The struggle of MSMEs to access financial services is well documented, and predates the pandemic. Illustratively, the World Bank estimates that the finance gap in sub-Saharan Africa (SSA) amounts to \$245bn for SMEs, and \$86bn for Micro-Enterprises.

The need for an integrated and sustainable approach to financing is greater now than it has ever been. The challenge is not just a financing gap but the alignment of the finance system. The catastrophes surrounding climate change and the collapse of biodiversity make it all the clearer that the current financial system is driving the world towards an unsustainable future. Recognizing that it's impossible for public domestic resources alone to meet the current investment, financing, and funding needs to restore that balance and nurture the process of a green transition that would capitalise on increased awareness of sustainability as a sine qua none condition to a healthy recovery, are crucial steps towards the solution. Building forward better will require an integrated vision of financing, where every actor (public and private) must play their part to achieve results in the three dimensions of sustainable development:

economic, social and environmental towards the realization of the SDG and the AU Agenda 2063 in line with the AAAA and the Paris Agreement.

Background: UNDP mandate on SDG Financing

UNDP's mandate, strengths and strategic approach to SDG Finance brings several unique added values. These include: 1) UNDPs integrated approach to SDG financing in its holistic focus on public and private financing in a domestic and international context rooted in the SDGs. 2) The focus on linking planning and financing - UNDP has an established a niche supporting national planning processes with a focus on strengthening the link between planning functions and financing policies at the level of the SDGs overall is unique among international actors. 3) UNDP's role as SDG integrator. UNDP's SDG integration offer is composed of four areas, to which finance is one. UNDPs integrator is about promoting the whole-of-society in the SDG Financing dialogue and thus promoting key concepts of Economic Governance. 4) UNDP's country presence: UNDPs added value is its country presence, which is complemented with the regional level work to capitalize on its good practices and lessons learned, while following a bottom up approach to influence regional and global Financing agendas.

The Strategic Offer of UNDP Africa Bureau considers Financing for development as a foundational enabler, underpinning and contributing to its six strategic areas including structural economic transformation, natural resource governance, climate change, affordable and sustainable energy, women and youth empowerment, and peace and security. The Offer is aiming at Reposition UNDP as a leading advocate of development finance beyond aid in Africa. Helping improve access to finance, setting up the right instruments for leveraging private and other non traditional finance sources, ensuring equal access, and minimizing financing costs. The Offer indicates that *Africa's approach to development financing must reflect the need for the continent to build forward stronger, more equitably, and more sustainably in the wake of the COVID pandemic.*

UNDP's Africa Sustainable Finance Hub was created to deliver on UNDPs mandate and strategic approach for SDG financing in the Africa region and covers activities related to regional and country level support in financing the implementation of the National development priorities of African countries, aligned with the Sustainable Development Goals by 2030, the Africa Union Agenda 2063 and the Paris Agreement.

Africa Sustainable Finance Hub – the Africa SDG Financing Platform

The UNDP Africa Sustainable Finance Hub is seeking to establish a portfolio of advisory, and programmatic support to country offices - The SDG Financing Platform. The platform will provide a package of regional support and bring partners together with the aim to support countries in the Financing for their SDG Priorities. At country level, the platform will aim at providing technical assistance support to relevant national (and sub-national) level stakeholders in their engagement with a range of other national and international actors to aggregate evidence-based analysis, to introduce policy and institutional reforms for strategies to finance national development plans, to catalyse private sector investment and share country knowledge and experiences. At Regional level, the platform will aim at fostering regional level dialogue on SDG related financing areas, including promoting the African vision in international economic governance Fora.

The Platform will work through the 4 planned Flagships of the Africa Sustainable Finance Hub following a portfolio approach on providing country and regional support on SDG Financing, including through the (1) Africa INFF Platform, (2) Digital Supply Chain Integration and Financial Inclusion for Agri-SMEs (3) Green Business and Private Investment for the Africa Promise (4) Accelerating SDG Investments in Africa.

The key role of Africa SDG Financing Platform will be to act as:

- a technical support facility providing tailored country support and developing methodologies and tools for governments to develop and operationalize the four planned flagships through its related country level implementation strategies.
- a knowledge-centred platform informing and facilitating dialogue across countries; identifying data, evidence, trends and key messages on the financing agenda from the region to distil and feed into global processes.

- a regional and country level broker of public-sector/government financing for the SDGs and collaboration with the private sector by identifying opportunities and reforms needed to facilitate private sector engagement, investment and development.

Scope of Work and Expected Outcome:

The programme developer (IC) is expected to support the development of a full-fledged programme/portfolio document that will serve as the the Africa SDG Finance Platform including the 4 planned flagship programmes, key functioning structures, and a nested results framework that aligns Africa Sustainable Finance Hub and Regional bureau outcomes (through the RBA Regional Programme), including referring with ongoing regional projects from a portfolio approach perspective¹.

In particular She/He will be responsible of the following tasks:

- Review existing documentation including the Draft Project Initiation Proposal for the original SDG Financing Facility, the concept notes of all the planned flagships, the Africa SFH progress reports (2020 and 2021) and strategic documents, including strategic offer brief, regional project documents and ongoing initiatives, reports, etc.
- Prepare a work plan with milestones and timelines for the development of the full Programme Portfolio Document
- Based on the desk review, drafting the initial skeleton/outline of the platform, including the Theory of Change to serve as basis of the narrative of the portfolio in the context of the Regional Programme;
- Map existing and potential partners, country and regional clients and relevant teams across RSCA, RBA and globally Sustainable Finance Hub (SFH) including within the GPN and develop a consultation plan to discuss the platform's Theory of Change and obtain critical inputs to feed into the programme/portfolio document;
- Develop the first complete consultation draft Programme Portfolio Document including the TOC, Programme portfolio activities, outputs, outcomes; SOPs, Programme M&E and Results Framework ,Management Arrangements and risk mitigation matrix for review and integrate feedback;
- Review resource needs and develop a draft communication plan and resource mobilization strategy;
- Present the Draft Programme Document – Africa SDG Financing Platform for validation
- Prepare documentation for Project Appraisal Committee and finalise joint program document integrating feedback.
- Developed a final version of the PPT on the new Regional Program Document and relevant brochure (visual materials).

Timelines

The duration of the assignment is 45 days between April to June 2022. During this period, missions are foreseen to Pretoria for consultations with stakeholders. In view of the COVID travel restrictions, these may be conducted virtually as feasible.

Duties and Responsibilities

The consultant will work closely with the Africa Sustainable Finance Hub Manager and the three team leads of the Hub, working closely with their respective teams. The consultant will be available to support the development of Africa SDG Finance Platform Programme Portfolio Document and related deliverables.

Deliverables

1. Desk review and submission of draft Project Initiation Plan (PIP), following the UNDP's PIP template , including the Structure of the SDG Finance Platform	April 27	30%
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¹ POPP programming standards (paragraph 30).

and Theory of Change (ToC) and the resources needs		
2. Mapping of stakeholders and consultation on their needs and priorities based on the draft ToC of the SDG Finance Platform		
3. Draft communications plan and resource mobilisation strategy		
4. Full Consultation draft of project document, following the UNDP's Project Document template : [PA will also maintain tracking doc] including complementary PPT for consultation process	June 3	30%
5. Final project document and relevant documentation for the Appraisal Committee[leaves leeway if needed]	June 17	40%

Competencies:**Corporate Competencies**

- Demonstrated commitment to UN mission, vision and values including working in a culturally diverse environment;
- Displays cultural, gender, religion, race, nationality and age sensitivity and adaptability;
- Demonstrates ability to function in a team environment and shares knowledge and experience.

Functional Competencies

- Excellent verbal and writing skills with strong academic, policy and finance/economic experience;
- Cognate experience in joint programming and the portfolio approach, including ability to write, synthesise ideas and formulate integrated programs for transformative impact;
- Outstanding analytical and negotiations skills. Ability to present coherent and convincing positions both in writing and orally. There must be evidence of similar works done in the past on programme design and development including issues related to partnerships and coordination;
- Strong ability to take initiative to move complex processes forward to achieve articulated results, work at varying levels and on different initiatives simultaneously (personal organization and ability for multi-tasking). The consultant must also possess ability to work under pressure and to accommodate change; and
- Demonstrable networking capability, interpersonal skills and strong ability to promote team work.

Required Skills and Experience:**Education:**

- A university Masters' degree in the fields of Development Finance, Economics, Programme development and Management

Experience:

- At least 7 years of professional experience in development programmes design and management;
- Professional experience in the area of development finance, both traditional and new areas of sustainable finance and investments including digital and green financing.
- Prior professional experience with International Organizations in multi-cultural settings and multi-stakeholder processes, preferably in the region;
- Substantial experience in programme design for international development organisations and Results-based Management;
- Knowledge of designing communication and resource mobilisation strategies, including through partnerships building;
- Demonstrated strong analytical and communication capacity.

Language and IT Skills:

- Excellent written and oral English communications skills. Fluency in any of other UN Languages spoken in Africa would be an added advantage; and
- Fully literate in terms of software and e-networking.

Travel

Payment of travel costs including tickets, lodging and terminal will be covered by UNDP RSCA.

Evaluation Criteria

Individual consultants will be evaluated based on a cumulative analysis taking into consideration the combination of the applicants' qualifications and financial proposal. The award of the contract should be made to the individual consultant whose offer has been evaluated and determined as:

- responsive/compliant/acceptable, and

- Having received the highest score out of a pre-determined set of weighted technical (CV/P11) and financial criteria specific to the solicitation.

Technical: 70 marks

Financial: 30 marks

Only candidates obtaining a minimum of 49 points (70% of the total technical points) would be considered for the Financial Evaluation. Criteria for Technical Evaluation would be as under:

- Educational Qualification: 20 marks
- Relevant Experience: 35 marks
- Suitability for the assignment: 15 marks
- Financial Criteria: (30% of the total evaluation) based on the total all-inclusive lump sum amount for professional fee for tasks specified in this announcement.

Submission of Proposal by April 14, 2022:

- CV with 03 references.
- Financial Proposal

Technical proposal: methodology and proposed work plan with timeline

Any request for clarification must be sent by standard electronic communication to procurement.enquiries.za@undp.org. UNDP will respond by standard electronic mail and will send responses, including an explanation of the query without identifying the source of inquiry, to all consultants.