



INDIVIDUAL CONSULTANT PROCUREMENT NOTICE (RE-ADVERTISEMENT)

Date: 21 April 2022

Country: Indonesia

Description of the assignment: Advisor for Technical Assistance to support the Supervisory Board of Corruption Eradication Commission (KPK)

Project name: United Nations Office on Drugs and Crime Sub-Programme Anti-Corruption

Period of assignment/services (if applicable): 45 working day, within May 2022 – September 2022

Proposal should be submitted by email to bids.id@undp.org no later than 5-May-2022 at 17.00 hrs (GMT +7)

Any request for clarification must be sent in writing to: rida.trisna@undp.org cc. Fathia.Shabrina@undp.org which will be responded in writing or by standard electronic mail and will send written copies of the response, including an explanation of the query without identifying the source of inquiry, to all

1. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS.

Interested individual consultants must submit the following documents/information to demonstrate their qualifications:

1. Technical Proposal:

- (i) Explaining why you are the most suitable for the work
- (ii) Provide a brief methodology on how they will approach and conduct the work

2. Financial proposal

3. Filled out and duly signed P11 with min. 3 referees

4. Copy of Educational Certificate

2. FINANCIAL PROPOSAL

- **Lump sum contracts**

The financial proposal shall specify a total lump sum amount, and payment terms around specific and measurable (qualitative and quantitative) deliverables. Payments are based upon output delivery. Payments fall in installments in line with the timeline of outputs delivery specified in the ToR. For travels, all travel related cost (ticket, perdiem, accommodation, terminal transport) should be excluded from your lumpsum financial proposal since this will be paid directly by the project.

ANNEX

ANNEX 1- TERMS OF REFERENCES (TOR)

ANNEX 2- INDIVIDUAL CONSULTANT GENERAL TERMS AND CONDITIONS

ANNEX 3 – CONFIRMATION OF INTEREST AND SUBMISSION OF FINANCIAL PROPOSAL

Note:

- 1) Only selected candidate will be notified.
- 2) The selected candidate will be required to provide additional personal information i.e. reference check, release letter (for government official employee only), full medical checkup for consultant above 65 years old who will be required to travel
- 3) UNDP encourage women and disabled candidates to apply
- 4) Selected candidate must demonstrate commitments to promote gender equality. Behavior demonstrating discrimination (sex, race, national origin, ethnicity etc.), harassment, sexual exploitation and abuse, mobbing, abuse of authority, retaliation, exclusion/isolation and so on **will not be tolerated**