



## GENERAL INFORMATION

**Title:** *Policy Engagement and Facilitate the Implementation of Government Regulation related to Law No. 5 of 2018 and NAP on PCVE*

**Project Name:** *Preventing Violent Extremism through Promoting Tolerance and Respect for Diversity (PROTECT) Project, Phase II*

**Reports to:** National Project Manager

**Duty Station:** Jakarta

**Expected Places of Travel (if applicable):** N/A

**Duration of Assignment:** 100 working days within 12 months

## REQUIRED DOCUMENT FROM HIRING UNIT

<input checked="" type="checkbox"/>	TERMS OF REFERENCE
4	<b>CONFIRMATION OF CATEGORY OF LOCAL CONSULTANT, please select:</b>
	(1) Junior Consultant
	(2) Support Consultant
	(3) Support Specialist
	<b>(4) Senior Specialist</b>
	(5) Expert/ Advisor
	<b>CATEGORY OF INTERNATIONAL CONSULTANT , please select :</b>
	(6) Junior Specialist
	(7) Specialist
	(8) Senior Specialist
<input checked="" type="checkbox"/>	APPROVED e-requisition

## REQUIRED DOCUMENTATION FROM CONSULTANT

<input checked="" type="checkbox"/>	P11 or CV with three referees
<input checked="" type="checkbox"/>	Copy of education certificate
<input checked="" type="checkbox"/>	Completed financial proposal
<input checked="" type="checkbox"/>	Completed technical proposal

### **Need for presence of IC consultant in office:**

- ☐ ☒ partial (A regular meeting will be conducted through online/offline)
- ☐ intermittent (explain)
- ☐ full time/office based (needs justification from the Requesting Unit)

### **Provision of Support Services:**

Office space: ☐ Yes ☒ No

Equipment (laptop etc): ☐ Yes ☒ No

Secretarial Services ☐ Yes ☒ No

If yes has been checked, indicate here who will be responsible for providing the support services: < Enter name >

## I. BACKGROUND

### *a) Briefly describe the project rationale / background and the objectives of the project*

In the last decade, Indonesia has experienced the threat of violent extremism and the spread of terrorist ideology by extremist groups, inspired by the Islamic State. The country has faced massive security concerns in numerous attacks, since the Bali bombings, the suicide bombing in Jakarta in 2016. As such, the country has experienced an increasing trend of attacks from Violent Extremist groups. The latest ones occurred in Surabaya, 2018, have transformed the patterns of the violent act in the violent extremism, resulting in the increased number of victims in deadly attacks and the involvement of women and children, acting as perpetrators of the attack.

In response to that situation, many actors have been actively engaged to prevent violent extremism. Those actors include the government of Indonesia, CSOs, academics, and religious-based mass organizations, and UN Agencies. They have been involved in the development of the policy-making including, in the areas of law enforcement and community-based approach that aimed to reduce the risk of violent-extremism leading to terrorism.

Based on the Secretary-General's Plan of Action to Prevent Violent Extremism and Sustainable Development Goals (SDGs) 16: Peace, Justice and Strong Institutions, the United Nations Development Programme (UNDP) and the European Union has launched the project "Preventing Violent Extremism through Promoting Tolerance and Respect for Diversity" (PROTECT), aiming to reduce the risk of violent extremism in the region by taking a preventive and welfare approach with core respect to human rights, and gender mainstreaming in South-East Asia. The PROTECT project is a regional project, which is being implemented in four countries of South-East Asia: Thailand, Philippines, Malaysia, and Indonesia.

In recent years, the number of violent and extremist acts has been increasing both globally and domestically. Since 2002, eight out of nine regions in the world have experienced an increase in terrorism. From 2006 to 2016, deaths caused by terrorism rose by 67 percent, and the acts of terrorism are predicted to continue in years to come (Global Terrorism Index, 2017), and when we refer to the Global Terrorist Index, 2019, the total deaths from terrorism are now down over 52 percent from their peak in 2014. Although the total number of deaths from terrorism has fallen, the impact of terrorism remains widespread. Conflict remains the primary driver of terrorism, with over 95 percent of deaths from terrorism occurring in countries already in conflict.

Fortunately, in this susceptible condition, both state and non-state actors have been collaboratively responding to the issues. At the state level in Indonesia, the Indonesian National Counter-Terrorism Agency of Indonesia (BNPT), has made serious endeavors formulating a national policy framework for countering violent extremism called "*Rencana Aksi Nasional Penanggulangan Ekstremisme berbasis Kekerasan yang Mengarah pada Terorisme*" (RAN PE)/National Action Plan on Preventing and Countering Violent Extremism (NAP P/CVE) that leads to Terrorism.

Since 2017, the Government of Indonesia already initiated the development of the NAP P/CVE. Therefore, the first phase of the PROTECT Project provided extensive support to accelerate the issuance of the NAP on P/CVE through several activities. As a result, in December 2019, BNPT successfully submitted the final draft of the Presidential Regulation regarding the NAP on P/CVE to the Ministry of Laws and Human Rights for further process of its issuance, and in 6 January 2021, the President of the Republic of Indonesia officially signed the Presidential Regulation No. 7 of 2021 concerning the National Action Plan on Preventing and Countering Violent Extremism that Leads to Terrorism. After its issuances, a lot of policy support to implement the NAP are required, where the second phase of PROTECT can contribute to ensure the NAP on PCVE both at national and sub-national level is properly implemented.

In addition, the project seeks to continue to work with women and youth, to enhance the capacity and resilience towards the extremist narratives and processes of radicalization. All the proposed activities are evidence-based where intervention is required, building on the research findings of the 1<sup>st</sup> phase of the PROTECT project. For example, enabling factor of the radicalization process was identified by the research on the role of the state- university mosques, such as the fact that the dissemination and recruitment process already modified to respond to the issuance of the Government Regulation in Lieu of Law No. 2 of 2017 regarding the mass organization, and that student activity unit has been utilized as a part of recruitment mechanism, dormitory, loan, and some mentoring scheme has been provided by the so-called “radical group”. Based on this finding, the project will address this issue through policy engagement with the government as well as capacity building of youth to promote positive narrative.

Lastly, the project aims to contribute to fill in the current knowledge gap on violent extremism in Indonesia and South East Asia through several pieces of research.

***b) Briefly describe the context of the required services***

Since 2017, the Government of Indonesia is committed to counterterrorism and violent extremism as demonstrated by formulating the National Action Plan on Preventing and Countering Violent Extremism that leads to Terrorism, led by the National Counter-Terrorism Agency (BNPT). In January 2019, the President of the Republic of Indonesia issued the Initiative Permit (*Izin Prakarsa*) of the NAP on P/CVE and has assigned BNPT as the main government institution that responsible for the development and finalization of the NAP on P/CVE. The first phase of the PROTECT project has built intensive engagement with BNPT and other relevant Ministries by providing extensive support to the acceleration of the issuance of NAP on P/CVE through several activities, such as the series of Focus Group Discussion (FGD) to finalize NAP on P/CVE. These series of FGDs have contributed significantly to the advancement of NAP on P/CVE document, for instance:

1. Adjusted the number of pillars based on the Internal Governance Regulations of BNPT to 3 (three) pillars:
  - i. Prevention consists of preparedness, counter-radicalization and deradicalization;
  - ii. Law Enforcement and Strengthening the National Legislative Framework; and
  - iii. Partnership and International Cooperation.
2. Increasing the consistency in the Matrix of NAP on P/CVE (Appendix to Presidential Regulation No. 7 of 2021).
3. Provided technical assistance by hiring a consultant on legal drafting to work on NAP on P/CVE related documents to ensure the consistency of legal terms used in all document.
4. Supported the development and publication of the Monitoring and Evaluation (M&E) Guidelines for the NAP on P/CVE

The formulation of NAP on P/CVE is part of the translation of Law No. 5 of 2018, where several operational regulations are mandatory to be formulated by the Government to ensure that the law is fully equipped with technical operational regulation required in the field as mandatory and mentioned in the law and enforced effectively.

The Action Plan is a coordinated strategies and programme for the Government and CSOs that aims to response to any potential violent extremism and terrorism acts and manifested in 3 (three) pillars: 1) the Pillar of Prevention, including Preparedness, Counter-Radicalization and Deradicalization; 2) the Pillars of Law Enforcement, Witness, and Victim Protection, and Strengthening of the National Legislative Framework; and 3) the Pillars of International Partnership and Cooperation. The Action Plan pay attention on several things including the protection of children as mentioned in the Focus 6: Prevention of radicalism and criminal acts of terrorism for children group (preparedness) which identify the problem of the integration of child protection from radicalism and criminal acts of terrorism has not

been maximally integrated. This issue has been responded as mentioned in the appendix through the development of Strategy and PCVE action such as the implementation of the action of the Regulation of the Minister of Women's Empowerment and Child Protection No. 7 of 2019 concerning the Guideline for the Protection of Children from Radicalism and Criminal Acts of Terrorism. The regulation used as a reference for relevant Ministries/Institutions, local governments, and institutions to provide protection for children from radicalism and terrorism. To ensure the effectiveness in implementing the regulation, the IC is expected to work and assist the Ministry of Women Empowerment and Child Protection in implementing the Ministerial Decree by conducting the number of policy engagement activities.

In addition, considering the NAP on P/CVE is entering the implementation phase after its official launching in June 2021, strengthening the communication strategy is being one of the focuses of the action plan. The statement is stipulated under Focus 3: Increasing the effectiveness of the campaign to prevent violent extremism that leads to terrorism among vulnerable groups (counter-radicalization). In light of this, the formulation of the Roadmap of Communication Strategy is imperative to support the implementation of the NAP on PCVE by related institutions, both from government and CSOs.

In addition to this consultancy, the project is expected to explore the cooperation with the private sector, particularly in the field of digital and online platform, including social media considering the number of hoax, hate speech, fake news, misinformation and disinformation spread in social media and can be reached out by the number of people. Therefore, the project will strengthen the engagement with Private Sector in developing the Code of Conduct Policy in Digital and Online Platform related to hate speech and P/CVE to give them the right to disrupt sites from the negative and radical content and narratives.

Lastly, the project will also maximize the engagement with Ministry of Communication and Informatics to develop online learning materials on PVE for students. This online materials aim to increase the capacity and familiarity in the usage of internet for students in accessing the positive contents.

c) *Emphasize the relevance/purpose of the work required and how it is linked to the project context*

The project plan to conduct number of policy engagements and facilitate the drafting of government regulation as mandatory by Law No. 5 of 2018. Under the Law No. 5 of 2018 there are several mandatory government regulations that should be formulated, as below:

1. Government regulation on the Protection of the Victims (article 34A, 35A and 36)
2. Government Regulation on the National Preparedness (article 43B verse 5)
3. Government Regulation on the Countering Radicalization (article 43C verse 4)
4. Government Regulation on the deradicalization (article 43D verse 7)
5. The Arrangement of the Organizational Structure and Governance of BNPT article 43H)
6. The Role of the Indonesian National Army (article 43I)
7. The regulation of the House of Representatives, concerning the formation of an Oversight Team of Countering Terrorism (article 43J)

In the context of Law No. 5 of 2018 as an umbrella of regulation on the eradication of Terrorism crimes has translated to the formulation of NAP on P/CVE. Those operational regulations will have a direct impact to the implementation of the NAP on PVE, considering that the NAP on PVE also refer to those laws and incorporate several values and spirit from those laws in the Presidential Regulation on NAP on PVE and the matrix as well, therefore, the development of operational regulation will have a direct impact to the objective that also emphasize under the NAP on PVE.

One of the focuses from NAP on P/CVE that have been consulted by the Project Partners that will support the implementation of NAP on P/CVE as stipulated in the Focus 6 on the

Prevention of radicalism and criminal acts of terrorism for children group (preparedness) which identify the problem of the integration of child protection from radicalism and criminal acts of terrorism has not been maximally integrated. Therefore, the IC will work to assist the Government of Indonesia in the implementation of the Decree of Minister of Women Empowerment and Child Protection No. 7 of 2019 concerning the Guideline for Protection of Children from Radicalism and Terrorism through some policy engagements.

On another side, NAP on P/CVE also emphasize the need to strengthen the Communication Strategy as stipulated in the Focus 3 to increase the effectiveness of the campaign to prevent violent extremism that leads to terrorism among vulnerable groups (counter-radicalization). In light with this, the IC expects to assist the Government of Indonesia in formulating the Roadmap of Communication Strategy of NAP on PCVE. In addition to this consultancy, there is also need to strengthen the engagement with Private Sector in developing the Code of Conduct Policy in Digital and Online Platform related to hate speech and PVE.

As also identified under Focus 3 of NAP on P/CVE (Pillar 1: The Prevention), the material on the prevention onf violent extremism that leads to terrorism is imperative to be incorporated in the formal education curriculum and students activities from primary to higher levels. For that reason, through the engagement with the Ministry of Communication and Informatics, the IC will work closely with the Ministry in developing the online learning material on PVE for the students, in particular at the junior and senior high school level, as they are identified as vulnerable group and also targeted group for recruitment by intolerant movement through many available channels, in particular through social media and internet.

*d) List and describe the stakeholders for the project.*

The PROTECT Project will be implemented for and with direct participation and close partnership with:

1. The National Government, such as:
  - The Coordinating Ministry for Human Development and Cultural Affairs
  - The Coordinating Ministry for Political, Legal, and Security Affairs
  - The National Counter-Terrorism Agency (BNPT)
  - The National Development Planning Agency (Bappenas)
  - The Ministry of Home Affairs
  - The Ministry of Women Empowerment and Child Protection
  - The Ministry of Communication and Informatics
  - The Ministry of Laws and Human Rights
  - The Ministry of Religious Affairs
  - The Ministry of Education and Culture
  - Indonesian Witness and Victim Protection Agency (LPSK)
  - The relevant Government counterparts.
2. The Local Government
3. Civil Society Organizations (CSOs), and Private Sectors.

*e) If applicable, explain thoroughly the peculiarity of the setting of the project or the work required, if any (e.g., security risks involved in conducting the work in certain communities, certain cultures and practices unique to the stakeholders, etc.)*

The main issue of the current activities is that after the anti-terrorism law (Law No. 5 of 2018 regarding Amendment to Law No. 15 of 2003 concerning Determination of the Replacement of Government Regulation in lieu Law No. 1 of 2002 regarding Eradication Criminal Action of Terrorism to be a Law) was enacted, it is required to set up various operational regulations so that the law can be enforced effectively, which already facilitated by government thorough the issuance of several government regulations as mandatory on the law, as well as other government initiative refer to the Law No. 5 of 2018, such as the issuance of NAP on PCVE



through Presidential Regulation No. 7 of 2021.

The IC will facilitate some policy engagement required to support the implementation of government regulation related to Law No. 5 of 2018, in particular the Presidential Regulation No. 7 of 2021 concerning the National Action Plan on Preventing and Countering Violent Extremism that Leads to Terrorism (2020 -2024).

*f) Provide information available that will help IC to understand the context of the work, such as publications, reports, etc.*

In line with the project, the information on the PROTECT project is available mainly by reading the project documents and the presentation materials including the factsheet on the project.

Other relevant documentation that could clarify the context of the work for the IC Consultant is:

- The PROTECT Project Document developed for CO Indonesia
- The Description of Action developed by BRH
- Law No. 5 of 2018
- Government Regulation in Lieu of Law No. 2 of 2017
- Presidential Regulation No. 7 of 2021 concerning the NAP on P/CVE
- Regulation of the Minister of Women Empowerment and Child Protection No. 7 of 2021 concerning Guideline for the Protection of Children from Radicalism and Criminal Acts of Terrorism.

The relevant documentation will be available and or given only to the selected consultant.

*g) Provide information on important stakeholders, including donors, partners, implementing agencies and organizations*

The IC will work closely daily with the government counterparts of the PROTECT project, such as a visit to their offices to discuss the substance and content of the operational regulation drafted, etc. In more specific term, the IC will engage and collaborate with the National Counter-Terrorism Agency (BNPT), The Coordinating Ministry for Political, Legal and Security Affairs, Coordinating Ministry for Human Development and Culture Affairs, Ministry of Women Empowerment and Children Protection, Ministry of Communication and Informatics, Ministry of Laws and Human Rights, Ministry of Religious Affairs, Ministry of Education and Culture, Ministry of Home Affairs, and Witness and Victim Protection Agency, local Government, as well as some CSOs and Private Sectors.

## II. SCOPE OF WORK, ACTIVITIES, AND DELIVERABLES

### Scope of Work

*1. Briefly describe the required activities (scope, location, subjects, etc.) and other information that will help prospective Offerors understand the nature of the work*

Under the direct supervision of the National Project Manager of the PROTECT project, the consultant will:

1. Consult with BNPT, The Coordinating Ministry for Human Development and Coordinating Ministry for Political, Legal and Security Affairs, Ministry of Laws and Human Rights and other relevant stakeholders on issues relating to the drafting of the government regulation as mandatory by the Law No. 5 of 2018.
2. Consult with the Ministry of Women Empowerment and Child Protection on facilitating the policy engagement to support the implementation of Regulations of the Minister of

Women Empowerment and Child Protection No. 7 of 2019 concerning the Guideline for the Protection of Children from Radicalism and Criminal Acts of Terrorism, including the development of Strategy of Information, Communication, and Education (KIE) for Children Protection and support the adoption of the Ministerial Decree into the Sub-national regulation.

3. Consult with the Ministry of Communication and Informatics on the development of Roadmap of Communication of National Action Plan (NAP) on P/CVE, the drafting of Online Learning Materials on PVE for Students, and drafting the Code of Conduct Policy with the Private sector, especially Digital and Online Platform.
4. Determine methodology, design and work plan of the development of government regulations as mandatory by the Law No. 5 of 2018; submit inception report for review
5. Identify relevant stakeholders should be engaged for each specific government regulations
6. Map links with local government, NGOs, CSOs, Private sectors, and other entities to have their inputs on the drafting of the regulations
7. Conduct number of meetings with relevant stakeholder on drafting the regulations. This will be in the form of identifying government official to be engaged and invited to attend the meeting, forward invitation to those government official and resource persons required for the meeting. It will be part of the responsibility of IC to also drafting TOR for those meeting that will be reviewed by National Consultant and National Project Manager.
8. Other logistics work, such as booking venue, list of participants, will be prepared by project staff.
9. Submit reports for review, present the findings to the Project and relevant stakeholders through a meeting, make adjustments based on feedback for the final submission of the study
10. Conduct any other activity that promoted the achievement of output, as approved by the Project.

The expected outputs from the activities are:

1. Development of Strategy of Information, Communication, and Education (KIE) for Children Protection
2. Development of draft of Sub-National Regulations to support the adoption of the Regulation issued by the Minister of Women Empowerment and Child Protection No. 7 of 2019 concerning Guideline for the Protection of Children from Radicalism and Criminal Acts of Terrorism
3. Development of Roadmap of Communication of National Action Plan (NAP) on Preventing Violent Extremism that Leads to Terrorism (P/CVE)
4. Development of Online learning material on PVE for the students
5. Draft of Code of Conduct Policy with the Private Sector, especially Digital and Online Platform;
6. Inputs from government counterparts incorporated through FGD and meetings.

#### Expected Outputs and deliverables

Deliverables/Outputs	Estimated number of working days	Completion deadline	Review and Approvals Required
<b>Deliverable 1</b> <b>Inception report</b> detailing the work plan and methodology to ensure timely execution of deliverables, including the draft of the study of specific government regulations, strategy of policy engagement activities (e.g. number of Focus	8 days	May 2022	National Project Manager

Group Discussions, Coordination meeting) and stakeholders should be engaged.			
<p><b>Deliverable 2</b></p> <p>1. <b>Analysis of policy engagements</b> activities conducted with various government institutions and relevant stakeholders regarding the development of government regulations as mandatory by Law No. 5 of 2018 including the drafting the Operational Regulations as necessary/required, such as:</p> <ul style="list-style-type: none"> <li>• The review of government regulation issued as mandatory by the Law No. 5 of 2018</li> <li>• Proposed of policies engagement to be facilitated by the project as agreed by government counterparts</li> <li>• The Communication strategy of NAP on PCVE</li> <li>• Student as vulnerable group to be exposed on violent extremism and radicalism through internet and social media</li> </ul> <p>2. Progress report, including:</p> <ul style="list-style-type: none"> <li>• Update on the potential policy engagement to be facilitated by the project</li> <li>• Minute of meeting</li> <li>• List of participants and stakeholders engaged</li> <li>• Targeted institutions to be involved at national and sub-national level, both from government institutions and CSOs.</li> <li>• Recommendation from Policy Engagement Activities e.g. Focus Group Discussion (FGD), Coordination Meeting, etc.</li> <li>• Documentations: photograph, minute of meeting, media coverage, etc</li> </ul>	10 days	July 2022	National Project Manager
<p><b>Deliverable 3</b></p> <p>1. <b>Analysis of policy engagements</b> activities conducted with the Ministry of Women Empowerment and Child Protection and other related stakeholders to support the implementation of Minister of Women Empowerment and Child Protection's Decree No. 7 of 2019 regarding the Guideline for Protection of Children from Radicalism and Terrorism, including:</p> <ul style="list-style-type: none"> <li>• Developed first draft of Strategy of Information, Communication, and Education (KIE) for Children Protection draft; and</li> <li>• Developed the first draft of Draft of Sub-National Regulations to support the adoption of the Regulation issued by the Minister of Women Empowerment and Child Protection No. 7 of 2019 concerning Guideline for the Protection of Children from Radicalism and Terrorism</li> </ul> <p>2. <b>Analysis of policy engagements</b> activities conducted with the Ministry of Communication and Informatic:</p>	30 days	September 2022	National Project Manager



	<ul style="list-style-type: none"> <li>• The first draft of the Roadmap of Communication Strategy for the Implementation of NAP on PCVE</li> <li>• Developed first draft of of Online Learning Material on PVE for the Student</li> <li>• Developed the first draft of Code of Conduct Policy with the Private Sector, especially Digital and Online Platform</li> </ul> <p>3. Progress report, including:</p> <ul style="list-style-type: none"> <li>• Update on the work and achievement on implementation of the Regulation issued by the Minister of Women Empowerment and Child Protection No. 7 of 2019 concerning Guideline for the Protection of Children from Radicalism and Terrorism</li> <li>• minute of meeting</li> <li>• List of participants and stakeholders engaged</li> <li>• Recommendation from Policy Engagement Activities e.g. Focus Group Discussion (FGD), Coordination Meeting, etc.</li> <li>• Documentations: photograph, minute of meeting, media coverage, etc</li> </ul>			
	<p><b>Deliverable 4</b></p> <p>1. <b>Analysis of Policy Engagements</b> activities conducted with Ministry of Communication and Informatics, BNPT, Ministry of Education and Culture, Ministry of Religious Affairs, Ministry of Women Empowerment and Child Protection, Ministry of Communication and Informatics, and other related stakeholders, including:</p> <ul style="list-style-type: none"> <li>• Developed the second draft of Roadmap of Communication Strategy of National Action Plan (NAP) on Prevention of Violent Extremism that Leads to Terrorism (P/CVE) draft;</li> <li>• Developed the second draft of Online Learning Material on PVE for the Student; and</li> <li>• Developed the second draft of Code of Conduct Policy with the Private Sector, especially Digital and Online Platform.</li> <li>• Developed second draft of Strategy of Information, Communication, and Education (KIE) for Children Protection draft; and</li> <li>• Developed secondt draft of Draft of Sub-National Regulations to support the adoption of the Regulation issued by the Minister of Women Empowerment and Child Protection No. 7 of 2019 concerning Guideline for the Protection of Children from Radicalism and Terrorism</li> </ul> <p>2. Progress report, including:</p> <ul style="list-style-type: none"> <li>• Update on the work and achievement on implementation of the Regulation issued by the Minister of Women Empowerment and Child Protection No. 7 of 2019 concerning Guideline for the Protection of Children from Radicalism and Terrorism</li> <li>• minute of meeting</li> </ul>	45 days	January 2023	National Project Manager

	<ul style="list-style-type: none"> <li>• List of participants and stakeholders engaged</li> <li>• Recommendation from Policy Engagement Activities e.g. Focus Group Discussion (FGD), Coordination Meeting, etc.</li> <li>• Documentations: photograph, minute of meeting, media coverage, etc</li> </ul>			
	<p><b>A Final Report</b> which will be at least consist of:</p> <ol style="list-style-type: none"> <li>1. Completed summary of works and achievement based on progress report</li> <li>2. The final draft of policies issued and resulted by the project support, including the attachment of: <ul style="list-style-type: none"> <li>• Final draft of Strategy of Information, Communication, and Education (KIE) for Children Protection;</li> <li>• Final draft of Roadmap of Communication Strategy of National Action Plan (NAP) on Prevention of Violent Extremism that Leads to Terrorism (P/CVE);</li> <li>• Final draft of the Online Learning Material on PVE for the Student; and</li> <li>• Final draft of Code of Conduct Policy with the Private Sector, especially Digital and Online Platform.</li> <li>• Final draft of Sub-National Regulations to support the effort on adoption of the Regulation issued by the Minister of Women Empowerment and Child Protection No. 7 of 2019 concerning Guideline for the Protection of Children from Radicalism and Criminal Acts of Terrorism</li> </ul> </li> <li>3. Recommendation (opportunity, challenges, and lesson learned) for further interventions</li> </ol>	7 days	April 2023	National Project Manager

### 3. WORKING ARRANGEMENTS

#### Institutional Arrangement

The IC will report to the National Project Manager of the PROTECT project, that will directly supervise the IC Consultant for the reporting, approval and acceptance of the outputs. The IC Consultant work in close collaboration with the PROTECT team of the UNDP CO Indonesia office and other key parties.

The IC Consultant is expected to liaise, interact and collaborate for the development of government regulations as mandatory by Law No. 5 of 2018, support the implementation of Minister Women Empowerment and Child Protection Decree No. 7 of 2019 and development of Roadmap Communication of NAP on P/CVE with relevant stakeholders and the government counterparts of the PROTECT project. The IC consultant is expected to work in close consultation with related ministries.

The IC is expected to be flexible and adaptable in terms of working arrangements. The IC will work closely with the government institutions such as the National Counter-Terrorism Agency (BNPT), the Ministry of Women Empowerment and Child Protection, the Ministry of Communication and Informatics, the Ministry of Home Affairs, and the Ministry of Laws and Human Rights.

Due to COVID-19 situation, the IC Consultant is not allowed to conduct face-to-face meeting and any other policy engagement activities. Therefore, the IC Consultant is expected to change the modernity of the policy engagement activities by conducting the online/ virtual FGD and meeting.

The success of the project depends on the timely delivery of each component. The Consultant should ensure timely identification of potential risks and signal any delays in deliverables. The contract will be effective immediately upon signature by UNDP.

The Team of the PROTECT project at UNDP CO Indonesia will have the following responsibilities: (i) Provide relevant documents; (ii) Discuss and agree on the methodologies of the assignment; and (iii) Monitor and evaluate the progress of the assignment. The contract and payments will be performance-based and regularly assessed by the UNDP CO Indonesia. All travel expenses to and from the target area should be included in the financial proposal. The PROTECT project will not support the IC with facilities or supplies.

### **Duration of the Work**

Following the above requirements, the consultant is expected to work for a total of 100 working days in 12 months in Jakarta.

### **Duty Station**

The consultancy will be managed by the PROTECT project at UNDP CO Indonesia. The consultant's presence is required at the home-place and at the duty stations. In this regard, the IC is expected to work from home and in the workplaces for face-to-face meetings where the key state parties of the PROTECT project will conduct the activities, e.g. Focus Group Discussions (FGDs), coordination meeting, and workshops. In this regard, the local consultant is expected to work from home and in the workplaces, as much as possible through online application, and for a face-to-face meetings with stakeholders in each area intervention and other related cities, will be allowed subject to prior approval from National Project Manager which will refer to regulation issued by UNDP.

### **Travel Plan**

Considering the pandemic situation, there will be no travel plan under this consultancy.

## **4. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS**

The consultant should possess the following expertise and qualifications:

### Academic Qualifications:

A Bachelor's Degree in Laws, development studies, social sciences, international relations or other fields related to the scope of the assignment.

### Years of experience:

- Minimum 06 years of relevant experience at the national and international level in policy engagements in the international development field (required), also in the development of policies with international organizations, as well as government initiatives
- Demonstrated field experience and knowledge in research approaches and methods, working on social cohesion or Preventing Violent Extremism, or with law enforcement agencies will be an asset
- Experience working with governmental institutions would be an asset

#### Technical Experience:

- Understanding of legal frameworks and development of government regulation procedures
- Experience working on social cohesion or Preventing Violent Extremism
- Experience in developing legal drafting and policies
- Understanding the sensitivities of programming in Indonesian context
- Experience in formulating development strategies and policies
- Excellent public speaking and presentation skills.

#### Competencies and special skills requirement:

##### Corporate

- Demonstrates integrity by modelling the UN's values and ethical standards (human rights, peace, tolerance, integrity, respect, results orientation, impartiality)
- Promotes the vision, mission and strategic goals of UNDP
- Displays cultural, gender, religion, race, nationality and age sensitivity and adaptability.
- The technical expertise of legal drafting, in particular for policy frameworks including the benefits and constraints of different methodologies
- Demonstrated knowledge, experience, expertise and ability in conducting studies and strategies for developing legal drafting and policies
- Understanding the sensitivities of programming in fragile or conflict-affected contexts
- Fluency in English with excellent written communication skills, and strong experience writing reports
- Fluency in Bahasa Indonesia is required

##### Functional

- A Solid experience in facilitation high level meetings
- Background knowledge about the United Nations and UNDP
- Demonstrates ability in conducting creative-thinking and innovation learning events
- Good teamwork and interpersonal skills
- Flexibility and ability to handle multiple tasks and work under pressure
- Excellent computer skills especially Word, Excel and Power Point, Email.

##### Leadership

- Demonstrated ability to think strategically and to provide credible leadership
- Demonstrated intellectual leadership and ability to integrate knowledge with broader strategic overview and corporate vision and overseeing the analysis/resolution of complex issues
- Strong managerial/leadership experience and decision-making skills with proven track record of mature judgments.

##### Managing Relationships

- Demonstrated well developed people management and organizational skills
- Excellent negotiating and networking skills with strong partnerships in technical organizations in the practice area.

##### Managing Complexity

- Ability to address global development issues
- Substantive knowledge and understanding of development cooperation with the ability to support the practice architecture of UNDP and inter-disciplinary issues
- Demonstrated substantive leadership and ability to integrate knowledge with broader strategic, policy and operational objectives
- A sound global network of institutional and individual contacts.

##### Knowledge Management and Learning

- Ability to strongly promote and build knowledge products
- Promotes knowledge management in UNDP and a learning environment in the office through leadership and personal example

- Seeks and applies knowledge, information and best practices from within and outside of UNDP.

#### Judgment/Decision-Making

- Mature judgment and initiative
- Proven ability to provide strategic direction to the project implementation process
- Independent judgment and discretion in advising on handling major policy issues and challenges, uses diplomacy and tact to achieve result.

## 5. EVALUATION METHOD AND CRITERIA

Individual consultants will be evaluated based on the following methodologies:

#### Cumulative analysis

When using this weighted scoring method, the award of the contract should be made to the individual consultant whose offer has been evaluated and determined as:

- a) responsive/compliant/acceptable, and
- b) Having received the highest score out of a pre-determined set of weighted technical and financial criteria specific to the solicitation.

\* Technical Criteria weight; [70%]

\* Financial Criteria weight; [30%]

Only candidates obtaining a minimum of 70 point would be considered for the Financial Evaluation

Criteria	Weight	Maximum Point
Technical		
<ul style="list-style-type: none"> <li>• <b>Criteria A:</b> qualification requirements as per TOR:</li> </ul>	70	
<u>Academic Qualifications:</u> A Bachelor's Degree in Laws, development studies, social sciences, international relations or other fields related to the scope of the assignment.	20	
<u>Years of experience:</u> 1. Minimum 06 years of relevant experience at the national and international level in policy engagements in the international development field (required), also in the development of policies with international organizations, as well as government initiatives	20	
2. Demonstrated field experience and knowledge in research approaches and methods, working on social cohesion or Preventing Violent Extremism, or with law enforcement agencies will be an asset	15	
3. Experience working with governmental institutions would be an asset	15	



<ul style="list-style-type: none"> <li>• <b>Criteria B:</b> Description of Approach to Assignment</li> </ul>	30		
1. Understanding of the TOR	8		
2. Proposed approach	8		
3. Proposed methodology	7		
4. Proposed implementation plan	7		