



27 April 2022

Bid Bulletin 1

RFQ-035-PHL-2022

Supply and Delivery of Office Chairs

Dear Bidders,

Please be informed that we received inquiries from interested bidders, please see table below for the responses on the inquiries received.

Inquiries		Clarifications
1	it says delivery is on the 15th floor Rockwell Sheridan which we can easily do, but do you have the space there to store all 200 chairs?	<ul style="list-style-type: none"> - Yes, the office chairs are to be delivered in <u>UNDP Office at 15th Floor, North Tower, Rockwell Business Center Sheridan, Sheridan st., corner United st. Brgy. Highway Hills, Mandaluyong City.</u> - Based on issued RFQ document total number of chairs required is 90.
2	Do you need to have the chairs assembled there as well?	- The chairs should already be assembled prior to delivery .
3	It says in the "RFQ INSTRUCTIONS AND DATA" → "Alternative Quotes" → <input checked="" type="checkbox"/> Not permitted. Does this mean that we can not offer alternative model/s and should only quote that specific chair? Please be informed that our partner companies are ISO / BIFMA / Greengaurd certified, and each has specific company designs.	- The specifications provided in the RFQ document are minimum requirements; offers must be compliant with minimum specifications (offered specifications can be higher than minimum requirement) to be deemed technically compliant, regardless of proposed brand.
4	If we can offer other alternative option/s, can we also offer models that do not have same specifications as indicated, ex. chair without footrest, t-shape armrest, black frame, etc.?	- Please refer to response in item 3

In addition to the above information, please be informed that we are extending the proposal submission from **27 April 2022 to 03 May 2022; 5:00 PM.**

Please be guided accordingly.

Thank you.

UNDP Procurement Unit