CALL FOR EXPRESSION FOR INTEREST BY QUALIFIED LOCAL EXPERTS

Location: Kazakhstan
Development Area: Local Expertise
Type of Contract: Individual Contract and/or RLA
Application Deadline: Call for expression will be open until 27 May 2022

UNDP is committed to achieving workforce diversity in terms of gender, nationality and culture. Individuals from minority groups, indigenous groups and persons with disabilities are equally encouraged to apply. All applications will be treated with the strictest confidence.

UNDP does not tolerate sexual exploitation and abuse, any kind of harassment, including sexual harassment, and discrimination. All selected candidates will, therefore, undergo rigorous reference and background checks.

United Nations Development Programme (UNDP) office in Kazakhstan is interested to explore the available expertise on the local market and establish roster of qualified local experts who have niche expertise across a wide range of work areas and thus can support UNDP’s development efforts in the next three (3) years.

Who can submit expression of interest? - National experts are invited to submit expression of interest

Areas of work to express interest (one expert can express interest for more than one thematic area):

Energy and Environment
- Climate Research and Observation
- Climate Risk Assessment
- Climate Finance
- Sustainable agriculture
- Organic farming
- Integrated Pests and Disease Management
- Geobotanic
- Climate change adaptation
- Climate change mitigation
- Environment conservation
- Waste management
- Subsidies harmful to environment
- Positive subsidies
- Management of Persistent Organic Pollutants (POPs)
- Ozone Depleting Substances
- Water, Sanitation and Hygiene (WASH) (Water supply and waste-water management)
- Irrigation expert
- Hydro-amelioration expert
• Integrated Water Resources Management (transboundary)
• Disaster risk management and resilience
• Communications and social media
• Data analysis
• Biodiversity conservation
• Biodiversity finance
• Protected areas
• Forest management
• Financing for biodiversity and environment
• Sustainable management of natural resources
• Sustainable land management (SLM)
• Energy efficiency
• Renewable energy sources
• Financial instruments for sustainable development
• Carbon offsetting
• Sustainable tourism (eco-tourism)
• Sustainable urban development and future cities
• Air quality
• Sustainable transport
• Biotechnology
• Circular and low-carbon economy
• Green infrastructure
• Green jobs
• Environment and climate data management
• Climate Research and Observation
• Climate Risks Assessment
• Climate Finance
• Legal and policy expert
• Institutional expert
• Community outreach and communication specialist
• Remote sensing and spatial science expert
• Project development
• Sustainable development
• Environment and climate expenditures
• Carbon markets
• Sustainable energy
• Green Finance
• Eco Education
• Civil works engineer
• Expert on environmental conventions (Rio)
• Fisheries and aquaculture
Governance and social cohesion

- Public administration reform
- Strategic planning and development management
- Digital transformation in public sector, e-government and e-services
- Innovation in the private sector
- Empowerment of local communities
- Youth Rule of law and judiciary
- Youth Empowerment
- Social Protection and social policy area
- Social protection and inclusion of persons with disability (PwD)
- Social and Professional Rehabilitation of PwD
- Employment and labor market
- Prevention of Violent Extremism
- Peacebuilding
- Mental Health and Psychosocial Support
- Behavioral Insights
- Data Analysis for Social Programmees/Projects, Statistics
- Evaluation of Social Programmes/Projects
- Local Economic Development
- Human Mobility and Migration
- Gender Mainstreaming
- Police Reform
- Human rights mechanisms
- Activism and leadership
- Innovation in public sector
- Empowerment of civil society
- Employability and skills development, skills for jobs of the future
- Entrepreneurship development
- STEM and STEAM (Science, Technology, Engineering, Arts and Mathematics)
- Public finance management
- Anti-corruption
- Translating the SDGs into policies and action
- Monitoring of implementation of the SDGs
- Legal and policy reform on violence against women - reviewing laws, policies, regulations, and action plans related to gender equality and gender-based violence and harmful practices.
- Essential services for survivors of violence (strengthening national response to violence against women from different sectors through the development and/or implementation of policies, frameworks, standard operating procedures, etc. in line with international norms and standards; estimating costs, and/or policy analyses related to VAW services.
- Gender equality and women's leadership, especially related to community mobilization and movement building/strengthening;
Cross-cutting area

- Gender equality
- Women empowerment
- Research and development
- Communications for development
- Public Relations
- Social innovation and open innovation
- Civil engineering
- Interpreting/Translation services (Russian – Kazakh, Russian –English, Kazakh – English and vice versa
- Public private partnerships
- Private sector development
- Prevention of Violent Extremism and Human Mobility
- Youth Empowerment and Employment

Innovation

- Innovation Capacity Building
- Alternative Finance (Crowdfunding, Social Impact Bonds, Blockchain, Forecast Based Finance, Crypto Currencies)
- Portfolio Design & Management (Systems Thinking, Ecosystem Management, Adaptive management, Sensemaking, Co-creation, Developmental evaluation, Adaptive Management)
- Agile (Design Sprints, Scrum, Lean Startup, Real-time data, Adaptive Management, Adaptive Portfolio Management, MVP)
- Prototyping (Paper Prototyping, Storyboarding, Body storming, Paper Prototyping, Experimentation, Design Sprints, Design Thinking, Human Centred Design, Experiential prototyping, FabLabs, MakerSpaces, Lean Prototyping)
- Ethnography (Design research, Citizen engagement, Surveying, Behavioral research, Design ethnography, Field research, Community research, Qualitative research, Observational Research, Interviewing, Immersive Research, Citizen Led Approach, Participatory Learning and Action, Participatory Rural Appraisal, Cultural Probes, Digital Story Telling)
- Co-creation (Participatory design, Co-design, Platform design, Open Innovation, Ecosystem curation, Social innovation, Participatory Learning and Action)
- Behavioural Insights (Gamification, Behavioural Economics, Behavioural Science, Behavioural Design, Psychology, Experiment Design, Prototyping, Demographic Analysis, Ethnography, Randomised Controled Trials (RCTs)
- Design Thinking (Human Centred Design (HCD), Service Design (SD), User Experience (UX) Design, Ethnography, Visual thinking, Mapping, Design sprints, Architecture, Design Engineering, Design Research, Design Leadership)
- Collective Intelligence Design (Real-time information management, Participatory design & planning, Geographic Information Systems, Crowd sourcing, Citizen Science, Participatory budgeting, Citizen-Generated Data, Real-time data, Sensor data, Mobile Data, Satellite data, Social media data, Open data, Web-scraped data, Ethnographic data, Microsurveys, Crowdmapping, Participatory sensing, Data collaborative, Participatory Futures)
- Experimentation (Proof of Concept, Prototyping, Pilots, Randomised Controlled Trials, Rapid/Nifty RCTs, Rapid Cycle Experiments, Minimal Viable Products, Lean Startup, Design Sprints, Experiment Design, A/B Testing, Experimental Culture & Leadership, Adaptive Management)
- Solutions Mapping (Ethnography, Grassroots Innovation, User-led Innovation, Open Innovation, Open Design, Positive Deviance, Community asset mapping, Participatory Facilitation, Hackathons, Challenges and Prizes, Community Immersion, Traditional Knowledge, Indigenous Knowledge, Horizon Scanning, FabLabs / MakerSpaces)

Competencies
- Strategic vision, strong technical and analytical capabilities
- Strong reporting and writing abilities
- Ability to work in a team, develop synergies and establish effective working relations with government counterparts, donors, NGOs and other development partners
- Strong interpersonal and communication skills, resourcefulness, initiative, maturity of judgment, tact, and negotiating skills, and the ability to cope with situations which may pose conflict
- Integrity, modelled by the UN's values and ethical standards
- Sensitivity and adaptability to culture, gender, religion, nationality and age; Openness to change and ability to receive/integrate feedback
- Ability to accommodate additional demands on short notice; Ability to work under pressure and stressful situations
- Ability to manage heavy workload and solve complex problems with minimum supervision
- Excellent drafting and formulation skills; proven record of official reports or papers/studies in the selected area.

ELIGIBILITY:
All Applicants must commit themselves to comply with UNDP General Terms and Conditions. The UNDP general Terms and Conditions are available on the following link: https://www.undp.org/procurement/business/how-we-buy
Required Skills and Experience

Minimum qualifications:

Education:

- Higher Education (Bachelor and/or Master) in the relevant field for which the candidate is expressing interest.

Work Experience:

- A minimum of three (3) years of specific relevant experience in the area of work for which the expert is expressing interest.

Language requirements:

- Fluency in Russian (both written and oral)
- Good command of Kazakh (asset)
- Good command of English (asset)

Documents to be submitted:

1. From A – A Letter of Expression of Interest in Russian and/or English indicating the thematic area for which the expert is expressing interest (based on the thematic areas of work listed above).
2. Form B – A detailed CV (including brief motivation) to date in Russian and/or English.

Note: Interested applicants should note that if they are willing to submit their expression of interest for more than one thematic area, they should indicate it in the application; There are no limitations to the number of thematic areas an interested expert can express interest.

Request for clarifications:

✓ Any request for clarifications shall be submitted in writing by e-mail to the UNDP Kazakhstan procurement unit at the following email addresses: procurement.kz@undp.org

Submission of Expression of Interest:

✓ Expression of interest along with Form A - detailed Curricula shall be submitted to the UNDP Kazakhstan procurement unit at the following email addresses: procurement.kz@undp.org
✓ Email subject should be clearly marked “Expression of Interest-Local Experts”

Selection criteria for roster:

This call is solely intended for establishing roster of qualified local experts who could be considered as potential interested candidates for specific future consultancies launched by UNDP in Kazakhstan. There is no guarantee on immediate opportunity for an assignment.

✓ Applicants meeting the minimum qualification requirements (pass/fail) will be included in the roster of qualified local experts.
✓ All candidates shall be subject to verification against the UN/UNDP list of individuals or entities ineligible to obtain contracts.

**Selection criteria for specific assignment:**

Upon need of specific consultancy assignment, assignment-based specific Terms of Reference will be either 1) announced and respective consultants from established roster qualifications of whom meet the level, type and area(s) of expertise identified in the relevant specific ToR will be notified on announcement and invited to participate OR 2) assignment-based specific Terms of Reference will be sent (e-mailed) to the respective consultants from established roster, qualifications of whom meet the level, type and area(s) of expertise, identified in the relevant specific ToR and requested to provide with the Offer confirming availability and interest for the specific assignment.

A committee will review and score qualification of the consultants, against requirements stipulated in the specific Terms of Reference based on Combined Scoring Method taking into consideration the combination of the applicant’s qualifications and financial proposal.

The award of the contract should be made to the individual contractor whose offer has been evaluated and determined as:

✓ Responsive/compliant/acceptable; and
✓ Having received the highest score out of a pre-determined set of weighted technical and financial criteria specific to the solicitation.
   - Technical Criteria weight [70%]
   - Financial Criteria weight [30%].