RFP No. 90262 - Long-Term Agreement (LTA) for the Engagement of an Accounting Firm to Provide Intermittent Advisory Services

Question and Answer, Round 1
6 May 2022

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<th>Question</th>
<th>Answer</th>
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| 1 | **Page 27, section F:** “in person meeting with FMS colleagues in UNCDF office will be expected, and appearance of the firm’s expert upon UNCDF’s request must be feasible at no additional cost to UNCDF”.  
Upon review of the requirements, we believe the entire work can be performed by our experts remotely and thus there would be no to minimal travel required to the UNCDF Headquarters in New York. Full remote delivery would provide UNCDF access to the best experts across our global network and would minimize the carbon footprint under this engagement, contributing to the ambitions set out in UN SDGs. Could you please confirm this requirement could be lifted, or alternatively full remote delivery would be considered a feasible option. | Availability of firm’s expert for in-person meetings with FMS colleagues would be an added advantage but not mandatory. |
| 2 | **Page 27, section G:** “The firm should maintain a roster of highly qualified experts […] that are deployable to UNCDF at short notice”.
Could you please provide an estimate timeframe between the request for services and the deployment of our staff to better get an understanding of the expectations under “short notice.” We have a flexible pool of experts working, and could tap into our people across our network, but at times it may take a bit of time to free up the required experts from other client obligations. | It will depend on the nature of the assignment, but on average we would expect that the firm will be able to provide UNCDF with list of experts within 1 to 2 weeks; and firm shall be ready to provide the requested services/for immediate deployment. |