

PROCUREMENT NOTICE/ADVERTISEMENT

Beneficiary Country: **BRAZIL**

Reference Number: **ITB Nº JOF 4036/2022 Event ID 12459**

Object: Hiring of a company specialized in advisory and logistics services for the distribution of graphic materials within the scope of the Making Justice Program (BRA/18/019).

Deadline for Receipt of Sealed Tenders: **June 13, 2022 at 03 p.m. Note that system time zone is in EST/EDT (New York).**

Posting Date: **May 11, 2022**

United Nations in Brazil hereby invites qualified companies to submit proposals for the object above.

The purpose of this notice is to provide general information on the requirements for the procurement process and to inform interested enterprises how to obtain a copy of the Solicitation Documents. We request that all interested firms to registry in JOF website <https://vendor.un.org.br/processes/6223>. Clarification requests shall be by done in the JOF website.

Interested companies who wish to participate must obtain a complete set of Solicitation Documents, available free of charge in the eTendering System <https://etendering.partneragencies.org>.

Please note that this procurement process is being conducted through the online tendering system of UNDP. Bidders who wish to submit an offer must be registered in the system. Visit this page for system user guides and videos in different languages: <https://www.undp.org/procurement/business/resources-for-bidders>

If already registered, go to <https://etendering.partneragencies.org> and sign in using your username and password. Use "Forgotten password" link if you do not remember your password. Do not create a new profile.

If you have never registered in the system before, you can register by visiting the above link, sign in with username below, and follow the instructions in the user guide:

- Username: event.guest
- Password: why2change

If you are interested to participate in this Tender, it is strongly recommended that you log in and subscribe to the Tender using "Accept Invitation" feature so you can keep updated with Tender amendments including deadline. Note that in case of inconsistencies between information in eTendering system and other premises, information in eTendering system prevails.

The Proposals must be submitted to the Corporate System eTendering in strict compliance with the instructions as stipulated in the Solicitation Documents.

JOF reserves the right to amend the tender documents at any time during the solicitation process. Any amendments or clarifications will be available in the eTendering System. No remuneration will be made to companies for preparation and submission of their Offers.

Contact Information:

Joint Operations Facility – JOF

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