



**INDIVIDUAL CONSULTANT PROCUREMENT NOTICE**

**ADVERTISEMENT**

**INDIVIDUAL INTERNATIONAL CONSULTANCY - DEVELOPING OF A COMBINED UNDP BLUE ECONOMY PRODOC FOR TANZANIA MAINLAND AND ZANZIBAR**

**Date: 13 May 2022**

---

**Procurement Notice No.:** IC/TZA/2022/UNDP- 011

**Duty Station:** Dar with frequent travel to Zanzibar and Dodoma

**Eligibility:** International Consultant (Female Candidates are highly encouraged to apply)

**Description of the assignment**

'to co-ordinate the co-creation process that will come up with a UNDP/Government BE program or portfolio, which will contribute to the formulation of BE PRODOC, which will catalyze enforcing environmental protection and climate resilience and, at the same time, supporting the sound and sustainable use of natural resources while accelerating inclusive socio-economic development with direct benefits to local communities especially women, youth and the most vulnerable in the areas of eco-tourism, renewable energy, fisheries, and sustainable businesses both in Zanzibar and the Mainland in line with the outcomes of the Planet, Prosperity and Enabling environment outcomes under UNSDCF/CPD 2022 – 2027.

**Period of Assignment/Services: 30 working days spread over the period from June to July 2022**

**Separate technical and financial proposals** detailing understanding of the TOR, Assignment methodology and work plan should be submitted through; [icprocurement.tz@undp.org](mailto:icprocurement.tz@undp.org) not later than **Thursday 26 May 2022 at 10:00 hrs. (Local time)**;

**IMPORTANT NOTE:** The reference of the IC Procurement Notice No. **IC/TZA/2022/UNDP-011** ("Individual International Consultancy - Developing of a Combined UNDP Blue Economy PRODOC for Tanzania Mainland and Zanzibar").

**Any request for clarification must be sent in writing, or by standard electronic communication to the e-mail address: [tenders.tz@undp.org](mailto:tenders.tz@undp.org).** UNDP Tanzania will respond in writing or by standard electronic mail to the requestor and share the answer with all invited offerors without identifying the source of inquiry. Please Quote/Ref/: **IC/TZA/2022/UNDP-011** ("Individual International Consultancy - Developing of a Combined UNDP Blue Economy PRODOC for Tanzania Mainland and Zanzibar") in all inquiries;

**1. BACKGROUND**

Tanzania is making rapid progress in the development of Blue Economy (BE) framework in line with its national development frameworks and international development strategies, including the Tanzania Vision 2025, CCM election manifesto 2020-2025, Five Year Development III (Mainland), Zanzibar Vision 2050, Zanzibar Development Plan (MKUZA III) and the UN 2030 Agenda for Sustainable Development. This development is particularly propelled by the government’s commitments and political support led by the presidents of both governments of Zanzibar and Tanzania mainland.

In Zanzibar, the government has established the first-ever Ministry of Blue Economy and Fisheries to spearhead the BE agenda through interventions on two key priority areas, namely: 1) empowering local people to enable them achieve the true value of embracing the BE; and 2) accelerating structural transformation of Zanzibar’ economy through bankable and sustainable investments in the BE. These institutional arrangements set the stage for the development of the BE in Zanzibar leading to the formulation of the Zanzibar BE Policy (2022) and its strategic implementation plan. In collaboration with various stakeholders, Zanzibar has conducted several studies and high-level stakeholder dialogues to determine key needs, obstacles, and opportunities for maximizing BE benefits and potential for contributing to socio-economic development while ensuring effective governance of its natural resources.....etc.....etc.....

**2. DUTIES AND RESPONSIBILITIES**

For detailed information on the tasks to be performed and expected deliverables, please refer to the Terms of Reference (TOR) attached.

**3. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS:**

**Academic Qualifications:**

Profile of the International Consultant

**Education:**

Hold at least a master’s degree in Environmental sciences, Environmental Economics, Climate change, Environmental Law, or related field.

**Experience:**

- Minimum of five (5) years of experience preferably in developing and implementing UN agency led projects including those related to BE such as ocean governance, fisheries, and integrated coastal zone management in the Indian ocean.
- Experience in developing project documents or project implementation plans for UN and other multilateral agencies.
- Experience in BE, NDC or Paris agreement related projects and relevant policies/strategies in Tanzania is key.
- Excellent oral and written command of the English language.
- Experience working with government and other stakeholders in Tanzania (both mainland and Zanzibar) is an added advantage.
- Fluent in Kiswahili is an added advantage.
- Knowledge of key BE stakeholders in Tanzania mainland and Zanzibar including government, private sector, CSOs, research and academia as key assert

**4. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS:**

**NOTE: Technical and Financial Proposals must be submitted separately. The two must NOT be combined.**

**i. TECHNICAL PROPOSAL**

Interested Individual Consultants must submit the following documents/information to demonstrate their qualifications:

- (i) Explanation on why they are the most suitable for the work.
- (ii) Provide a brief methodology on how they will approach and conduct the work.
- 1. **Personal CV** including past experience in similar projects and at least 3 references with valid contact details (Please clearly indicate names, valid telephone numbers and e-mail addresses of referees).

## ii. FINANCIAL PROPOSAL

The financial proposal shall specify a **total lump sum amount**, and payment terms around specific and measurable (qualitative and quantitative) deliverables (i.e. whether payments fall in installments or upon completion of the entire contract). Payments are based upon output (For detailed payment schedule, please refer to the TOR attached). In order to assist the Requesting Unit in the comparison of financial proposals, **the financial proposal will include a breakdown of this lump sum amount.**

### Travel:

In the case of unforeseeable travel, payment of travel costs including tickets, lodging and terminal expense should be agreed upon, between the respective Business Unit and individual Consultant, prior to travel and will be reimbursed.

### Proposed format for submission of Financial Proposal:

S/N <sup>o</sup>	Item/Description	Amount (USD)
1.	Professional Fee (number of working day x Daily Rate)	
2.	Other expenses (please specify if any)	

## 5. EVALUATION METHOD

Individual Consultants will be evaluated based on the following methodology:

### **Cumulative Analysis:**

The contract will therefore be awarded to the Individual Consultant whose offer has been evaluated and determined as both:

- Responsive/compliant/acceptable, and
- Having received the highest score out of the pre-determined set of weighted technical and financial criteria specific to the solicitation:

\* Technical Criteria weight: 70%

\* Financial Criteria weight: 30%

Only candidates obtaining a minimum of 49% points in the technical evaluation will be considered for the Financial Evaluation.

Criteria	Weight	Max. Point
<b><u>Technical :</u></b>	<b><u>70%</u></b>	<b><u>70</u></b>
<ul style="list-style-type: none"> <li>Hold at least a master's degree in environmental sciences, environmental/marine law, climate change, or related field</li> </ul>	7.50	
<ul style="list-style-type: none"> <li>Minimum of five (5) years of experience preferably in Tanzania, or Africa, on developing and implementing World Bank, GEF, or UN agency led projects.</li> </ul>	12.50	
<ul style="list-style-type: none"> <li>Previous engagement in projects involving governmental entities and private sector</li> </ul>	7.50	
<ul style="list-style-type: none"> <li>Experience in developing project documents or project implementation plans for UN agencies.</li> </ul>	10.00	
<ul style="list-style-type: none"> <li>Experience in NDC or Paris Agreement related projects.</li> </ul>	7.50	
<ul style="list-style-type: none"> <li>Excellent oral and written command of the English language</li> </ul>	5.00	
<ul style="list-style-type: none"> <li>Methodological approaches</li> </ul>	20.00	
<b><u>Financial:</u></b>	<b><u>30%</u></b>	<b><u>30</u></b>

ANNEX 1 - TERMS OF REFERENCE (TOR)

ANNEX 2 - INDIVIDUAL CONSULTANTS GENERAL TERMS AND CONDITIONS

DocuSigned by:  
*Jeremiah Mallongo*

7F3433C567E347F...

**Jeremiah Mallongo**  
Operations Manager