REQUEST FOR QUOTATION FOR LOW-VALUE GOODS

DATE: 16/05/2022

SUBJECT: Request for Quotation for Supply of Vehicle (SUV)

REF: RFQ/031/22 - Supply of Vehicle (SUV)

QUOTATION SUBMISSION DEADLINE: 18:00 Tashkent time (GMT+5) May 30, 2022

PAGES: 5

Dear Sirs,

We kindly request that you provide a quotation for the goods described below:

<table>
<thead>
<tr>
<th>№</th>
<th>Description and specification of goods</th>
<th>UOM</th>
<th>Q-ty</th>
<th>Delivery address</th>
<th>Unit price (currency)¹</th>
<th>Total price (currency)</th>
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<tbody>
<tr>
<td>1</td>
<td>Full-size 5-door SUV</td>
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<td>1</td>
<td>Uzbekistan, Nukus, st. E. Alakoz 56, UNDP project office.</td>
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   Minimum requirements:
   - Year of manufacture: no older than 2021
   - Condition: new (not used)
   - Body type: 5-door full-size SUV
   - Number of seats: 5 - 7 seats
   - Color: white
   - Steering: left hand
   - Engine type: gasoline or hybrid engine (gasoline and electric)
   - Engine capacity: not less than 2.5 cm³
   - Engine power: not less than 150 hp
   - Fuel tank capacity: at least 50 liters
   - Transmission type: Automatic transmission
   - Drive: 4 x 4
   - Tire size: R18 or more, all-season tires
   - Rims: light alloy
   - Cruise control
   - Power steering
   - Anti-lock braking system (ABS)
   - LED fog lights and daytime running lights (DRL)
   - Spare wheel, jack and full set of tools to change a flat tire
   - Air conditioning (auto) and heater
   - Multimedia system with touch screen
   - Power windows and door locks
   - Front and rear seat belts
   - Front and side airbags for driver and passenger
   - Warranty: Warranty of at least 100,000 km or two years (minimum)

¹ If the total amount differs from the unit price, the unit price prevails and the total amount will be adjusted according to the unit price.
- Availability of an authorized service center in Uzbekistan

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<tr>
<th>UNDP Requirements</th>
<th>Bidder’s Response</th>
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<tr>
<td>Validity of Offer:</td>
<td>☑ Yes ☐ No ☐ Please explain in case of “No”: ____________________________</td>
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<td>☑ 60 days</td>
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<td>In exceptional circumstances, UNDP may request the Offeror to extend the validity of the Quotation beyond what has been initially indicated in this RFQ. In such case the extension shall be confirmed in writing, without any modification whatsoever of the Quotation.</td>
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<td>Warranty Period Offered (as applicable):</td>
<td>☑ Yes ☐ No ☐ Please explain in case of “No”: ____________________________</td>
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<td>☑ 24 months or 100,000 km for vehicles</td>
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<td>Description of Warranty Coverage (as applicable):</td>
<td>☑ Yes ☐ No ☐ Please explain in case of “No”: ____________________________</td>
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<td>Description of After Sales Service (as applicable):</td>
<td>☑ Yes ☐ No ☐ Please explain in case of “No”: ____________________________</td>
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<td>☑ Warranty on Parts and Labor for minimum period of 12 moths</td>
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<td>☑ Technical Support</td>
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<td>☑ Provision of Service Unit when pulled out for maintenance/ repair</td>
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<td>☑ Others: exchange for new similar product on any item if found not in operation after delivery by Vendor</td>
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In submitting a quotation, bidders expressly accept to be bound by these General Terms and Conditions.

Any Purchase Order resulting from this process shall incorporate them in full.

Please submit your quotation by completing the right column of the form below:

1. Uzbekistan, Nukus, st. E. Alakoz 56, UNDP project office.

Notes:

1. The bidders must quote genuine, branded products. UNDP may conduct post-delivery inspection at its sole discretions.
2. Sample of all items to be submitted with the bid response (as applicable).
3. Price to include delivery, installation/ testing/ commissioning (as applicable)
4. Site survey for post qualification purpose will be arranged on request (as applicable).
5. Brochures and Technical details of the model offered MUST be submitted with the bid offer (catalog with interior and exterior photos) in Russian or English.

The UNDP General Terms and Conditions are an integral part of this RFQ and should be reviewed by all bidders.


Please submit your quotation by completing the right column of the form below:
**DDP-Karakalpakstan (delivery addresses are below)**

Customs clearance, if needed, shall be done by UNDP Uzbekistan

**Payment Terms:**

**To Local Supplier (registered in Uzbekistan):**
- Will be made in Uzbek Soum as 100% post-payment after delivery of all products to the destination and signature of Acceptance Certificate of Equipment and tax-invoice by the parties.

**To Foreign Suppliers (registered outside Uzbekistan):**
- Will be made in USD as 100% post-payment after delivery of all the equipment to the destination places and signature of Acceptance Certificate of Equipment by the parties.

**Application of Value Added Tax (VAT):**

- Applicable to local Bidders registered in Uzbekistan: the offer **must** include VAT* as a separate line (if the company is registered as a VAT payer);
- Applicable to foreign Bidders registered outside Uzbekistan: the offer **must not** include VAT.

*Only for the purpose of evaluation, price comparison will be carried out exclusive of VAT!

**Delivery terms:**

- Applicable to local Companies: Within 45 calendar days from the date of Contract signature by the sides.
- Applicable to foreign companies: Within 60 calendar days from the date of Contract signature by the sides.

**Attention: If the delivery period, stated in the quotation exceeds the delivery period stated above, the respective offer may be declined!**

**All documentations, including catalogs, instructions and operating manuals, shall be in:**

- English
- French
- Spanish
- **Russian**

**Liquidated Damages:**

- Will not be imposed
- **Will be imposed under the following conditions:**
  - Percentage of contract price per day of delay: 0.5%.
  - Max. no. of days of delay: 15 calendar days.
  - After which UNDP may terminate the contract.

**Please confirm that your company is not included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List;**


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2 Must be linked to INCO Terms chosen
## Bidder’s Declaration

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I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted.

**Exact name and address of company**

Company Name: Click or tap here to enter text.  
Address: Click or tap here to enter text.  
Phone No.: Click or tap here to enter text.  
Email Address: Click or tap here to enter text.  

Authorized Signature:  
Date: Click or tap here to enter text.  
Name: Click or tap here to enter text.  
Functional Title of Authorised Signatory:  
Email Address: Click or tap here to enter text.  

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We request your duly signed and sealed price quotation in a company letterhead and additional details as outlined, latest by **18:00 Tashkent time (GMT+5)** on or before **May 30, 2022.**

You may deliver physically in a sealed envelope to the United Nations Building, 4, Taras Shevchenko street, Tashkent 100029, Uzbekistan.

Alternatively, you may submit it electronically in .pdf format to bids.uz@undp.org3. Quotation submitted by e-mail must be limited to a maximum size of 15 MB, virus-free and consist of no more than 3 email transmissions. Otherwise, such quotations will be rejected.

3 Quotations submitted to other e-mail addresses will not be accepted and will be rejected.
Your bid must contain the following reference either on the envelope or email subject:

**RFQ/031/22 Supply of Vehicle (SUV)**

Please follow these instructions and be mindful of deadlines. Bids submitted through other means or to other addresses will not be accepted.

UNDP will consider an award to the quotation which complies with all requirements in full and offers the lowest price. UNDP reserves the right to conduct post qualification exercise by requesting additional documents/clarifications/information if deemed necessary.

Any offer that does not meet requirements shall be rejected. UNDP is under no obligation to accept any bid.

Any request for additional information or queries must be sent/addressed to Procurement Unit three business days prior to the deadline in writing to pu.uz@undp.org.

Yours Sincerely,

Procurement Unit

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4 Quotations that do not contain the specified subject or reference to the tender number in the subject line of e-mail message or on the envelope will not be opened and will be rejected.