

Reported Location	UN Annex, Corner of Beit and Andrew Mwenya Roads, Rhodes Park Lusaka
Reported Period	16/05/2022
Reported by	Kafula Kamiji
Designation	Construction & Facilities Management Analyst
Reporting Date	17/05/2022
Signature	<i>Kafula Kamiji</i>

General Overview

The report outlines a brief synopsis of the site visit activity by contractors that would like to bid for the painting (external surfaces) of the UN Annex office buildings. UNDP has embarked on this maintenance project, and other maintenance projects are being implemented.

1. Site Visit

- The site visit commenced at 10:00 am, and Kafula Kamiji of UNDP coordinated it.
- The total number of contractors represented was four (04), and the details are captured in the table below:

S/N	ORGANISATION	REPRESENTATIVE	CONTACT	EMAIL ADDRESS
1	Bencent Engineering Limited	Michael Mulenga	0977228075	michaelmulenga22@gmail.com
2	Rockbelt Investments Limited	Lawrence Makondo	0977933041	charles@rockbelt.co
3	Chidav Enterprises Limited	Willice Chipoya	0977342033	willicec@yahoo.com
4	Apal Construction Company Limited	Elias Chongo	0978926991	apal.services@yahoo.com

2. Issues of Concern Brought Forward by Contractors

- Among the matters of concern raised by the contractors were:
 - The number of storeys of the building: The main building is a G+3 building, and the auxiliary building is G+2.
 - Provision of material for the works: The contractor is expected to provide all the necessary material of high quality and standard.
 - Payment: The client will not provide any down payment for the works as all payments are guided by the milestone payments section of the scope of works.
 - Public opening of bids: The client does not carry out any public opening of construction bids.
 - Painting of kerbstones: Painting of the driveway kerbstones is not part of the package but will be considered at a later time.

3. The site visit ended at 10:30 am.