

REQUEST FOR QUOTATION (RFQ) (Goods)

NAME & ADDRESS OF FIRM	DATE: May 26, 2022		
	REFERENCE: ETH3646		

Dear Sir / Madam:

We kindly request you to submit your quotation for **Procurement of Safety Equipment (Lot 1)** and **Hygiene Cleaning Equipment (Lot 2)**, as detailed in Annex 1 of this RFQ. When preparing your quotation, please be guided by the form attached hereto as Annex 2.

Quotations may be submitted on or before **June 13, 2022and** through the online eTendering system https://etendering.partneragencies.org search for Event ID **ETH3646** as per the deadline indicated in the system itself.

Detailed user guide on how to register in the system and submit the quotations are attached to this notice. They must be .pdf format and free from any form of virus or corrupted contents, or the quotations shall be rejected.

Any request for clarification must be sent in writing, or by standard electronic communication to info.procurementet@undp.org Attn: MY. UNDP will provide responses by uploading them in the system.

It shall remain your responsibility to ensure that your quotation will be submitted through eTendering before the deadline. Quotations that are received through email, post office or hand delivery is not accepted, for whatever reason, shall not be considered for evaluation.

Please take note of the following requirements and conditions pertaining to the supply of the abovementioned good/s:

Dolivory Torms	MCID Dala International Airmont
Delivery Terms	⊠CIP, Bole International Airport
[INCOTERMS 2020]	
Customs clearance ¹ , if needed, shall be done by:	UNDP - The supplier is responsible to provide the below listed documents to UNDP Logistics Officer: - AWB/BOL (original sets to be sent with shipment & electronic before shipment for pre-customs clearance) - Commercial Invoice - Packing List - Other (If required) Note: all documents shall be issued on the name of UNDP Ethiopia. A complete set of original shipping document listed above must be pouched to UNDP Ethiopia for custom clearance purpose.
Exact Address/es of Delivery Location/s (identify all, if multiple)	Bishoftu/Debre Zeit, Entrepreneurship Development Institute (EDI) Ethiopia
UNDP Preferred Freight Forwarder, if any ²	N/A
Distribution of shipping documents (if using freight forwarder)	Invoice, packing list; Certificate of Origin; Original Final AWB, etc
Latest Expected Delivery Date and Time (if delivery time exceeds this, quote may be rejected by UNDP)	
Delivery Schedule	⊠Required;
Packing Requirements	 As per the International standard in respect to the nature of the Goods; (As per the industry practices) The goods are to be distributed to three universities and we need the equipment to be packed separately for each university. Put labelling on each packing for each university
Mode of Transport	⊠ AIR
Preferred Currency of Quotation ³	⊠United States Dollars
Value Added Tax on Price Quotation⁴	☑ Must be inclusive of VAT and other applicable indirect taxes
After-sales services required	⊠Not Required
Deadline for the Submission of Quotation	COB, Monday, June 13, 2022 on eTendering ATLAS system
All documentations, including catalogs, instructions and operating manuals, shall be in this language	□ English

	☑ Duly Accomplished Form as provided in Annex 2, and in
Documents to be submitted ⁵	accordance with the list of requirements in Annex 1;
	☐ Quality Certificates for the Goods to be supplied (ISO, GMP, any
	other Quality Certificates as applicable etc.);
	□ Latest Business Registration Certificate;
	 ✓ Manufacturer's Authorization of the Company as a Sales Agent (if
	Supplier is not the manufacturer);
	 ⊠ Evidence/Certification of Environmental Sustainability ("Green")
	Standards) of the Company or the Product being supplied (if available)
	Written Self-Declaration of not being included in the UN Security ■
	Council 1267/1989 list, UN Procurement Division List or other UN
	Ineligibility List;
	☐ Submit/Upload: Past contract history for the Supply of Similar or
	Related products. Provide at least two copies of previous Contracts
	or Purchase Orders.
	⊠ Minimum of 3 (three) references (name, emails and telephone)
	which UNDP may contact for reference checks. Alternatively, letters
	from clients with statements of satisfactory performance are
	acceptable. If any past contracts were held with the UN Agencies,
	please list them all.
	⊠ 90 days
Period of Validity of Quotes	In exceptional circumstances, UNDP may request the Vendor to
starting the Submission Date	extend the validity of the Quotation beyond what has been initially
	indicated in this RFQ. The Proposal shall then confirm the extension
	in writing, without any modification whatsoever on the Quotation.
Partial Quotes	\square Not permitted for line items. However, it is possible to quote
	either for one or both lots
Payment Terms ⁶	□ 100% upon complete delivery of goods
	☑ Will be imposed under the following conditions:
Liquidated Damages	Percentage of contract price per day of delay: 0.05%
	Max. no. of days of delay: 30 calendar days ;
	After which UNDP may terminate the contract.
	☐ Technical responsiveness/Full compliance to requirements and
Evaluation Criteria	lowest price ⁷
[check as many as applicable]	☐ Full acceptance of the PO/Contract General Terms and Conditions
UNDP will award to:	☑ One or more Supplier, depending on the following factors:
	Technical evaluation and price comparison;
Type of Contract to be Signed	□ Purchase Order
Contract General Terms and	☐ General Terms and Conditions for contracts (goods and/or
Conditions	services);
	Applicable Terms and Conditions are available at
	http://www.undp.org/content/undp/en/home/procurement/b
	usiness/how-we-buy.html
	☐ Cancellation of PO/Contract if the delivery/completion is delayed
Special conditions of Contract	by 30 calendar days;

	Passing Inspection at site;
Conditions for Release of	Complete Installation
Payment	☑ Passing all Testing at site;
	☐ Written Acceptance of Goods based on full compliance with RFQ
	requirements;
	☐ Specifications of the Goods Required (Annex 1)
Annexes to this RFQ ⁸	☑ Form for Submission of Quotation (Annex 2)
	□ General Terms and Conditions / Special Conditions
	☐ Technical compliance sheet;
	Non-acceptance of the terms of the General Terms and Conditions
	(GTC) shall be grounds for disqualification from this procurement
	process.
	Procurement unit
Contact Person for Inquiries	MY
(Written inquiries only) ⁹	info.procurementet@undp.org
	Any delay in UNDP's response shall be not used as a reason for
	extending the deadline for submission, unless UNDP determines that
	such an extension is necessary and communicates a new deadline to
	the Proposers.

Goods offered shall be reviewed based on completeness and compliance of the quotation with the minimum specifications described above and any other annexes providing details of UNDP requirements.

The quotation that complies with all of the specifications, requirements and offers the lowest price, as well as all other evaluation criteria indicated, shall be selected. Any offer that does not meet the requirements shall be rejected.

Any discrepancy between the unit price and the total price (obtained by multiplying the unit price and quantity) shall be re-computed by UNDP. The unit price shall prevail and the total price shall be corrected. If the supplier does not accept the final price based on UNDP's re-computation and correction of errors, its quotation will be rejected.

After UNDP has identified the lowest price offer, UNDP reserves the right to award the contract based only on the prices of the goods in the event that the transportation cost (freight and insurance) is found to be higher than UNDP's own estimated cost if sourced from its own freight forwarder and insurance provider.

At any time during the validity of the quotation, no price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted by UNDP after it has received the quotation. At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.

Any Purchase Order that will be issued as a result of this RFQ shall be subject to the General Terms and Conditions attached hereto. The mere act of submission of a quotation implies that the vendor accepts without question the General Terms and Conditions of UNDP indicated above - http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html.

UNDP is not bound to accept any quotation, nor award a contract/Purchase Order, nor be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.

Please be advised that UNDP's vendor protest procedure is intended to afford an opportunity to appeal for persons or firms not awarded a purchase order or contract in a competitive procurement process. In the event that you believe you have not been fairly treated, you can find detailed information about vendor protest procedures in the following link:

https://www.undp.org/content/undp/en/home/procurement/business/protest-and-sanctions.html

UNDP encourages every prospective Vendor to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ.

UNDP implements a zero tolerance on fraud and other proscribed practices and is committed to identifying and addressing all such acts and practices against UNDP, as well as third parties involved in UNDP activities. UNDP expects its suppliers to adhere to the UN Supplier Code of Conduct found in this link: https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct

Thank you and we look forward to receiving your quotation.

Sincerely yours, Hien Dang DRR-O 26 May 2022

Technical Specifications

Lot 1: Safety Equipment

	Processing unit and items	UoM	Arsi University	BahirDar University	Hawassa University
			Qty	Qty	Qty
	Fire Extinguisher - Product name: Stainless Steel fire extinguisher - Working Temperature: -30 to +60°C - Cylinder Material: Steel				
	 Range: 5-8m Test Pressure (Bar): 14 at 20°C Working Pressure: 30 Bars Extinguisher weight (kg): 13.5 			4 unit of	4 unit of
1	 Foam extinguisher (class ABC, recommendation one per room) One for burning fat (class D) 	pcs	4 unit of ABC and 1 unit of D	ABC and 1 unit of D	ABC and 1 unit of D
2	Smoke Detectors -standard Security Alarm DC 3V build-in lithium battery interconnected smoke alarm detector	pcs	6	2	3
3	Carbon Dioxide Detectors -co2 analyzer, co2 monitor 0-5000ppm	pcs	3	2	3
4	Exit Signs -Acrylic Double mirror exit sign emergency exit sign board	pcs	4	2	4
	First Aid Kit Medical aid kit				
5	Package: 65*42*45cm	set	4	1	4
6	Safety Equipment Emergency Lab Safety Eyewash Station with Shower	pcs	1	1	1
7	Pvc Safety Working Gloves for handling equipment	box	50	20	50
	Fume Hood Internal Work zone Dimensions (L x D x H)= 1420 x 680 x 1200 mm -Maximum Sash Opening=580 mm / 22.8" (standard vertical rising sash) -Inner Exhaust Outlet Diameter=252 mm / 10.0" -Light Intensity at Work Surface= 780 Lux / 72 foot candes -Power Consumption=60W (Fluorescent Lighting & Microprocessor Control System)				
8	-Net Weight= 210 kg / 460 lbs	Pcs	0	0	1
	UPS Power: 5 KVA -Weight: 10kg -Size: 565*380*190 - Output voltage: 230VAC				
9	- Output voltage: 250 VAC -input voltage :48v	Pcs	0	0	1

Lot 2- Hygiene / Cleaning Equipment

		UoM	Arsi University Qty	Bahir Dar University Qty	Hawassa University Qty
	Plastic Basin Basins Multi-function Portable Folding Collapsible Travel Plastic Wash Basin Capacity: 10L				
	Material: PET				
	Type: Bath basin				
	Size: 360 X 360 X 115 mm				
1	Shape: Circular	pcs	6	6	2

	Water Hoses for Cleaning (100'):				
	Material: PVC				
	Hose Length: 100.1 Feet				
	Working pressure: 400Bar				
	Connection: 1/4 "M-NPT				
2	Hose I.D: 0.24 "(6mm)		100	100	0
2	Hose O.D: 0.48 " (12mm)	meter	100	100	0
	Hose Connectors -stainless steel bsp hydraulic hose connector: Connection: both female & male				
3	Material: medium carbon steel	m 22	2	2	0
	Hose Spray Nozzle-stainless steel 250 bar professional industrial	pcs	2	2	0
	hose washing spray nozzle: Pressure: Min.: 0 bar (0 psi),				
4	Max.: 350 bar (5,076.3 psi)	pcs	4	4	4
	Curved Floor Squeegee (3-Pack) - hotel kitchen long handle floor	pes			
	wiper/floor squeegee/floor scraper				
	- Usage: FLOOR				
	- Handle Material: Aluminum				
	- Squeegee Material: Rubber				
	- Product name: hotel kitchen long handle floor wiper/floor				
	squeegee/floor scraper				
	- Material: Aluminum alloy + stainless steel + rubber				
	- Size: 45cm/55cm/75cm				
5	 Application: Cleaning Floors 	pack	6	6	0
	hand truck trolley				
	Specification				
	Load Capacity: 150kgs 300kgs				
	Material Stainless Steel				
	 Base Shape: Rectangular 				
	platform: hand truck trolley				
	• Size: L*W*H (cm): 90*60*90 5-inch			4	
6	• wheel bearing Length 3 - 5 Feet	nos	5	4	0
0	Janitorial Cart w/Equipment -Multifunction Cleaning Trolley Janitorial	pcs	3		0
	Cart				
	- Product name: Plastic Cleaning Trolley				
	- Material: PP Material				
	- Wheels: TPR Mute Wheels				
	- Color: Grey				
	- Size: 112.5*51*96 cm				
	- Package size: 88*25*55cm				
	- Feature: Eco-friendly				
7	 Application: Hotel/Restaurant/Kitchen 	pcs	2	2	0
	• Extra Mops: Color: Green+Silver+Black		_		
	Material: PP, ABS, Stainless Steel, Fiber				
	Mop Head: 35cm /14"				
	Rod Diameter: 2.5cm /0.98in				
	Rod Length: 40in - 50in (adjustable)				
	Bucket Capacity: 7.8L/11.8L/13L(1.93/3.12/3.43 Gal)				
	1.93 Gal Bucket Size: (L)X(W)X(H) 19 X11 X10 inch (appr.)				
	3.12 Gal Bucket Size: (L)X(W)X(H) 20 x 13x 12 inch (appr.) 3.43 Gal Bucket Size: (L)X(W)X(H) 19 X11 X11 inch				
8	(appr.) Sucket Size: $(L)X(W)X(H)$ 19 X11 X11 inch	nce	8	3	0
0	Extra Mop Bucket -32-liter floor mop bucket thickened waterwheel	pcs	8	3	U
9	squeeze bucket washing wringer	pcs	3	3	0
	Soap Dispenser School/household 1300 Ml Automatic Liquid Touch	Pes	3	3	0
10	Free Soap Dispenser Sensor	pcs	3	3	0
10		P+3	3	3	<u> </u>
	Dispenser Kitchen Tissue Holder Hand Towel Paper Dispenseraning		_	3	_
11	Supplies	pcs	3	3	0

	Internal Use Crates-540 X 350 X 290 mm				
	- Material: Plastic				
	- Style: Mesh				
	- Foldable: Yes				
	- Product name: Crates				
	- Plastic varieties: PP				
	- Load-bearing: 20KG				
	- Color: Custom Color				
	- Application: General packaging				
12	- Features: High strength, good air permeability	pcs	20	20	0
12	Double kitchen sink vegetable fruit totally clean wash no leak under	pes	20		U
	mount				
	- Color: White, Silver				
	- Bowl Shape: rectangular				
	- Number of Holes: Two				
	- Sink Style: Double Bowl				
	- Sink Size: 700*700*(800+100)mm				
13	- Application: Kitchen	pcs	1	1	0
14	kitchen cleaning sponge with scouring pad	pcs	300	300	0
	Hot Sink Hot Selling Wash Basin Portable Sink Foot-operated Sink				
	With 1 Bowl				
	- Surface Treatment: Brushed, Brushed				
	- Installation Type: Wall-Hung				
	- Bowl Shape: Rectangle				
	- Number of Holes: One				
	 Sink Style: "Single bowl Wash basin sink", 				
	 Product name: foot operated hand wash sink 				
	- Size: 460*460*H950mm				
15	- Backsplash: 100mm	pcs	2	2	0
	Cutting board				
	Size: (60cm * 1m)				
16	Type : plastic	Pcs	0	0	2

Hien Dang DRR-O May 26, 2022

FORM FOR SUBMITTING SUPPLIER'S QUOTATION¹⁰

(This Form must be submitted only using the Supplier's Official Letterhead/Stationery¹¹)

W	Ve, the undersigned, here	eby accep	ot in full the	UNDP Gener	al Terms and	d Conditions,	and
hereby of	fer to supply the items lis	ted belov	v in conform	ity with the s	pecification a	and requirem	ents
of UNDP a	as per RFQ Reference No	•	_:				

TABLE 1: Offer to Supply Goods Compliant with Technical Specifications and Requirements

Lot 1: Safety Equipment

Item	Description/Specification of Goods	Qt.	Latest	Unit Price	Total Price
No.			Delivery Date		per Item
1	Fire Extinguisher - Product name: Stainless Steel fire extinguisher - Working Temperature: -30 to +60°C - Cylinder Material: Steel - Range: 5-8m - Test Pressure (Bar): 14 at 20°C - Working Pressure: 30 Bars - Extinguisher weight (kg): 13.5 - Foam extinguisher (class ABC, recommendation one per room) - One for burning fat (class D)	12 unit of ABC and 3 unit of D	12 Weeks		
2	Smoke Detectors -standard Security Alarm DC 3V build-in lithium battery interconnected smoke alarm detector	11 pcs	12 Weeks		
3	Carbon Dioxide Detectors -co2 analyzer, co2 monitor 0-5000ppm	8 pcs	12 Weeks		
4	Exit Signs -Acrylic Double mirror exit sign emergency exit sign board	10 pcs	12 Weeks		
5	First Aid Kit Medical aid kit Package: 65*42*45cm	9 Set	12 Weeks		
6	Safety Equipment Emergency Lab Safety Eyewash Station with Shower	3 Pcs	12 Weeks		
7	Pvc Safety Working Gloves for handling equipment	120 boxes	12 Weeks		
8	Fume Hood Internal Work zone Dimensions (L x D x H)= 1420 x 680 x 1200 mm -Maximum Sash Opening=580 mm / 22.8" (standard vertical rising sash) -Inner Exhaust Outlet Diameter=252 mm / 10.0" -Light Intensity at Work Surface= 780 Lux / 72 foot candes -Power Consumption=60W (Fluorescent Lighting & Microprocessor Control System) -Net Weight= 210 kg / 460 lbs	1 Pcs	12 Weeks		
9	UPS	1 PCS	TZ WEEKS		
	Power: 5 KVA -Weight: 10kg	1 Pcs	12 Weeks		

9

-Size: 565*380*190				
- Output voltage: 230VAC				
-input voltage :48v				
			Sub Total	
		Freight a	nd Insurance	
CIP ADDIS ABABA BOLE INTERNATIONAL AIRPORT				

Lot 2- Hygiene / Cleaning Equipment

	Lot 2- Hygiene / Cleaning Equipment	1	T	1	T
Item	Description/Specification of Goods	Qt.	Latest	Unit Price	Total Price
No.			Delivery Date		per Item
	Plastic Basin Basins Multi-function Portable Folding		•		•
	Collapsible Travel Plastic Wash Basin				
	Capacity: 10L				
	Material: PET				
	Type: Bath basin				
	Size: 360 X 360 X 115 mm				
1	Shape: Circular	14 pcs	12 Weeks		
	Water Hoses for Cleaning (100'):				
	Material: PVC				
	Hose Length: 100.1 Feet				
	Working pressure: 400Bar				
	Connection: 1/4 "M-NPT				
	Hose I.D: 0.24 "(6mm)	200	42344		
2	Hose O.D: 0.48 " (12mm)	meter	12 Weeks		
	Hose Connectors -stainless steel bsp hydraulic hose				
	connector:				
2	Connection: both female & male	4 D.	12 Weeks		
3	Material: medium carbon steel	4 Pcs			
	Hose Spray Nozzle-stainless steel 250 bar professional				
	industrial hose washing spray nozzle: Pressure: Min.: 0 bar (0 psi),				
4	(0 psi), Max.: 350 bar (5,076.3 psi)	12 pcs	12 Weeks		
4	Max.: 330 bai (3,070.3 psi)	12 pcs			
	Curved Floor Squeegee (3-Pack) - hotel kitchen long handle				
	floor wiper/floor squeegee/floor scraper				
	- Usage: FLOOR				
	- Handle Material: Aluminum				
	- Squeegee Material: Rubber				
	- Product name: hotel kitchen long handle floor				
	wiper/floor squeegee/floor scraper				
	- Material: Aluminum alloy + stainless steel + rubber				
	- Size: 45cm/55cm/75cm				
_	· · ·	101	12 Weeks		
5	Application: Cleaning Floors	12 pack	12 WEEKS		
	hand truck trolley Specification				
	Load Capacity: 150kgs 300kgs				
	* * * * * * * * * * * * * * * * * * *				
	Material Stainless Steel				
	Base Shape: Rectangular				
	 platform: hand truck trolley 				
	◆ Size: L*W*H (cm): 90*60*90 5-inch		12 Weeks		
6	• wheel bearing Length 3 - 5 Feet	9 pcs	12 Weeks		
	Janitorial Cart w/Equipment -Multifunction Cleaning Trolley				
	Janitorial Cart				
	 Product name: Plastic Cleaning Trolley 				
	- Material: PP Material				
7	- Wheels: TPR Mute Wheels				

	Calari Casa	1		1	
	- Color: Grey				
	- Size: 112.5*51*96 cm				
	- Package size: 88*25*55cm	Anas			
	- Feature: Eco-friendly	4pcs	12 Weeks		
	- Application: Hotel/Restaurant/Kitchen				
	Extra Mops: Color: Green+Silver+Black				
	Material: PP, ABS, Stainless Steel, Fiber				
	Mop Head: 35cm /14"				
	Rod Diameter: 2.5cm /0.98in				
	Rod Length: 40in - 50in (adjustable)				
	Bucket Capacity: 7.8L/11.8L/13L(1.93/3.12/3.43 Gal)				
	1.93 Gal Bucket Size: (L)X(W)X(H) 19 X11 X10 inch				
	(appr.) 3.12 Gal Bucket Size: (L)X(W)X(H) 20 x 13x 12 inch (appr.)				
	3.43 Gal Bucket Size: (L)X(W)X(H) 19 X11 X11 inch				
8	(appr.)	11 pcs	12 Weeks		
	Extra Mop Bucket -32-liter floor mop bucket thickened	11 pes	12 Weeks		
9	waterwheel squeeze bucket washing wringer	6 pcs	12 WCCRS		
_	Soap Dispenser School/household 1300 MI Automatic	- 1	12 Weeks		
10	Liquid Touch Free Soap Dispenser Sensor	6 pcs	12 17 0013		
	Dispenser Kitchen Tissue Holder Hand Towel Paper		12 Weeks		
11	Dispenseraning Supplies	6 pcs		<u> </u>	
	Internal Use Crates-540 X 350 X 290 mm				
	- Material: Plastic				
	- Style: Mesh				
	- Foldable: Yes				
	- Product name: Crates				
	- Plastic varieties: PP				
	_				
	- Color: Custom Color				
	- Application: General packaging		12 Weeks		
12	- Features: High strength, good air permeability	40 pcs			
	Double kitchen sink vegetable fruit totally clean wash no				
	leak under mount				
	- Color: White, Silver				
	- Bowl Shape: rectangular				
	- Number of Holes: Two				
	- Sink Style: Double Bowl				
	- Sink Size: 700*700*(800+100)mm		12 Weeks		
13	- Application: Kitchen	2pcs	TE AACCUS		
14	kitchen cleaning sponge with scouring pad	600 pcs	12 Weeks		
<u> </u>	Hot Sink Hot Selling Wash Basin Portable Sink Foot-	220 200			
	operated Sink With 1 Bowl				
	- Surface Treatment: Brushed, Brushed				
	- Installation Type: Wall-Hung				
	- Bowl Shape: Rectangle				
	- Number of Holes: One				
	- Product name: foot operated hand wash sink				
	- Size: 460*460*H950mm		12 Weeks		
15	- Backsplash: 100mm	4 pcs		1	
	Cutting board				
	Size: (60cm * 1m)				
16	Type : plastic	2 Pcs	12 Weeks		
				Sub Total	

Freight and Insurance	
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TABLE 2: Offer to Comply with Other Conditions and Related Requirements

Other Information pertaining to our Quotation	Your Responses				
are as follows:	Yes, we will comply	No, we cannot comply	If you cannot comply, pls. indicate counter proposal		
Delivery Lead Time (12 weeks)					
Brand new replacement if Purchased Unit an old or used one					
Validity of Quotation (90 Days)					
All Provisions of the UNDP General Terms and Conditions					
Other requirements [pls. specify]					

All other information that we have not provided automatically implies our full compliance with the requirements, terms and conditions of the RFQ.

Hien Dang DRR-O 26 May 2022