

Date: 14/June/2022

Addendum no.2**Subject: RFQ for Renovation works for STAE Office Buildings in 7 lots**

REFERENCE: UNDP/TLS/RFQ/2022/003

Dear Bidders,

The following terms of the tender document has been revised as follows:

Deadline for Submission	The deadline is extended for five (5) more days until <u>20 June 2022 05:00 PM Timor-Leste Time.</u>
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Site visits Questions and Responses:

S/N	Question and Comment	Response
1.	Are the Pre-bid meeting and Site visits Mandatory? Because according to our experience with the government procurement, if bidders missed the pre-bid meeting and site visits, they will be disqualified.	Pre-bid meeting and Site visits are not mandatory but recommended. Minutes of Pre-bid meeting and Site visits are uploaded on UNDP website and shared with all interested bidders.
2	Since we have internet difficulties, can we send our bids via WhatsApp or bring the document to the UNDP office to get internet access to be able to submit our bid?	Bid submission ONLY via email to <u>bids.tp@undp.org</u> is accepted. Bidders having internet difficulties, may come to UNDP office with their laptops and documents, UNDP Procurement Team will facilitate the provision of internet for their submission.
3	Regarding Bank statement and financial turnover. What kind of scoring matrix used or applied for the bank statement and financial turnover? If our bank statement doesn't fill the required amount in the RFQ, what score will be given?	The evaluation method is based on pass and fail criteria. No scoring will be given for any evaluation criteria mentioned in RFQ. In order to pass through the financial eligibility criteria, bidders should meet following minimum criteria: Financial Capacity: Minimum average annual turnover of USD 25,000 in any of the three (3) years over the period of last five (5) years to be qualified for one LOT and availability of at-least \$15,000 in form of cash or liquid

		<p>asset or a dedicated credit line. Applying for more than one LOT should demonstrate additional US\$ 15,000 turnover for each additional LOT as below:</p> <table><tr><th>Number of LOTs</th><th>Financial Turn Over</th></tr><tr><td>For one LOT</td><td>25,000 US\$</td></tr><tr><td>For two LOTs</td><td>40,000 US\$</td></tr><tr><td>For three LOTs</td><td>55,000 US\$</td></tr><tr><td>For four LOTs</td><td>70,000 US\$</td></tr><tr><td>For five Lots</td><td>85,000 US\$</td></tr><tr><td>For six Lots</td><td>100,000 US\$</td></tr><tr><td>For seven Lots</td><td>115,000 US\$</td></tr></table> <p>Bidders do not meet the above criteria will be disqualified.</p>	Number of LOTs	Financial Turn Over	For one LOT	25,000 US\$	For two LOTs	40,000 US\$	For three LOTs	55,000 US\$	For four LOTs	70,000 US\$	For five Lots	85,000 US\$	For six Lots	100,000 US\$	For seven Lots	115,000 US\$
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4	As per our experience with government biddings, asset like land, property and other investment also counted as financial turnover. How about UNDP system, are all those assets counted?	The Financial turnover is total amount of money your company receives as a result of business within a specific financial year. It doesn't include the value of fix assets like Land, machines, property and other assets.																
5	In government procurement they always provide limits for RFQ and ITB, what about UNDP, can we know the limits for RFQ and ITB?	No, as per UNDP rules, it is not allowed to disclose the budget ceiling. Since this an open and competitive public tender, bidders are encouraged to quote as per the market rates.																
6	Shall we provide unit rate analysis for all existing items?	yes, please use the BOQ and quote for every line/item.																
7	How do you deal with cracked walls, I assume this is a structural problem?	As per the requirement stated in the BoQ, the cracked walls also need to be fixed with high strength concrete method.																
8	<p>Based on site-visit meeting last week, you told us that we must replace only the damage of ceiling existing composed of plywood ceiling lining but on written BoQ used Gypsum ceiling lining.</p> <p>Please clarify, should we use gypsum or plywood? If use gypsum we have to use also cornice, but that is not included in BoQ.</p>	<p>As per the requirement mentioned in the BoQ for <u>Dili HQU</u>, Supply And installation of Gypsum 1200mm x 2400mm x 9mm with necessary framework Including all accessories- which means it requires to use gypsum with installations.</p> <p>However, for other municipalities (Aileu, Ainaro, Baucau, Bobonaro, Liquica and Lautem) the requirement as per the BoQ is, plywood.</p> <p>Interested bidders are required to review the BoQ carefully and consider this in their bid.</p>																
9	Can we have private site visit to observe the building again?	Yes, Bidders can still have individual site visits but that needs to be coordinated with Chief department of STAE.																

10	We have not attended the pre-bid meeting and site visits. Are we still eligible and can submit our bid?	Yes, interested bidders are allowed to submit bid in case they haven't done the site visit or attended the pre-bid meeting.
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The rest of the terms and conditions for this RFQ shall remain unchanged.

Best regards

DocuSigned by:

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Operations Manager