



Terms of reference

GENERAL INFORMATION

Title: *Senior Specialist for Financing for Climate Change (Local Consultant)*

Project Name: Innovative Financing Lab (IFL) / Sustainable Development Financing (SDF) Project

Reports to: Head of IFL, UNDP

Duty Station: Home-Based

Expected Places of Travel: N/A

Duration of Assignment: Fifty (75) working days within 7 months

REQUIRED DOCUMENT FROM HIRING UNIT

<input checked="" type="checkbox"/>	TERMS OF REFERENCE
4	CONFIRMATION OF CATEGORY OF LOCAL CONSULTANT, please select: (1) Junior Consultant (2) Support Consultant (3) Support Specialist (4) Senior Specialist (5) Expert/ Advisor CATEGORY OF INTERNATIONAL CONSULTANT, please select: (6) Junior Specialist (7) Specialist (8) Senior Specialist
<input checked="" type="checkbox"/>	APPROVED e-requisition

REQUIRED DOCUMENTATION FROM CONSULTANT

<input checked="" type="checkbox"/>	P11 or CV with three referees
<input checked="" type="checkbox"/>	Copy of education certificate
<input checked="" type="checkbox"/>	Completed financial proposal
<input checked="" type="checkbox"/>	Completed technical proposal

Need for presence of IC consultant in office:

☒ partial – due to COVID-19 situation, the presence of the consultant in office will not be necessary/ possible. Thus, any consultation will be done virtually/ online.

☐ Intermitten

☐ full time/office based (needs justification from the Requesting Unit)

Provision of Support Services:

Office space: ☐ Yes ☒ No

Equipment (laptop etc): ☐ Yes ☒ No

Secretarial Services ☐ Yes ☒ No

If yes has been checked, indicate here who will be responsible for providing the support services:

n/a

I. BACKGROUND

United Nations Development Programme

United Nations Development Programme (UNDP) partners with people at all levels to help build nations that can withstand crisis and sustain growth that improves the quality of life for everyone. UNDP Indonesia's mission is to be an agent for change in human and social development and a trusted partner to stakeholders with the overarching aim of reducing poverty.

Climate Change and Public Climate Finance in Indonesia

Indonesia's Nationally Determined Contribution (NDC), released on 24 September 2015, includes an unconditional 2030 GHG emissions reduction target of 29% below business-as-usual (BAU) and a conditional 41% reduction below BAU by 2030 (with sufficient international support). The shift to a low carbon and climate resilient development path is also an integral part of Nawacita (Indonesia's nine national's strategic development goals) and is well-integrated in development policies, strategies and programs of the National Medium-Term Development Plan (RPJMN) 2015-2019.

To reach the country's ambitious goals, a large increase of sustainable funding and more effective use of current resources is required. Domestically, the estimated costs of Indonesian climate change mitigation and adaptation actions for 2015-2020 is USD 81 billion (Third National Communication, 2017). There are financial gaps between funding needs and financial resources from the Government budget. Thus, the government needs to take progressive steps to scale up climate finance

To finance climate change actions, the government must ensure that adequate funding is available to finance climate change programs, as well as track and monitor the results of the programs implemented. The Ministry of Finance plays a crucial role in ensuring that climate change requirements are reflected in budget priorities, pricing policies, and financial market rules.

Sustainable Development Financing (SDF) Project

Since 2017, UNDP has collaborated with the Ministry of Finance to implement the second phase of Sustainable Development Financing (SDF) project. The programme has provided extensive technical assistance support to the Ministry of Finance and the National Development Planning Agency (Bappenas) in integrating both climate mitigation and adaptation thematic within the national public planning and budgeting system (KRISNA). Capacity building for climate budget tagging (CBT) on both mitigation and adaptation is ongoing at the national level and sector ministries are improving both the accuracy and consistency of climate change tracking and reporting. Partnering with The Ministry of Women Empowerment and Child Protection, policy research to analyze gender impact of existing tagged climate change programme/activities is underway.

In 2019, the programme will continue to work on strengthening tracking systems and support coordination to integrate CBT with other climate monitoring and reporting system to evaluate the effectiveness and efficiency of climate change programme/activities. There is also a need to assess the overall national climate change financial landscape, develop a long-term national climate finance strategy and vision to achieve NDC and SDGs goal, and define the best strategic entry points and approach through the development of climate change financing framework.

Following the roll out of the localizing SDGs agenda in Indonesia, further support to bring the climate budget tagging to sub-national/regional level is recognized. This work will begin with mapping of the sub-national tagging information and development of a standardized methodology which can be further piloted to more provinces/districts in Indonesia.

The Consultant will be responsible to provide support in identifying and coordination with stakeholders at national and sub-national, as well as provide substantive support in implementing public finance management particularly for climate change.

II. SCOPE OF WORK, ACTIVITIES, AND DELIVERABLES

The consultant's assignment will fall under UNDP's areas of support towards the Government of Indonesia in enhancing the scope of financing for climate change in Indonesia. The consultant is expected to:

- Provide technical supports for the sub-national government in implementing CBT, including preparing the training materials, and develop a training report.
- Collecting data from stakeholders at national and sub-national level, particularly in developing annual public climate finance report.
- Analyze the public climate finance-related data from key stakeholders and provide programme/output reference to the Ministry of Finance.

The expected deliverables are elaborated as the following.

Deliverables*	Number of Working Days	Due Date	Reviewed and Monitored by
<u>Deliverable 1</u> Updated guidance on sub-national climate budget tagging, based on inputs/insights from stakeholders and experiences.	9 Wds	11 July 2022	Head of Innovative Financing Lab
<u>Deliverable 2</u> Draft final analysis report on sub-national CBT at 3 provinces, including data analysis, key findings, recommendations and way forwards.	17 Wds	26 Aug 2022	Head of Innovative Financing Lab
<u>Deliverable 3</u> Develop a concept of innovative climate finance instruments for energy and forestry sectors that potentially to be implemented in Indonesia, including existing/new innovative financing.	24 Wds	14 Oct 2022	Head of Innovative Financing Lab
<u>Deliverable 4</u> <ul style="list-style-type: none">- Draft final analysis report on sub-national CBT at 3 provinces, including data analysis, key findings, recommendations and way forwards.- Support in preparing a high-level conference on carbon tax, including concept note, coordination with key stakeholders, and event reports.	25 Wds	12 Dec 2022	Head of Innovative Financing Lab

**each deliverable shall be prepared and submitted in Bahasa and English.*

III. WORKING ARRANGEMENTS

Institutional Arrangement

- The consultant will have close supervision and coordination with the Innovative Financing Lab of UNDP;

- The consultant's deliverables will be reviewed by Head of IFL, Technical Associate for Climate Finance, UNDP CO, the Ministry of Finance and other relevant counterparts;
- The consultant will report to the Head of IFL, UNDP;
- The payment will be made to the consultant at each payment schedule, upon technical clearance and approval of the satisfactory submission of results from Head of IFL/UNDP. Estimated lead time for UNDP or Project Implementing Partners to review outputs, give comments, certify approval/acceptance of outputs is 2 weeks.

Duration of the Work

The consultant is expected to work 75 working days within 7 months. Final report expects full completion not later than 31 January 2023.

Duty Station

The consultant is expected to work home-based.

Travel Plan

There will not be any travelling required for this project.

IV. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

Academic Qualifications:

Bachelor's or Master's degree in environmental engineering, environment economic, and/ or environmental studies.

Years of experience:

1. Minimum 3 years for Bachelor or 2 years for Master of experience working on climate change, environment, economic, public finance or other relevant fields.
2. Holds experience in working with governments, stakeholders' engagement, GHG emission data, and familiarity with the climate-related policy.
3. Experience in assisting and developing study related to climate change, data monitoring and evaluation as well as data management.
4. Substantive experience in national level works, in close coordination with the national government including the Ministry of Environment and Forestry, Ministry of Development Planning, or other relevant ministries.

Competencies and special skills requirement:

- Analytical skills, communications abilities, teamwork.
- Excellent report writing and drafting skills along with a grasp of agriculture/land-based sector in the context of Indonesia, as demonstrated by previous research/reports/policy notes on relevant topics.
- Strong motivation & ability to work & deliver under short deadlines.
- Focuses on impact & result for the client & responds positively to critical feedback.
- Able to work independently with little or no supervision.
- Strong understanding of Indonesia's climate change-related framework, guidelines and other related regulations in Indonesia.

V. EVALUATION METHOD AND CRITERIA

Individual consultant will be evaluated based on the following methodologies:

Cumulative analysis

When using this weighted scoring method, the award of the contract should be made to the individual consultant whose offer has been evaluated and determined as:

- a) Responsive/compliant/acceptable, and
- b) Having received the highest score out of a pre-determined set of weighted technical and financial criteria specific to the solicitation.

* Technical Criteria weight; 70%

* Financial Criteria weight; 30%

Only candidates obtaining a minimum of 70 point would be considered for the Financial Evaluation

Criteria	Weight	Maximum Point
<u>Technical</u>		100
Criteria A: qualification requirements as per TOR:	(70%)	
1. Bachelor's or Master's degree in environmental engineering, environment economic, and/ or environmental studies.	20	
2. Minimum 3 years for Bachelor or 2 years for Master of experience working on climate change, environment, economic, public finance or other relevant fields.	20	
3. Holds experience in working with governments, stakeholders' engagement, GHG emission data, and familiarity with the climate-related policy.	10	
4. Experience in assisting and developing study related to climate change, data monitoring and evaluation as well as data management.	10	
5. Substantive experience in national level works, in close coordination with the national government including the Ministry of Environment and Forestry, Ministry of Development Planning, or other relevant ministries.	10	
Criteria B: Quality of Proposal	(30%)	
1. Understanding the scope of work and objectives of the assignment	10	
2. Approach and methodology proposed - comprehensiveness & fitness against requirements	10	
3. Quality of proposed implementation plan, <i>i.e.</i> report outline, how the bidder will undertake each task, and time-schedules	10	