

10 June 2022

Bid Bulletin No. 2

Request for Proposal (RFP-047-PHL-2022): Procurement of IT Staff Augmentation Services for the establishment of REMB Data Warehouse and Management Information System (RIS), and Provision of Cloud Server Subscription Plan

Dear Bidders,

Please refer to UNDP's responses to your clarifications on the subject tender.

No.	Queries from Bidders	UNDP's Responses
1	According to the GDPR European Legislation there are certain limitations on including personal data in the CV's. Therefore, can we indicate the proposed personnel's initials for their identification or is it a requirement to include their full name?	CVs must reflect the full names and details of the proposed personnel's qualifications and experience. Please use the <i>Format for CV of Proposed Key Personnel</i> provided in the Request for Proposal, and make sure to reflect qualifications required in the solicitation document.
2	Will the firm's personnel be required to be fully available to travel to locations in "Luzon Field Office, Visayas Field Office, and/or Mindanao Field Office "in the Philippines. What would the frequency of these trips be?	There will be no travel required to the field offices in Luzon, Visayas, and Mindanao. However, as indicated in the Minutes of the Pre-Proposal Conference, the Bidder or its partner (as part of a joint venture, consortium, or association) MUST have a local office and presence in the Philippines for ease of coordination with the project team and government partner who are based in Manila. This will be included as one of the eligibility requirements (pass or fail).
3	May we request for word document editable format of ANNEX C?	Please see attached.
4	What information should we write on the Bank-issued Check / Cashier's Check / Certified Check if we choose to submit this instead of a Bank	Checks and bank guarantees must be in the name of "United Nations Development Programme."

	Guarantee letter for the proposal security/ bid security.	
5	What is the detailed scope for Hyper care Support Phase? Does this only include bug fixing and maintenance support?	Yes, the hypercare support will involve bug fixing and technical guidance or additional training time; enhancements are excluded.
6	Will you provide any media resources like icons, backgrounds, images, fonts, chart reporting libraries/plugins?	The specific media sources to be used may be agreed upon during the inception planning and will be provided when available. Focus on media sources will be on what is available at Department of Energy and those that will be generated by the RIS itself.
7	<p>On SECTION 2: Proposed Methodology, Approach and Implementation Plan of the RFP</p> <p>a) 2.4 Implementation plan including a Gantt Chart or Project Schedule indicating the detailed sequence of activities that will be undertaken and their corresponding timing. Are we going to involve our PM in this process, or is this something that your PMU Manager or REMB MIS Technical Coordinator will provide?</p> <p>b) 2.5 Demonstrate how you plan to integrate sustainability measures in the execution of the contract. What do you mean by sustainability measures? Can you explain further?</p>	<p>a) Yes, this should be submitted as part of the bidder's technical proposal.</p> <p>b) Sustainability measures are tools, practices, or processes that an organization can implement in favor of the protection of the environment, of social progress (including human rights, disability inclusiveness, gender), or in support of economic development, namely by seeking resource efficiency, improving the quality of products and services, and ultimately optimizing costs.</p> <p>Bidders are expected to demonstrate their commitment to sustainability by describing specific measures to be taken in contract implementation, such as the use of appropriate technology that is locally adaptable, eco-friendly, and resource efficient or making sure there is a gender balance in the team, etc.</p>

Please be guided accordingly.