

17 June 2022

**Bid Bulletin No. 4**

**Request for Proposal (RFP-047-PHL-2022): Procurement of IT Staff Augmentation Services for the establishment of REMB Data Warehouse and Management Information System (RIS), and Provision of Cloud Server Subscription Plan**

Dear Bidders,

Please refer to UNDP's responses to your clarifications on the subject tender.

| <b>No.</b> | <b>Queries from Bidders</b>   | <b>UNDP's Responses</b>   |
|------------|---|---|
| <b>1</b>   | Can you extend the deadline for submission of proposals?  | <b>Deadline of proposal submission is extended until <u>30 June 2022, 1AM Eastern Time.</u></b>   |
| 3          | <p>Validity of the proposal says 120 days, and the proposal security should be valid up to 30 days after that 120 days validity.</p> <p>Please clarify.</p> | <p>Acceptable Forms of Proposal/Bid Security re the following:</p> <ul style="list-style-type: none"> <li>☐ Bank Guarantee (See Form H in RFP for template)</li> <li>☐ Any Bank-issued Check / Cashier's Check / Certified Check</li> </ul> <p>Proposal validity is 120 days.</p> <p>For bank guarantee (UNDP Template), it states that "This guarantee shall be valid up to 30 days after the final date of validity of bids." That would be 27 November 2022.</p> <p>However, in general, bank-issued checks do not specify the validity date in the actual check. In general, though, checks are valid for 6 months. Should the contract not be awarded and the procurement process closed within that period of time, and the checks expire, bidders will be requested to submit new checks or confirmation from the bank extending check validity.</p> |

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| 3 | May we have a mobile number to put in the Recipient info for courier service for the bid security?                     | Please use the number 0956 594 5542  |
| 4 | For the qualification criteria, we'd like to know if IT resources strictly has to have at least 5 years of experience. | <p>Please note that pages 21-22 of the RFP indicate the minimum eligibility requirements and qualifications for the bidding firm, not the proposed personnel.</p> <p>Pages 23-26 detail the minimum qualifications for the firm, and those for the key personnel (including education and years of experience for each).</p> |

Please be guided accordingly.