

## **Office of the Resident Coordinator Sittwe TOR for Senior National Advisor on Rakhine (IC)**

### **A. Project Title**

Senior Advisor Title:	Senior National Advisor on Rakhine
Grade:	IC
Duty Station:	Sittwe, Rakhine State
Duration:	6 months
Supervisor:	UN Rakhine Area Coordinator
Language:	English & Myanmar

### **B. Project Description**

#### **Project Rationale/ Background**

Myanmar's Rakhine State represents a challenging mix of conflict, inter-communal tension, centre-periphery grievances and economic under-development. The state remains one of the poorest areas in the country, and limited employment opportunities have resulted in significant out-migration. Relations between the Rakhine majority and the Muslim minority remain fragile. In the second half of 2017, renewed violence forced approximately 700,000 Rohingya to flee across the border with Bangladesh. Prospects for immediate large-scale refugee return remain elusive. Systemic discrimination against the Muslim minority – the vast majority of whom are stateless – persists, and more than 120,000 remain in squalid IDP camps in central Rakhine. Even beyond the camps, the community continues to face severe movement restrictions, with limited access to health, education and livelihood opportunities. An informal ceasefire between the de facto authorities and the Arakan Army has created a degree of stability in central and northern Rakhine. But the situation is fragile, and a resumption of hostilities would have significant negative impacts on the population. There are also more than 100,000 IDPs from the AA-Tatmadaw fighting in 2019-20, and who could seek to return to their place of origin if conditions allow.

For the UN and other international actors on the ground, Rakhine represents a challenging operational environment. In the northern part of the state, access remains limited – reducing the ability to collect data, conduct comprehensive assessments and deliver services to affected communities. In the central and southern parts of the state, access is better, although recent restrictions in central Rakhine have generated new challenges, and the COVID-19 pandemic has further complicated the situation.

The UN's senior leadership at Headquarters has emphasized that IDP resettlement and camp closure represents a priority and an important opportunity to address one of Myanmar's most pressing conflict-related challenges. In December 2019 the Secretary-General chaired UN Executive Committee provided instructions on how the UNCT in Myanmar should engage on this matter, and asked the RC to lead coordination of a nexus approach through a protection focused and integrated effort to support the implementation of the strategy, including the establishment of a "Durable Solutions" unit in the RCO and a dedicated funding mechanism, in consultation with IOM, OCHA, UNDP, UNHCR, UNICEF, UNFPA and UN Women, as well as other UN agencies and partners across the humanitarian, development and peacebuilding spectrum.

The RCO Office in Sittwe is headed by a UN Area Coordinator and RCO Head of Office, and provides overall coordination of UN activities in Rakhine and southern Chin States working in close collaboration with humanitarian, development and peacebuilding partners in the Area. The RCO Sittwe Office seeks to ensure that coordination integrates all aspects of international engagement in Rakhine through a nexus approach including work on durable solutions that brings together

development, humanitarian and peacebuilding efforts in Rakhine State in a holistic and complementary manner. The Senior National Adviser is an integral adviser to the RCO Sittwe Office.

### C. Scope of Work

- Mapping of stakeholders, including at the Union, Rakhine State, Township, Ward/Village Tract level is required of key political and military decisionmakers, opinion-leaders, affected communities and civil society organizations (CSOs).
- Identify entry points for UN engagement with key stakeholder, and provision of advice to the Area Coordinator on strategic approaches to engagement.
- Develop, maintain and regularly update an analysis that can identify situations, events, or flash points, which could inflame Intercommunal tensions, lead to possible human rights abuses, and/or negatively impact the peace-development-humanitarian nexus work of the UN and its partners.
- Provision to the Area Coordinator of timely and ongoing contextual analysis and advice on intercommunal, political, security, social, and cultural developments and trends in Rakhine State as well as the timely and ongoing provision of advice and reports regarding response, action, and escalation in relation to the UNCT's Early Warning mechanism.

### D. Expected Outputs and Deliverables

1. Produce and regularly update a stakeholder mapping of key political and military decisionmakers, opinion-leaders, affected communities and CSOs (including at Union, Rakhine State, Township, Ward/Village Tract level) that reflects the shifting political and security landscape in Rakhine State.
2. Identify entry points for UN engagement with key stakeholders.
3. Review, refine and maintain a Context Analysis to identify situations, events, or flash points, which could inflame intercommunal tensions, constitute human rights abuses, and/or negatively impact the peace-development-humanitarian work of the UN and its partners.
4. Provide timely and ongoing contextual analysis, advice and support related to intercommunal, political, security, social, and cultural developments and trends in Rakhine State, which impact the peace-development-humanitarian nexus work of the UN and its partners.
5. Support advocacy efforts and stakeholder buy-in related to the peace-development-humanitarian work of the UN and its partners.

DELIVERABLE	DUE DATE
Provision of a report on each due date of progress to the satisfaction of the Area Coordinator, on the outputs and deliverables outlined in these Terms of Reference	31 July 2022
	31 August 2022
	30 September 2022

	31 October 2022
	30 November 2022
	31 December 2022

## E. Institutional Arrangement

**Supervision:** The UN Rakhine Area Coordinator and RCO Sittwe Head of Office, or an RCO Sittwe colleague designated by the UN Rakhine Area Coordinator and RCO Sittwe Head of Office, shall directly supervise the Senior Advisor.

**Monitoring and Reporting:** Progress against the deliverables will be directly and regularly assessed on a monthly basis by the UN Rakhine Area Coordinator and RCO Sittwe Head of Office or a RCO colleague designated by the UN Rakhine Area Coordinator and RCO Sittwe Head of Office.

**Institutional collaboration:** In addition to the RCO where the Senior Advisor shall be based, the Senior Advisor is expected to liaise/interact/collaborate/meet with representatives of the following: project co-implementers; donors; communities; civil society; media; local government officials and a range of local government authorities; and UN, INGO and NGO entities.

**Facilities and Support:** The UN RCO Sittwe Office will provide personnel, service or logistical support where required. The Senior Advisor will principally work from the offices of the RCO in Sittwe.

## F. Duration of the Work

The expected duration of this work is 6 months. The Senior Advisor is expected to deliver a comprehensive Context Analysis and stakeholder mapping by the end of the 6 month contract, and to meet monthly deliverables by the target dates as identified in the Table above.

The date for the start of work is 1 July 2022, and the contract completion date is 31 December 2022.

The monthly deliverables will be provided to the UN Rakhine Area Coordinator and RCO Sittwe Head of Office or a RCO colleague designated by the UN Area Coordinator, and will be immediately reviewed by the UN Rakhine Area Coordinator and RCO Sittwe Head of Office or his/her designee.

The awarded IC holder will attend the RCO Sittwe office on a daily basis as per RCO's normal office hours (unless an alternative arrangement is agreed to by the UN Rakhine Area Coordinator), adhering to the scope of work listed above.

Payment will be made on a monthly basis upon submission of a report to the UN Rakhine Area Coordinator and RCO Sittwe Head of Office showing satisfactory progress on the deliverables identified above. The sum specified in the financial proposal will be divided across the 6 months, with payment tied to the monthly deliverables.

### **G. Duty Station**

Duty Station: Sittwe, Rakhine. Regular travel to the field in Rakhine State, and occasional travel to Yangon.

Duration of contract 6 months

<b>H. Qualifications of the Successful Individual Senior Advisor</b>	
Education:	Bachelor's degree in relevant subject.
Experience:	Minimum of 15 years of relevant experience. At least two years' experience working in Rakhine State. Relevant experience working with the UN or with key stakeholders required. Proven, already-established relationships with key contacts. Previous experience working on Context Analysis and Human Security Systems.
Language Requirements:	Good command of English and Myanmar is required.

### **I. Scope of Price Proposal and Schedule of Payments**

All proposals must be expressed in a lump sum amount.

The lump sum amount must be all inclusive, and the contract price is fixed.

If relevant, the lump sum proposal must include the cost of travel to the designated duty station.

### **J. Presentation of Offer**

The following documents are requested:

Personal CV, indicating all past experience from similar projects, as well as the contact details (email and telephone number) of the Candidate and at least three (3) professional references; Brief description of why the individual considers him/herself as the most suitable for the assignment.

Financial Proposal that indicates the all-inclusive fixed total contract price, supported by a breakdown of costs, as per template provided.

## **K. Criteria for Selection of Offer**

The basis for evaluating offers will be undertaken via a combined scoring method, in which the qualifications and description will be weighted 70% and combined with the price offer which will be weighted at 30%.

The offer will be evaluated according to the following criteria:

- Bachelor's degree in relevant subject: 5 points
- Minimum of 15 years of relevant experience: 20 points
- At least two years' experience working in Rakhine State: 10 points
- Relevant experience working with the UN, national authorities or key stakeholders: 10 points
- Proven, already-established relationships with key contacts: 10 points
- Previous experience working providing high level analysis: 15 points

Only proposals which obtain 70% of the technical points (49 points) will be considered for the financial evaluation.