

IC-061-22 - International Climate Policy Specialist

Consultancy to GCF Readiness project title “NDA strengthening in Iraq for climate finance programming, governance, regional cooperation and knowledge generation”

Location	Home Based
Type of Contract	Individual Contract
Contract Start Date	1 July 2022
Contract End Date	30 November 2022
Post Type	International Consultant

1. Background

The UNDP Iraq Country Office, with funding from the GCF, is supporting the Government of Iraq by implementing the project 'NDA strengthening in Iraq for climate finance programming, governance, regional cooperation and knowledge generation'.

The project's focus is to strengthen the NDA's capacity and ensure access to GCF funds and support to national organizations seeking accreditation at GCF. The project will enable the Government of Iraq to strengthen the capacities of the newly assigned NDA to institutionalize climate action coordination mechanisms; establish/build the capacity of direct access entities; enhance climate finance programming for national/regional greenhouse gas mitigation measures; mainstream information on paradigm shifts/transformation into country programming; and develop the capacity to identify and develop proposals on green growth investments. The beneficiaries of the readiness proposal are the NDA, related ministries/authorities, the private sector, and candidates for GCF accreditation. Low private sector engagement in the GFC process in Iraq is one of the main barriers that will be addressed by building capacity within the NDA to support bankable green growth proposals, development of strategic priorities, and identification and training of strong national agencies candidates for GCF accreditation.

2. Scope of Work

The objective of the work of the **International Climate Policy Specialist** is to support UNDP in implementing its project 'NDA strengthening in Iraq for climate finance programming, governance, regional cooperation and knowledge generation' to achieve the following:

- Strengthening the capacity of the NDA to:
 1. Effectively coordinate, monitor, and access climate finance, with emphasis on low-emission development.
 2. Enhance country programming to address low emission programme and project pipeline development
- Stakeholder engagement on adopting low emission, green growth priorities in national energy planning and country programming.

3. Key Tasks and Responsibilities

The **International Climate Policy Specialist** will act as an international expert with the following responsibilities:

1. Support the **update of the Country Programme** in consultation with GCF Project Coordinator and UNDP GCF oversight team, GCF consultancy team, and national stakeholders

2. Deliver training and develop documents that are required in the project, for GCF engagement in the fields of **Climate Financing, Strategic Management, and Climate Policy**.
3. Lead the efforts to **develop the work plan** with Iraq's neighbouring countries in consultation with the GCF Project Coordinator and UNDP GCF oversight team, GCF consultancy team, and national stakeholders by the development of a stakeholder engagement plan oriented **around regional climatic threats and low emission pathways**.
4. Drafting, and finalizing reports in consultation with the GCF Project Coordinator and UNDP GCF oversight team, project's consultancy team, and national stakeholders.

The overall consultancy will involve the development of the training materials targeting stakeholders engaged in the national GCF process in Iraq including the NDA, relevant ministries, and private sector. The training material will be used to deliver over 8 training/consultation events to selected participants from Iraqi public and private sector. Each training workshop will involve an average of two working days and develop final reports in the fields including strategic management, climate change and GCF policy and sectoral planning. **The reports should be finalized** in consultation with UNDP and national stakeholders. **The consultancy will be hired for a period of 6 months**. The assignment will be managed under the UNDP GCF Project manager and the overall EECC pillar head. The International Climate Policy Specialist must be able and willing to collaborate and assist other team members in training events and provision of advice.

Under the overall supervision of the GCF Project Coordinator and UNDP GCF oversight team, the **International Climate Policy Specialist** shall contribute to the provision of the following deliverables:

#	Scope of work	Key deliverables
1	<p>Lead the efforts to develop the work plan with Iraq's neighboring countries in consultation with the GCF Project Coordinator and UNDP GCF oversight team, GCF consultancy team, and national stakeholders by the development of a stakeholder engagement plan oriented around regional climatic threats and low emission pathways through supporting the following deliverables:</p> <ul style="list-style-type: none"> - Support the finalization of the list of neighboring country stakeholders from government, private sector, NGOs, academia and others prepared in consultation with National counterparts. - Stakeholder engagement plan oriented around regional climatic threats and low emission pathways. - Evaluation report of high priority and collaborative regional project or programme ideas, including lessons learned recommendations for near term collaborative efforts. - Consultative workshops and meetings with Iraq's regional stakeholders to establish high priority and collaborative regional project or programme ideas. 	<ol style="list-style-type: none"> 1- Stakeholder engagement plan 2- Evaluation report 3- Workshops (including preparing training materials, Surveys on training effectivity, and events' reports.
2	<p>Prepare and submit the following, in consultation with the GCF Project Coordinator and UNDP GCF oversight team, GCF consultancy team, and national stakeholders as applicable:</p> <ul style="list-style-type: none"> - Report describing the extent to which GCF principles, objectives, and expectations regarding paradigm shift and transformational change are reflected in the country programme, with recommendations for mainstreaming paradigm shift and transformational change. - Report describing the extent to which the notion of paradigm shift and transformational change is reflected in national strategies, with recommendations for mainstreaming paradigm shift and transformational change in development planning - Summary report on the outcomes of the consultative meetings, including a strategic plan for overcoming barriers in national 	Reports

	<p>policymaking processes to address transformational change in future Economic visioning processes</p> <ul style="list-style-type: none"> - Report on a potential low-emission project idea that integrates paradigm shift and transformational change concepts and addresses baseline data requirements, including the preparation of a prefeasibility report 	
3	Comprehensive and annotated list of policies and measures on mid-to long-term low emission and green growth opportunities validated through stakeholder consultation process	annotated list of policies and measures.
4	<p>Support in the following events and submit event reports that include pre- and post-events surveys to assess the impact of the training:</p> <ul style="list-style-type: none"> • Stakeholder consultative workshops, incorporating participation of women, on overcoming barriers and identifying incentives for paradigm shifting and transformational change in Iraq. • Stakeholder consultative workshops/meetings to develop and refine the potential low-emission project idea relative to paradigm shifting and transformational change indicators. 	<ul style="list-style-type: none"> - Events' reports - training materials - Surveys on training effectivity (pre and post training)

The consultant is also required to make him/herself available to attend remote/ virtual meetings / discussions via skype/ zoom or other relevant modality for planning meetings (in person)/ feedback meetings convened by GCF Project Manager, head of the pillar, and the UNDP oversight team.

4. Timeline for deliverables

#	Deliverables	Timeline 2022	Payment terms
1	Deliverable 1	1-Aug 2022	30%
2	Deliverable 2	15-Sep 2022	30%
3	Deliverable 3	30-Oct 2022	20%
4	Deliverable 4	30-Nov 2022	20%
Total			100%

5. Duration

The contract is effective from the date of signature by UNDP Iraq and the International Consultant. Maximum number of working days is 40 days for the total mission duration: 1 July 2022 – 30 Nov 2022.

The consultant will have several missions to Iraq for one week including travel days to facilitate the workshop and conduct site visit, he will be entitled DSA, travel and transportation cost. The travel is optional based on the current situations of COVID-19.

6. Qualification

Qualifications, skills, and professional experience of the **International Climate Policy Specialist** should include the following:

- Hold at least a master's degree in climate, energy policy, environmental policy, economics, or a related field.
- Minimum of ten (10) years of experience preferably in the Middle East region for a combination of related fields such as national/international climate policies and measures, energy and project management, low-emission development, and climate policy development and analysis

- Proven track record on policy dialogue and cross-institutional collaboration at the highest level, including with representatives of government and non-government partners in MENA including senior government officials, donor organizations, as well as regional organizations.
- Experience in researching and drafting the technical content of climate policy proposals to national governments
- Excellent oral and written command of the English language
- Previous work experiences with UN agencies is preferred
- Engaged previously in Global funding mechanisms and donors, such as GCF.

7. Evaluation/Selection criteria

Individual consultants will be evaluated based on the following methodology:

- Cumulative analysis
- When using this weighted scoring method, the award of the contract should be made to the individual consultant whose offer has been evaluated and determined as:
 - a) Responsive/compliant/acceptable, and
 - b) Having received the highest score out of a predetermined set of weighted technical and financial criteria specific to the solicitation:
 - Technical Criteria weight; [70]
 - Financial Criteria weight; [30]

	Criteria	Points	Weight
Technical	Hold at least a master's degree in climate, energy policy, environmental policy, economics, or a related field.	10 points	
	Minimum of ten (10) years of experience preferably in the Middle East region for a combination of related fields such as national/international climate policies and measures, energy and project management, low-emission development, and climate policy development and analysis	20 points	
	Proven track record on policy dialogue and cross-institutional collaboration at the highest level, including with representatives of government and non-government partners in MENA including senior government officials, donor organizations, as well as regional organizations.	10 points	
	Experience in researching and drafting the technical content of climate policy proposals to national governments	20 points	
	Excellent oral and written command of the English language	10 points	
	Previous work experiences with UN agencies is preferred	15 points	
	Engaged previously in Global funding mechanisms and donors, such as GCF.	15 points	
Financial	<u>Lowest Offer / Offer*100</u>		30%
Total Score = (Technical Score * 0.7 + Financial Score * 0.3)			
Only candidates obtaining a minimum of 70 points of the 100 points in the Technical Evaluation will be considered for the Financial Evaluation.			

8. Payment

The consultant must send a financial proposal for a total contract duration. The proposed fee shall quote an all-inclusive budget for the contract period. The term “all-inclusive” implies that all costs (professional fees, communications, consumables, etc.) that could be incurred by the International Consultant in successfully completing the assignment/consultancy. Payment will be made as lumpsum on deliverable upon completion of the service and acceptance of the Project.

9. Presence required on duty station/UNDP Country Office

The consultant will have mission to **iraq for one week** including travel days to facilitate the workshop and conduct site visit, he will be entitled DSA, travel and transportation cost. **The travel is optional based on the current situations of COVID-19.**

10. Application

The application should contain:

- Proposal Submission Form
- Offeror’s letter to UNDP confirming interest and availability and Financial Proposal
- Updated CV to include qualifications/competencies and relevant past experience in similar projects and contact details of 2 professional referees who can certify the candidate’s competencies, professionalism, quality of presentation and overall suitability for this assignment.

The above documents should be grouped together into one (1) single PDF document as the application system only allows to upload maximum one document.

****Failure to submit the above-mentioned documents shall result in disqualification**

The short-listed candidates may be contacted, and the successful candidate will be notified.