**ANNEX 2: QUOTATION SUBMISSION FORM**

*Bidders are requested to complete this form, including the Company Profile and Bidder’s Declaration, sign it and return it as part of their quotation along with Annex 3: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.*

|  |  |
| --- | --- |
| Name of Bidder: | Click or tap here to enter text. |
| RFQ reference: | **232-2022-UNDP-UKR-RFQ-RPP** | Date: Click or tap to enter a date. |

**Company Profile**

|  |  |
| --- | --- |
| **Item Description** | **Detail** |
| Legal name of Bidder or Lead entity for JVs | Click or tap here to enter text. |
| Legal Address, City, Country | Click or tap here to enter text. |
| Website | Click or tap here to enter text. |
| Year of Registration | Click or tap here to enter text. |
| Legal structure | Choose an item. |
| VAT payer status | Click or tap here to enter text. |
| Contract person name | Click or tap here to enter text. |
| Contact person email | Click or tap here to enter text. |
| Contact person phone | Click or tap here to enter text. |
| Company’s core activities | Click or tap here to enter text. |
| Profile – describing the nature of business, field of expertise. | Click or tap here to enter text. |
| Business Licenses – Registration Papers, Extract from the Register of VAT payers or single tax payers, etc. | EDRPOU, ID tax number.Copies of State registration and Extract from the Register of VAT payers or single tax payers should be attached |
| Are you a UNGM registered vendor? | [ ]  Yes [ ]  No If yes, insert UNGM Vendor Number |
| Quality Assurance Certification (e.g. ISO 9000 or Equivalent) *(If yes, provide a Copy of the valid Certificate):* | [ ]  Yes [ ]  No  |
| Does your Company hold any accreditation such as ISO 14001 or ISO 14064 or equivalent related to the environment? *(If yes, provide a Copy of the valid Certificate):* | [ ]  Yes [ ]  No |
| Does your Company have a written Statement of its Environmental Policy? *(If yes, provide a Copy)* | [ ]  Yes [ ]  No |
| Does your organization demonstrate significant commitment to sustainability through some other means, for example internal company policy documents on women empowerment, renewable energies or membership of trade institutions promoting such issues *(If yes, provide a Copy)* | [ ]  Yes [ ]  No |
| Is your company a member of the UN Global Compact  | [ ]  Yes [ ]  No |
| Bank Information | Bank Name: Click or tap here to enter text.Bank Address: Click or tap here to enter text.IBAN: Click or tap here to enter text.SWIFT/BIC: Click or tap here to enter text.Account Currency: Click or tap here to enter text.Bank Account Number: Click or tap here to enter text. |
| References | At least two recommendation letters from previous clients/customers. |
| **Previous relevant experience** |
|  **Name of previous contracts** | **Client & Reference Contact Details including e-mail** | **Contract Value** | **Period of activity**  | **Types of activities undertaken** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**Bidder’s Declaration**

| **Yes** | **No** |  |
| --- | --- | --- |
|[ ] [ ]  **Requirements and Terms and Conditions:** I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, the General Conditions of Contract, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them. |
|[ ] [ ]  I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period. |
|[ ] [ ]  **Ethics**: In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ ;has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer.  |
|[ ] [ ]  I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and wehave read the United Nations Supplier Code of Conduct :<https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct> and acknowledge that it provides the minimum standards expected of suppliers to the UN. |
|[ ] [ ]  **Conflict of interest:** I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organisation’s Point of Contact. |
|[ ] [ ]  **Prohibitions, Sanctions:** l/We hereby declare that our firm, its affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization. |
|[ ] [ ]  **Bankruptcy**: l/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future. |
|[ ] [ ]  **Offer Validity Period:** I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity.  |
|[ ] [ ]  I/We understand and recognize that you are not bound to accept any Quotation you receive, and wecertify that the goods offered in our Quotation are new and unused. |
|[ ] [ ]  By signing this declaration, the signatory below represents, warrants and agrees that he/she has been authorised by the Organization/s to make this declaration on its/their behalf. |

Signature:

Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Date: Click or tap to enter a date.

## **ANNEX 3: TECHNICAL AND FINANCIAL OFFER – GOODS**

*Bidders are requested to complete this form, sign it and return it as part of their quotation along with Annex 2 Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.*

|  |  |
| --- | --- |
| Name of Bidder: | Click or tap here to enter text. |
| RFQ reference: | **232-2022-UNDP-UKR-RFQ-RPP** | Date: Click or tap to enter a date. |

***Table 1 Conformity to the Specification*** *(Technical requirements and specifications for the supply of process equipment)*

**Lot 1. Electrical and fuel-powered equipment**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **#** | **Technical requirements (Features at least)** | **Quantity** | **Conformity**(Yes/No) | **Offered Brand, Model and Exact** **characteristics***(Technical characteristics should not be less/worse than those listed in the assignment)* |
| 1.1 | Gasoline generatorPower supply type: gasolineStart type: Manual / ElectroPower: not less than 7 kWEngine: four-stroke engineOutput voltage: (V) 220Number of phases: 1 | 25 |  |  |
| 1.2 | Accumulator battery 12V 18-35A/h for gasoline generator FG 6500E | 14 |  |  |
| 1.3 | Head lightWater and dust protection class: IP67Power supply: batteries or accumulator Lighting range, m, not less than: 50Max. brightness, Lm, not less: 100 | 30 |  |  |
| 1.4 | Group flashlight Luminous flux not less than: high 1800 , low : 750 lumensBeam range, at least: high 1,000 m , low: 500 m Power source: accumulator lithium-ion battery Running time, not less: high 3 hours, low 8 hoursProtection class, not lower : IP 54 | 32  |  |  |
| 1.5 | Accumulator battery with charging station for Holmatro instrument  | 20 |  |  |
| 1.6 | Power cutterWorking volume, not less: 98 cm³Engine power, not less then: (kW) 5Fuel tank volume not less than (l) 1.2Engine power, (kW) 5The maximum diameter of a disk, (mm) is 400Maximum number of wraps, not less: 9.300 rpmMaximum cutting depth, not less than (mm): 145 | 10 |  |  |
| 1.7 | ChainsawWorking volume of cylinder, at least: 50 ccPower, not less than: 2,9 kW Wrap at idle, no less than: 2.800 rpm.Bar length: from 40 cm to 42 cmFuel tank capacity, not less than: 0,5 l | 10 |  |  |
| 1.8 | Hand flashlightLamp type: LEDLamp power, not less: 100 LmRange of a light beam, not less: 200 mPower type: rechargeable batteryFeatures: shockproof, moisture resistant | 100 |  |  |

**Lot 2. Hydraulic equipment**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **#** | **Technical requirements (Features at least)** | **Quantity** | **Conformity**(Yes/No) | **Offered Brand, Model and Exact** **characteristics***(Technical characteristics should not be less/worse than those listed in the assignment)* |
| 2.1 | Hydraulic jackPiston stroke, not less then: 360 mmLifting force, not less: 103 kNLength in folded form, not more then: 580 mmLength, unfolded, not less then: 905 mmLength in unfolded form with extension, not less then: 1200 mmSet: jack, extension, battery with charge indicator, 230 V charger, 12 V charger | 3 |  |  |
| 2.2 | Combined hydraulic rescue toolType: nippers or cutter and spreader Rebar cutting: yesCutting of a metal: yesCutting of a metal rope: yesArmored cable cutting: yesRound fittings cutting, not less: 22 mmType of scissors on metal: reinforcedMaximum thickness of a cut: 22 mmMaximum compression effort, not less: 4 tonsSpare battery: included | 3 |  |  |
| 2.3 | Two-rod hydraulic jackPiston stroke, piston 1, not less: 380mmPiston stroke, piston 2, not less: 360 mmLifting force, piston 1, not less than: 127 kNLength, in unfolded form, not less than: 1300 mmSet: jack, set of expansion cylinders, spare battery with charge indicator, charger 230 V, charger 12 V | 3 |  |  |
| 2.4 | Hydraulic cutterEN cutting class: KBlade opening, not less than: 200 mmNFPA cutting classes: A8 or A9, B9, C8 or C9, D9, E9, optional – F4Fitting, not less: 40 mmCutting force, not less: 1100 kNProtection class, not less: IP 54Set: hydraulic scissors, spare battery with charge indicator, 230 V charger, 12 V charger | 3 |  |  |
| 2.5 | Hydraulic spreaderSqueezing force, not less: 122 kNProtection class, not lower: IP 54Spreading force, at least: 62 - 520 kNSpreading distance, not less: 813 mmPulling force, not less: 60 kNPulling distance, not less: 655 mmSpare battery: included | 3 |  |  |
| 2.6 | Hydraulic spreaderSqueezing force, not less: 115 kNProtection class, not lower: IP 54Spreading force, at least: 52 - 360 kNSpreading distance, not less: 720 mmPulling force, not less: 58 kNPulling distance, not less: 565 mmSpare battery: included | 3 |  |  |

**Lot 3. Specialized equipment**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **#** | **Technical requirements (Features at least)** | **Quantity** | **Conformity**(Yes/No) | **Offered Brand, Model and Exact** **characteristics***(Technical characteristics should not be less/worse than those listed in the assignment)* |
| 3.1 | Belt ax with holsterWeight, kg, not more than: 1Length of handle with ax helve, mm, not more than: 350Handle material: fiberglass with rubber covering or any other dielectric materialHolster: included | 18 |  |  |
| 3.2 | Multifunctional manual rescue tool (HALLIGAN)The tool consists of a claw (or fork), a wedge (or adz) and a conical pickaxe (nail)Length: from 61 to 91 cmMaterial: steel or any other material with not worse or better characteristics | 30 |  |  |
| 3.3 | Dielectric Kit: - rubber gloves (without any used at t -40 .. + 40 ° C, length - not less than 350 mm, width of the palm (130 + 6) mm, wall thickness - not less than 1,1 mm. - rubbers (boots) (Height (mm) not lower than 160, required GOST 13385-78). - rubber mat (size 75x75, requires GOST 4997-75). Material: rubber, test voltage - 20 kV | 3 |  |  |
| 3.4 | Pressure firehose of type «T» Ø51 mm, 20m with nuts GR-50, working pressure 16 atm  | 200 |  |  |
| 3.5 | Pressure firehose of type «T» Ø 77mm 20m with nuts GR-80, working pressure 16 atm | 200 |  |  |
| 3.6 | Firehose (pressure-suction) Ø 200 mmReinforced hose: yesLength, not less: 6 mWorking pressure: 5 bar | 30 |  |  |
| 3.7 | Portable combined (fire) hose mouthpieceType: 360Consumption value, l / min. (l / s): 19 – 37 – 90 – 150 (0.3-0.6-1.5-2.5) Nominal pressure, bar (Mpa): 7 (0.7)Max. Flow distance (pressure – 7 bar, flow rate – 150 l / min: 30 m | 20 |  |  |

***Table 2. Financial offer for the supply of goods in accordance with the technical specification and requirements***

**Lot 1. Electrical and fuel-powered equipment**

|  |
| --- |
| **Delivery Terms: *DDP, INCOTERMS 2020*** |
| **No.** | **Product name and specification requirements** | **Q-ty (pcs)** | **Unit price,without VAT,** *indicate currency* | **Total price, without VAT,** *indicate currency* |
| 1.1 | Gasoline generator***Indicate Brand, Model and parameters*** | 25 |  |  |
| 1.2 | Accumulator battery 12V 18-35A/h for gasoline generator FG 6500E***Indicate Brand, Model and parameters*** | 14 |  |  |
| 1.3 | Spectrophotometer SF-Known range***Indicate Brand, Model and parameters*** | 30 |  |  |
| 1.4 | Group flashlight ***Indicate Brand, Model and parameters*** | 32  |  |  |
| 1.5 | Accumulator battery with charging station for Holmatro instrument ***Indicate Brand, Model and parameters*** | 20 |  |  |
| 1.6 | Power cutter***Indicate Brand, Model and parameters*** | 10 |  |  |
| 1.7 | Chainsaw***Indicate Brand, Model and parameters*** | 10 |  |  |
| 1.8 | Hand flashlight***Indicate Brand, Model and parameters*** | 100 |  |  |
|   | **Cost of delivery** (if not included in the price of the goods) |  |  |  |
| Other Charges (specify if needed), *indicate the currency*  |  |
| Total Final and All-inclusive Price exluding VAT, *indicate the currency* |  |

**Lot 2. Hydraulic equipment**

|  |
| --- |
| **Delivery Terms: *DDP, INCOTERMS 2020*** |
| **No.** | **Product name and specification requirements** | **Q-ty (pcs)** | **Unit price,** **without VAT,** *indicate currency* | **Total price, without VAT,** *indicate currency* |
| 2.1 | Hydraulic jack***Indicate Brand, Model and parameters*** | 3 |  |  |
| 2.2 | Combined hydraulic rescue tool***Indicate Brand, Model and parameters*** | 3 |  |  |
| 2.3 | Two-rod hydraulic jack***Indicate Brand, Model and parameters*** | 3 |  |  |
| 2.4 | Hydraulic cutter***Indicate Brand, Model and parameters*** | 3 |  |  |
| 2.5 | Hydraulic spreader***Indicate Brand, Model and parameters*** | 3 |  |  |
| 2.6 | Hydraulic spreader***Indicate Brand, Model and parameters*** | 3 |  |  |
|  | **Cost of delivery** (if not included in the price of the goods) |  |  |  |
| Other Charges (specify if needed), *indicate the currency*  |  |
| Total Final and All-inclusive Price exluding VAT, *indicate the currency* |  |

**Lot 3. Specialized equipment**

|  |
| --- |
| **Delivery Terms: *DDP, INCOTERMS 2020*** |
| **No.** | **Product name and specification requirements** | **Q-ty (pcs)** | **Unit price, without VAT,** *indicate currency* | **Total price, without VAT,** *indicate currency* |
| 3.1 | Belt ax with holster***Indicate Brand, Model and parameters*** | 18 |  |  |
| 3.2 | Multifunctional manual rescue tool (HALLIGAN)***Indicate Brand, Model and parameters*** | 30 |  |  |
| 3.3 | Dielectric Kit***Indicate Brand, Model and parameters*** | 3 |  |  |
| 3.4 | Pressure firehose of type «T» Ø51 mm***Indicate Brand, Model and parameters*** | 200 |  |  |
| 3.5 | Pressure firehose of type «T» Ø 77mm***Indicate Brand, Model and parameters*** | 200 |  |  |
| 3.6 | Firehose (pressure-suction) Ø 200 mm***Indicate Brand, Model and parameters*** | 30 |  |  |
| 3.7 | Portable combined (fire) hose mouthpiece***Indicate Brand, Model and parameters*** | 20 |  |  |
|  | **Cost of delivery** (if not included in the price of the goods) |  |  |  |
| Other Charges (specify if needed), *indicate the currency*  |  |
| Total Final and All-inclusive Price exluding VAT, *indicate the currency* |  |

*Dear Partners!*

*The UN Office in Ukraine kindly informs you, that the purchase of goods and services, announced in the UN Office Tenders, is conducted within the framework of international technical assistance project.*

 *Provisions of the Tax Code of Ukraine (paragraph 197.11) foresee the VAT tax exemption for operations, financed by material and technical assistance.*

*The procedure for obtaining the tax exemption right for operations, performed in the framework of international technical assistance projects, is regulated by the Decree #153 of the Cabinet of Ministers of Ukraine dated February 15, 2002.*

*In case you already have the right to apply this VAT allowance, on the date of UNDP prepayment receipt you should prepare and register a tax invoice (hereinafter - TI) in the United Register of Tax Invoices (URTI), filled in as follows:*

*• the column "Comprised on the operation, exempted from taxation" on the upper left part - with the mark "Without VAT";*

*• Section A of the TI table section (lines I-X) should contain the summarizing data on TI transactions, namely: line I - the total amount to be paid, including VAT; line IX - the total volume of goods and services delivered. Lines II-VIII of section A are not filled;*

*• in column 2 of section B – supplier’s (seller’s) services nomenclature;*

*• in section 3.3 of section B - service code according to the SCPS. Box 3.3 should be filled in at all stages of the services delivery;*

*• in columns 4 and 5 - unit of services measurement;*

*• in column 6 - quantity (volume) of services delivery;*

*• in column 7 - the price of the service unit supply, excluding VAT;*

*• in column 8 - VAT rate code 903;*

*• in column 9 – tax allowance code according to the Handbook of other tax benefits, approved by the SFS as of the date of TI submission - "14060523".*

*• in column 10 - supply volume, excluding VAT (prepayment amount).*

*Detailed instructions to be found in the materials "Tax invoice - 2017: instruction on filling out" and "New tax invoice in the samples."*

*Credit against VAT tax, applied on the materials purchase for the relevant construction works performance, cannot be compensated as per the paragraph #198.5 of Tax Code of Ukraine. According to the Tax Code paragraph #198.5, goods and services supply operations, exempted from VAT based on the Tax Code paragraph #197.11, the rules for calculating tax liabilities do not apply.*

*Using the materials bought with VAT, there is no need to compensate the credit against VAT, as well as no need to accrue tax liabilities.*

*Considering all mentioned above, you are kindly asked to submit your tender applications / invoices for payment without VAT, referring to the Ukrainian legislation provisions, stated in the mentioned regulatory acts.*

*Should you have any additional questions, please contact the offices of the State Fiscal Service of Ukraine at the place of your enterprise registration for additional clarifications of Article 52 of the Tax Code of Ukraine.*

***Table 3. Compliance with Requirements***

|  |  |
| --- | --- |
|  | **You Responses** |
|  | **Yes, we will comply** | **No, we cannot comply** | **If you cannot comply, pls. indicate counter - offer** |
| Minimum Technical Specifications  |[ ] [ ]  Click or tap here to enter text. |
| Delivery Term:**DDP, INCOTERMS 2020** named place of destination - to the addresses indicated in the Specification, ANNEX 1: SCHEDULE OF REQUIREMENTS  |[ ] [ ]  Click or tap here to enter text. |
| Delivery Lead Time (Delivery of goods must be carried out within **90 (ninety) calendar days** from PO/Contact signature date) |[ ] [ ]  Click or tap here to enter text. |
| The warranty period for all goods must be not less than **12 (twelve) months** |[ ] [ ]  Click or tap here to enter text. |
| All goods must have official warranty service in Ukraine |[ ] [ ]  Click or tap here to enter text. |
| Validity of Quotation (min. **60 days**) |[ ] [ ]  Click or tap here to enter text. |
| Payment terms |[ ] [ ]  Click or tap here to enter text. |

|  |
| --- |
| I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted. |
| *Exact name and address of company*Company NameClick or tap here to enter text.Address: Click or tap here to enter text. Click or tap here to enter text.Phone No.: Click or tap here to enter text.Email Address: Click or tap here to enter text. | Authorized Signature: Date: Click or tap here to enter text.Name: Click or tap here to enter text.Functional Title of Authorised Signatory: Click or tap here to enter text.Email Address: Click or tap here to enter text. |