## Form A: Bid Submission Form

|  |  |  |  |
| --- | --- | --- | --- |
| Name of Bidder: | [Insert Name of Bidder] | Date: |  |
| ITB reference: | ***278-2022-UNDP-UKR-ITB-RPP*** | | |

We, the undersigned, offer to supply the goods and related services required for [Insert Title of goods and services] in accordance with your Invitation to Bid No. [Insert ITB Reference Number] and our Bid. We hereby submit our Bid, which includes this Technical Bid and Price Schedule.

Our attached Price Schedule is for the sum of [Insert amount in words and figures and indicate currency].

We hereby declare that our firm, its affiliates or subsidiaries or employees, including any JV/Consortium /Association members or subcontractors or suppliers for any part of the contract:

1. is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists;
2. have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization;
3. have no conflict of interest in accordance with Instruction to Bidders Clause 4;
4. do not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with our firm in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15);
5. have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future;
6. undertake not to engage in proscribed practices, including but not limited to corruption, fraud, coercion, collusion, obstruction, or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and weembrace the principles of the United Nations Supplier Code of Conduct and adhere to the principles of the United Nations Global Compact.

We declare that all the information and statements made in this Bid are true and we accept that any misinterpretation or misrepresentation contained in this Bid may lead to our disqualification and/or sanctioning by the UNDP.

We offer to supply the goods and related services in conformity with the Bidding documents, including the UNDP General Conditions of Contract and in accordance with the Schedule of Requirements and Technical Specifications.

Our Bid shall be valid and remain binding upon us for the period specified in the Bid Data Sheet.

We understand and recognize that you are not bound to accept any Bid you receive.

I, the undersigned, certify that I am duly authorized by [Insert Name of Bidder] to sign this Bid and bind it should UNDP accept this Bid.

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[*Stamp with official stamp of the Bidder*]

## Form B: Bidder Information Form

|  |  |
| --- | --- |
| **Legal name of Bidder** | [Complete] |
| **Legal address** | [Complete] |
| **Year of registration** | [Complete] |
| **Bidder’s Authorized Representative Information** | Name and Title: [Complete]  Telephone numbers: [Complete]  Email: [Complete] |
| **Are you a UNGM registered vendor?** | Yes  No If yes, [insert UGNM vendor number] |
| **Are you a UNDP vendor?** | Yes  No If yes, [insert UNDP vendor number] |
| **Countries of operation** | [Complete] |
| **No. of full-time employees** | [Complete] |
| **Quality Assurance Certification (e.g. ISO 9000 or Equivalent)** *(If yes, provide a Copy of the valid Certificate):* | [Complete] |
| **Does your Company hold any accreditation such as ISO 14001 or ISO 14064 or equivalent related to the environment?** *(If yes, provide a Copy of the valid Certificate):* | [Complete] |
| **Does your Company have a written Statement of its Environmental Policy?** *(If yes, provide a Copy)* | [Complete] |
| **Does your organization demonstrates significant commitment to sustainability through some other means, for example internal company policy documents on women empowerment, renewable energies or membership of trade institutions promoting such issues** | [Complete] |
| **Is your company a member of the UN Global Compact** | [Complete] |
| **Contact person that UNDP may contact for requests for clarifications during Bid evaluation** | Name and Title: [Complete]  Telephone numbers: [Complete]  Email: [Complete] |
| **Please attach the following documents:** | * Company Profile stating at least 2 (two) years of experience in the field of supply of similar products and which should not exceed fifteen (15) pages, including printed brochures and product catalogues relevant to the goods and/or services being procured. * Copy of Latest Business Registration Certificate and Tax Registration certificate (not mandatory on submission stage but will be required if Offeror is selected for contract award). * Quality Certificate (e.g., ISO, etc.) and/or other similar certificates, accreditations, awards and citations received by the Bidder, if any. * Dealership or partnership certification * At least 2 (two) positive references from previous clients. * Official Letter of Appointment as local representative, if Bidder is submitting a Bid on behalf of an entity located outside the country. * Environmental Compliance Certificates, Accreditations, Markings/Labels, and other evidences of the Bidder’s practices which contributes to the ecological sustainability and reduction of adverse environmental impact (e.g., use of non-toxic substances, recycled raw materials, energy-efficient equipment, reduced carbon emission, etc.), either in its business practices or in the goods it manufactures if available. * Trade name registration papers, if applicable. * Financial reports for any 2 years between 2019 and 2021 with annual turnover at least 300,000.00 USD. In case of bidding for several lots, annual turnover requirements should be summed up. * Addresses of the Warranty Service Station in the territory of Ukraine |

## Form C: Joint Venture/Consortium/Association Information Form

|  |  |  |  |
| --- | --- | --- | --- |
| Name of Bidder: | [Insert Name of Bidder] | Date: | Select date |
| ITB reference: | 278\_2022\_UNDP\_UKR\_ITB\_RPP | | |

To be completed and returned with your Bid if the Bid is submitted as a Joint Venture/Consortium/Association.

|  |  |  |
| --- | --- | --- |
| **No** | **Name of Partner and contact information** *(address, telephone numbers, fax numbers, e-mail address)* | **Proposed proportion of responsibilities (in %) and type of goods and/or services to be performed** |
| 1 | [Complete] | [Complete] |
| 2 | [Complete] | [Complete] |
| 3 | [Complete] | [Complete] |

|  |  |
| --- | --- |
| **Name of leading partner**  (with authority to bind the JV, Consortium, Association during the ITB process and, in the event a Contract is awarded, during contract execution) | [Complete] |

We have attached a copy of the below referenced document signed by every partner, which details the likely legal structure of and the confirmation of joint and severable liability of the members of the said joint venture:

Letter of intent to form a joint venture ***OR***  JV/Consortium/Association agreement

We hereby confirm that if the contract is awarded, all parties of the Joint Venture/Consortium/Association shall be jointly and severally liable to UNDP for the fulfillment of the provisions of the Contract.

|  |  |
| --- | --- |
| Name of partner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Name of partner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|  |  |
| Name of partner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Name of partner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

## 

## Form D: Eligibility and Qualification Form

|  |  |  |  |
| --- | --- | --- | --- |
| Name of Bidder: | [Insert Name of Bidder] | Date: | Select date |
| ITB reference: | [Insert ITB Reference Number] | | |

If JV/Consortium/Association, to be completed by each partner.

**History of Non- Performing Contracts**

|  |  |  |  |
| --- | --- | --- | --- |
| Non-performing contracts did not occur during the last 3 years | | | |
| Contract(s) not performed in the last 3 years | | | |
| **Year** | **Non- performed portion of contract** | **Contract Identification** | **Total Contract Amount** (current value in US$) |
|  |  | Name of Client:  Address of Client:  Reason(s) for non-performance: |  |

**Current Liabilities**

|  |  |  |
| --- | --- | --- |
| **#** | **Contract summary (type of work, volume)** | **% of work completed on the date of bid submission** |
|  |  |  |
|  |  |  |
|  |  |  |

**Litigation History** (including pending litigation)

|  |  |  |  |
| --- | --- | --- | --- |
| No litigation history for the last 3 years | | | |
| Litigation History as indicated below | | | |
| **Year of dispute** | **Amount in dispute** (in US$) | **Contract Identification** | **Total Contract Amount** (current value in US$) |
|  |  | Name of Client:  Address of Client:  Matter in dispute:  Party who initiated the dispute:  Status of dispute:  Party awarded if resolved: |  |

**Previous Relevant Experience**

Please list only previous similar assignments successfully completed in the last 2 (two) years.

List only those assignments for which the Bidder was legally contracted or sub-contracted by the Client as a company or was one of the Consortium/JV partners. Assignments completed by the Bidder’s individual experts working privately or through other firms cannot be claimed as the relevant experience of the Bidder, or that of the Bidder’s partners or sub-consultants, but can be claimed by the Experts themselves in their CVs. The Bidder should be prepared to substantiate the claimed experience by presenting copies of relevant documents and references if so requested by UNDP.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Project name & Country of Assignment** | **Client & Reference Contact Details** | **Contract Value** | **Period of activity and status** | **Types of activities undertaken** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

*Bidders may also attach their own Project Data Sheets with more details for assignments above.*

Attached are the Statements of Satisfactory Performance from the Top 3 (three) Clients or more.

## 

**Financial Standing**

|  |  |
| --- | --- |
| **Annual Turnover for the last 3 years** | Year       USD  Year       USD  Year       USD |
| **Latest Credit Rating (if any), indicate the source** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Financial information**  (in US$ equivalent) | **Historic information for the last 3 years** | | |
|  | Year 1 | Year 2 | Year 3 |
|  | *Information from Balance Sheet* | | |
| Total Assets (TA) |  |  |  |
| Total Liabilities (TL) |  |  |  |
| Current Assets (CA) |  |  |  |
| Current Liabilities (CL) |  |  |  |
|  | *Information from Income Statement* | | |
| Total / Gross Revenue (TR) |  |  |  |
| Profits Before Taxes (PBT) |  |  |  |
| Net Profit |  |  |  |
| Current Ratio |  |  |  |

 Attached are copies of the audited financial statements (balance sheets, including all related notes, and income statements) for the years required above complying with the following condition:

* 1. Must reflect the financial situation of the Bidder or party to a JV, and not sister or parent companies;
  2. Historic financial statements must be audited by a certified public accountant;
  3. Historic financial statements must correspond to accounting periods already completed and audited. No statements for partial periods shall be accepted.

## Form E: Format of Technical Bid

|  |  |  |  |
| --- | --- | --- | --- |
| Name of Bidder: | [Insert Name of Bidder] | Date: | Select date |
| ITB reference: | ***278-2022-UNDP-UKR-ITB-RPP*** | | |

**Scope of Supply, Technical Specifications, and Related Services**

This section should demonstrate the Bidder’s responsiveness to the specification by identifying the specific components proposed, addressing the requirements, as specified, point by point; providing a detailed description of the essential performance characteristics proposed; and demonstrating how the proposed bid meets or exceeds the requirements/specifications. All important aspects should be addressed in sufficient detail.

**Conformity to the specification: Applicable for all 16 vehicles.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| # | **General characteristics** | | **Conformity**  **(Yes/No)** | **Offered Brand, Model and Exact characteristics** |
| 1 | Year of manufacture - not earlier | 2020 |  |  |
| 2 | Car condition | new |  |  |
| 3 | Car type | Freight and passenger van |  |  |
| 4 | Warranty (minimum) | 2 years / 100,000 km |  |  |
| 5 | Number of seats (not less) | 5+1 |  |  |
| **6** | **Dimensions (mm)** |  |  |  |
| 6.1 | Total length (minimum) | 5400 |  |  |
| 6.2 | Width / with mirrors | 2400-2550 |  |  |
| 6.3 | Ground Clearance (min) | 160 |  |  |
| 6.4 | Total height | 2500- 3000 |  |  |
| 6.5 | Wheel formula (preferred) | 4x4 (4x2 acceptable) |  |  |
| **7** | **Exterior features** |  |  |  |
| 7.1 | Day time running lights (preferred) | + |  |  |
| 7.2 | Door mirrors, with heating | + |  |  |
| 7.3 | Fog lightning | + |  |  |
| **8** | **Interior features** |  |  |  |
| 8.1 | Armrest for driver's seat (preferred) | + |  |  |
| 8.2 | Electrically operated front windows (preferred) | + |  |  |
| 8.3 | Cover of walls and ceiling in passenger’s compartment (special plastic or easy-clean textile) | + |  |  |
| 8.4 | Easy-clean floor covering (for all vehicle) | + |  |  |
| 8.5 | Heated windshield | + |  |  |
| 8.6 | Multi-steering wheel | + |  |  |
| **9** | **Comfort** |  |  |  |
| 9.1 | Air condition for driver cabin and for passengers’ compartment | + |  |  |
| 9.2 | Car heater for driver cabin and passenger compartment. | + |  |  |
| **10** | **Engine:** |  |  |  |
| 10.1 | Engine volume, cm3 | 1800-3000 |  |  |
| 10.2 | Max. power hp no less | 125 |  |  |
| 10.3 | Engine’s type | diesel |  |  |
| 10.4 | Environmental standard, (minimum) | Euro-5 |  |  |
| **11** | **Fuel tank, l, not less** | 70 |  |  |
| 11.1 | Fuel tank material | Plastic or metal |  |  |
| **12** | **Clutch (preferred)** | Single-disc with vacuum amplifier |  |  |
| **13** | **Transmission** | Mechanical or Automatic |  |  |
| **14** | **Brake system** |  |  |  |
| 14.1 | Working, preferably | Hydraulic with vacuum booster |  |  |
| 14.2 | Front brakes / Rear brakes (preferred) | Disk / Disk |  |  |
| **15** | **Wheels** |  |  |  |
| 15.1 | Wheel disks, not less | R16, |  |  |
| 15.2 | Spare wheel | full size |  |  |
| **16** | **Security:** |  |  |  |
| 16.1 | ABS (Anti-lock brake system) ESP | + |  |  |
| 16.2 | Front and rear anti-roll bars | + |  |  |
| 16.3 | Airbag for the driver | + |  |  |
| 16.4 | Front Electric windows | + |  |  |
| 16.5 | Passenger seats are equipped with seat belts | + |  |  |
| 17. | **Standard equipment** |  |  |  |
| 17.1 | Jack and wheel wrench | + |  |  |
| 18 | **Additional equipment** |  |  |  |
| 18.1 | First aid kit according to DSTU 3961-2000 | + |  |  |
| 18.2 | fire extinguisher powder VP-1 or analogue | + |  |  |
| 18.3 | Emergency stop sign | + |  |  |
| 18.4 | Tow rope, 6 meters length and 6,5 t rolling load capacity | + |  |  |
| 18.5 | Hooks for fastening of cargo in a floor of a cargo compartment | + |  |  |
| 18.6 | Enhanced corrosion protection | + |  |  |

**Requirements for the interior design of the cargo compartment of the vehicle. Applicable for 12 vehicles (Mobile Social Services + Regional Mobile Group for the Technical inspection). (**Sumska oblast (3 vehicles), Chernihivska oblast (3 vehicles), Kharkivska oblast (3 vehicles) and Mykolaivska oblast (3 vehicles) of Ukraine

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| № | Name / description | Quantity per 1 car (pcs.) | Total number | **Conformity**  **(Yes/No)** | **Offered Brand, Model and Exact characteristics** |
| 1 | Production and installation of side walls/maps (perforated aluminium of 1,5 mm) | **1** | **12** |  |  |
| 2 | Rack in the right-side incl**.**  Dimensions W \* H \* D - 1010 \* 950 \* 420 mm. (+/-10%) | **1** | **12** |  |  |
| - 2.1 Anti-slip mat 420 x 368 mm for a drawer 460 \* 420 (+/-10%). | 5 | 60 |  |  |
| - 2.2 Plastic inserts/organizer for a drawer  460 \* 420 (+/-10%) | 1 | 12 |  |  |
| 3 | Rack in the left-side incl**.**  Dimensions W \* H \* D - 1010 \* 1350/1550 \* 520 mm (+/-10%) | **1** | **12** |  |  |
| * 3.1 Partition of 500 mm for the shelf | 2 | 24 |  |  |
| * 3.2 Partition for a tray 520 \* 950 G: 520 (+/-10%) | 2 | 24 |  |  |
| * 3.3 Anti-slip. mat 944 x 508 mm for tray 950 x 520 mm (+/-10%) | 1 | 12 |  |  |
| * 3.4 Anti-slip. mat 944 x 491 mm for the shelf 950 (1 piece) (+/-10%). | 1 | 12 |  |  |
| * 3.5 Anti-slip. mat for a sliding tray, G: 392 mm (+/-10%) | 1 | 12 |  |  |
| 4 | **BOX system allowable sizes +/- 3% (removable plastic suitcases), incl.** | **1** | **12** |  |  |
| * 4.1 (suitcase) WxDxH: 442x357x151 mm (+/-10%) | 1 | 12 |  |  |
| * 4.2 Double guide limiter | 2 | 24 |  |  |
| * 4.3 Single guide limiter | 4 | 48 |  |  |
| * 4.4 Guide for suitcases | 6 | 72 |  |  |
| * 4.5 (suitcase) with foam insert | 1 | 12 |  |  |
| * 4.6 (suitcase) with insert for hand tools) | 2 | 24 |  |  |
| 5 | **Fastening accessories incl.** | **1** | **12** |  |  |
| - 5.1 Rubber fastening tape D = 2000, with 2 wall hooks | 2 | 24 |  |  |
| - 5.2 Universal wall holder for tools and accessories (set) | 1 | 12 |  |  |
| - 5.3 Fittings for aluminium accessories with a ring for tightening belts | 4 | 48 |  |  |
| - 5.4 Aluminium guide for belts, D-1995 mm | 2 | 48 |  |  |
| - 5.5 Cap for aluminium guide | 4 | 48 |  |  |
| - 5.6 Tightening belt with snoring mechanism 2000x25 mm | 2 | 24 |  |  |
| 6 | Production and installation of a floor using durable unslipping materials (Finishing materials should be agreed with the customer). | 1 | 12 |  |  |

**Requirements for the interior design of the cargo compartment of the vehicle. Applicable for 4 vehicles (Mobile emergency psychological response services) (Table 3). (**Sumska oblast (1 vehicles), Chernihivska oblast (1 vehicles), Kharkivska oblast (1 vehicles) and Mykolaivska oblast (1 vehicles) of Ukraine

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| № | Name / description | Quantity per 1 car (pcs.) | Total number | **Conformity**  **(Yes/No)** | **Offered Brand, Model and Exact characteristics** |
| 1 | Production and installation of side walls/maps (perforated aluminium of 1,5 mm) | **1** | **4** |  |  |
| 2 | Rack in the left-side.  Dimensions W \* H \* D - 1745\* 1250/1550 \* 420 mm (+/-10%).  incl**.** Anti-slip mats | 1 | 4 |  |  |
| 2 | BOX system allowable sizes +/- 3% (removable plastic suitcases), incl. | **1** | **4** |  |  |
| 2.1 | suitcase WxDxH: 442x357x151 mm (+/-10%) | 2 | 8 |  |  |
| 3 | Production and installation of a floor using durable unslipping materials (Finishing materials should be agreed with the customer). | 1 | 4 |  |  |
| 4 | Manufacturing and installation of side maps in the cargo part of the vehicle . | 1 | 4 |  |  |
| 5 | Electrical equipment () in the cargo area of the vehicle external input 220V  internal socket 220V  lighting 12V LED | 1 | 4 |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Other Related services and requirements**  *(based on the information provided in Section 5b)* | **Compliance with requirements** | | **Details or comments**  **on the related requirements** |
| **Yes, we comply** | **No, we cannot comply**  *(indicate discrepancies)* |
| Delivery time (Delivery of equipment must be carried out according to terms specified in the TORs) |  |  |  |
| Technical compliance with the Specification. |  |  |  |
| Validity of Quotation (min. 90 days) |  |  |  |
| Acceptance of payment terms. |  |  |  |
| Products meet the required quality standards. |  |  |  |
| Delivery terms (INCOTEMRS 2020):  **Lot 1:**  DDP, Sumska oblast, Ukraine (Exact Address TBS) |  |  |  |
| **Lot 2:**  DDP, Chernihivska oblast, Ukraine (Exact Address TBS) |  |  |  |
| **Lot 3:**  DDP, Mykolaivska oblast, Ukraine (Exact Address TBS) |  |  |  |
| **Lot 4:**  DDP, Kharkivska oblast, Ukraine (Exact Address TBS) |  |  |  |
| The minimum annual turnover for any 2 years in the period from 2019 to 2021 - 300,000.00 USA dollars |  |  |  |
| The company is an official dealer of the vehicle manufacturer (supplier) |  |  |  |
| All vehicles must have not less than 2 (two) years or 100 thousand km mileage warranty (whichever comes first). |  |  |  |
| Availability of warranty service in Ukraine |  |  |  |
| All Provisions of the UNDP General Terms and Conditions. <https://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html> |  |  |  |

## Form F: Price Schedule Form

|  |  |  |  |
| --- | --- | --- | --- |
| Name of Bidder: | [Insert Name of Bidder] | Date: | Select date |
| ITB reference: | ***278-2022-UNDP-UKR-ITB-RPP*** | | |

The Bidder is required to prepare the Price Schedule following the below format. The Price Schedule must include a detailed cost breakdown of all goods and related services to be provided. Separate figures must be provided for each functional grouping or category, if any.

**Currency of the Bid:** [Insert Currency]

**Lot 1:**

Sumska oblast (4 vehicles)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No** | Product name and technical characteristics | **Number of units**  **(units)** | **Unit price without VAT, currency** | **Total price without VAT, currency** |
| 1 | Vehicle **for the provision of social services (Mobile Social Services), vehicles for provision technical inspection of destroyed Buildings** | 3 |  |  |
| 2 | Vehicle **for provision of psychosocial support (Mobile emergency psychological response services)** | 1 |  |  |
| **Shipping cost (if applicable)** | | | |  |
| **Cost of custom clearance (if applicable, for import, all relevant duties and taxes)\*, indicate currency** | | | |  |
| **Total without VAT, indicate currency** | | | |  |
| **VAT, indicate currency** | | | |  |
| **Total with VAT, indicate currency** | | | |  |
| **Broker fees at custom clearance (if applicable, for import)\*, indicate currency** | | | |  |
| **GRAND TOTAL, indicate currency** | | | |  |

**\*To fill in by international suppliers only.**

**IMPORTANT! UNDP doesn’t have a VAT exemption for this procurement. In case of import, suppliers (national and international) will be responsible for custom clearance and payment VAT and all necessary duties and taxes.**

**Cost by components:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No** | Product name and technical characteristics | **Number of units**  **(units)** | **Unit price without VAT, currency** | **Total price without VAT, currency** |
| 1 | Vehicle (specify brand and model) | 4 |  |  |
| 2 | Re-equipment of the vehicle (including all required equipment, passenger, cargo compartments pasting and branding of vehicles, etc.) **for the provision of social services (Mobile Social Services), vehicles for provision technical inspection of destroyed Buildings** | 3 |  |  |
| 3 | Re-equipment of the vehicle (including all required equipment, passenger, cargo compartments pasting and branding of vehicles, etc.) **for provision of psychosocial support (Mobile emergency psychological response services)** | 1 |  |  |
| **Shipping cost (if applicable)** | | | |  |
| **Cost of custom clearance (if applicable, for import, all relevant duties and taxes)\*, indicate currency** | | | |  |
| **Total without VAT, indicate currency** | | | |  |
| **VAT, indicate currency** | | | |  |
| **Total with VAT, indicate currency** | | | |  |
| **Broker fees at custom clearance (if applicable, for import)\*, indicate currency** | | | |  |
| **GRAND TOTAL, indicate currency** | | | |  |

**\*To fill in by international suppliers only.**

**IMPORTANT! UNDP doesn’t have a VAT exemption for this procurement. In case of import, suppliers (national and international) will be responsible for custom clearance and payment VAT and all necessary duties and taxes.**

**Lot 2:**

Chernihivska oblast (4 vehicles)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No** | Product name and technical characteristics | **Number of units**  **(units)** | **Unit price without VAT, currency** | **Total price without VAT, currency** |
| 1 | Vehicle **for the provision of social services (Mobile Social Services), vehicles for provision technical inspection of destroyed Buildings** | 3 |  |  |
| 2 | Vehicle **for provision of psychosocial support (Mobile emergency psychological response services)** | 1 |  |  |
| **Shipping cost (if applicable)** | | | |  |
| **Cost of custom clearance (if applicable, for import, all relevant duties and taxes)\*, indicate currency** | | | |  |
| **Total without VAT, indicate currency** | | | |  |
| **VAT, indicate currency** | | | |  |
| **Total with VAT, indicate currency** | | | |  |
| **Broker fees at custom clearance (if applicable, for import)\*, indicate currency** | | | |  |
| **GRAND TOTAL, indicate currency** | | | |  |

**\*To fill in by international suppliers only.**

**IMPORTANT! UNDP doesn’t have a VAT exemption for this procurement. In case of import, suppliers (national and international) will be responsible for custom clearance and payment VAT and all necessary duties and taxes.**

**Cost by components:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No** | Product name and technical characteristics | **Number of units**  **(units)** | **Unit price without VAT, currency** | **Total price without VAT, currency** |
| 1 | Vehicle (specify brand and model) | 4 |  |  |
| 2 | Re-equipment of the vehicle (including all required equipment, passenger, cargo compartments pasting and branding of vehicles, etc.) **for the provision of social services (Mobile Social Services), vehicles for provision technical inspection of destroyed Buildings** | 3 |  |  |
| 3 | Re-equipment of the vehicle (including all required equipment, passenger, cargo compartments pasting and branding of vehicles, etc.) **for provision of psychosocial support (Mobile emergency psychological response services)** | 1 |  |  |
| **Shipping cost (if applicable)** | | | |  |
| **Cost of custom clearance (if applicable, for import, all relevant duties and taxes)\*, indicate currency** | | | |  |
| **Total without VAT, indicate currency** | | | |  |
| **VAT, indicate currency** | | | |  |
| **Total with VAT, indicate currency** | | | |  |
| **Broker fees at custom clearance (if applicable, for import)\*, indicate currency** | | | |  |
| **GRAND TOTAL, indicate currency** | | | |  |

**\*To fill in by international suppliers only.**

**IMPORTANT! UNDP doesn’t have a VAT exemption for this procurement. In case of import, suppliers (national and international) will be responsible for custom clearance and payment VAT and all necessary duties and taxes.**

**Lot 3:**

Mykolaivska oblast (4 vehicles)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No** | Product name and technical characteristics | **Number of units**  **(units)** | **Unit price without VAT, currency** | **Total price without VAT, currency** |
| 1 | Vehicle **for the provision of social services (Mobile Social Services), vehicles for provision technical inspection of destroyed Buildings** | 3 |  |  |
| 2 | Vehicle **for provision of psychosocial support (Mobile emergency psychological response services)** | 1 |  |  |
| **Shipping cost (if applicable)** | | | |  |
| **Cost of custom clearance (if applicable, for import, all relevant duties and taxes)\*, indicate currency** | | | |  |
| **Total without VAT, indicate currency** | | | |  |
| **VAT, indicate currency** | | | |  |
| **Total with VAT, indicate currency** | | | |  |
| **Broker fees at custom clearance (if applicable, for import)\*, indicate currency** | | | |  |
| **GRAND TOTAL, indicate currency** | | | |  |

**\*To fill in by international suppliers only.**

**IMPORTANT! UNDP doesn’t have a VAT exemption for this procurement. In case of import, suppliers (national and international) will be responsible for custom clearance and payment VAT and all necessary duties and taxes.**

**Cost by components:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No** | Product name and technical characteristics | **Number of units**  **(units)** | **Unit price without VAT, currency** | **Total price without VAT, currency** |
| 1 | Vehicle (specify brand and model) | 4 |  |  |
| 2 | Re-equipment of the vehicle (including all required equipment, passenger, cargo compartments pasting and branding of vehicles, etc.) **for the provision of social services (Mobile Social Services), vehicles for provision technical inspection of destroyed Buildings** | 3 |  |  |
| 3 | Re-equipment of the vehicle (including all required equipment, passenger, cargo compartments pasting and branding of vehicles, etc.) **for provision of psychosocial support (Mobile emergency psychological response services)** | 1 |  |  |
| **Shipping cost (if applicable)** | | | |  |
| **Cost of custom clearance (if applicable, for import, all relevant duties and taxes)\*, indicate currency** | | | |  |
| **Total without VAT, indicate currency** | | | |  |
| **VAT, indicate currency** | | | |  |
| **Total with VAT, indicate currency** | | | |  |
| **Broker fees at custom clearance (if applicable, for import)\*, indicate currency** | | | |  |
| **GRAND TOTAL, indicate currency** | | | |  |

**\*To fill in by international suppliers only.**

**IMPORTANT! UNDP doesn’t have a VAT exemption for this procurement. In case of import, suppliers (national and international) will be responsible for custom clearance and payment VAT and all necessary duties and taxes.**

**Lot 4:**

Kharkivska oblast (4 vehicles)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No** | Product name and technical characteristics | **Number of units**  **(units)** | **Unit price without VAT, currency** | **Total price without VAT, currency** |
| 1 | Vehicle **for the provision of social services (Mobile Social Services), vehicles for provision technical inspection of destroyed Buildings** | 3 |  |  |
| 2 | Vehicle **for provision of psychosocial support (Mobile emergency psychological response services)** | 1 |  |  |
| **Shipping cost (if applicable)** | | | |  |
| **Cost of custom clearance (if applicable, for import, all relevant duties and taxes)\*, indicate currency** | | | |  |
| **Total without VAT, indicate currency** | | | |  |
| **VAT, indicate currency** | | | |  |
| **Total with VAT, indicate currency** | | | |  |
| **Broker fees at custom clearance (if applicable, for import)\*, indicate currency** | | | |  |
| **GRAND TOTAL, indicate currency** | | | |  |

**\*To fill in by international suppliers only.**

**IMPORTANT! UNDP doesn’t have a VAT exemption for this procurement. In case of import, suppliers (national and international) will be responsible for custom clearance and payment VAT and all necessary duties and taxes.**

**Cost by components:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No** | Product name and technical characteristics | **Number of units**  **(units)** | **Unit price without VAT, currency** | **Total price without VAT, currency** |
| 1 | Vehicle (specify brand and model) | 4 |  |  |
| 2 | Re-equipment of the vehicle (including all required equipment, passenger, cargo compartments pasting and branding of vehicles, etc.) **for the provision of social services (Mobile Social Services), vehicles for provision technical inspection of destroyed Buildings** | 3 |  |  |
| 3 | Re-equipment of the vehicle (including all required equipment, passenger, cargo compartments pasting and branding of vehicles, etc.) **for provision of psychosocial support (Mobile emergency psychological response services)** | 1 |  |  |
| **Shipping cost (if applicable)** | | | |  |
| **Cost of custom clearance (if applicable, for import, all relevant duties and taxes)\*, indicate currency** | | | |  |
| **Total without VAT, indicate currency** | | | |  |
| **VAT, indicate currency** | | | |  |
| **Total with VAT, indicate currency** | | | |  |
| **Broker fees at custom clearance (if applicable, for import)\*, indicate currency** | | | |  |
| **GRAND TOTAL, indicate currency** | | | |  |

**\*To fill in by international suppliers only.**

**IMPORTANT! UNDP doesn’t have a VAT exemption for this procurement. In case of import, suppliers (national and international) will be responsible for custom clearance and payment VAT and all necessary duties and taxes.**

Name of Bidder: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Authorised signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of authorised signatory: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Functionl Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_