



BIDDER's CONFERENCE – MINUTES OF MEETING

ITB/UNDP/SMILE/186710/002/2022

Assignment Name:

Remote Temperature Monitoring Services to Ensure the Quality of Vaccines in Indonesia

Date/Time : Thursday, 30 June 2022, 10.30 AM (GMT+7)
 Place : Zoom Online Meeting
 Regist link : <https://undp.zoom.us/j/86151235498?pwd=hl-mgzbpkQB2xcMFhASAVtcB-7KKnM.1>
 (861 5123 5498)
 Password : 167016

Closing Date:

Please refer to the e-tendering system with event ID: IDN10-0000012961

Link to the recorder:

https://undp.zoom.us/rec/share/MmpZwLu0oC0Dvihsn74C_b5Ydd2_KSt5WZ1UYboVDriWvLw2kljtpVDjS-tftJ.RqbVSXodgciQAgpM

Passcode: LF#v+9Yj

TO ALL INTERESTED BIDDERS

No.		Introduction and Guidance	
Information		Bid Conference was opened with following agenda: 1. Explanation on ITB document – administrative issue (Section 2 Instruction to bidder, preparation of bid, template of bid, bid security, legal document, submission and opening, closing date, submission & method, contract award, etc.). 2. Explanation on the Data Sheet (partial bid not allowed, validity of bid 120 days, bid security, evaluation method etc.) 3. Explanation on the Term of Reference (ToR). 4. Explanation on the Submission Forms 5. Explanation on in e-tendering system (Above USD 50K) 6. Q & A (going through all sessions)	
	Questions and Answers		
	1	Q	1. Is it possible to use or divided IOT device and logger transmission system or using external modem? 2. How flexible of the time project implementation (distribution, mobilization, installation, integration, and activation)?
		A	1. The point is the provider can provide the stable connection system for recording and monitoring the vaccine, it doesn't matter how is the system to be running, set up in the integrated device or arrange in split device. 2. The time is not flexible and will stick as per tender document.

2	Q	<p>1. Is it possible to provide the detail address for distribution and installation?</p> <p>2. How is the payment mechanism for this tender?</p>
	A	<p>1. The list distribution and installation of the devices is available and will be share with MoM, please refer to file name "List of Delivery Address".</p> <p>2. The payment will be arranged in two steps. The 1st payment will be made after all devices are installed with proofing the receipt of good conditions in each location (Berita Acara Serah Terima). The 2nd payment will be made 1 month later until the rent period is finish. For more detail information can see in the section of Deliverable, Schedule, and Budget in Tender Document page 26.</p>
3	Q	Is it possible to replace a letter power of attorney from manufacture with supporting letter from the manufacture/principle?
	A	<p>Any bidder would like to submit the proposal, the bidder has to submit either:</p> <p>1. If the bidder is not a manufacture company, then bidder has to seek authorization letter from the manufacture which stated the role, authenticity, and warranty of the products which will be supplied as per request in tender document.</p> <p>2. Official appointment as local representative, if Bidder is submitting a Bid on behalf of an entity located outside the country.</p>
4	Q	Is it the total amount of contract services 10,000 \$?
	A	UNDP doesn't disclose the total budget.
5	Q	Please considering for the 30 days delivery time for all deliverables to provide such as delivery, installation and commissioning during hand over process.
	A	Noted and as for now we stick to the schedule due to the time constrain.
6	Q	<p>Is it mandatory to have the office in Central Java/East Java?</p> <p>Is it possible to share Power of Attorney?</p>
	A	<p>Representative office is required for ease coordination during the implementation process.</p> <p>There is no standard template of Power of Attorney, and it would be fine the template from the notary.</p>
7	Q	Based on section 5 point 4b, can the training be carried out at the time of installation or can it be done by webinars?
	A	<p>Training for PIC users at Puskesmas and Health Offices is carried out during installation as part of services related to device operations, such as how to read temperature, turn on/off devices, turn off alarms, contact the contact center, as is usual when we subscribe to telecommunication service devices/services/multimedia.</p> <p>Webinar is needed for more advanced reports at the Department & National level, retraining (refreshment) or accountability reports at certain times.</p> <p>Technical training for the SMILE IT Team can be done online during deployment of API integration and dashboard/device management.</p>
8	Q	<p>In the Form E document, there is already a Key Personnel Proposal CV Format, is there a minimum qualification standard required in these requirements?</p> <p>For support at the National/Central level?</p>
	A	<ul style="list-style-type: none"> 1 Project Manager Per Lot) It should PM S1 Engineering, Science, IT, etc., with 2/3-year experience handle project IoT & Connectivity. (CV must be included). 2 IOT Expert should S1/D3 Engineering, Science, IT, etc. with experience 1/2-year experience handle project IoT & Connectivity. (CV must be included). 2 technical officers minimum SMK with 1 person experience 1/2-year technical experience. (CV must be included). <p>Kindly refer to the tender document for all the minimum requirements.</p>
9	Q	Based on section 5a point 2b, regarding the internet data packages, how much quota is needed, so that we can set whether Telkomsel uses a 2GB or unlimited data package?

	A	The bidder can calculate data package needed to fulfil the minimum for the data logger delivery interval every 15 minutes within 1 month and during contract period. The requirement of data packet and connection for implementation provided by bidder. For example: Assuming the characters to be sent are as follows: 160 char * 4 (per 15 minutes) * 24 hours * 30 days.
10	Q	Is the similar work experience in procurement to meet these needs is needed as a reference that the offer is capable enough to carry out this project?
	A	Yes, it is.
11	Q	Is it possible to provide 2 bundling products to fulfil 4000 units?
	A	As long as the 2 products fulfil with the requirements and the quantity fulfil the of <u>each lot</u> , the proposal is still consider responsive.
12	Q	Please informed the shipping address for the original Bank Guarantee Bid Security document?
	A	UNDP Indonesia Country Office Menara Thamrin 7-9th Floor Jl. MH Thamrin Kav. 3 Jakarta 10250 PIC - Armada Eras Pratama Please note that the scanned of Bank Guarantee and the receipt of delivery proof (if any) must be attached in the proposal submission through eTendering.
13	Q	Regarding the internet network required, is it the network 2G or 4G?
	A	GPRS network is enough, as far as the connection is reliable. Please be informed that our IoT platform is available for various communication channel such as SMS, GPRS, EDGE, 3G, HSDPA, HSPA+, 4G/LTE, and LORA, but we focus to GSM based data connectivity.
14	Q	Based on section 5a to fulfill point h, do we need to be onsite or do we just do a webinar training?
	A	The service provider or contractor must conduct training for local SMILE operators, Dinas Kesehatan and Puskesmas Staff on how to operate the device as well as contacting PIC for any technical support that will be given on site. Please refer to question 7.

Announcement	
Form G - Bank Guarantee Bid Security The original Bank Guarantee should be delivered to: UNDP Indonesia Country Office Menara Thamrin 7-9th Floor Jl. MH Thamrin Kav. 3 Jakarta 10250 PIC - Armada Eras Pratama Please note that the scanned of Bank Guarantee and the receipt of delivery proof (if any) must be attached along with the proposal submission through eTendering.	

Jakarta,
July 4th, 2022