

Pak-HIV-UNDP-ITB-2022-001

SUPPLY OF FOOD ITEMS – Nutritional/Food Package (ASSOCIATION OF PATIENT LIVING WITH HIV – APLHIV)

**Minutes of Virtual Pre-bid Meeting
29th June 2022, 11:00 a.m.**

Date of Advertisement: June 24, 2022
Deadline: July 14, 2022

Pre-Bid meeting was held virtually through zoom. The participants of the meeting were relevant officials of UNDP HIV GF project and representatives of Potential bidding firms. Only one bidder participated in the meeting. Below questions were asked by the bidder which was answered by the PSM Specialist and Procurement Officer HIV Grant.

The detail of participants is as follows:

UNDP

1. Osama Hussian, PSM Specialist, HIV GF Grant
2. Dr. Umar Riaz, Program Specialist, HIV GF Grant
3. Sadia Ali, Procurement Officer, HIV GF Grant

Firms

1. KB Strength

Below is the summary of the discussion: -

S#	Query	UNDP Response
1.	Bid validity is 90 days in the ITB which is difficult for any bidder to comply based on the current inflation in the market or uncertainty in the market.	<p>This means that with in three-month UNDP will have to issue PO/contract. Once PO is issued the price of the selected bidder will be locked till the end of the contract.</p> <p>If UNDP fails to issue PO within three months, the bidder has a right to change their price.</p> <p>Please also refer to below clauses of ITB:</p> <p>16.1 Bids shall remain valid for the period specified in the BDS, commencing on the Deadline for Submission of Bids. A Bid valid for a shorter period may be rejected by UNDP and rendered non-responsive.</p> <p>16.2 During the Bid validity period, the Bidder shall maintain its original Bid without any change, including the availability of the Key Personnel, the proposed rates and the total price.</p>
2.	Is partial quotation allowed?	No, the bidder must quote for all the five packages.

Note: General Sales Tax (GST) apply only for the local bidders. UNDP will first try to obtain exemption of GST from MOFA. In case exemption is not granted; UNDP will pay the tax amount to the supplier. Bids will be evaluated on Grand Total Cost.

Sadia