

AMENDMENT 1 TO RFQ/UNDP/SPOI/182974/013/2022

Provision of Workforce and Staffing for UNDP's Green Commodity Programme (GCP)

- There is an amendment for point VI in Terms of Reference. Please kindly find below for the adjustment salary rate to accommodate the tax income:

VI. EVALUATION METHODOLOGY

In addition to compliance to bidder's qualification Bidder proposal will be evaluated based on the pricing of the hiring of the following personnel:

Term of Reference of Administration Clerk	TOR is attached
The take-home pay of Administration Clerk (Include Tax Income)	Rp. 7,475,000/month
<ol style="list-style-type: none"> Take-home pay is to be paid on a monthly basis On top of the take-home pay, the person will receive benefits according to the Government of Indonesia's labour rules and regulations (i.e., BPJS Ketenagakerjaan, BPJS Kesehatan, THR, days off, UU Cipta Kerja etc.) Transportation allowance is inclusive. The company will need to pre-finance the personnel as part of the management fee. 	

Term of Reference of Senior Advisor	TOR is attached
The take-home pay of the Senior Advisor (Include Tax Income)	Rp. 62,100,000/month
<ol style="list-style-type: none"> Take-home pay is to be paid on a monthly basis On top of the take-home pay, the person will receive benefits according to the Government of Indonesia's labour rules and regulations (i.e., BPJS Ketenagakerjaan, BPJS Kesehatan, THR, days off, UU Cipta Kerja etc.) Transportation allowance is inclusive. The company will need to pre-finance the personnel as part of the management fee. 	

Term of Reference of National Platform Analyst	TOR is attached
The take-home pay of the National Platform Specialist (Include Tax Income)	Rp. 34,224,000 /month
1. Take-home pay is to be paid on a monthly basis 2. On top of the take-home pay, the person will receive benefits according to the Government of Indonesia's labour rules and regulations (i.e., BPJS Ketenagakerjaan, BPJS Kesehatan, THR, days off, UU Cipta Kerja etc.) 3. Transportation allowance is inclusive. 4. The company will need to pre-finance the personnel as part of the management fee.	

Term of Reference of Platform Support Specialist	TOR is attached
The take-home pay of the Platform Support Specialist (Include Tax Income)	Rp. 23,460,000 /month (17 Days)
1. Take-home pay is to be paid on a monthly basis 2. On top of the take-home pay, the person will receive benefits according to the Government of Indonesia's labour rules and regulations (i.e., BPJS Ketenagakerjaan, BPJS Kesehatan, THR, days off, UU Cipta Kerja etc.) 3. Transportation allowance is inclusive. 4. The company will need to pre-finance the personnel as part of the management fee.	

Term of Reference of Senior Strategic Partnership Advisor	TOR is attached
The take-home pay of the Senior Strategic Partnership Advisor (Include Tax Income)	Rp. 41,400,000 /month (10 Days)
1. Take-home pay is to be paid on a monthly basis 2. On top of the take-home pay, the person will receive benefits according to the Government of Indonesia's labour rules and regulations (i.e., BPJS Ketenagakerjaan, BPJS Kesehatan, THR, days off, UU Cipta Kerja etc.) 3. Transportation allowance is inclusive. 4. The company will need to pre-finance the personnel as part of the management fee.	

Term of Reference of Program Specialist for NAP SPO Secretariat	TOR is attached
The take-home pay of Program Specialist for NAP SPO Secretariat (Include Tax Income)	Rp. 11,155,000/month
1. Take-home pay is to be paid on a monthly basis 2. On top of the take-home pay, the person will receive benefits according to the Government of Indonesia's labour rules and regulations (i.e., BPJS Ketenagakerjaan, BPJS Kesehatan, THR, days off, UU Cipta Kerja, etc.) 3. Transportation allowance is inclusive. 4. The company will need to pre-finance the personnel as part of the management fee. 5. There will be no other allowance.	

Term of Reference of Stakeholder Engagement Specialist for NAP SPO Secretariat	TOR is attached
The take-home pay of the Stakeholder Engagement Specialist for NAP SPO Secretariat (Include Tax Income)	Rp. 10,695,000/month
1. Take-home pay is to be paid on a monthly basis 2. On top of the take-home pay, the person will receive benefits according to the Government of Indonesia's labour rules and regulations (i.e., BPJS Ketenagakerjaan, BPJS Kesehatan, THR, days off, UU Cipta Kerja, etc.) 3. Transportation allowance is inclusive. 4. The company will need to pre-finance the personnel as part of the management fee. 5. There will be no other allowance.	

Term of Reference of Finance and Administration Specialist for NAP SPO Secretariat	TOR is attached
The take-home pay of the Finance and Administration Specialist for NAP SPO Secretariat (Include Tax Income)	Rp. 10,120,000/month
1. Take-home pay is to be paid on a monthly basis 2. On top of the take-home pay, the person will receive benefits according to the Government of Indonesia's labour rules and regulations (i.e., BPJS Ketenagakerjaan, BPJS Kesehatan, THR, days off, UU Cipta Kerja, etc.) 3. Transportation allowance is inclusive.	

4. The company will need to pre-finance the personnel as part of the management fee.
5. There will be no other allowance.

2. Breakdown of Fees

Personnel / other elements	UOM	Qty	Monthly Salary	THR Prorate	Compensation	BPJS Ketenagakerjaan	BPJS Kesehatan	Total Price
Personnel								
Talent Manager	days	60 days for 12 months						
The take-home pay of the Administration Clerk	months	12	IDR 7,475,000					IDR
The take-home pay of the Senior Advisor	months	12	IDR 62,100,000					IDR
The take-home pay of the National Platform Analyst	months	12	IDR 34,224,000					IDR
The take-home pay of the Platform Support Specialist	months	12	IDR 23,460,000					IDR
The take-home pay of the Senior Strategic Partnership Advisor	months	12	IDR 41,400,000					IDR
The take-home pay of Program Specialist for NAP SPO Secretariat	months	18	IDR 11,155,000					
The take-home pay of the Stakeholder Engagement Specialist for NAP SPO Secretariat	months	18	IDR 10,695,000					
The take-home pay of the Finance and Administration Specialist for NAP SPO Secretariat	months	18	IDR 10,120,000					
Management Fee								
Other expenses								
Other Costs: (if any, please specify)								
Total								



Jakarta,
July 7th, 2022