Terms of Reference

GENERAL INFORMATION

Title: Study on Exploitation of Informal Ports in Maritime Drug Trafficking Activities
Project Name: Global Maritime Crime Programme (GMCP).
Reports to: Mr. Shanaka Jayasekara (Programme Coordinator for Southeast Asia and the Pacific)
Duty Station: Home based.
Expected Places of Travel (if applicable): Few districts within the Riau Islands Province. However, due to Covid19 pandemic and travel restrictions policy, such travels will be conducted after written approval is granted by supervisors. UNODC will arrange and pay the travels of the consultant.
Duration of Assignment: 57 working days within August to November 2022.

REQUIRED DOCUMENT FROM HIRING UNIT

TERMS OF REFERENCE

CONFIRMATION OF CATEGORY OF LOCAL CONSULTANT, please select:
(1) Junior Consultant
(2) Support Consultant
(3) Support Specialist
(4) Senior Specialist
(5) Expert/ Advisor

CATEGORY OF INTERNATIONAL CONSULTANT, please select:
(6) Junior Specialist
(7) Specialist
(8) Senior Specialist

APPROVED e-requisition

REQUIRED DOCUMENTATION FROM CONSULTANT

☑ CV / P11 with three referees
☑ Copy of education certificate
☑ Completed financial proposal
☑ Completed technical proposal

Need for presence of IC consultant in office:
☐ partial (explain): The contractor will be homebased during his/her consultancy. No requirement to attend daily to the office. However, to be available for any meetings requested by the supervisor.
☐ intermittent (explain):
☐ full time/office based (needs justification from the Requesting Unit)

Provision of Support Services:
Office space: ☐ Yes ☐ No
Equipment (laptop etc.): ☐ Yes ☐ No
Secretarial Services: ☐ Yes ☐ No
If yes has been checked, indicate here who will be responsible for providing the support services: <Enter name>
I. BACKGROUND

The Global Maritime Crime Programme (GMCP) of UNODC seeks to increase the operational capacity of member states, enhance information-sharing mechanisms, and provide frontline support in developing policy designed to counter maritime crime, including drug trafficking.

In achieving this objective, the GMCP facilitates the Forum on Maritime Trafficking Routes – Southeast Asia (MTR-SEA) which seeks to strengthen inter-agency coordination between drug and maritime law enforcement agencies from Indonesia, Malaysia, and Thailand. Through the release of several studies and proposed modalities, the Forum has cultivated regional dialogue on emerging maritime trafficking activities along the Western Maritime Route, the Gulf of Thailand, and transfers from the Makran Coast. These dialogues have also highlighted the key role that coastal features, including ports, play in facilitating maritime drug trafficking across these routes.

To develop a shared level of understanding of the dynamics of regional methamphetamine trade while enhancing inter-agency coordination, the MTR-SEA has conducted a series of dialogues since March 2020. These include the WMRF Regional Meeting, nine national-level Drug Maritime Exchanges (DMX), WMRF Regional Plenary 2020, 2nd WMRF Regional Plenary 2021, and the 1st MTR-SEA Regional Plenary 2021. These initiatives are also supplemented by publications and ongoing studies such as the Preliminary Study on Maritime Methamphetamine Trafficking along the Western Maritime Route, The Pandemic Effect on Methamphetamine Trafficking, The Transfer of Methamphetamine from the Makran Coast to Aceh, Maritime Trafficking across the Gulf of Thailand, Modus Operandi used from Riau to Sumatra, and the frequently updated WMRF Drug Compendium.

II. SCOPE OF WORK, ACTIVITIES, AND DELIVERABLES

Scope of Work

Following the 1st MTR-SEA Regional Plenary in November 2021, it was recognized that informal ports are a key coastal architecture often exploited by syndicate networks to conduct trafficking activities in regional waters. Often unnoticed due to its informal nature, these ports are often unregulated yet strategically positioned along international waters thereby facilitating the rapid and unreported transfers of narcotics across waterways such as the Strait of Malacca. This proposed study seeks to investigate the role that informal ports play in facilitating maritime drug trafficking activities in the Riau and Riau Island Provinces, which stretch along the Strait of Malacca and Natuna Sea.

The findings of this study will contribute to the discussion at the upcoming 2nd MTR-SEA Plenary in October 2022 to inform drug and maritime law enforcement agencies in their operations. The Plenary Forum will be attended by drug and maritime law enforcement agencies from Indonesia, Malaysia, Thailand, Philippines, and Viet Nam. Preliminary findings from these studies will also be shared in the national Drug Maritime Exchanges (DMX) in these five countries.

Specific task to be performed by the national consultant:

Under the supervision of Mr. Shanaka Jayasekara, Programme Coordinator UNODC of GMCP for Southeast Asia and the Pacific, and overall supervision of the Country Manager of Indonesia, the consultant will carry out the following activities:
• Conduct a study on the exploitation of informal ports along the Riau Islands Provinces, with a particular focus on: (i) mapping informal ports in the area; (ii) nature of maritime drug trafficking activities around informal ports; (iii) the specific roles that informal ports play along supply chains; and (iv) modus operandi employed by syndicate networks in smuggling narcotics through ports and upon vessels.

• Compile a report on the findings of the study with illustrations of routes, vessels, packaging, and network structures that will be shared with drug and maritime law enforcement agencies.

• Develop, design, and deliver final findings at the 2\textsuperscript{nd} MTR-SEA Regional Plenary.

• Develop and submit final report of the Role of Informal Ports in Maritime Drug Trafficking.

Expected Outputs and Deliverables

• An outline of the report for review by the Global Maritime Crime Programme in English.

• Stage one of desk study, literature review, and consultation with key experts to collect necessary data and information on the topic areas listed above.

• First preliminary report of the findings in English.

• A revised outline of the report for review by the Global Maritime Crime Programme in English.

• Further desk study, literature review, and consultation with key experts to collect necessary data and information on the role of informal ports or on a relevant topic area.

• Second preliminary report of the findings in English.

• 1x presentation slide of final findings to be delivered at the 2\textsuperscript{nd} MTR-SEA Regional Plenary in October 2022.

• Final report of the Role of Informal Ports in Maritime Drug Trafficking, submitted in English.

### III. WORKING ARRANGEMENTS

**Institutional Arrangement**

The consultant will perform his/her work under the supervision of the Regional Programme Coordinator of Southeast Asia and the Pacific of the Global Maritime Crime Programme of UNODC. In addition, the UNODC Country Manager of Indonesia will provide overall guidance and supervision to the consultant. Additional support will be provided under the guidance of Programme Support Officer and National Programme Officer of Global Maritime Crime Programme.

**Duration of the Work**

57 working days within August to November 2022.

<table>
<thead>
<tr>
<th>Deliverable</th>
<th>Description of task (deliverable)</th>
<th>Working days</th>
<th>To be accomplished</th>
<th>Reviewed and Monitored By</th>
</tr>
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<tbody>
<tr>
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<tr>
<td></td>
<td>An outline of the report for review by the Global Maritime Crime Programme in English.</td>
<td>1</td>
<td>19 August 2022</td>
<td>PSO, NPO and Regional Programme Coordinator GMCP.</td>
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<tr>
<td>2</td>
<td>Stage one of desk study, literature review, and consultation with key experts to collect necessary data and information on the following topics: (i) mapping informal ports in the area; (ii) nature of maritime drug trafficking activities around informal ports; (iii) the specific roles that informal ports play along supply chains; and (iv) modus operandi employed by syndicate networks in smuggling narcotics through ports and upon vessels. First draft of preliminary report will be submitted in English.</td>
<td>10</td>
<td>2 September 2022</td>
<td>PSO, NPO and Regional Programme Coordinator GMCP.</td>
</tr>
<tr>
<td>3</td>
<td>Revised outline of the report for review by the Global Maritime Crime Programme in English</td>
<td>8</td>
<td>15 September 2022</td>
<td>PSO, NPO and Regional Programme Coordinator GMCP.</td>
</tr>
<tr>
<td>4</td>
<td>Further desk study, literature review, and consultation with key experts to collect necessary data and information on the role of informal ports, or any other relevant topics. Second draft of preliminary report will be submitted in English.</td>
<td>30</td>
<td>28 October 2022</td>
<td>PSO, NPO and Regional Programme Coordinator GMCP.</td>
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<tr>
<td>5</td>
<td>1 x presentation slide to be delivered at the 2nd MTR-SEA Regional Plenary</td>
<td>1</td>
<td>31 Oct 2022</td>
<td>PSO, NPO and Regional Programme Coordinator.</td>
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<td>6</td>
<td>Final report of the Role of Informal Ports in Maritime Drug Trafficking, submitted in English.</td>
<td>7</td>
<td>10 November 2022</td>
<td>PSO, NPO and Regional Programme Coordinator GMCP.</td>
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</tbody>
</table>
**Duty Station**
The consultant will be home based during this consultancy with periodic meetings in UNODC offices or virtually as requested. There will be some travel involved to few districts within Riau and Riau Island Province to collect necessary data and information. However, these travels will be conducted only if it is permitted by supervisor or when travel restrictions due to Covid19 pandemic have been lifted. UNODC will arrange and pay the travel of the consultant.

### IV. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

**Academic Qualifications:**
Minimum of Master’s degree in politics or international relations or security studies or ASEAN Studies.

**Working Experience:**
- Has minimum of 9 years of work experience as lecturer or researcher.
- Experience in conducting research, data collection, assessment or survey on maritime security or border studies or transnational crime or non-traditional security threats, or drugs smuggling/trafficking.
- Experience in dealing with counterparts from various cultural backgrounds.

**Competencies and special skills requirement:**
- Demonstrated ability to work in harmony with person of different ethnicity and cultural background;
- Ability to work under pressure and handle multi-tasking situations; and
- Excellent English and national language written and spoken skills;
- Strong motivation and good team player.

### V. EVALUATION METHOD AND CRITERIA

*Individual consultant will be evaluated based on the following methodology:*

**Cumulative analysis**
When using this weighted scoring method, the award of the contract should be made to the individual consultant whose offer has been evaluated and determined as:

a) responsive/compliant/acceptable, and

b) Having received the highest score out of a pre-determined set of weighted technical and financial criteria specific to the solicitation.

* * Technical Criteria weight; [70%]*

* * Financial Criteria weight; [30%]*

**Only candidates obtaining a minimum of 70 point would be considered for the Financial Evaluation**

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Weight</th>
<th>Maximum Point</th>
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</thead>
<tbody>
<tr>
<td>Technical</td>
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</table>
### Criteria A: Qualification Requirements as per TOR:

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Weight</th>
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<tbody>
<tr>
<td>1. Minimum of master’s degree in politics or international relations or security studies or ASEAN Studies.</td>
<td>25%</td>
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<tr>
<td>2. Has minimum of 9 years of work experience as lecturer or researcher.</td>
<td>20%</td>
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<tr>
<td>3. Experience in conducting research, data collection, assessment or survey on maritime security, or border studies or transnational crime or non-traditional security threats, or drugs smuggling/trafficking.</td>
<td>20%</td>
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<tr>
<td>4. Experience in dealing with counterparts from various cultural backgrounds.</td>
<td>5%</td>
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</table>

### Criteria B: Brief Description of Approach to Assignment.

- Understand the task and applies a methodology appropriate to the task as well as strategy in a coherent manner.
- Important aspects of the task addressed clearly and detailed.
- Logical, realistic planning for efficient project implementation.

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Weight</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Understand the task and applies a methodology appropriate to the task as well as strategy in a coherent manner.</td>
<td>30%</td>
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<tr>
<td>2. Important aspects of the task addressed clearly and detailed.</td>
<td>10%</td>
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<tr>
<td>3. Logical, realistic planning for efficient project implementation.</td>
<td>10%</td>
</tr>
</tbody>
</table>

### Criteria C: Further Assessment by Interview (if any)

- -

Prepared by

[Signature]

FATIMANA AGUSTIANTO
National Programme Officer

Approved by

[Signature]

COLLIE BROWN
Country Manager

Acknowledged by

[Signature]

SHANAKA JAYASEKARA
Programme Coordinator
Southeast Asia and the Pacific
Global Maritime Crime Programme