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BIDDER'S CONFERENCE – MINUTES OF MEETING, Q&A
RFQ/UNDP/016/2022 _ Long Term Agreement (LTA) for Hotel Services

Date and Time:

11-July-2022 @ 14.00 hrs (GMT +7) via Zoom Meeting

TO ALL INTERESTED BIDDERS

| Introduction and Guidance | | |
|---------------------------|---|---|
| Information | | Bid Conference was opened with following agenda: 1. Explanation on RFQ document – administrative issue (closing date, submission & method, delivery place for submitting offer, contract award, etc.). 2. Explanation on the Data Sheet 3. Explanation on the Term of Reference (TOR). 4. Explanation on the Submission Forms 5. Q & A (going through all sessions) 6. E-tendering system <i>*Bidders were encouraged to carefully read the RFQ document before preparing the offer and to check regularly UNDP website for any update/amendment to this tender document</i> |
| | | |
| Q&A session | | |
| 1. | Q | Section 2 – RFQ Instructions and Data; Documents to be submitted; please explain on the following: 1) Latest Business Registration certificate? 2) Certificate on the type / level of hotel star issued by the local government/Ministry |
| | A | 1) NIB-SIUP/TDP 2) Certificate issued by PT. Sertifikasi Usaha Pariwisata Indonesia (under Kemenparekraf) |
| 2. | Q | Annex 2 – Quotation Submission Form; Previous relevant experience: 3 contracts; please explain. |
| | A | This required information on contracts/events you have had, value of the contracts, contact person's details which might needed for UNDP to contact it. |

13-July-2022