

Date: 20 July 2022

**Pre-bid Conference Minutes/ Addendum No. 1**

**RFP-PAL10-00185902: Conducting a Feasibility Study for Solid Waste in Gaza Strip**

**PAL10- 00012932 - Towards a Green Gaza: Improving Natural Resources Management, Reducing and Managing Waste, Creating Green Jobs**

<b>RFP: PAL10-00185902:</b>	<b>Conducting a Feasibility Study for Solid Waste in Gaza Strip</b>
Issue Date:	27 June 2022
Initial Proposals Submission Date:	25 July 2022 @ 5:00 AM EST – (12:00 hr. - Jerusalem Time)
Extended Proposals Submission Date:	10 August 2022 @ 5:00AM EST – (12:00 hr. - Jerusalem Time)

Dear Bidders,

A pre-bid conference was organized through (Zoom Meeting) on 7 July 2022 @ 12:00 hr. (Jerusalem Time).

A briefing for the TOR was presented highlighting the main outputs and resources required for a successful completion of the assignment.

Below are clarifications and answers to the bidders' inquiries raised before, during and after the pre-bid conference.

This "Pre-bid Conference Minutes" is considered as addendum No. 1 to the RFP: PAL-00185902, which shall be deemed to form, be read as part of the proposal.

- 1) Upon the request of bidders to extend the proposals submission date for competitive market survey, the original proposals submission date of the RFP under subject has been extended to read 10 August 2022 @ 5:00AM EST – (12:00 hr. - Jerusalem Time)
- 2) All bidders shall submit within their proposals all documents and evidences required to establishing bidder's eligibility and qualifications as mentioned in the Request for Proposal (RFP).
- 3) All bidders shall submit their proposals comprising all the documents and related forms as mentioned and detailed in the pertinent sections of the RFP.
- 4) All bidders shall furnish and submit within their proposals cost breakdowns with details as given in section 6 of the RFP and as requested by UNDP.
- 5) The consultant shall take into account in his costing accessing the international staff and any required materials and equipment to Gaza and to the project's site according to any applicable procedures including. The consultant shall be fully responsible for coordinating the access of the international staff and any required materials and equipment to Gaza with the Israeli concerned authorities. The consultant shall be responsible for obtaining the required visas, permits, licenses and approvals from the competent authorities and for accessing the international staff and any required materials and equipment into the

- Gaza Strip and no claim whatsoever will be accepted by UNDP for costs that may be incurred in obtaining the visas, permits, licenses and approvals and in accessing the international staff and any required materials and equipment to Gaza. The consultant shall inform UNDP in-advance about the dates of accessing the international staff and any required materials and equipment to Gaza.
- 6) If the consultant fails to secure and access the required international staff into Gaza, UNDP has the right to terminate the contract without bearing any financial implications.
  - 7) The indicated staff in the TOR are the minimum staff required to complete the assignment's different tasks. It is to be noted that any staff member, other than those mentioned in the TOR, found to be needed for the assignment is to be included in the man-month costs of the proposal.
  - 8) As stated in the TOR, the consultant shall provide an independent and equipped local office in Gaza to enable performing his duties during the entire duration of the assignment.
  - 9) The consultancy services and works are tax exempted. VAT shall not appear in the invoices. The bid price under this contract shall include all charges and any other expenses, may be paid by the consultant to all official authorities. The consultant may register his company for this project in the State of Palestine either in Gaza or West Bank or both. It is the responsibility of the consultant to obtain any donation numbers and to reimburse the VAT and any taxes from the Ministry of Finance and any concerned authorities and no claim whatsoever shall be entertained in respect thereof.
  - 10) The unit rates/prices shall include any bank charges incurred due to payments transfer.
  - 11) The consultant shall put in place a safety and security plan and take all reasonable precautions to maintain the safety and security of his personnel and property, taking into account the security situations in the Gaza Strip and the working area of the site.
  - 12) The consultant shall consider gender equality when recruiting his technical staff.
  - 13) The consultant shall take into consideration at his expenses all site visits required to figure out the existing buildings, infrastructures, mechanical, electromechanical and electrical equipment and installations, public and private facilities at and along the underground and overhead sites and roads.
  - 14) The consultant shall coordinate with all concerned parties such as JSCs, municipalities, authorities, ministries, GEDCO, CMWU etc. for the proper and on-time data collection of the services. It is the consultant's responsibility to performing such meetings. UNDP will not bear any responsibility for such arrangements.
  - 15) All bidders shall submit within their proposals, written power of attorney, authorizing the signatory of the bid to commit the Bidder.
  - 16) The consultants represent that they are aware of and have considered in their bid price, the security and local circumstances of the Gaza Strip, including without limitation closures of border crossings between the Gaza Strip and Israel, delays in custom procedures, delays in access for people, supplies, materials and equipment into the Gaza Strip, which could affect the progress of Works. The consultant further represents that it has familiarized itself with these circumstances through the design and construction stages of the works and have taken into account all the consequences that may arise due to these circumstances.

Below are clarifications and answers to the bidders' enquiries:

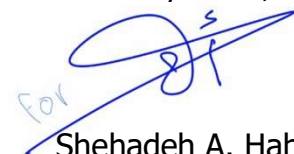
No	Enquiries	Answers
1	Could you please clarify the number of interventions that will require the detailed design? Noting that the TOR does not declare the number of interventions introducing a great uncertainty and risk to the project implementation which is very hard to predict at this stage.	The interventions required to conduct one innovative pilot project for waste reduction cover the whole solid waste management chain from primary collection to the treatment of waste. Also, another intervention with regards to the construction of new cells at Johr Al Deek landfill required a detailed design.
2	Could please declare the budget available for the implementation of the interventions?	The approximately available fund for the implementation is (2.5 – 3.0) million US\$
3	Please clarify whether the target area is the whole Gaza Strip or GNG?	The study will focus on Gaza and north governorates, and the interventions will be implemented in GNG as well. However, the consultant must take into consideration any relevant studies or projects implemented in the Gaza strip during conducting (Part I): survey and analysis of the current status of solid waste management.
4	Please clarify if the qualification of the Private Sector Specialist (BSc degree in business) is mandatory?	For this position only, the qualification of the private sector specialist shall have at least a BSc degree in business or any related field. However, the specialist must have relevant experiences in the solid waste sector.
5	Please clarify the consultant roll in the geographical survey and soil investigations needed for the design of new cells in Johr Al Deek landfill.	It is the consultant responsibility to conduct the required geographical survey and soil investigations based on the international standards used in the design of solid waste sanitary landfills. The consultant shall elaborate this matter in his methodology.
6	"Develop the guidance manual for enabling eco-innovations for the circular economy" --> who exactly shall be the target?	The guidance manual will be owned by the JSC-GNG, and the JSC will facilitate and support the using of the manual by any interested initiatives by individuals, private sector, NGOs, etc.
7	We are wondering if any member of the joint venture can submit the Bid Security it even if he is not the lead of the joint venture?	Yes, any member of the JV can submit the bid security.
8	Related to: Part I, point 2: The responsibility of updating the master plan for GNG lies within the scope of work of the project?	Yes, but it is worth mentioning that the master plan was updated recently through JICA in 2021. So, the consultant shall conduct a deep desk review, field visits, and apply the appropriate primary data collection tools to

		verify and update the master plan until 2022 and to help the consultant in proposing innovative approaches.
9	Related to: Part I, point 4: Please clarify "all dumpsites" does this include unofficial dumpsites and is there a register about unofficial dumpsites?	Yes, it includes the unofficial dumpsites. Gaza and north governorates contain 3 large random dumpsites. The detailed information about the random dumpsites is included in the updated master plan 2021, and will be provided to the winner consultant.
10	Related to: Part II, point 3, bullet point 2: Please clarify on the bullet point, in terms of "introducing" the option, is the consultant required to help implementing them or not, if yes, with who?	In close coordination with the UNDP/PAPP and relevant stakeholders, the consultant will identify and select the first interventions to be implemented in the short term. Also, under part III the consultant will prepare a full tender document for the implementation of the proposed interventions. The implementation process will be followed up by UNDP and the JSC-GNG.
11	Related to: Part II, point 3, bullet point 8: Please clarify on the number of investment plans, is there an estimate?	For the short-term investment plan, the approximately available fund is (2.5 – 3.0) million US\$, and with regards to the medium and long-term investment plans the consultant shall make the estimation based on the proposed innovative solutions for waste reduction

**The bidders shall acknowledge receipt of this pre-bid conference minutes/ Addendum No.1 by including it, signed and stamped, with their bids.**

For your kind attention and reference,

Sincerely Yours,

  
 Shehadeh A. Habash

Head of Procurement Unit  
 UNDP/PAPP