



RE- ADVERTISEMENT - REQUEST FOR QUOTATION (RFQ)

RFQ Reference: SLE/RFQ/GOV/2022/010.	Date: July 22, 2022.
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SECTION 1: REQUEST FOR QUOTATION (RFQ)

UNDP kindly requests your quotation for the provision of goods (Supply of Various Tools/Equipment) as detailed in Annex 1 of this RFQ.

This Request for Quotation comprises the following documents:

Section 1: This request letter

Section 2: RFQ Instructions and Data

Annex 1: Schedule of Requirements

Annex 2: Quotation Submission Form

Annex 3: Technical and Financial Offer

When preparing your quotation, please be guided by the RFQ Instructions and Data. Please note that quotations must be submitted using Annex 2: Quotation Submission Form and Annex 3 Technical and Financial Offer, by the method and by the date and time indicated in Section 2. It is your responsibility to ensure that your quotation is submitted on or before the deadline. Quotations received after the submission deadline, for whatever reason, will not be considered for evaluation.

Thank you and we look forward to receiving your quotations.

Issued by:

Signature: 4A6F20E92D7B410...

Name: Charles Amponsah

Title: Deputy Resident Representative (O) a. i

Date: July 22, 2022.



SECTION 2: RFQ INSTRUCTIONS AND DATA

Introduction	<p>Bidders shall adhere to all the requirements of this RFQ, including any amendments made in writing by UNDP. This RFQ is conducted in accordance with the UNDP Programme and Operations Policies and Procedures (POPP) on Contracts and Procurement</p> <p>Any Bid submitted will be regarded as an offer by the Bidder and does not constitute or imply the acceptance of the Bid by UNDP. UNDP is under no obligation to award a contract to any Bidder as a result of this RFQ.</p> <p>UNDP reserves the right to cancel the procurement process at any stage without any liability of any kind for UNDP, upon notice to the bidders or publication of cancellation notice on UNDP website.</p>
Deadline for the Submission of Quotation	<p>Thursday August 4, 2022. At 5:00pm</p> <p>If any doubt exists as to the time zone in which the quotation should be submitted, refer to http://www.timeanddate.com/worldclock/.</p> <p>For eTendering submission - as indicated in eTendering system. Note that system time zone is in EST/EDT (New York) time zone.</p>
Method of Submission	<p>Quotations must be submitted as follows:</p> <p><input type="checkbox"/> E-tendering</p> <p>By below indicated methods:</p> <ul style="list-style-type: none"> ✓ Dedicated Email Address (procure.sle@undp.org) ✓ Courier / Hand delivery (Fourah Bay Close, Off Main Motor Road, Wilberforce, Freetown) <p><input type="checkbox"/> Other Click or tap here to enter text.</p> <p>Bid submission address: (Fourah Bay Close, Off Main Motor Road, Wilberforce, Freetown).</p> <ul style="list-style-type: none"> • File Format: PDF. • File names must be maximum 60 characters long and must not contain any letter or special character other than from Latin alphabet/keyboard. • All files must be free of viruses and not corrupted • Max. File Size per transmission: 10MB. • Mandatory subject of email: SLE/RFQ/GOV/2022/010 (Supply of Various Tools/Equipment). • Multiple emails must be clearly identified by indicating in the subject line “email no. X of Y”, and the final “email no. Y of Y. • It is recommended that the entire Quotation be consolidated into as few attachments as possible. • The bidder should receive an email acknowledging email receipt.
Cost of preparation of quotation	<p>UNDP shall not be responsible for any costs associated with a Supplier’s preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.</p>
Supplier Code of Conduct, Fraud, Corruption,	<p>All prospective suppliers must read the United Nations Supplier Code of Conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN. The Code of Conduct, which includes principles on labour, human rights, environment and ethical conduct may be found at: https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct</p> <p>Moreover, UNDP strictly enforces a policy of zero tolerance on proscribed practices, including fraud, corruption, collusion, unethical or unprofessional practices, and obstruction of UNDP vendors and</p>

	requires all bidders/vendors to observe the highest standard of ethics during the procurement process and contract implementation. UNDP's Anti-Fraud Policy can be found at http://www.undp.org/content/undp/en/home/operations/accountability/audit/office_of_audit_and_investigation.html#anti
Gifts and Hospitality	Bidders/vendors shall not offer gifts or hospitality of any kind to UNDP staff members including recreational trips to sporting or cultural events, theme parks or offers of holidays, transportation, or invitations to extravagant lunches, dinners or similar. In pursuance of this policy, UNDP: (a) Shall reject a bid if it determines that the selected bidder has engaged in any corrupt or fraudulent practices in competing for the contract in question; (b) Shall declare a vendor ineligible, either indefinitely or for a stated period, to be awarded a contract if at any time it determines that the vendor has engaged in any corrupt or fraudulent practices in competing for, or in executing a UNDP contract.
Conflict of Interest	<p>UNDP requires every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ. Bidders shall strictly avoid conflicts with other assignments or their own interests, and act without consideration for future work. Bidders found to have a conflict of interest shall be disqualified.</p> <p>Bidders must disclose in their Bid their knowledge of the following: a) If the owners, part-owners, officers, directors, controlling shareholders, of the bidding entity or key personnel who are family members of UNDP staff involved in the procurement functions and/or the Government of the country or any Implementing Partner receiving goods and/or services under this RFQ.</p> <p>The eligibility of Bidders that are wholly or partly owned by the Government shall be subject to UNDP's further evaluation and review of various factors such as being registered, operated and managed as an independent business entity, the extent of Government ownership/share, receipt of subsidies, mandate and access to information in relation to this RFQ, among others. Conditions that may lead to undue advantage against other Bidders may result in the eventual rejection of the Bid.</p>
General Conditions of Contract	<p>Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to the General Conditions of Contract</p> <p>Select the applicable GTC:</p> <p><input checked="" type="checkbox"/> General Terms and Conditions / Special Conditions for Contract.</p> <p><input type="checkbox"/> General Terms and Conditions for de minimis contracts (services only, less than \$50,000)</p> <p><input type="checkbox"/> General Terms and Conditions for Works</p> <p>Applicable Terms and Conditions and other provisions are available at UNDP/How-we-buy</p>
Special Conditions of Contract	<p><input checked="" type="checkbox"/> <input type="checkbox"/> Cancellation of PO/Contract if the delivery/completion is delayed by [10 days]</p> <p><input type="checkbox"/> Others [pls. specify]</p>
Eligibility	<p>A vendor who will be engaged by UNDP may not be suspended, debarred, or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization. Vendors are therefore required to disclose to UNDP whether they are subject to any sanction or temporary suspension imposed by these organizations. Failure to do so may result in termination of any contract or PO subsequently issued to the vendor by UNDP.</p> <p>It is the Bidder's responsibility to ensure that its employees, joint venture members, sub-contractors, service providers, suppliers and/or their employees meet the eligibility requirements as established by UNDP.</p> <p>Bidders must have the legal capacity to enter a binding contract with UNDP and to deliver in the country, or through an authorized representative [REDACTED]</p>
Currency of Quotation	Quotations shall be quoted in SIERRA LEONE LEONES.
Joint Venture, Consortium	If the Bidder is a group of legal entities that will form or have formed a Joint Venture (JV), Consortium or Association for the Bid, they shall confirm in their Bid that: (i) they have designated one party to act as a lead entity, duly vested with authority to legally bind the members of the JV, Consortium or

or Association	Association jointly and severally, which shall be evidenced by a duly notarized Agreement among the legal entities, and submitted with the Bid; and (ii) if they are awarded the contract, the contract shall be entered into, by and between UNDP and the designated lead entity, who shall be acting for and on behalf of all the member entities comprising the joint venture, Consortium or Association. Refer to Clauses 19 – 24 under Solicitation policy for details on the applicable provisions on Joint Ventures, Consortium or Association.
Only one Bid	The Bidder (including the Lead Entity on behalf of the individual members of any Joint Venture, Consortium or Association) shall submit only one Bid, either in its own name or, if a joint venture, Consortium or Association, as the lead entity of such Joint Venture, Consortium or Association. Bids submitted by two (2) or more Bidders shall all be rejected if they are found to have any of the following: a) they have at least one controlling partner, director or shareholder in common; or b) any one of them receive or have received any direct or indirect subsidy from the other/s; or b) they have the same legal representative for purposes of this RFQ; or c) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about, or influence on the Bid of, another Bidder regarding this RFQ process; d) they are subcontractors to each other's Bid, or a subcontractor to one Bid also submits another Bid under its name as lead Bidder; or e) some key personnel proposed to be in the team of one Bidder participates in more than one Bid received for this RFQ process. This condition relating to the personnel, does not apply to subcontractors being included in more than one Bid.
Duties and taxes	Article II, Section 7, of the Convention on the Privileges and Immunities provides, inter alia, that the United Nations, including UNDP as a subsidiary organ of the General Assembly of the United Nations, is exempt from all direct taxes, except charges for public utility services, and is exempt from customs restrictions, duties, and charges of a similar nature in respect of articles imported or exported for its official use. All quotations shall be submitted net of any direct taxes and any other taxes and duties, unless otherwise specified below: All prices must: <input type="checkbox"/> x be inclusive of VAT and other applicable indirect taxes <input type="checkbox"/> be exclusive of VAT and other applicable indirect taxes
Language of quotation	ENGLISH LANGUAGE Including documentation including catalogues, instructions and operating manuals.
Documents to be submitted	Bidders shall include the following documents in their quotation: ✓ <input type="checkbox"/> Annex 2: Quotation Submission Form duly completed and signed ✓ <input type="checkbox"/> Annex 3: Technical and Financial Offer duly completed and signed and in accordance with the Schedule of Requirements in Annex 1 ✓ <input type="checkbox"/> Company Profile. ✓ <input type="checkbox"/> Registration certificate; <input type="checkbox"/> List and value of projects performed for the last XXXX years plus client's contact details who may be contacted for further information on those contracts; <input type="checkbox"/> List and value of ongoing Projects with UNDP and other national/multi-national organization with contact details of clients and current completion ratio of each ongoing project; <input type="checkbox"/> Statement of satisfactory Performance (Certificates) from the top 3 clients in terms of Contract value in similar field; <input type="checkbox"/> Completed and signed CVs for the proposed key Personnel; <input type="checkbox"/> Other Click or tap here to enter text.
Quotation validity period	Quotations shall remain valid for 90 days from the deadline for the Submission of Quotation.
Price variation	No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted at any time during the validity of the quotation after the quotation has been received.

Partial Quotes	<input checked="" type="checkbox"/> Not permitted (BIDDERS ARE TO BID BY LOT AND INCLUDES PICTURES OF ITEMS QUOTED FOR) <input type="checkbox"/> Permitted
Alternative Quotes	<input checked="" type="checkbox"/> Not permitted <input type="checkbox"/> Permitted If permitted, an alternative quote may be submitted only if a conforming quote to the RFQ requirements is submitted. Where the conditions for its acceptance are met, or justifications are clearly established, Click or tap here to enter text. reserves the right to award a contract based on an alternative quote. If multiple/alternative quotes are being submitted, they must be clearly marked as "Main Quote" and "Alternative Quote"
Payment Terms	<input checked="" type="checkbox"/> 100% within 30 days after receipt of goods, works and /or services and submission of payment documentation. Other Click or tap here to enter text.
Conditions for Release of Payment	<input checked="" type="checkbox"/> Passing Inspection [meeting the technical specifications] Complete Installation <input checked="" type="checkbox"/> Passing all Testing [function as required after installation] <input type="checkbox"/> Completion of Training on Operation and Maintenance [specify no. of trainees, and location Of training, if possible] <input checked="" type="checkbox"/> Written Acceptance of Goods, Services and Works, based on full compliance with RFQ requirements <input type="checkbox"/> Others [pls. specify]
Contact Person for correspondence, notifications and clarifications	E-mail address: vendors.sle@undp.org Attention: Quotations shall not be submitted to this address but to the address for quotation submission above. Otherwise, offer shall be disqualified. Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.
Clarifications	Requests for clarification from bidders will not be accepted any later than 3 days before the submission deadline. Responses to request for clarification will be communicated 48hours. by email and website where original advertisement was made.
Evaluation method	<input checked="" type="checkbox"/> The Contract or Purchase Order will be awarded to the lowest price substantially compliant offer <input type="checkbox"/> Other Click or tap here to enter text.
Evaluation criteria	<p><u>ADMINISTRATIVE COMPLIANCE</u></p> <p><input checked="" type="checkbox"/> Full compliance with all administrative requirements and legal eligibility as specified below</p> <ul style="list-style-type: none"> • Business registration document • Updated tax clearance (NRA), if vendor is exempted from paying such tax, kindly provide a certificate of exemption from the government • Registration with the Local Council • Written Self – Declaration of not being included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List • Bid validity period of 90 days • Warranty period of 12months on all component • Full acceptance of the General Conditions of Contract • Earliest Delivery / Shortest Lead Time <p><u>TECHNICAL COMPLIANCE AS SPECIFIED IN ANNEX 1</u></p> <p><input checked="" type="checkbox"/> Meeting minimum technical specifications</p> <p><u>FINANCIAL COMPLIANCE</u></p> <p><input checked="" type="checkbox"/> Best financial offer among the administrative and technically compliant bids</p> <p><input type="checkbox"/> Others Click or tap here to enter text.</p>
Right not to	UNDP is not bound to accept any quotation, nor award a contract or Purchase Order

accept any quotation	
Right to vary requirement at time of award	At the time of award of Contract or Purchase Order, Click or tap here to enter text. reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.
Type of Contract to be awarded	<input checked="" type="checkbox"/> Purchase Order <input type="checkbox"/> Contract Face Sheet (Goods and-or Services) (this template is also utilised for Long-Term Agreement) and if an LTA will be signed, specify the document that will trigger the call-off. E.g., PO, etc.) <input type="checkbox"/> Contract for Works <input type="checkbox"/> Other Type/s of Contract [pls. specify]
Expected date for	Soonest

contract award.	
Publication of Contract Award	UNDP will publish the contract awards valued at USD 100,000 and more on the websites of the CO and the corporate UNDP Web site.
Policies and procedures	This RFQ is conducted in accordance with UNDP Programme and Operations Policies and Procedures
UNGM registration	Any Contract resulting from this RFQ exercise will be subject to the supplier being registered at the appropriate level on the United Nations Global Marketplace (UNGM) website at www.ungm.org . The Bidder may still submit a quotation even if not registered with the UNGM, however, if the Bidder is selected for Contract award, the Bidder must register on the UNGM prior to contract signature.

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ANNEX 1: SCHEDULE OF REQUIREMENTS**Technical Specifications for Goods:**

Item No	Minimum technical requirements	Unit	Quantity
LOT 1 – WOODWORK EQUIPMENT			
1	CNC Router Bed size: 8 *4ft, Nema 34 Motors. 2,2KW Spindle Item Weight 157 pounds Product Dimensions 48 x 96 x 2.4 inches Size 4' x 8' Material MDF, metal, glass, aluminium rails. Pattern With Laser, Spindle and Inverter Power Source Ac Performance Description 4 feet by 8 feet routing area Viewing Area 4 feet x 8 feet	Pcs	1
2	Tape measure - 5 metre	Pcs	5
3	Steel square	Pcs	5
4	Hammer set	Pcs	5
5	G clamps (Small)	Pcs	5
6	G clamps (medium)	Pcs	5
7	G clamps (Large)	Pcs	5
8	Miter saw 12 " Product Dimensions 45.5 x 37 x 26.5 inches Voltage 220 Volts Blade Length 12 Inches Speed 3800 RPM Special Features Brushless Miter saw 12 "	Pcs	2
9	Cordless Drill Style Rotary Hammer Only Power Source Battery Powered Voltage 20 Volts Maximum Power 300 Watts Speed 4500 RPM	Pcs	5
10	Belt sander Bucktool Combo 2" x 42" Belt Sander 6" Bench Grinder, Knife Sharpener with Large Worktable Ppackage Dimensions 24.7 x 19.8 x 12 inches Style 2x42in. Belt & 6in. Wheel Material Metal Power Source Corded Electric Voltage 220 Volts Horsepower 0.33 hp Amperage Capacity 3.5 Amps	Pcs	3
11	Bench Vise Product Dimensions 22.2 x 9.3 x 11.4 inches	Pcs	2

	Size 8" Style 4-Inch Shop Vise Material Ductile Iron, Cast Iron Power Source Hand Powered		
12	Files (set)	Pcs	2
13	Cable reel with industrial sockets 40m cable with industrial sockets	Pcs	2
14	Tool chest Product Dimensions 18 x 41 x 37.5 inches Style 41" Cabinet Material Alloy Steel Shape Rectangular Measurement System Metric Mounting Type Floor Mount Included Components Liner Roll & Socket Organizer	Pcs	1
15	Rubber mallets Product Dimensions 11.81 x 3.74 x 1.37 inches Size Double Face Style Double Face Power Source Hand Powered	Pcs	3
LOT 2 – TEXTILE EQUIPMENT			
1	Embroidery Machines 110mm x 52mm full colour LCD touchscreen (H x W) 160 Built-in designs Maximum embroidery size: 200 x 280mm 6 embroidery font styles Design transfer via USB (Up to 16GB USB Stick) 2 and 3 letter monogramming Adjustable embroidery sewing speed: 400-860SPM Maximum stitches: 200,000 5 bright LED lights in 3 locations Embroidery editor software included Computerized automatic tension control Programmable jump thread trimming Automatic thread cutter Flexible stitch travelling by units of 1, 10, 100 Direct jump to desired stitch points Auto return post thread break Built-in superior needle threader Adjustable hoop positioning Bobbin thread sensor Thread brands include: Janome, Robison-Anton, Madeira, Mettler Easy Set Bobbin Winder Extra wide table included Easy Set Top Loading Bobbin Dust cover included On screen editing functions include: enlarge/reduce, rotate, flip, drag and drop, arc, combine, copy and paste, grouping, corner layout, single colour sewing, zoom Standard Hoops – RE28b: 200 x 280mm, SQ20b: 200 x 200mm Optional Hoops – RE20b: 140 x 200mm, SQ14b: 140 x 140mm, RE10b: 40 x 100mm	Pcs	4
2	CNC Fabric Cutter Cutting Thickness 0.1-25.0mm according to materials Function Capturing, nesting, cutting, notching, punching, marking, etc. Applied Materials Fabric, clothes, real leather, artificial leather, pvc, paper, other apparel textile materials Supported File Format	Pcs	1

	DXF, PLT, AI Power Supply Customized according to local power supply Rated Power 11KW, 20KW, 20KW		
3	Computerized Sewing+Embroidery+Quilting Machine 4"x4" embroidery field, with an included 4"x4" hoop, embroidery arm and embroidery foot. Large, 3. 2" Sew Smart color LCD touch screen display that allows you to view your designs in full color before stitching. 80 high quality, built-in embroidery designs, including decorative alphabet, borders, holiday, florals, kids and applique. 6 embroidery lettering fonts for personalizing your creations.	Pcs	4
4	Heavy duty overlock machine features a 3/4 lay-in thread system with lower looper threader. Stitch options include 4 threads overlock 3 threads overlock narrow hem rolled hem and ribbon lock stitches. Additionally, you can sew blind hem pin tuck and flat lock stitches by purchasing optional presser feet. The machine should have a free arm/flatbed convertible sewing surface, offers a F.A.S.T. lower looper threading system for easy thread changes. The differential feed improves sewing results on stretch or thin fabrics to give you a perfect finish. A Snap-on presser foot to allow quick and easy changes to transition to each desired stitch. should conform to International electronic codes.	Pcs	2
5	Heavy duty lockstitch industrial sewing machine Stitch Formation - Double needle lock stitch Mechanical Configuration - flat-bed Max Sewing Speed - 3000r.p.m Height of Presser Foot - 13mm Stitch Length - 0-8mm Needle bar stroke - 36mm Power - 250W clutch motor table working size - 240mm(width) x 100mm(high) Feed Mechanism - Compound feed	Pcs	4
LOT 3 – FABRICATION TOOLS			
1	High Precision CNC Milling machine SPINDLE Spindle Power 2 hp (1.49 kW) Maximum Speed 7500 RPM Transmission Poly-V Belt Spindle Taper R8 Thread Machining <ul style="list-style-type: none"> • Tension/Compression • Auto-Reversing • Thread Mill MAXIMUM FEED RATE X- and Y-Axis 110 IPM (2.79 m/min) Z-Axis 90 IPM (2.29 m/min) POWER Power Required Single-Phase 230 Vac, 50/60 Hz, 20A breaker MACHINE SPECIFICATIONS	Pcs	1

	<p>Table Size 34 in. × 9.5 in. (863 mm × 241 mm)</p> <p>Table Slots 5/8 in. (15.9 mm) (Three slots)</p> <p>Spindle Nose to Table Max Clearance 17 in. (432 mm)</p> <p>Spindle Centerline to Machine Column 11 in. (279 mm)</p> <p>Typical System Footprint 69 in. × 56.5 in. (1753 mm × 1435 mm)</p> <p>Overall System Height 96 in. (2439 mm)</p> <p>Typical System Weight 1600 lbs. (726 kg)</p> <p>Maximum Weight on Table 500 lbs. (227 kg)</p>		
2	<p>Input Voltage -220V/110V</p> <p>Power Supply Frequency - 50HZ / 60HZ</p> <p>LCD Dimension - 7.0 Inches colorful display</p> <p>Effective Cutting Width (X axis) - 1600mm</p> <p>Effective Cutting Length (Y axis) - 3400mm (can be customized)</p> <p>Cutting Mode - Plasma cutting only, flame cutting only, Plasma and flame cutting</p> <p>Plasma Cutting Speed - 0—3000mm/min</p> <p>Oxy-fuel Cutting Speed - 0—800mm/min</p> <p>Plasma power source - Support all kinds of plasma source</p> <p>Plasma Cutting Thickness -Depend on the plasma source</p> <p>Oxy-fuel Cutting Thickness - 6—150mm</p> <p>Torch Height Control - Arc Voltage Auto THC</p> <p>Cross Beam Length - 2200mm</p> <p>Longitudinal Rail Length -4000mm</p> <p>Longitudinal Rail Width - 345mm</p>	Pcs	1
3	<p>Weld Power Supply (V)</p> <p>120/230 monofase +/- 10%, 50/60 Hz</p> <p>MMA Regulation Field</p> <p>180A max</p> <p>MIG Regulation Field</p> <p>235A max</p> <p>TIG Regulation Field</p> <p>205A Max DC</p> <p>Duty Cycle at 40° C MMA</p> <p>170A 25% 125A 60% 100A 100%</p> <p>Duty Cycle MIG-MAG</p> <p>205A 25% 150A 40% 125A 60% 110A 100%</p> <p>Duty Cycle TIG at 40° C</p> <p>205A 25% 125A 60% 110A 100%</p> <p>Installation Power (KW)</p> <p>30 A (29,6 A) at 25%</p> <p>No-Load Voltage (V)</p> <p>68</p> <p>Weldable Electrodes</p> <p>Rutile - Basic - Cellulosic</p> <p>Weldable Electrodes (mm)</p> <p>1,6 - 2 - 2,5 - 3,2 - 4 - 5 mm</p> <p>TIG Weldable Materials</p> <p>Aluminum, Steel, Stainless Steel, Copper...</p> <p>Usable Spools Diameter</p> <p>100 mm and 200 mm</p> <p>Ventilated</p> <p>Yes</p> <p>Current Output</p> <p>AC / DC</p> <p>Generator</p>	Pcs	2

	Yes Welding Processes MMA - MIG - TIG Dimensions (mm) 584 x 229 x 406 Weight (Kg) 25,5 Protection IP23S Suggested Generator Set Power 7 KVA Use Professional welding Machine		
4	Angle grinders 4.5 "	Pcs	5
5	Angle grinders 9 "	Pcs	5
6	Miter saw 12 "	Pcs	3
7	12 "Chop saw	Pcs	3
8	Step Pully Drill Press Product Dimensions 54 x 20 x 10.5 inches Size 3 Style Floor Model Drill Press Power Source Corded Electric Voltage 220 Volts Horsepower 0.75 Maximum Power 0.75 Horsepower Speed 3630 RPM	Pcs	3
9	Power drills	Pcs	5
10	Cordless Drill Size 1/2-inch Style Compact Drill/Driver Material Metal Pattern Kit Power Source Battery Powered Voltage 20 Volts Wattage 300 watts Maximum Power 300 Watts Torque 530 Inch Pounds Speed 1500 RPM	Pcs	5
11	Box Spanner set	Pcs	5
12	Adjustable Spanner set	Pcs	5
13	Allen key set	Pcs	5
14	Screwdriver set	Pcs	5
15	Tape measure - 5 metre	Pcs	5
16	Steel square	Pcs	5
17	Hammer set	Pcs	5
18	Hacksaw + Blades	Pcs	5

19	Pipe Wrench Style 3 Pack Set Material Iron Head Style C Shaped	Pcs	5
20	Rubber mallets	Pcs	5
21	Pliers set - long nose	Pcs	5
22	G clamps (Small) Material: Cast iron Color: Black Size: 4inch	Pcs	5
23	Files (set)	Pcs	5
24	Cable reel with industrial sockets	Pcs	5
25	Tool chest	Pcs	2
26	Bench Vice	Pcs	3
27	DIE GRINDING WHEEL - Pneumatic	Pcs	3
28	Dial gauge 0-1" .001" dial indicator, Magnetic Base & Point Precision Inspection Set Complete with hard plastic case with 2" dial face and lug back. Adjustable Long Arm	Pcs	5
29	Dremel tool with accessories Dremel 8220-2/28 12-Volt Max Cordless Rotary Tool Kit with Battery, Carrying Case, 2 Attachments, 28 Accessories - Ideal for Maximum Performance Cutting, Sanding, Sharpening & Grinding	Pcs	3
30	Belt sander - Bucktool Combo 2" x 42" Belt Sander 6" Bench Grinder, Knife Sharpener with Large Worktable Upgraded Model	Pcs	3
31	8 inches Bench grinder	Pcs	2
32	Variable Speed Polisher with buffing Variable Speed, Soft Start, 7-Inch/9-Inch	Pcs	3
33	Drill Bits Sharpener Drill Bit Sharpener Portable Drill Bit Grinder End Mill Re-Sharpener with 11 Collects Angle Adjustable High-precision MR-13B (110V, CBN wheel for HSS)	Pcs	2
34	Magnets - Angular magnets	Pcs	5

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Delivery Requirements

Delivery Requirements	
Delivery date and time	
Delivery Terms (INCOTERMS 2020)	Delivered At Place (DAP)
Customs clearance (must be linked to INCOTERM)	<input type="checkbox"/> Not applicable Shall be done by: <input type="checkbox"/> Name of organisation (where applicable) ✓ <input type="checkbox"/> Supplier/bidder <input type="checkbox"/> Freight Forwarder
Exact Address(es) of Delivery Location(s)	Fourah Bay Close, Off Main Motor Road, Wilberforce, Freetown
Distribution of shipping documents (if using freight forwarder)	N/A
Packing Requirements	N/A
Training on Operations and Maintenance	Installation is required
Warranty Period	12Months (one year) – for applicable Items
After-sales service and local service support requirements	
Preferred Mode of Transport	As applicable

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ANNEX 2: QUOTATION SUBMISSION FORM

Bidders are requested to complete this form, including the Company Profile and Bidder's Declaration, sign it and return it as part of their quotation along with Annex 3: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	Click or tap here to enter text.	Date: Click or tap to enter a date.

Company Profile

Item Description	Detail
Legal name of bidder or Lead entity for JVs	Click or tap here to enter text.
Legal Address, City, Country	Click or tap here to enter text.
Website	Click or tap here to enter text.
Year of Registration	Click or tap here to enter text.
Legal structure	Choose an item.
Are you a UNGM registered vendor?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, insert UNGM Vendor Number
Quality Assurance Certification (e.g. ISO 9000 or Equivalent) (If yes, provide a Copy of the valid Certificate):	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your Company hold any accreditation such as ISO 14001 or ISO 14064 or equivalent related to the environment? (If yes, provide a Copy of the valid Certificate):	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your Company have a written Statement of its Environmental Policy? (If yes, provide a Copy)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your organization demonstrate significant commitment to sustainability through some other means, for example internal company policy documents on women empowerment, renewable energies or membership of trade institutions promoting such issues (If yes, provide a Copy)	<input type="checkbox"/> Yes <input type="checkbox"/> No

Is your company a member of the UN Global Compact	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Bank Information	Bank Name: Bank Address: IBAN/BBAN: SWIFT/BIC: Account Currency: Bank Account Number:			
Previous relevant experience: 3 contracts				
Name of previous contracts	Client & Reference Contact Details including e-mail	Contract Value	Period of activity	Types of activities undertaken

Bidder's Declaration

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Requirements and Terms and Conditions: I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, the General Conditions of Contract, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period.
<input type="checkbox"/>	<input type="checkbox"/>	Ethics: In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ ;has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we have read the United Nations Supplier Code of Conduct : https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN.
<input type="checkbox"/>	<input type="checkbox"/>	Conflict of interest: I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organisation's Point of Contact.
<input type="checkbox"/>	<input type="checkbox"/>	Prohibitions, Sanctions: I/We hereby declare that our firm, its affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization.
<input type="checkbox"/>	<input type="checkbox"/>	Bankruptcy: I/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future.

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Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Offer Validity Period: I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity.
<input type="checkbox"/>	<input type="checkbox"/>	I/We understand and recognize that you are not bound to accept any Quotation you receive, and we certify that the goods offered in our Quotation are new and unused.
<input type="checkbox"/>	<input type="checkbox"/>	By signing this declaration, the signatory below represents, warrants and agrees that he/she has been authorised by the Organization/s to make this declaration on its/their behalf.

Signature: _____

Name:

Title:

Date:

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ANNEX 3: TECHNICAL AND FINANCIAL OFFER - GOODS

Bidders are requested to complete this form, sign it and return it as part of their bid along with Annex 2: Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:		
RFQ reference:		Date: Click or tap to enter a date.

Currency of the Quotation: Click or tap here to enter text.						
INCOTERMS: Click or tap here to enter text.						
Item No	Description	UOM	Qty	Unit price	Total price	
1.	Click or tap here to enter text.					
2.	Click or tap here to enter text.					
3.	Click or tap here to enter text.					
4.	Click or tap here to enter text.					
5.	Click or tap here to enter text.					
Total Price						
Transportation Price						
Insurance Price						
Installation Price						
Training Price						
Other Charges (specify)						
Total Final and All-inclusive Price						

Compliance with Requirements

	You Responses		
	Yes, we will comply	No, we cannot comply	If you cannot comply, pls. indicate counter - offer
Minimum Technical Specifications	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Delivery Term (INCOTERMS)	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Delivery Lead Time	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Warranty and After-Sales Requirements	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Validity of Quotation	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Payment terms	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Other requirements [pls. specify]	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.

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Other Information:

Estimated weight/volume/dimension of the Consignment:	Click or tap here to enter text.
Country/ies of Origin: <i>(if export licence required this must be submitted if awarded the contract)</i>	Click or tap here to enter text.

I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted.	
<i>Exact name and address of company</i> Company Name Address: Phone No.: Email Address:	Authorized Signature: Date: Name: Functional Title of Authorised Signatory: Email Address:

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