

Terms of reference



GENERAL INFORMATION

Title: Resource Mobilization Innovation Finance Consultant

Project Name : Biodiversity Finance Initiative (BIOFIN)

Reports to: National Project Manager

Duty Station: Office-based

Expected Places of Travel (if applicable): Refers to UNDP rules and regulations if there are unforeseen travels **Duration of Assignment:** August 2022 to December 2022 (72 working days)

REQUIRED DOCUMENT FROM HIRING UNIT

<input checked="" type="checkbox"/>	TERMS OF REFERENCE
<input type="checkbox"/>	4 CONFIRMATION OF CATEGORY OF LOCAL CONSULTANT , please select :
	(1) Junior Consultant
	(2) Support Consultant
	(3) Support Specialist
	(4) Senior Specialist
	(5) Expert/ Advisor
	CATEGORY OF INTERNATIONAL CONSULTANT, please select :
	(6) Junior Specialist
	(7) Specialist
	(8) Senior Specialist
<input checked="" type="checkbox"/>	APPROVED e-requisition

REQUIRED DOCUMENTATION FROM CONSULTANT

<input checked="" type="checkbox"/>	CV
<input checked="" type="checkbox"/>	Copy of education certificate
<input checked="" type="checkbox"/>	Completed financial proposal
<input checked="" type="checkbox"/>	Completed technical proposal (if applicable)

Need for presence of IC consultant in office:

☒ partial (explain) (partial in project office/Bappenas office)

☐ intermittent (explain)

☐ full time/office based (needs justification from the Requesting Unit)

Provision of Support Services:

Office space: ☒ Yes ☐ No

Equipment (laptop etc): ☐ Yes ☒ No

Secretarial Services ☐ Yes ☒ No

If yes has been checked, indicate here who will be responsible for providing the support services: Liza Martiananda

Name: Bayuni Shantiko

Title: National Project Manager

I. BACKGROUND

Indonesia's biodiversity is an important asset for national development. Diversity at the level of genetics, species, and ecosystems provides great benefits in various aspects of life, especially food, health and energy, as well as industrial basic materials, which aim to meet human needs. Based on the results of a study by Bappenas (2012), the contribution of the Indonesian economy to biodiversity and ecosystems reaches no less than IDR 2,053.8 trillion.

As one of the countries with the richest biodiversity in the world, Indonesia plays a major role in supporting efforts to manage biodiversity at the global level by strengthening its commitment to sustainable biodiversity management as the basic capital for national development. In strengthening this commitment at the national level, Indonesia has designed the Indonesia Biodiversity Strategy and Action Plan (IBSAP) which is an important guide in planning for biodiversity management policies as well as the integration and mainstreaming of these policies in national development plans.

The Government of Indonesia has periodically compiled the IBSAP document since 2003 as a follow-up to the 1993 Indonesia Biodiversity Action Plan (BAP).

As the 2015-2020 IBSAP implementation period ends, the Government of Indonesia in 2022 is carrying out the formulation of the Post-2020 Biodiversity Management Strategy and Planning Towards Indonesia's 2045 Vision which is formulated in the framework of the Post-2020 IBSAP Document. The formulation of these strategies and action plans will in the process be harmonized with international agreements and other global issues, including the UN-CBD Post 2020 Global Biodiversity Framework, SDGs, climate change issues, the Covid-19 pandemic, and are mainstreamed into the Long-Term Development Plan document (Rencana Pembangunan Jangka Panjang/RPJP) and the Medium-Term Development Plan (Rencana Pembangunan Jangka Menengah/RPJM).

One of the big challenges faced by Indonesia as a mega-biodiversity country is in terms of providing funding needs for ideal biodiversity management in the midst of limited conventional funding sources such as the national state budget (Anggaran dan Pendapatan Belanja Negara/APBN). The existence of support for sustainable biodiversity funding resources is very much needed to overcome the problem of the lack of funding capacity for biodiversity management within the framework of achieving national development targets. Meanwhile, in the long term, the implementation of sustainable funding is urgently needed to increase the effectiveness of biodiversity management and to create alternative funding solutions to reduce dependence on government funding sources. Therefore, optimizing the involvement of the support of funding resources from various stakeholders to actively contribute in ensuring the sustainability of funding for the biodiversity management, both inside and outside the conservation area becomes very important.

In order to provide input for the Government of Indonesia regarding sustainable biodiversity funding policies within the post-2020 framework of conservation of biodiversity, a Funding Resource Mobilization Strategy will be carried out as a supplement to the Post-2020 IBSAP Main Document. In particular, this activity will include the synthesis and formulation of strategies for mobilizing funding from various sources, both government and non-government through a series of coordination carried out in a participatory consultation in-line with the process of compiling the main IBSAP Post-2020 document

II. SCOPE OF WORK, ACTIVITIES, AND DELIVERABLES

The consultant will work with the BIOFIN Project Management Team and UNDP Technical Adviser for Natural Resources and Governance. Consultant will work with and support Resource Mobilization Lead Consultant to formulate and synthesize the potentially applicable resource mobilization strategies from various sources for sustainable biodiversity management, both from government and non-government through a series of coordination carried out in a participatory consultation in line with the process of compiling the main IBSAP Post-2020 document.

Scope of work of the assignment are as follows:

1. Support on data profiling related to resource mobilization for IBSAP funding strategy
2. Support on review of status and policies, institutions, and funding mechanisms for the 2015-2020 IBSAP period

3. Support on development of the scope and policy framework for IBSAP Post-2020 funding
4. Support on identification and mapping potential funding from government sources as well as from non-government sources (non-state actors/NSA and private) for sustainable biodiversity management within the IBSAP Post-2020 framework
5. Support on projecting funding needs for the achievement of IBSAP Post-2020 goals and targets
6. Support on identification and formulate recommendations for innovative financing for biodiversity management within the IBSAP Post-2020 framework
7. Support on development a strategy and action plan for mobilizing funding resources in achieving IBSAP Post-2020 goals and targets
8. Support on facilitation of the coordination process with ministries/agencies, NSA, private sector and/or parties related to the formulation of IBSAP Post-2020 funding strategy
9. Support on providing input/recommendations to the Secretariat Team for the preparation of the Post-2020 IBSAP Ministry of National Development Planning/Bappenas in aspects of the Post-2020 IBSAP funding strategy
10. Support on quality assured and timely report submissions
11. Support on coordination with key stakeholder government to build sustainable partnerships with relevant partners
12. Prepare Term of Reference and Agenda for each FGD/workshop as needed

Expected Outputs and deliverables

Deliverables/ Outputs	Estimated number of working days	Completion deadline	Review and Approvals Required <i>(Indicate designation of person who will review output and confirm acceptance)</i>
<p>1th payment will be made upon submission and approval by UNDP of:</p> <p>Draft Report on</p> <p>(1) Data Collection and analysis on assessment of the structure and effectiveness of the past and current resource mobilization strategy including the status, policies and institutions for IBSAP 2015-2020 and</p> <p>(2) Data profiling related to resource mobilization for IBSAP funding strategy</p> <p>(3) Review of status and policies, institutions, and funding mechanisms for the 2015-2020 IBSAP period</p>	24 days	Sept 2022	National Project Manager BIOFIN and Technical Adviser for Natural Resources and Governance
<p>2th payment will be made upon submission and approval by UNDP of:</p> <p>(4) Identification and mapping of potential resource (financial and non-financial) to achieve IBSAP Post-2020 framework</p> <p>(5) Identification of recommendations options for innovative financing for biodiversity management within the IBSAP Post-2020 framework</p>	24 days	Oct 2022	
<p>3rd payment will be made upon submission and approval by UNDP of:</p> <p>Final Report on Strategy for mobilizing funding resources in achieving IBSAP Post-2020 goals and targets</p>	24 days	Dec 2022	National Project Manager BIOFIN and Technical Adviser for Natural Resources and Governance

III. WORKING ARRANGEMENTS

Institutional Arrangement

Under direct guidance of the project manager and technical advisor for natural resource and governance, the selected candidate will have close coordination with Directorate of Environment, Bappenas. Following rounds of consultation and comments from the team, the consultant will produce a report as above, taking into account feedback from the team

Duration of the Work

The assignment will be delivered within 6 months in partial scheme with total of 72 days. The payment will be made to the consultant at each payment schedule, upon technical clearance from National Project Manager Biofin and Technical Advisor for Natural Resources Governance.

Duty Station

The duty station/location for the consultant will be in project office (Gedung Jasindo) and Direktorat Lingkungan Hidup, Bappenas

Travel Plan

Travel will be arranged by Hiring Unit which refers to UNDP rules and regulations if Consultant is requested to travel outside Jakarta

IV. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

Academic Qualifications:

Bachelor's degree or Master degree in Finance, Economics, Development Economics, Public policies, Development Studies, Environment Economics or other related field

Years of experience:

- At least 4 years experiences for Master degree and 10 years experiences for Bachelor degree relevant to issues on biodiversity/climate change financing/environment and biodiversity/public policy analysis/good governance/and related
- Experience in at least 2 (two) projects on finance and policy advisory roles, including in areas such as capital markets, blended finance, fiscal policy, private and financial sector development on issues of environment, natural resources management, economy, sustainable development and/or similar field
- Experience in at least 3 (three) projects as data/information collection/data analyst
- Experience in project management supports/stakeholder engagement are essential as well as ability to facilitate government and draft correspondence on budget-related issues and briefing notes
- Experience in working with government and non-state actor (private sector/NGO/philanthropist)

III. Competencies and special skills requirement:

- knowledge in the areas of finance policy analysis/ climate change/environmental financing/ environment and biodiversity/finance mobilization/public policy analysis/good governance/and related, policy analysis, development and planning, strategic planning of the projects focused on economic development through providing evidence-based policy advice;
- Good inter-personal and team-building skills. proven competency of teamwork, responsibility, decision making, communication, leadership, and problem solving

- Ability to communicate in a clear, concise, and unambiguous manner both through written and verbal communication; to tailor messages and choose communication methods depending on the audience
- Ability to manage communications internally and externally especially with national and regional government, through media, social media and other appropriate channels
- knowledge in formulating development strategies and policies;
- Strong analytical, reporting and writing skills.
- Openness to change and ability to receive/integrate feedback.
- Ability to plan, organize, implement, and report on work.
- Ability to work under pressure and tight deadlines.
- Demonstrates integrity and ethical standards.
- Positive, constructive attitude to work.
- Displays cultural, gender, religion, race, nationality and age sensitivity and adaptability.
- Fluency in English with excellent written communication skills, and strong experience writing reports
- Demonstrates focus on achieving quality results and impact

V. EVALUATION METHOD AND CRITERIA

Cumulative analysis

When using this weighted scoring method, the award of the contract should be made to the individual consultant whose offer has been evaluated and determined as:

a) responsive/compliant/acceptable, and

b) Having received the highest score out of a pre-determined set of weighted technical and financial criteria specific to the solicitation.

** Technical Criteria weight; 70%*

** Financial Criteria weight; 30%*

Only candidates obtaining a minimum of 70 point would be considered for the Financial Evaluation

Criteria	Weight	Maximum Point
<u>Technical Criteria</u>	70	100
<p><i>Criteria A: qualification requirements as per TOR:</i></p> <ol style="list-style-type: none"> 1. Master degree or Bachelor degree relevant to issues on biodiversity/climate change financing/environment and biodiversity/public policy analysis/good governance/and related 2. At least 4 years experiences for Master degree and 10 years experiences for Bachelor degree relevant to issues on biodiversity/climate change financing/environment and biodiversity/public policy analysis/good governance/and related 3. Experience in at least 2 (two) projects on finance and policy advisory roles, including in areas such as capital markets, blended finance, fiscal policy, private and financial sector development on issues of environment, natural resources management, economy, sustainable development and/or similar field 		<p>50</p> <p>10</p> <p>10</p> <p>10</p>

4. Experience in at least 3 (three) projects as data/information collection/data analyst		10
5. Experience in project management supports/stakeholder engagement are essential as well as ability to facilitate government and draft correspondence on budget-related issues and briefing notes		5
6. Experience in working with government and non-state actor (private sector, NGO, philanthropist)		5
<ul style="list-style-type: none"> • <i>Criteria B: Brief Description of Approach to Assignment</i> 		30
1. Understand the task and applies a methodology appropriate for the task as well as strategy in a coherent manner		15
2. Important aspects of the task addressed clearly and in sufficient detail		15
3. Logical, realistic planning for efficient project implementation		10
<ul style="list-style-type: none"> • <i>Criteria C: Further Assessment by interview</i> 		20
<u>Financial Criteria</u>	30	