



Protocol
pre-bid conference on tender RFP/017/22

To conduct capacity building training for national partners on climate change and Water-Energy-Food-
Health Nexus in Central Asia
(Kyrgyz Republic, Republic of Tajikistan, and Republic of Uzbekistan)

Date: 25 July 2022
Time: 10:30 (GMT +5, Tashkent time)
Place: Tashkent, ZOOM (ID: 826 2010 5411)

Participants:

1. Representative of the Procurement Unit of the UNDP CO Uzbekistan - Inoyat Khamraev
2. Regional Project CCRCA Manager – Isomiddin Akramov
3. National Project Coordinator (TJK)- Rano Abutrobova
4. National Project Coordinator (KGZ)- Gulzhan Makhmudova
5. Regional Project Assistant– Mirshokhit Saidov
6. Scientific research institute of hydrometeorology (NIGMI) - Kadyrov Shavkat
7. Kyrgyz Republic NGO - Jyldyz Duyshenova
8. Central Asian Regional Environmental Center (CAREC) - Tais Reznikova
9. LLC NBT - Madina Khalmirzaeva
10. CAREC - Lyudmila Kiktenko

Background:

UNDP in Uzbekistan/Project “Climate Change and Resilience in Central Asia” announced a tender for conduction of capacity building training for national partners on climate change and Water-Energy-Food- Health Nexus in Central Asia (Kyrgyz Republic, Republic of Tajikistan, and Republic of Uzbekistan). The contractor will be responsible for undertaking all necessary steps and actions to develop training materials and conducting trainings, preparing relevant reports describing the results obtained, namely:

Preparation of training materials that include a single manual for each country in the following thematic areas:

1. The concept and principles of NEXUS.
2. Ensuring water-energy security in the management of shared natural resources in Central Asia.
3. Best global practices for applying the NEXUS concept and principles and practical examples of the water-energy-food security and health NEXUS in the context of climate change.
4. Improving interconnection between water, sanitation, and health.
5. Methodology for applying the NEXUS approach to decision-making in the sectors of water and agriculture, energy, health and emergency management in Central Asia.

Assessment of the existing situation will be carried out within the project. The next step is a technical training of relevant national partners on sectoral linkages between climate change and specific sectoral impacts such as water, energy, health, food, etc.

In this regard, potential bidders were invited to the pre-bid meeting, which was held on July 25, 2022 at 15:00 (Tashkent time). The main purpose of the conference is to provide information and clarification to representatives of potential bidders on technical and procedural issues, along with clarification of issues regarding the requirements specified in the tender document.

RESULTS OF THE MEETING:

Regional Project Manager, Isomiddin Akramov, opened the meeting and briefly described the purpose of pre-tender meeting. Moreover presented project objectives and mentioned the importance of supporting stability and climate resilient development in the Ferghana Valley, a trans-border area of Kyrgyz Republic, Republics of Tajikistan and Uzbekistan through capacity building of stakeholders at local, national and regional levels.

During the discussion, the following questions were asked and the corresponding answers were given:

№	Question	Answer
1.	<p><i>We would like to know about the financial scope of this tender and timeframe of the tender period. Is it possible to prolong the period of the tender?</i></p> <p><i>CAREC, Tais Reznikova</i></p>	<p>1. As, it is always, the timeframes are tight in the regional project we planned to start this assignment from July and conclude on September 15, but as you see the deadline of the submitting offers is August 2, 2022 as the threshold is 15-20 days, I think at the time conclusion of a contract we could review the periods. As you know the financial period of UNDP ends in November and we would like to accomplish this task in October. Regarding the financial questions, I would like to give the floor to Inoyat Khamraev procurement specialist.</p> <p><i>Isomiddin Akramov</i></p> <p>2. Concerning the financial information, it is confidential and we can't share the budget but you have the tender documents which describes the tender requirements in detail. Based on these tender requirements you can provide your financial offers. Please be noted that the current tender will be assessed both technically and financially, only the companies which passes score 70 % of technical requirements will be allowed for further financial assessment.</p> <p><i>Inoyat Khamraev</i></p>
2.	<p>1. Our question is about the methods of procurement, you mentioned that the tender will be evaluated both technically and financially and the technical passing score is 70%, but many companies can pass the 70%, do you have a ratio between technical and financial scores, how many scores are you giving for technical and financial proposals?</p> <p>2. Secondly, I would like to ask organizational question. Will there be only representatives of water management organizations? or there should be representatives of another</p>	<p>1. If you see the tender document, there is information about the evaluation steps. The contract will be awarded to the company that provides the lowest price among the technically relevant proposals. If you pass the score 70% you will be allowed to financial step.</p> <p><i>Inoyat Khamraev</i></p> <p>2. We would like to invite experts from different sectors, and there will be representatives of 4-5 sectors combined, we will not have focused on only one sector, there will be different sectors for instance water and agricultural. The</p>

	<p>ministries such as energy, agriculture and health which requires more group of experts?</p> <p>3. Do we have to include logistics expenses of participants from different locations to our financial offer?</p> <p>4. How many trainers and experts should be in the team to provide training?</p> <p><i>LLC NBT, Madina Khalmirzaeva</i></p>	<p>main objective of our project is to mitigate the climate change, gather the different sectors in one group in order to solve the issues with climate change</p> <p>3. All logistics expenses including transportation and catering of participants from different regions will be organized and paid by UNDP project.</p> <p>4. Please provide list of team members according to the tender document.</p> <p><i>Isomiddin Akramov</i></p> <p><i>Travel cost of trainers and experts of the contractor should be indicated in your budget</i></p>
3.	<p>Can you please clarify language of conduction of the training as well as training materials in each country? Two trainers from each country for five NEXUS, so is there should be one expert who will be responsible for several sectors?</p> <p><i>CAREC, Tais Reznikova</i></p>	<p>The training materials will be in Russian to make it easier for companies. We will help to translate into local national languages. Training must be conducted in national language, presentations, and training materials. One trainer should handle several sectors for instance expert on water can conduct training on agricultural sector. It will be good if one expert speaks in two languages Uzbek and Tajik. We expect training materials in Russian.</p> <p><i>Isomiddin Akramov</i></p>
4.	<p>What kind of training materials we should provide in National languages?</p> <p><i>LLC NBT, Madina Khalmirzaeva</i></p>	<p>These materials like Agenda, list of participants. The main training materials and presentations will be prepared in Russian language by bidders and will be translated into national languages by UNDP.</p> <p><i>Isomiddin Akramov</i></p>

At the end of the meeting, Isomiddin Akramov invited all bidders from Kyrgyzstan Uzbekistan and Tajikistan to participate in this tender, mentioned that the deadline is August 02, 2022

For questions, participants can contact the UNDP Procurement Unit by email: pu.uz@undp.org

Inoyat Khamraev also noted that the protocol will be sent to participants in the pre-bid conference within 1-2 days.

NOTES:

1. The minutes of the conference will be posted on the website:

UNDP Procurement Notices: https://procurement-notice.undp.org/view_notice.cfm?notice_id=93584

UNGM.org: <https://www.ungm.org/Public/Notice/178600>

2. Recording of the pre-bid conference available by the link below:

<https://undp.zoom.us/rec/share/iKxlXnje9zKYopLR-w1jc1Rs1v3Bz18NuSnNO8ValZ-Oni-Sn84y-772zHbiXm.rkw8mKLDH8hYUr3z?startTime=1658727457000>

Passcode: aGE4E70#

3. All questions regarding this tender must be submitted in writing to pu.uz@undp.org before the deadline for submission.

